

Minutes of the City/County Joint Airport Board meeting held January 24, 2012.

MEMBERS PRESENT: Kerry LaDuke, Chairman
Don Wilson
Ray Sundling
George Denton
Dennis Skattum
Jerri Miller, Secretary

OTHERS PRESENT: JoAnne Ferguson, Jim Durgan

The meeting was called to order at 12:00 pm by Chairman LaDuke. Jerri stated that she had made an error in the spelling of Mark Westenskow's name and asked for permission to change it on the official minutes. All Board members agreed. The minutes of the November 22, 2011 meeting were approved as edited.

UNFINISHED BUSINESS: Two pay requests have been received from Peccia. Jerri and Kerry met with the Commissioners and Bruce Becker on January 13th and signed all the documents and put them in the mail. We have received confirmation from the FAA that they have been approved and funds will be coming in about two weeks.

Additionally, Kerry stated that an agreement was reached for the FAA to participate in the expense of \$3000 for Stumvoll Electrical to be reimbursed for their assistance in getting the old power meter and generator removed. The building will also come down and be hauled away. Also, the final stripping will be done on the runway in June for a cost of \$22,000.

Rick and Lance have submitted a nomination for our airport for MAB's Airport of the Year award which will be given on March 2nd. The nomination was very well done and we thank them very much for their assistance.

NEW BUSINESS: Jerri updated the Board on our current budget. We are in very good shape at this time with all of our current projects paid to date.

Jerri has prepared the application for the Board to become members of the MCAA (Montana Communities Airport Association). The cost is \$50.00 per year. Ray moved, Dennis seconded that Kerry sign the application. Motion carried.

The Capital Improvement Program for Mission Field was discussed at length. We will not have any funding available to us until about 2016 because we will need to pay back our loans from Conrad over the next 3 years. It was noted that we may not be able to wait until then to purchase a new or newer snow plow than the two that we have at this time. It was suggested that the CIP and the need for snow removal equipment remain on the agenda until something definitive occurs. George moved, Ray seconded that this be done. Motion carried.

MAINTENANCE REPORT: JoAnne reported that the furnace had to be reset, there were some minor repairs that needed to be done to the snowplow and WispWest made some repairs to the computer. Kerry had Jerri prepare a report detailing the amount of money we have spent on the snowplows this past year for maintenance. To date, \$6,924.79 has been spent.

GARDINER REPORT: Jerri read a letter submitted by Bill Chapman noting his concerns about the proposed construction of the waste transfer site close to the Gardiner airport. He stated in the letter that the FAA's concerns should not be our concern as they do not support the airport monetarily, so the possibility of denial of construction funds in the future should not be an issue. Kerry stated he had made a trip down to Gardiner with Marty and Mark Westenskow to look at possible sites for this building. The problem is that the building is 45' high, not 25' which is the height of the doors. At the very least, the zoning options will have to be dealt with to make sure the runway protection zone is not violated. Jim Durgan asked that Chapman's provide us with hard figures for takeoffs and landings so we have actual data in the event we need to provide a variance. The question was also raised about whether or not there have been any bird or animal strikes reported at Gardiner.

Bill also stated that he was sure the Park Service and Forest Service would find a fence completely unacceptable as there are migratory paths for both elk and bison across airport property.

Jim Durgan presented a letter and report Marty received from the USDA regarding birds and wildlife hazard assessments. The report discusses the rules provided in Part 139 of the CFR. Board members were requested to read it carefully and Jerri will send a copy to Bill Chapman.

Jim said there has been no action with the Park Service regarding getting Gardiner crack sealed. He stated there had been a working agreement between the Board and the Park Service several years ago which Steve Iobst told him about. The agreement was never reauthorized so it has lapsed. His suggestion is that we hold a meeting with the Park Service to establish a maintenance project and procedure. Kerry stated we would hold a meeting in Gardiner this spring with this in mind.

BOARD MEMBER REPORTS: None

PUBLIC COMMENT: None

The claims were audited for payment. The next meeting is scheduled for February 28th, 2012.

There being no further business to come before the Board, the meeting was adjourned at 1:30 pm.

Submitted this 28th day of February, 2012.

Kerry LaDuke, Chairman

Jerri Miller, Secretary