

Minutes of the City/County Joint Airport Board meeting, April 23, 2013.

MEMBERS PRESENT: Kerry LaDuke, Chairman

Don Wilson  
Ray Sundling  
Dennis Skattum  
Jerri Miller, Secretary

OTHERS PRESENT: Jim Durgan, Russ Ferguson, JoAnne Ferguson

The meeting was called to order at 12:05 pm by Chairman LaDuke. Minutes of the March 25, 2013 meeting were approved as submitted.

UNFINISHED BUSINESS: Jerri reported that she had sent an e-mail to Lori Benner, Park County's grant writer to see if there were any weatherization or building upgrade grants available for refurbishing the Administration building. Her response was that she was not aware of anything at this time. Jim suggested that Jerri stay in touch with her and he would discuss it with the other Commissioners and Lori. He feels there may be something under CDBG (Community Development Block Grants) we could utilize.

One suggestion from the Board is to have an energy audit done by NEW. Jerri will call the company and make arrangements for one to be conducted.

Jerri was instructed to put auditing of rents and leases on the next meeting agenda.

NEW BUSINESS: It is budget time once again. Jerri passed out updates to the current budget showing that we are currently at 66% of our total as of March 31<sup>st</sup>. Jerri will schedule a meeting with Lani Hartung to put together figures for the 2013/14 budget.

A notice from Chartis Aerospace Insurance Services has been received notifying us that our Liability Insurance will be due July 1 and we can expect up to a 5-10% increase in our premiums. Jerri will get the forms ready for the next meeting. She also said that our PO Box rent will be due in May.

The County Commissioners received a request from Wade Cebalski of the FAA requesting a future meeting with all parties to discuss our FAA CIP. Jerri will send him a list of our 2013 meeting dates and times and encourage him to request one of those dates. Also notify Lance of the scheduled meeting.

MAINTENANCE REPORT: Don has gotten the windsock at Wilsall replaced. Russ has been rolling gopher holes. Repairs to the VASI system have been completed except for the baffles.

SAFETY: Russ and Jerri will have to attend a mandatory safety training on May 7<sup>th</sup>. Two sessions will be held and the County will provide lunch between the sessions.

Jerri said that as far as she knew, the exit signs have been order and will check once again this week. The eyewash station will be assembled and noted.

GARDINER REPORT: Bill Chapman called Jerri this morning to tell her that Loretta has been diagnosed with Leukemia and is undergoing treatment in Bozeman. He reported that the County has made some significant changes at the greenbox site by putting in roll-off style dumpsters which has made the birds disappear. Also, the elk have done more damage to the runway this winter than the buffalo have.

BOARD MEMBER REPORTS: None

PUBLIC COMMENT: None

The claims were audited for payment. The next meeting date is May 28, 2013 at noon at Mission Field.

There being no further business to come before the Board, the meeting was adjourned at 12:35 pm.

Submitted this 28<sup>th</sup> day of May, 2013.

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Kerry LaDuke, Chairman

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Jerri Miller, Secretary