



1 **HAZARD MITIGATION STUDIES**

- 2
- 3 • Fire mitigation Plan: Wildland Urban Interface (WUI) Outreach  
4 Education/Training Program: This program will focus on reaching out into  
5 the communities throughout Park County to educate individual landowners  
6 of the potential risks associated with living/building in the WUI. The  
7 program will focus on research and information gathering, followed by  
8 outreach and education. Research and develop a strategy for identifying  
9 the Wildland Urban Interface in Park County and come up with a  
10 mitigation strategy for proposed subdivisions in the Wildland Urban  
11 Interface. Coordinate with, and use research of, the Fire Risk Assessment  
12 study recently developed by the GIS/IT Department. Carried over from  
13 2010-2011.

14

15

16 **ADMINISTRATIVE SUPPORT & EFFICIENCY**

- 17
- 18 • Electronic File Management/Scanning: Continue to convert Departmental  
19 archived files into a single electronic searchable database.
- 20
- 21 • Continue to expand and update the Community Development  
22 Department's portion of the County website so that the County residents  
23 have a ready access to County information, programs, and documents  
24 relating to Community Development and Special Project activities.
- 25
- 26 • Administer the RM RC&D website.
- 27
- 28 • Administer the RM EDD website.
- 29
- 30 • Conduct an internal time-management study of the C/D Department to  
31 identify operational inefficiencies and make the Department more cost-  
32 effective.
- 33
- 34 • Undertake a pilot study to assess whether there is a more cost-effective  
35 way of operating the code enforcement responsibilities of the Department  
36 by using, for example, sub-contractors to review subdivisions and to  
37 example the existing fee structure.

38

39 **LANDUSE PLANNING**

- 40
- 41
- 42 • Code enforcement: Ongoing review and enforcement of County  
43 Subdivision and Zoning Codes.
- 44
- 45 • Subdivision and exemption review: Ongoing.
- 46
- 47 • Zoning administration: Ongoing.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44

- Review and update the City-County (Donut) Zoning District. Carried over from 2011 work program.
- Update *Park County Growth Policy*.

**PUBLIC SERVICE:** (on-going):

- Assist the general public by providing information on planning services and regulations, economic development, parks and recreation, grant opportunities, floodplain management. Develop and implement outreach and public information programs related to related issues and interests.
- Publish Departmental newsletter for website and public distribution. Carried over from the 2010-2011 work program.

**FLOODPLAIN MANAGEMENT, WATER AND NATURAL RESOURCES:**

- On-going: Monitor and regulate the development of floodplains. Issue floodplain development permits.
- Continue to administer and promote a county-wide floodplain education program.
- Continue to research and analyze effects of growth and natural gas exploration on the economy, environment public infrastructure of Park County. Coordinate with other County individuals and organizations addressing related issues.
- Scan all historical floodplain permits and files and catalogue into an electronic database. Carried over from 2010-2011 work program.

**ECONOMIC DEVELOPMENT PLANNING** (see, Economic Development Supplement)

**PARKS AND RECREATION:**

- Working with Gardiner residents to try to re-open the Yellowstone River Trail
- Conduct county-wide public opinion survey concerning parks and recreation programs and facilities to use in updating the County's Parks Plan and Trails Plan.

1 **INTERGOVERNMENTAL COORDINATION AND ASSISTANCE:**  
2

- 3 • Work with the City of Livingston to minimize conflicting planning,  
4 annexation and zoning provisions. (on-going)  
5  
6 • Assist unincorporated communities in the County to develop community  
7 improvement projects and locate and apply for grant monies.  
8  
9 • Provide on-going community development technical assistance to  
10 Gardiner and the Gardiner Chamber of Commerce  
11  
12 • Provide on-going planning technical assistance to the Clyde Park Planning  
13 Board.  
14

15  
16 **GRANTS AND GRANT ADMINISTRATION:**  
17

- 18 • Participate in the oversight and administration of the Fleshman Creek  
19 Project.  
20  
21 • Research, write and administer the Capital Improvements Program.  
22 Continuation of the 2011 work program.  
23  
24 • Research and write the CEDS program (see Economic Development,  
25 above).  
26  
27 • Continue preparing and administering grants in planning, economic  
28 development, parks & recreation, public facilities.  
29  
30 • Prepare and administer grants and funding applications as assigned by  
31 the Board of Commissioners.  
32

33 **TRANSPORTATION**  
34

- 35 • Preliminary evaluation and assessment of County-wide rural  
36 transportation needs; Evaluation of the need for, and feasibility of,  
37 maintaining public transportation services between Bozeman and  
38 Livingston.  
39

40 **OTHER**  
41

- 42 • Other tasks and special projects as assigned by the County  
43 Commissioners.  
44  
45