

Minutes of the City/County Joint Airport Board meeting, January, 27, 2015.

MEMBERS PRESENT: Kerry LaDuke, Chairman
George Denton
Ray Sundling
Dennis Skattum
Jerri Miller, Secretary

OTHERS PRESENT: JoAnne Ferguson, Parks Frady and Marty Malone

The meeting was called to order at 12:00 pm by Chairman LaDuke. Minutes of the November 25, 2014 meeting were approved as mailed.

UNFINISHED BUSINESS: The 6 year CIP plan for Mission Field that is required by the FAA is due at the end of this month. After discussion, Dennis moved, George seconded to adopt the plan. Motion carried. Jerri will send to the FAA and to Peccia at the conclusion of this meeting. Additionally, the City will include Mission Field in their next CIP. They have also agreed to take on the MAB loan on the current project. All of those documents have been signed and will be submitted this week.

The new barriers around the fuel tank have been placed. Receipt of the new plow truck will be delayed until sometime in March as the builder of the box sent the wrong size and a new one had to be ordered. There is a possibility of liquidated damages for delayed delivery—after February 2—and Jerri has forwarded the information to Shannan for her review.

The repairs to the men's bathroom are underway. They should be completed by the end of this week. Kerry said that further upgrades to the Admin. Building should be included in the next County CIP and that a new heating system for the building will be required soon. He said that we have noticed a large savings on heating costs since the windows, doors and lighting were upgraded.

Parks Frady, County Road Supervisor said that mowing and rolling at Wilsall is on the agenda for early spring. Ray reported that the Bank Bar in Wilsall has closed and is no longer a potential site for the Unicom.

Kerry reported that the Admin. Assistant Performance Evaluation was completed prior to Jim Durgan's leaving office. She received excellent reviews and a \$1/hr. raise.

NEW BUSINESS: With the retirement of Jim Durgan, Marty Malone will be the new Commissioner liaison with the Board.

Parks Frady said that the County plans to cap the landfill beginning this summer. The Solid Waste Board would like to use the VOR road for access to it. Kerry requested the subject be put on the February Agenda for further discussion as the SWB folks get their plans completed.

Kerry has signed the new lease for the area of the backroom the ASOS equipment is in for another 10 years at \$600/quarter. If we lease out the FSS area, the area may have to be walled off. Michelle

Becker said that MHP was interested in the space, but there has been no contact with her for quite a while. Kerry asked Jerri to contact her.

MAINTENANCE REPORT: JoAnne and Jerri are cleaning out the back room. There has not been much snow to plow this past month. Repairs to the hangar bay garage door are needed.

GARDINER REPORT: Nothing to report

BOARD MEMBER REPORTS: None

SAFETY: Jerri will contact Kelly to make sure we have all the necessary access signs installed.

PUBLIC COMMENT: None

The claims were audited for payment. The next meeting is scheduled for February 24th, 2015 at noon at Mission Field.

There being no further business to come to the Board, the meeting was adjourned at 12:40 pm.

Submitted this 24th day of February, 2015.

Kerry LaDuke, Chairman

Jerri Miller, Secretary