

Minutes of the City/County Joint Airport Board meeting, October 28, 2014.

MEMBERS PRESENT: Kerry LaDuke, Chairman  
Don Wilson  
Ray Sundling  
George Denton  
Jerri Miller, Secretary

OTHERS PRESENT: JoAnne Ferguson, Russ Ferguson, Jim Durgan and Michele Becker

The meeting was called to order at 12:11 by Chairman LaDuke. Minutes of the September 22, 2014 meeting were approved as mailed.

UNFINISHED BUSINESS: Kerry and Lance have been working on updating our Federal CIP. The updates include boiler replacement, runway painting, and fog sealing.

The new building is complete inside now. The truck is still planned for delivery in February. Jim commented that the work done by Kruse Construction is excellent.

The County is requesting that all City/County CIP's be turned in as soon as possible. Merle Gebhart will be putting all CIP's together to develop a working plan. The CIP will be used to show local projects which the Board hopes to get participation from the City to accomplish. We will also be requesting that the City take responsibility for paying the MAB loan of \$7625. Don moved, George seconded to submit the plans as we have them now. Motion carried.

The Montana Aeronautics Board loan resolution papers have been signed by the County and Mr. Becker as the City's attorney. Mr. Meece refused to sign the documents as he feels it will require action by the City Commission although the City Commission authorized him to sign any documents required for the current project at a meeting of the Commission several months ago. The documents are not due back in Helena until May 15, 2015, however, the first payment on the loan is due in February, 2015. Kerry will speak with Mr. Meece and get on the City Agenda as soon as possible.

Floor repair in the men's bathroom and the carpeting in the Flight Service Office are in need of repair. Jerri has gotten estimates for those repairs from David Rust Carpet Center and will look for any additional flooring contractors in the area. The toilet in the men's bathroom is in serious need of repair, and JoAnne has gotten an estimate from Williams Plumbing for \$540.00. This does not require a second bid. George moved, Ray seconded that we go ahead and complete the repairs based on the estimate. Motion carried.

Jerri has not heard back from the Road Department as to the mowing at Wilsall. Jim will call Mr. Frady and ask him if it has been done yet.

NEW BUSINESS: Michele Becker of Maverick Realty Property Management attended the meeting to explain to the Board how she would handle the possibility of leasing the old Flight Service office space. Everything will be taken care of by her firm. The Board will need to make the necessary flooring repairs

to the space as well as the flooring and fixtures in the men's bathroom. Jerri has talked with Shannan Piccolo regarding the Board's ability to contract with an outside firm to lease out County property. She will review any contracts before they are signed. Michele said that the Highway Patrol may be interested in the space at \$750/month. Her fee would be 10%.

MAINTENANCE REPORT: All the fire extinguishers have been checked and recharged. Placing posts around the fuel tank will be put on next month's agenda. Water drained from the boiler has an awful smell and Russ will have it looked at.

GARDINER MANAGER REPORT: Russ issued a NOTAM for the Gardiner Airport regarding the lack of avgas at the site. There is plenty of Jet-A at this time. Jerri has not heard anything back from Loretta as to cancelling the NOTAM. She will try to contact Loretta again to see what the current status is

BOARD MEMBER REPORTS: Jerri has heard back from the State Highway Department regarding replacing several of the Airport highway signs on the Interstate. They concluded that many of them were damaged or lost and they will be replaced as soon as the signs are available.

Don asked if he could put a for sale sign on Citation II's hangar. The Board concurred.

SAFETY: Russ will need to put a fire extinguisher and eye wash station in the new building.

PUBLIC COMMENT: Nothing to report.

The claims were audited and signed for payment. The next meeting date is scheduled for November 25<sup>th</sup> at noon at Mission Field.

There being no further business to come before the Board, the meeting was adjourned at 1:20 pm.

Submitted this 25<sup>th</sup> day of November, 2014.

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Kerry LaDuke, Chairman

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Jerri Miller, Secretary