

Minutes of the City/County Joint Airport Board meeting, February 24, 2015.

MEMBERS PRESENT: Kerry LaDuke, Chairman  
Don Wilson  
George Denton  
Ray Sundling  
Dennis Skattum

OTHERS PRESENT: Marty Malone, Parks Frady, Bill Chapman, Russ Ferguson, JoAnne Ferguson and Bill Burkland and Rick Donaldson of Robert Peccia Associates

The meeting was called to order at 12:04 pm by Chairman LaDuke. Minutes of the January 27, 2015 meeting were approved after Jerri corrected the title of Parks Frady, Director of Park County Public Works.

UNFINISHED BUSINESS: The new truck is being delivered this afternoon and both Ray and Russ will receive training on the equipment from the manufacturer. Bill and Rick presented the paperwork for Pay Request 4 and 5 and stated they had sent the same request to the FAA for payment. Jerri will take to Lani this week and request payment be made as soon as the funds arrive.

The FAA CIP has been submitted. The next scheduled project is fog sealing in 2016. Kerry requested that any extra NPE money be refunded to Conrad as it becomes available. Advertising for Engineering Services will also be put on the March agenda for consideration.

The floor repair and bathroom upgrade is complete and looks very nice. The men's room will be unisex/handicapped accessible. The women's bathroom is in need of repairs and the City has agreed to split the costs for 2016, estimated to be around \$4000. It will be included in our upcoming budget.

Parks Frady updated the Board on the Landfill cap project. The County is moving forward with the project and once the project commences, there will be a 60 day window for covering it. The Board requested that the County fix the road and was assured they would. A NOTAM will be required and the project is expected to begin as early as September, 2015.

NEW BUSINESS: Hy Adelman has cancelled his t-hangar lease effective February 1. Jerri will place an ad in the Enterprise and also contact Arlian's Flight Service in Bozeman.

MAINTENANCE REPORT: Russ reported he has plowed several times this past month.

GARDINER REPORT: The controlled burn was completed and cleaned up in short order and very well. NPS has filled cracks in the runway. Bill requested millings for the road to the hangers. Parks Frady said no millings will be available until next year. This years' millings are spoken for. Hunter Michaelbrink's new hangar is progressing. Jerri has been in contact with him regarding his new lease which is effective 1/1/15.

Bill Chapman asked where his discretionary funds for Gardiner were. Kerry said that Gardiner does not qualify for FAA funding so there were no discretionary funds. Bill commented that we are spending a lot of money at Livingston yet he paid for the well work at Gardiner. Kerry reminded Bill that the board should be notified before any work is done and that county purchasing policies had to be followed. Kerry said that this matter had been brought up and discussed before and asked Bill if he had any other issues or concerns for the board from Gardiner. No other issues were brought up.

BOARD MEMBER REPORTS: Nothing to report.

SAFETY: New safety videos are out. Russ and Jerri should make use of them and they are available to other employees/guests as well.

COMMISSIONER COMMENTS: Marty said the budget worksheets would be out early in March.

PUBLIC COMMENT: None

The claims were audited for payment. The next meeting date is scheduled for March 24<sup>th</sup>, 2015 at noon at Mission Field.

There being no further business to come before the Board, the meeting was adjourned at 12:45 pm.

Submitted this 24<sup>th</sup> day of March, 2015.

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Kerry LaDuke, Chairman

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Jerri Miller, Secretary