

# **Airport Board Minutes**

**Tuesday - February 27, 2018 12:00 PM**

Mission Field

## **CALL TO ORDER – VICE CHAIRMAN DON WILSON**

**Members Present:** Ray Sundling, Steve Koontz, Hunter Michelbrink, Darin Mackenzie

**Others Present:** Clint Tinsley, Emily Post, Russell Ferguson, JoAnn Ferguson, Leslie Feigel,  
Michael Klasing, Cody Wood and Andrew Sanders

## **APPROVAL OF MINUTES FROM PREVIOUS MEETING -**

Motion made to approve November 28, 2017 minutes; all in favor. Minutes approved.

## **DISCUSSION/ ACTION ITEMS**

### **Review Board Applications for City County Airport Board Vacancy and Make Recommendation to County Commission for Appointment**

Don Hiser withdrew his application prior to the meeting. Don Wilson states that Ray Sundling should be reinstated to the board and asked if there were any objections, none were stated. Clint will concur with the City Commission to reinstate Ray Sundling's appointment prior to March Meeting as that position can be either a City or County resident.

### **Bill Chapman Leases, Damages, and Moving Forward**

Discussion regarding potential for recovered funds by Bill Chapman.

Darin stated that \$60k in reserves were taken for the clean-up.

Discussion regarding liabilities for oil spill and whether to pursue retribution to recover all spill clean-up dollars spent.

Motion made by Hunter Michelbrink to put any recovered funds from Bill Chapman into Airport Fund; second by Steve Koontz; all in favor. Motion passes.

Ray Sundling will get added quote for markings and higher quality product.

### **American Seal Coat Estimate for Gardiner Runway**

Ray Sundling provided comments regarding American Seal Coat proposal for Gardiner Runway repairs.

Discussion regarding Clint's conversations with Pat Kenny of the Park Service and their interest in Gardiner Airport runway safety and function. Recommendation from board for Clint to speak with Pat Kenny prior to March meeting to clarify intent and opportunities to fund improvements.

Discussion regarding opportunity to get additional bid for reclamite SR5 treatment.

Discussion regarding other options for repairs.

Ray Sundling will get an additional quote for markings and higher quality product.

### **Master Plan Grant Reapplication**

Discussion regarding master plan application submittal timeline. Applications may be submitted any time prior to October to be considered for the next fiscal year. Motion made by Steve Koontz to reapply for Grant Funds for a Master Plan Study. Darin MacKenzie seconded. All in favor motion passed.

### **Postpone Board Officer Appointment until March 2018 Meeting**

Motion made by Darin Mackenzie to appoint Don Wilson as Chairman of Airport Board; second by Hunter Michelbrink. All in favor. Motion passes.

## **COMMENTS FROM CITY AND COUNTY COMMISSIONERS**

Clint Tinsley provided comments regarding Austin Timm owner of Bridger Outdoor Designs (BOC) who is interested in installing a credit card fuel station at the Gardiner. Don will contact Austin Timm to encourage him to submit a proposal to the board.

Clint Tinsley provided comments regarding emergency services mill levy.

Discussion regarding delinquent office rent and action to be taken

### **MAINTENANCE REPORT**

Russ & Ray serviced the snow plow. Russ wished to thank the Road crew for plowing the Airport road which helped prevent drifting on the road.

Russ provided comments regarding hangar doors not operating correctly. Stated Bergs OH is too busy to work on the hanger doors. Stacy Bragg is willing modify the problem doors. He will create a bid for the repairs. Russ will provide bid to the board for review and approval prior to bid being authorized.

Andrew Saunders who rented hangar #1 and is unable to move in due to the door problems requested that his 6 months prepaid lease payment would begin on the day he is finally able to get into the hangar. Don felt that was reasonable.

Russ provided comments and update on air traffic.

### **BOARD MEMBER REPORT**

Darin asked for Board review of FBO standards and asked for board action on March agenda.

Darin provided comments regarding list of pending open items to address, which include rent/lease reviews and concrete blocks around the fuel tank.

## **SAFETY REPORT**

Greg Coleman will be invited to provide information on safety inspection on March meeting.

## **PUBLIC COMMENT**

Leslie Feigel provided comments regarding public appreciation of airport aesthetic.

Leslie provided comments regarding interest in tours for people to eat lunch at the airport.

Leslie suggested that a FaceBook page or other linked page on the Chamber's website to provide quick access to our airport information would be helpful for visitors who may not be aware of our county website.

Discussion regarding impacts of tourism and available funding sources to support impacts.

Andrew Saunders asked whether there is a need for 10-16 hangers. Stated he is potentially interested in an investment at Mission Field.

**CLAIMS AUDIT** -None.

## **DISCUSS NEXT MEETING LOCATION AND AGENDA ITEMS**

March 27<sup>th</sup>, 12pm Commission Chambers, City County Courthouse.

**ADJOURN**