

Parks and Recreation Board Minutes

January 5, 2011
Park County, Montana

Attendance: Board members Larry Blakely, Phil Dawson, Martha Miller, Hillary Taylor and Kristen Wester. Philip Fletcher, Community Development Department.

I. Call to Order: @3:04:00 p.m., Chairman Phil Dawson called a meeting to order in the West Room of the City/County Complex.

II. Review and Approval of Minutes: The board reviewed minutes from the December 1, 2010, meeting. Larry Blakely requested a revision, noting Martha Miller and Kristen Wester are sitting on a survey subcommittee with Hillary Taylor.

Larry Blakely made a motion to approve the minutes with changes. Hillary Taylor seconded that motion. Motion passed.

III. Public Comment on Items not Scheduled for a Public Hearing: None

IV. Election of Officers: Dawson opened the floor to nominations for Board Chair and Vice-chair. Dawson nominated Wester for Chair. Blakely seconded that nomination. The board voted and Wester was elected as Chair.

Blakely nominated Dawson as Vice-chair. Dawson seconded that nomination. Taylor nominated herself for Vice-chair. Miller seconded that nomination. Blakely and Dawson voted for Dawson for Vice-chair. Miller, Taylor and Wester voted for Taylor for Vice-chair. Taylor was elected Vice-chair.

V. Board Member Comments: Dawson referenced December 1 meeting minutes in which Fletcher mentioned activities in which Board members can engage to actively participate on the board. Dawson said he is not Fletcher's lackey or research assistant and if such is all Fletcher thinks of the Board members, he will not have a board for long. Dawson said he asked Fletcher three times via email for his bylaw revisions, but Fletcher could not be bothered to send those out.

VI. Old Business

a. Updates: Status of Projects: Chico-Chicory Trail Access Research - Fletcher said status of all projects is unchanged from last month since the Board wants to establish priorities.

b. Work Session: The board tabled a work session until next meeting.

c. Review of 200 Livingston Trails and Greenways Survey: Taylor said she will provide a 2005 Livingston Trails and Greenways Survey for next meeting. Wester said the city is considering conducting a survey and wondered if the Board should invite the city

manager to possibly share survey resources. Fletcher said he has staff time to assist with survey subcommittee brainstorming and policy efforts.

VII. New Business

a. Review and Consideration of Parkland Dedication for Orfalea Subsequent Minor Subdivision Preliminary Plat Application: Fletcher said Subdivision Administrator Mike Inman is not present to provide a presentation of the Orfalea Subsequent Minor Subdivision preliminary plat application. He said the issue is on the agenda because the Parks Board's bylaws state it is supposed to review subdivision applications for relevant parks lands impacts, but per state law no parkland, payment in lieu or request for land can be asked of a minor subdivision. Fletcher said neither the Parks nor Planning Board has any jurisdiction to do anything concerning parks and recreation on a one-lot subdivision.

b. Project Priority List: Dawson distributed a draft project priority list he said he generated because the board has not reviewed potential projects in an organized fashion. Dawson said the list could be used as a framework. Wester said perhaps the list could be used like an RFP where if 50 percent of list items are met that determines whether the board goes forward with researching a project plan. Wester asked Board members to review the document and bring suggestions to the next meeting.

c. Update from Survey Development Subcommittee: Taylor said Political Science Department students at MSU will work with the subcommittee on mail survey ideas. She asked Board members to review a Livingston and donut area survey and note any particularly important questions. There was discussion as to whether the survey could be mailed with county refuse tags and city utility bills.

d. Report on CTEP Meeting: Dawson reported on a Community Transportation Enhancement Program meeting he attended with Commissioner Taylor and a CTEP representative. Wester said an entity gains much more citizen and funder approval for funds with city/county collaboration.

Dawson said he would like to set up a subcommittee to begin pursuing steps to apply for a CTEP grant. Wester said she would head that subcommittee and Taylor said she would sit on the subcommittee to see where the Board may want to approach CTEP for possible funds for future projects.

Fletcher said he thinks informal information he has from the County Commissioners is they may favor using a recently acquired island in the Yellowstone River for recreational purposes and the Board should keep that on its radar.

e. Proposed By-Laws Changes (1st Reading): Fletcher said the Board has to be given a month's advance copy of bylaws for review before any discussion or changes can be made to the board's bylaws. He provided the Board with a copy of proposed bylaw changes. Dawson requested original bylaws in order to track changes Fletcher has made.

VIII. Discussion of February Agenda: The board said it will review its bylaws, discuss survey questions, review and provide suggestions to Dawson's project priority guidelines, review the 2005 trails survey and Wester will report on the funding section of the trails plan.

Dawson said the board needs a legal update to the trails plan and whether the legal portions should be updated or deleted.

IX. Public Comment: None

X. Adjournment: @4:12:45 p.m., the meeting adjourned.

Kristen Wester
Chairman