

Minutes of the City/County Joint Airport Board meeting, August 25th, 2015.

MEMBERS PRESENT: Kerry LaDuke, Chairman
Don Wilson
George Denton
Dennis Skattum
Ray Sundling
Jerri Miller, Secretary

OTHERS PRESENT: Lance Bowser, Hunter Michaelbrink and Russ Ferguson

The meeting was called to order at 12:00 pm by Chairman LaDuke. Minutes of the June 25th, 2015 were accepted as mailed. Jerri expressed thanks to JoAnne Ferguson for taking the minutes for her.

UNFINISHED BUSINESS: Lance reminded the Board of the October deadline for submitting CIP's for both Gardiner and Livingston is October 1, 2015. Grant applications for MAB are due November 15, 2015. Kerry requested that all necessary forms and estimates to be ready at the September meeting for signatures.

Additionally, Lance presented RPA's recommendation for Runway Rehab at Gardiner, and their recommendation is that a "pulverize, shape compact and pave" project would be the best option with an estimated cost of \$561,614.22 as a price.

Jerri reported she has not had any interest in the vacant hangar as well as office space in the Admin. Building. Russ said he had been asked about the hangar and Victoria Bond is interested when her airplane arrives in Livingston.

Discussion/Decision resumes regarding Recommendation of Engineering Services. Two Statements were received in the Clerk and Recorder's Office on August 20th. Both packages were complete and included the information required in the advertisement. Don and George reviewed both Statements and Don stated that the information in RPA's submission was more complete and addressed all requested ad points more than that of Dowl. Based on their review of references etc., Dennis moved, Ray seconded that the Board recommends the Commissioners select Robert Peccia, Associates as the City/County Joint Airport Board's engineering firm. Motion carried. A meeting is scheduled for 11:00 am on Thursday, August 27th with the City Manager and County Commissioners to make the recommendation. All members are welcome to attend.

NEW BUSINESS: The FAA has notified the Board that \$895.00 in recovered NPE 2012 funds must either be used or transferred to another Airport with a current project or they will be left to expire which would create an issue with other funding programs. After discussion, Don moved, Ray seconded that the Board recommend to the Commissioners that we transfer \$895 from our

2012 NPE recovered funds to Ennis. Motion carried. This item is listed on the agenda for the August 27th meeting with the City Manager and County Commissioners.

Cleanup of the Gardiner Airport was discussed. Several individuals have commented about the old cars, condition of some of the buildings and general upkeep of individual owners leased property. Jerri and Kerry will write a letter to the Gardiner lessees' informing them that it is their responsibility to take care of their leased property as well as private hangars. All lessees must also provide an updated Insurance Certificate naming the Board as an Additional Insured.

Pavement rehab at Mission Field for the Ramp, Taxiway and Runway are scheduled as a project for the 2016 grant season. This is maintenance with a projected cost of \$140,000. Unused NPE funds for 2015 and 2015 will be transferred to Harlowton and Hamilton to return their loans to us. There is a potential for Conrad to loan their "giveaway" NPE funds for 2016 for a maintenance project. George moved, Dennis seconded to accept Conrad's funds as a "give" rather than loan. Motion carried.

The Wilsall Airport has been recently mowed, but still needs to be rolled. Ray said he would get that done as soon as possible.

Kerry received a request from the FAA for a listing of all our "fixed-based aircraft at Mission Field". Jerri said she did not recognize several of the names listed as being rent/lease payers. Russ said that many of the private hangars are shared with other people who are not listed as renters. Jerri said it would be great to get a GIS map of all the hangars and buildings on Mission Field and they should all be renumbered as many of the old numbers no longer exist. She and Kerry will work on that.

Jerri reported that the MAMA annual meeting will be held in Helena on October 14th and 15th.

MAINTENANCE REPORT: Russ requested that the County mow the edges of the access road. Traffic is up in general and there has been lots of jet traffic.

Don moved, Dennis seconded that we hire Williams Plumbing to upgrade the women's bathroom and to service the boiler prior to winter. Motion carried. The city and county will share costs for the upgrade to the women's bathroom.

BOARD MEMBER REPORTS: None

CITY/COUNTY COMMISSIONER COMMENTS: None

SAFETY: None

PUBLIC COMMENT: Jerri read a note notifying the Board of her intention to retire at the end of 2015.

The claims were audited for payment. A listing of all receipts received thru August 25th since the June meeting.

The next meeting is scheduled for September 22, 2015 at noon at Mission Field. There being no further business to come before the Board, the meeting was adjourned at 1:00 pm.

Submitted this 22nd day of September, 2015.

Kerry LaDuke, Chairman

Jerri Miller, Secretary