

Minutes of the City/County Joint Airport Board meeting, November 25, 2014.

MEMBERS PRESENT: Kerry LaDuke, Chairman  
Don Wilson  
Ray Sundling  
George Denton  
Dennis Skattum  
Jerri Miller, Secretary

OTHERS PRESENT: Russ Ferguson, JoAnne Ferguson and Jim Durgan

The meeting was called to order at 12:07 pm by Chairman LaDuke. Minutes of the October 27, 2014 meeting were approved as mailed.

UNFINISHED BUSINESS: The new building is complete. All items on the punch list have been dealt with and now, the wait for the new truck. It is still scheduled for early February.

Jerri reported that we received two estimates from David Rust for repairs to the floor in the FAA office and the men's bathroom. England Flooring was up and looked at the items but no bid has been received yet. Williams Plbg. And Heating will do the upgrade to the plumbing.

Parks Frady, the County Road Superintendent, said he will mow and roll at Wilsall in the spring.

Ray stated that Peggy Heath at the Bank Bar in Wilsall is willing to have the Unicom placed at the site. Jerri will coordinate with Redge Meierhenry at MAB.

The MAB loan documents have been signed by the County Commissioners, County Civil Deputy and the City's Attorney, but the City Manager feels he has to take this loan resolution to the City Commission. The documents are not due back in Helena until May, 2015, however, the first loan payment is in February. Kerry and Jerri will continue to follow-up as needed.

NEW BUSINESS: Ray Sundling's term on the Board expires December 31, 2014. As this seat is the "at-large" position, it is elected by the other 4 Board members. George nominated Ray for another 4 year term, Don Wilson seconded the nomination. A unanimous vote was cast for Ray. Kerry and Jerri will send a letter to both City and County Commissions advising them of the election.

At the request of the County's Human Resource office, Kerry and Jerri have been working on a job description for the Board's secretary. A performance evaluation will be held before the end of the year.

Jerri said a Board Leadership Workshop will be held in Livingston on December 11<sup>th</sup>. Jerri will forward the information.

Discussion was held regarding placement of a concrete barrier by the new fuel tank at a cost of \$45 each for 2 blocks. Ray will go ahead and get them.

MAINTENANCE REPORT: Russ has plowed twice. Additionally, a new yard light was installed the motion sensors over the doors of the new building are staying lit. They will be turned off.

Russ and Jerri are working on a new lease for Ed Chapel's hangar. They will be renting some space in the hangar for short-term renters. Jerri said she needs to know how the name on the lease should read. Russ suggested she contact Ed Chapel.

GARDINER REPORT: Jerri talked to Bill Chapman and he requested that we renew the NOTAM regarding avgas at Gardiner. Jerri provided a card for Board members to sign for Loretta.

BOARD MEMBER REPORTS: The Board unanimously thanked Jim Durgan for his guidance and assistance over the course of his terms on the Park County Commission. He will be retiring at the end of the year. He will be sorely missed. At this time, we do not know who will be our Commissioner liaison in 2015.

Don moved, George seconded that the Board not hold a meeting in December and authorize Kerry and Jerri to pay all bills. Motion carried.

PUBLIC COMMENT: NONE

SAFETY: NONE

The claims were audited for payment. The next meeting will be scheduled for January 27, 2015.

There being no further business to come before the Board, the meeting was adjourned at 1:20 pm.

Submitted this 27<sup>th</sup> day of January, 2015.

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Kerry LaDuke, Chairman

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Jerri Miller, Secretary