

**CITY/COUNTY JOINT AIRPORT BOARD  
MEETING MINUTES**

August 23, 2016

Mission Field, Livingston

12:00 noon

**Members Present:** Ray Sundling, Chairman  
Don Wilson  
Dennis Skattum  
George Denton  
Noreen Burg, Secretary

**Members Absent:** Kerry LaDuke

**Others Present:** Marty Malone, Russell Ferguson, JoAnn Ferguson, Parks Frady, Lance Bowser and Joan Bozlee

The meeting was called to order Chairman Ray Sundling. The minutes of the previous meeting were approved as emailed.

**Unfinished Business**

**Landfill Project Permit-** Parks Frady states that the majority of the work on the Landfill Project is completed. He wants to address any concerns of the board members on the conditions of the Land use permit. Ray rode with the contractor prior to their reclamation and requested that the far end of the original road be left as it is and only the area where it curves around to the cut across be removed. The contractor did a good job removing the cut across and reclaiming the temporary road areas. There may be a section of the road that will need to be rolled at a later date. Reseeding has yet to be done. Russ was concerned about weeds invading the area. Parks states after reseeding they usually let it grow for 2 years and spray on the 3rd year. He will have his crew do the spraying. The board and county commissioner are satisfied with the reclamation work that's been done.

**Mission Field Crack Seal Project-** Lance Bowser of Robert Peccia & Associates reported on the Mission Field Crack Seal Project. There have been two 2 day closures so far and the work is approximately 75-80% done. The contractor has had a lot of difficulty in management and applying the seal coat. They were scheduled to complete the project starting yesterday August 22, but the quality of the shipment of Gilsonite (rubberized asphalt) was rejected as unusable. There are allegations that the sole source provider in Salt Lake is not providing a quality product. The contractor needs to schedule 2 additional days in order to complete the seal coat and temporary markings. The board scheduled September 12 and 13 for the next closure for the work. The permanent markings will be applied 1 month later.

The contract with CR Contracting states the project is to be completed in 4 days. Currently the contractor isn't out of compliance. The additional days needed to complete the project will put them over that time frame. Lance asked the board if they wanted to pursue liquidated damages

of 1000.00 per day as noted in the contract. The damages would be counted as program income. 90% of the funding came from the FAA so that percent of the liquidated damages would go to the FAA leaving 10% or 100.00 per day for the Airport Board. If damages claimed exceeded the 1000.00 per day it may be more difficult to prove. Lance asked the board if they wanted to claim the liquidated damages. The board would like to work out some form of reimbursement for Russ's loss business due to the closures. George Denton made a motion that the board recommend that the commissioners consider pursuing the liquidated damages. Dennis Skattum seconded the motion. All were in favor and the motion passed. Marty requested a written recommendation to the commissioners. Noreen will prepare the recommendation and submit to the commissioners.

Lance states that the FAA has inspected the project completed so far and didn't have any major concerns. They mentioned the evidence that wildlife had been on the runway and that fencing should be considered. They also commented that an access road was too close to the runway. Lance stated that the FAA wasn't requiring action on those issues at this time. For future CIP projects those issues should be considered. New CIP Projects will need to be discussed in future meetings.

**NPS Celebration Updated.** Marty told the board the land use agreement with the Forest Service is for Airport use only. The commissioners have made an MOU agreement with the Forest Service to allow temporary parking on the Gardiner Airport for the NPS Celebration. The NOTAM will show the Gardiner Airport closed from 8:00 AM Wednesday August 24th through 5:00 PM Friday August 26th. Signs will be placed to show the parking areas.

### **New Business**

**J&J Cleaning Complaint- Tar on Floor.** Joan Bozlee the cleaning contractor states that the citrus cleaner the contractor used had damaged the wax job. She would like the contractor to strip and wax the lobby, bathrooms and office floor. J&J could do the job for her usual fee. Joan also states that she has put in additional time for cleaning and expenses for paper products due to the project. She will submit a claim for those additional charges. Noreen will look up the fee for the strip & wax job and submit that to Lance.

**Maintenance Report-** Russ would like to use the county mower to mow around the runway. Parks gave Russ permission to use the Road Department's mower. Russ will contact the road dept to set up a weekend to pick up the mower and do the work himself.

**Board Member Reports-** Noreen reports that grant funds pledged by the Montana Aeronautics Bureau in the amount of \$6,633.00 were received. Lance said CR Contracting had submitted a payment request for the work completed so far. The board agreed to recommend that the commissioners pay that bill.

**Comments from City/County Commissioner-** Marty Malone states that the levy supporting the Airport is shared by the City and County. There has been some discussion about changes to that levy, but no details were given at this time.

**Safety-** Russ has had complaints from airmen flying in at night about the lack of striping on the runway. CR Contracting has completed some temporary markings. Lance recommended that Russ put out a NOTAM that there are non-standard markings only. The minimum markings are there but the threshold markings are missing. Russ also shared that he has had complaints about the T Hangar doors being hard to open when the temperature changes.

**Public Comment** Joan Bozlee said she appreciated working with the airport board. The Airport was her first cleaning contract in 1981. She's doing a wonderful job keeping the terminal clean. Thank you Joan! There was discussion on the issue of a residence on Airport property. Lance feels that we are in compliance and our response to the allegation should be sufficient. There was a complaint about quite a few airports across Montana that have residences on site. The FAA had to address that complaint. The FAA needs to insure that the Airports are kept for the purpose of Aviation.

**Claims Signed**

**Next Meeting date –September 27, 2016 12:00 noon at Mission Field**

**Meeting adjourned at 1:00 PM**