

Minutes of the City/County Joint Airport Board meeting held May 26, 2015 at the Gardiner Community Center.

MEMBERS PRESENT: Kerry LaDuke, Chairman

Don Wilson

Ray Sundling

George Denton

Dennis Skattum

Jerri Miller, Secretary

OTHERS PRESENT: Rick Donaldson, Steve Iobst, Mark Carman, Bill Chapman, Hunter Michaelbrink, Scott Bell and Parks Frady

The meeting was called to order at 12:00 pm by Chairman LaDuke. Minutes of the April 27, 2015 meeting were approved as mailed out.

UNFINISHED BUSINESS: Rick Donaldson updated the Board on our FAA and MAB CIP's. MAB has changed due dates for grant applications to November 15th.

Jerri spoke with Michele Becker about interest in our office space for rent. She did not have any news for us, but is continuing to advertise it.

Jerri also said there has not been any interest in our t-hangar for rent. The ad is still running in the Enterprise, and several places in Bozeman have been notified of its availability.

Discussion continues on advertising for new engineering services. Shannan has provided us with the language for a new packet and the County will do the advertising. Don moved, George seconded that a Request For Qualifications advertisement commence on July 15th with a deadline date for return of completed packets of August 18th at 1:00 pm in the Clerk and Records Office. Kerry will appoint two Board members to review the RFQ's and make their recommendation to the Board at the regular Board meeting on August 25th. The Board will then make their recommendation to the County Commissioners. The motion carried. Kerry met with Craig Canfield from KLJ engineering on May 21 for a tour of Mission Field. The advertisement will be sent directly to firms we know are interested.

Discussion continues on modifying lease agreements concerning rental fees, rent increases and use of airport wells at the Gardiner Airport. George moved, Ray seconded that Gardiner land lease rates be adjusted to the current Livingston rate of .17/sq. ft. Hunter Michaelbrink asked what services Gardiner might expect in return for the increased rates. Kerry stated that with the state land lease purchase being retired this year, additional funds for Gardiner may come available. Additionally, because Gardiner will not qualify for FAA assistance as long as the green boxes remain in their present location, our sources of funding are very slim. After several years of work, MAB supported us with loan and grant funds to purchase the State of Montana easement but that is no guarantee assistance will be available from them as the only projects they funded this past year were runway projects. The Board is proposing a specific CIP be developed for the Gardiner Airport and that will be further discussed under New Business. Kerry called for the vote on the above motion. Motion carried.

Kerry stated that the Gardiner well is determined as being the property of the City/County Joint Airport Board/Park County. Under the circumstances, the Airport Board has the option to establish water usage rates for anyone who wishes to hook up to the well. A fair rate to be charged was discussed. Dennis moved, Don seconded that the Board charge \$25.00 per month for water usage to any Gardiner lessee who wishes to hook up and that all hookup charges are the responsibility of the Lessee. Motion carried.

Rick presented the Board with the signed copies of the Final Construction Report for the FAA. The final payment from the FAA should be forthcoming within the next couple of weeks.

NEW BUSINESS: Kerry stated that another of the reasons for having this meeting in Gardiner is the adoption of a Capital Improvements Program for the Airport and to find out what services local users would like to see in the future. Mr. Carman suggested that improvements to the taxiway would be a really good idea as turning onto the runway is very narrow and difficult. Also, remote weather would be a great idea. Hunter suggested more tie downs and new no parking signs on the runway as many semis and large vehicles encroach on the runway protection zone at the ends of the runway. Jerri asked Parks if he could point her in the direction of signs and he agreed to help. And everyone agreed that grading the roadway would be a big help. Hunter asked Steve if it would be possible for the Park Service to partner with the airport to accomplish some of these tasks since our funding sources are very limited. He indicated they would be very interested in partnering with us, and indicated there may be some sources for grants through the Park Service. Jerri will begin preparation of the CIP for the next Board meeting.

MAINTENANCE REPORT: Russ and JoAnne were unable to attend this meeting.

GARDINER REPORT: Bill was asked if he is maintaining the runway lights. He said he was and they are radio controlled. The runway lights are not working at Gardiner. Bill said he had the new lights needed for repair but hadn't put them in yet.

BOARD MEMBER REPORTS: Nothing to report.

COMMISSIONER COMMENTS: Marty was unable to attend today and there are no comments from him.

SAFETY: Nothing to report.

PUBLIC COMMENT: Gardiner now has a resort tax which should generate additional funds for the town as well as more public interest in the Community.

The claims were audited for payment. Jerri stated receipts in the amount of \$1446.40 for hangar rent fees and \$73.57 for fuel flow fees. Copy is attached.

The next meeting is scheduled for June 23rd, 2015 at noon at Mission Field. There being no further business to come before the Board, the meeting was adjourned at 1:20 pm.

Submitted this 23rd day of June, 2015.

Kerry LaDuke, Chairman

Jerri Miller, Secretary

APRIL 2015
RECEIPTS

Viers	\$415.00	3/31/2015
Hamlin	\$103.00	3/30/2015
YAS	\$243.00	4/10/2015
Viers	\$415.00	4/23/2015
Skattum	\$270.40	4/26/2015

\$1,446.40

YAS	Fuel	\$73.57
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