

# Parks and Recreation Board Minutes

April 6, 2011  
Park County, Montana

**Attendance:** Board members Larry Blakely, Phil Dawson; Hillary Taylor and Kristen Wester. Mike Inman and Philip Fletcher, community development; John Mueller, minutes clerk.

**I. Call to Order:** @3:05:19 p.m., Chair Kristen Wester called a meeting to order in the West Room of the City/County Complex.

**II. Review and Approval of Minutes:** The board reviewed minutes from the March 2, 2011, meeting. Kristen Wester requested a revision, noting Patricia Grabow said eight miles of bike path is needed for a proposed Bozeman Trail project. *Phil Dawson made a motion to approve the minutes. Hillary Taylor seconded that motion. Motion passed.*

**III. Public Comment on Items not Scheduled for a Public Hearing:** None

**IV. Board Member Comments:** None

## **V. Old Business**

a. Committee Updates: No report

b. Finish Review of Trails Plan: Dawson said Wester added paragraphs about a Transportation Equity Act to the plan. Senior Planner Mike Inman said he will update the trails plan after the legislature finishes its session. *Phil Dawson made a motion to state the board has finished a review of the parks and trails plans as of April 6, 2011. Hillary Taylor seconded that motion. Motion passed.*

c. Additional Information to Proposed Bozeman Trail Project: Inman said he is not aware if Patricia Grabow submitted anything further on the proposed project.

d. Update on County Survey Project: Hillary Taylor said the MSU class has finished an initial survey of about 36 members and put together a draft survey for the internet. She said a sampling of 1,000 county residents will be contacted via postcard inviting them to complete the survey via Survey Monkey. Taylor said she emailed the board a draft of the survey for review and comment. She said the survey was supposed to be posted from April 1 through April 11, but that date has passed. Taylor said the professor has a tighter deadline than the board, so she is letting the professor dictate the timeline. She said the board has not approved the survey questions.

Inman said he and Fletcher would like to comment on survey questions before they are approved. Taylor asked Inman to notify the professor of that request. Inman said he may try to schedule a meeting with the professor to learn whether the survey can be completed by the end of the current school year and logistics of how the survey will be completed.

He said the county may have to take on some responsibility with completing the survey process, including analysis of data, and that may not happen until this fall. He said having the university finish the entire survey process would provide objectivity, however.

e. By-laws Revision: Phil Dawson said he would like to know if Fletcher's latest by-law revisions are his final submittal. *Kristen Wester made a motion board members submit edits to Inman by the end of the month and edits will be reviewed at the next meeting. Hillary Taylor seconded that motion. Motion passed.*

f. Project Evaluation Checklist: Dawson said the goal of the checklist is to identify problems with proposed projects on the front end to save time. Inman said using scoring on such forms can be problematic. *Phil Dawson made a motion the checklist is gone through as a starting point tool before any project is accepted by the board. Hillary Taylor seconded that motion. Motion passed.*

The board used the Bozeman Trail proposed project in the checklist as a trial effort.

## **VI. New Business**

### **a. Decision on Private Landowner Request to Lease Vacant County Parkland**

Fletcher said the property in question is a 2.2-acre parcel in Gardiner off Jardine Road. He said an adjacent RV camp owner is requesting a 10-year lease of the property for \$1,600 per year. Fletcher said he submits the rental payments should go into the parks fund and the Commission tasked him with presenting the proposal to the board. Fletcher said the board needs to write a response of the issue and he will give it to the Commission. He said board members can organize a trip to view the site. The board said it would like to submit a counter proposal. Wester said she would draft a counter proposal with board member comments and submit it to Fletcher.

**VII. Discussion of May Agenda:** The board said it will have committee updates, report on a Gardiner RV park lease, discuss by-law revisions and discuss additional information from Patricia Grabow regarding a proposed Bozeman Trail project.

**VIII. Public Comment:** None

**IX. Adjournment:** @4:16:22 p.m., the meeting adjourned.

Kristen Wester  
Chair