

MINUTES of the CITY/COUNTY JOINT AIRPORT BOARD MEETING, May 23, 2017

Members Present: Ray Sundling, Chairman
Don Wilson
Steve Koontz
Darin MacKenzie
Noreen Burg, Secretary

Members Absent: Hunter Michelbrink

Others Present: Russ Ferguson, JoAnn Ferguson, Clint Tinsley, Quentin Schwarz, Mike Klasing, Elena Klasing, Cody Wood and Linda Carson.

The meeting was called to order at 12:00 pm by Chairman Ray Sundling. Minutes of the April 25, 2017 meeting were approved as emailed.

Public Comment by AMTI Aviation LLC about improving our revenue

Mike Klasing of AMTI Aviation made a presentation to the board about the benefit of a full service FBO or Fixed Base Operator. His company is interested in building a business at Mission Field which they believe would increase traffic through our airport. Numbers were presented that compared our airfield with others in the area. They showed how more traffic through the airport could increase revenue not only for the Airport but would increase tourist dollars spent in the county. A diversified operation would help carry them through the winter months along with an aggressive marketing campaign with JetNet.com. Some ideas they presented were fuel, car rental service, food service, conference rooms, gift shop etc. A facility fee to use services when no fuel is purchased was also mentioned. There was discussion about widening and lengthening our runway to attract larger jets. Several board members noted that they had considered expanding the runway prior to a recent major resurfacing project. The cost was prohibitive and there is a problem with room to increase the length. To begin the process for approval of a new FBO a plan would need to be presented to the board. The board would make a recommendation to the City and County Commissioners. Final approval would come from the FAA who helps fund our airport. Thank you Mike and Elena for your interest in improving our airport!

UNFINISHED BUSINESS:

Welcome New Board Members Steve Koontz and Darin MacKenzie- Both of our new board members are Pilots. Steve Koontz owns a Hangar on leased land at Mission Field and Darin MacKenzie is currently leasing a T Hangar. We are pleased to have them join us and look forward to working with them.

Discussion/Update on Gardiner Oil Spill- Clint spoke about the work in process on the liability for the cleanup. Bill Chapman's daughter Linda Carson was present at the meeting. She expressed her desire to work with us on this issue and provide whatever assistance she could in an effort to relieve some stress on her father. Linda will provide the commissioners with her contact information.

Steve Koontz contacted someone at the MT Dept of Environmental Quality. He was hoping that there would be a possibility of on site management of the contaminated soil to avoid the cost of transporting the material to the Logan landfill. The person Steve spoke with indicated that may be a possibility.

Steve made a motion to recommend to the County Commissioners "that all activity and spending be stopped immediately to give time to research other common sense options." Don Wilson seconded and the motion was passed with a unanimous vote. An agenda item will be scheduled with the County Commissioners on Tuesday May 30th. Steve gave Clint the name and phone number of his contact at the State DEQ.

Dilapidated Hangar- The hangar belongs to Mark Blomquist of Utah. Ray spoke with Mark. Mark asked if the board would give him a pass if he was able to re-fasten the loose material on his hangar. Clint said he thought that the county Attorney's Office was going to send him a letter stating his liability and requesting that he repair it or dismantle it. Don Wilson wanted to make the recommendation to demand that the hangar be removed. Noreen will check with Shannan about the letter and get a copy.

The County Junk Vehicle Dept removed one vehicle and the loose parts were cleaned up. There is another vehicle in the hangar that is still in use by the hangar owner.

Barrel & Trailer Removal- The process is ongoing. Bill is trying to sell the trailer and an effort is being made to remove the barrels. The content needs to be identified before arrangements can be made to have them removed or emptied.

Gardiner Airport Log Cabin Rental- Set Rental Rate- Ray spoke with Mike Carisch of Carisch Helicopters about the use of the log cabin. Mike would like to continue to use the cabin. Don Wilson made a motion that the rent be set at 75.00 per month for use of the cabin. Darin MacKenzie seconded. The motion passed with a unanimous vote. Clint requested that a recommendation to set the rent for the cabin be made to the Park County Commissioners at the May 30th meeting and that a lease be signed.

NEW BUSINESS:

T- Hangar for Rent- Notice has been received from the lessor of T Hangar #3 that they will be vacating the hangar and ending the lease as of May 31. Russ has had several people express interest in it. Darin MacKenzie reports that the rolling door on his T hangar #1 is not functioning well and that the roof leaks. He expressed his concern that as an income generating asset the maintenance issues should be addressed. Darin will research what can be done to fix the problem with his door.

Discussion of Liability Insurance Coverage by Hangar Owners, Renters- Our current leases cover the liability issues. They state that the Airport be named as an additional insured and proof of coverage should be sent to the Airport. There is also a clause which allows a walk thru of the properties after 24 hour notice once a year to check for safety issues. That should be followed up on. Noreen will request and handle the proof of insurance coverage.

COMMENTS FROM COMMISSIONERS- Clint states that the City and County have been working to renew their Joint Compact. Budget issues are being worked through.

MAINTENANCE REPORT- **Update on wind sock replacement at Gardiner & Wilsall-** The windsock at Wilsall was intact. Hunter will report at the next meeting on the Gardiner windsock. Russ reported that he had to replace a microphone. The old one was shipped to the Montana Aeronautic Division to see if it could be repaired. Lance Bowser of RPA sent a notice that the MAB has replacement supplies that we can order.

BOARD MEMBER REPORTS- Don Wilson caretaker of the building on site #16 which has been for sale for a while now has as a potential buyer. The hangar has an apartment and an office. The interested buyer would like approval to use it for short term lodging to accommodate vacationing pilots and visitors. Don presents this to the board so he can give accurate information to the potential buyer. We are aware that the FAA doesn't allow permanent residences on Airport properties unless they are a FBO or Manager. There are apartments in use at other airports, some of those Airports state their approval for apartments in their Operating Laws.

We will need to check into the FAA regulations and will contact Lance Bowser for more information.

SAFETY- Nothing to report.

ADDITIONAL PUBLIC COMMENT- Commissioner Tinsley had a caller who stated that state highways can be used as a landing strip. The caller had landed on the Chico road which is a state highway and was told by the current owner of Chico that he could not use the road for that purpose again. It was decided that the issue should be referred to the State Highway Patrol.

Mel Kuipers asked Russell to request an agenda item for a decision about using the Mission Field by the Sports Car Club of America for a possible gathering here. Noreen will contact Mel to gather information and place that on next month's agenda.

Noreen announced that the Post Office Box will be closed at the end of May. A change of address notice was filed with the Postal Service and all first class mail will be forwarded for 1 year. The new address is the City County Complex: 414 E Callender St Livingston, MT 59047

AUDIT OF CLAIMS

NEXT MEETING JUNE 27, 2017 AT 12:00 NOON AT MISSION FIELD

MEETING WAS ADJOURNED