

Minutes of the City/County Joint Airport Board meeting, June 23, 2015.

MEMBERS PRESENT: Kerry LaDuke, Chairman  
Don Wilson  
George Denton  
Ray Sundling

OTHERS PRESENT: Russ Ferguson, JoAnne Ferguson and Hunter Michaelbrink

The meeting was called to order at 12:00 pm by Chairman LaDuke. Jerri Miller is unable to attend this meeting and Chairman LaDuke asked JoAnne Ferguson to take minutes. Jerri requested a correction to the April 28<sup>th</sup>, 2015 meeting to add the sentence (MAP CIP is due October 1, 2015 to the FAA/MAB Changes section under Unfinished Business. Minutes approved as amended.

UNFINISHED BUSINESS: As mentioned above, the MAB CIP must be completed and submitted by October 1, 2015. The MAB Grant Application process must be completed and submitted by November 15, 2015.

To date, there has been no interest in renting the extra office space in the Admin. Building nor the vacant t-hangar.

Advertising for Engineering Services is to begin July 15<sup>th</sup>, 2015. Completed applications must be returned to the Clerk and Recorder's Office at 414 E. Callendar Street in Livingston, MT 59047 by 4:00 pm on August 18<sup>th</sup>. They will be opened in the Commissioners' Chambers at 11:00 am on August 20<sup>th</sup>. Kerry appointed George and Don to review the application packets for completeness, experience in airport construction and the other qualifications as requested in the RFQ. George and Don will make their recommendation for selection to the Airport Board at the regular August 25<sup>th</sup> Airport Board meeting. A meeting with the Commissioners will be scheduled at which the Board will make their recommendation to the Commissioners. Packets will be sent to any firm requesting same and will be sent to R. Peccia, Morrison & Maierle and KLJ. Shannan Piccolo has reviewed the packets and they will be ready for mailing on July 15<sup>th</sup>.

All new Gardiner leases have been mailed out and VanHowd's has been returned signed along with the annual rent. Hunter gave his lease to Kerry and requested an invoice for rents due.

Discussion continued regarding the Gardiner CIP. The "no parking" signs have been installed as requested. Kerry said that the Gardiner runway should be the first priority. The crack sealing performed last year was not that good of a job. . Kerry cautioned the Board that we could not expect any FAA assistance, and quite possibly, none will be available from MAB due to lack of local usage. Hunter said he would be able to get millings to use in taxiway update. Kerry said drainage is an issue with a paved taxiway and a lot of excavation would be required. The Board discussed storing millings now and decided to request that no millings be stored at this time. Parks Frady had indicated to the Board in the past that no millings were available until next year. The question then is will the County charge the Airport budget? Hunter said he had asked Scott from Morrison Meriele for some engineering advice. Kerry explained that Peccia was our engineering firm and they should be asked also. Kerry will contact Rick for cost estimates on CIP projects. Board members all agree that the entire area and more specifically, buildings need to be repaired and cleaned up. The Board discussed options and the Board

has in the past requested hanger owners repair their hanger. The CIP will be finalized at the September meeting. It is due at MAB on October 1<sup>st</sup>.

The FAA has approved construction for Steve Koontz' hangar. They have requested a full-blown CatEx and Rick has taken care of that for Jerri. It is noted that the location is well outside Jerry Jackson's lease. Steve's lease will be dated July 1, 2015.

Kerry said Tech Electric had moved the water well power to a new meter. It appears that someone is living in Chapman's trailer on the airport.

NEW BUSINESS: Kerry has received an unofficial complaint from the FAA regarding usage of MIRL runway lights at Mission Field during daylight hours. The FAA has requested that as a safety precaution, the MIRL lights be available for use at any time of the day or night. Don mentioned that some companies require their pilots to turn on runway lights for each landing regardless of day or night. Kerry had addressed the complaint when he received it. The Board agreed that we would not restrict use of the runway lights at Mission Field.

Hunter said that millings are available for Gardiner taxiway rather than be taken to a pit. The taxiway would still need to be sealed. Don thanked Hunter for the offer.

MAINTENANCE REPORT: Russ has been mowing around the buildings. He has put up a new windsock at one end of the runway and will do the other end also.

BOARD MEMBER REPORTS: None

COMMISSIONER COMMENTS: None

SAFETY REPORTS: None

PUBLIC COMMENT: None

The claims were audited and the bills paid. Don moved, George seconded to suspend the July meeting and authorize Kerry and Jerri to pay all the bills during the period. Motion carried. The next meeting will be held August 25<sup>th</sup>, 2015. There being no further business to come before the Board, the meeting was adjourned at 1:00 pm.

Submitted this 25<sup>th</sup> day of August, 2015.

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Kerry LaDuke, Chairman

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Jerri Miller, Secretary