

Minutes of the City/County Joint Airport Board meeting, January 28, 2014.

MEMBERS PRESENT: Kerry LaDuke, Chairman
Don Wilson
Dennis Skattum
Ray Sundling
Jerri Miller, Secretary

OTHERS PRESENT: Steve Koontz and JoAnne Ferguson

The meeting was called to order at 12:00 pm by Chairman LaDuke. Minutes of the November 26, 2013 were approved as read.

UNFINISHED BUSINESS: Board members congratulated Don on his reappointment to the Board for another 4 year term. The new term will expire on December 31, 2017.

Our Montana Aeronautics Board grant/loan application has been approved in the amounts of \$9240/grant and \$9625/loan. The remaining portion after our FAA grant approval will be funded in our 2014/15 budget request. After discussion, Ray moved, Dennis seconded that our CIP be finalized to include the preferred snow removal equipment of a tractor which can also use other equipment besides a plow blade. Motion carried. Kerry signed the FAA 5 year CIP and Jerri will submit it to Peccia.

The upgrade to our windows is almost complete. One of the panes is broken and Guy's Glass is waiting for the replacement. Tech Electric is waiting on parts to upgrade the lighting and then the NWE forms will be submitted for the rebate.

Jerri reported that she has talked to Paul Lyman, and although we have received concurrence from the FAA, he has chosen to hold off on his construction plans. In the meantime, we have received information from the FAA that for all other construction projects at the Airport that are not specifically listed on the ALP at that time will need to have an environmental categorical exclusion request prepared and submitted before concurrence will be given. This request should be prepared in conjunction with the 7460 construction forms.

NEW BUSINESS: None

MAINTENANCE REPORT: JoAnne reported there has not been much maintenance required this past two months other than the white beacon light has been replaced.

GARDINER REPORT: No word from Chapman's. The Finance Office has requested that Jerri/Kerry discuss new County billing and payment processes with them.

BOARD MEMBER REPORTS: Don asked Jerri if she was able to find out from the County Attorney's office if we can ask Rusty Viers to remove the Viers Real Estate sign from the hangar they lease. According to the attorneys, we can request it be removed. The Board

can also write a policy which would be given to all lessees as well as renters. Don moved, Ray seconded that Viers be requested to remove the Viers Real Estate sign. Motion carried. Jerri will begin work on a sign policy for the next Board meeting.

PUBLIC COMMENT: None

The claims were audited for payment. The next meeting is scheduled for February 25, 2014. Don Wilson stated he may be out of town on that day but will let Jerri know asap.

There being no further business to come before the Board, the meeting was adjourned at 1:00 pm.

Submitted this 25th day of February, 2014.

Kerry LaDuke, Chairman

Jerri Miller, Secretary