

CITY/COUNTY JOINT AIRPORT BOARD

MEETING MINUTES

November 22, 2016

Mission Field, Livingston

12:00 noon

MEMBERS PRESENT: Ray Sundling, Chairman
Don Wilson
Dennis Skattum
Noreen Burg, Secretary

MEMEBERS ABSENT: Kerry LaDuke

OTHERS PRESENT: Russ Ferguson, JoAnn Ferguson and Steve Koontz

The meeting was called to order at 12:00 pm by Chairman Ray Sundling. Minutes of the October 25th, 2016 meeting were approved as emailed.

Mission Field Crack Seal Project Update- Ray spoke with Lance our project engineer from RPA yesterday. Lance states that the project is completed. RPA will submit the bill from C.R. Contracting to Park County for the payment and will request the final disbursements from the FAA. C.R. Contracting has agreed to pay J & J Cleaning to strip and re-wax the floors, but have refused to pay for any additional cleaning or supplies.

Letter to State Representatives to Support a Fuel Tax Increase- There is a proposed bill to be presented at the upcoming legislative session to increase the state fuel tax which currently is 4 cents per gallon. The board was presented with a sample of the bill and were asked to consider supporting the bill. There was discussion of the implications of an increase. Don Wilson made a motion that the board not support the House Bill for a fuel tax increase. Dennis seconded the motion. All were in favor to not support the bill.

Progress on sign for access road- Russ requested that the Road Department order a sign for us from their supplier. The sign will be placed at the access road and will state the road is for authorized vehicles only. The FAA had noted that unauthorized use of the road was a problem since the road is in the Airport Affected Area. Once the sign is installed we can notify the FAA of the attempt to stop unauthorized usage and make an effort to enforce that.

NEW BUSINESS

Board member resignations and process for recruiting replacements- George Denton has resigned his position as a City appointed board member due to health issues. The City has been notified and will be responsible for appointing a replacement. Steve Koontz is interested in the position and will submit an application to the City.

Dennis Skattum has submitted his resignation to be effective at the end of his term on 12-31-

16. The county will be responsible for appointing a county resident to replace him. The county has been notified and will post the opening in the local newspaper. Hunter Michelbrink from Gardiner has expressed interest in the county position.

Both resigning members have done a wonderful job of serving the board for many years. Thank you George and Dennis you will be missed.

New Commissioner replacing Marty Malone- Bill Berg of Gardiner was voted in to replace Marty Malone on the Park County Commission. The Commissioner will reassign the boards after January 1st, so at this time we don't know who will replace Marty.

Discuss meeting in December- The board decided against holding a meeting in December. There will be no meeting in January. The next meeting will be held the fourth Tuesday in February. The schedule will be reprinted to reflect that change.

Comments from City/County Commissioners- No Commissioners were present.

Maintenance Report- Russ Ferguson reports that a bulb was replaced on the green side of the beacon. Russ made room to pile snow this winter and ran antelope off the runway recently. He plowed snow in October and the snow plow is working well. Fuel sales are down. Russ said his jet fuel sales to date are around 72,000 gallons and has had years that it's been around 100,000 gallons. Russ has had comments about the lack of a credit card activated self-service pump. Russ doesn't feel that the demand for the system would justify the cost to install and maintain it.

Board Member Reports- None

Safety- Russ commented about safety while changing light bulbs on the beacon and runway lights. It was decided that in the future he should rent a man lift to do the job. Russ also commented about a lack of good yard lighting around the hangars. With the resurfacing of the runway the darker color seems to absorb the light. Changing the type of bulbs may help, but there is still a need for additional lighting fixtures. Russ will check into the cost of new fixtures and Noreen will give an update on the maintenance budget at the next meeting.

Public Comment

Claims- Claims for expenses and mileage were signed.

Next Meeting date February 28, 2017 12:00 noon at Mission Field

The meeting was adjourned at 1:00 PM