

Minutes of the City/County Joint Airport Board meeting, September 22, 2015

MEMBERS PRESENT: Kerry LaDuke, Chairman
Don Wilson
George Denton
Dennis Skattum
Ray Sundling
Jerri Miller, Secretary

OTHERS PRESENT: JoAnne Ferguson and Hunter Michelbrink

The meeting was called to order at 12:03 pm by Chairman LaDuke. Minutes of the August 24, 2015 meeting were approved as mailed out.

UNFINISHED BUSINESS: The FAA CIP for Mission Field was reviewed and the figures were updated. George moved, Dennis seconded to sign and submit it to the FAA. Motion carried. We anticipate a ramp, taxiway and runway rehab project in 2016.

Additionally, the Board, along with RPA, has developed a CIP for Gardiner. Two options are proposed. A simple runway maintenance project would run in the neighborhood of \$63,165. The other option is a rebuild of the runway/apron pavements at \$384,131.

As the current pavement is in such poor condition, RPA does not recommend the first option. It would be a band-aid effect which would only last for a few years. Option two, although much more costly, would provide new pavement for the apron and taxiway and would allow us to plan regular maintenance of crack-sealing and weatherizing. Hunter Michelbrink said he believes the Community and County would greatly benefit having a good airport in Gardiner because of life flights and fire prevention and firefighting. These projects would not be eligible for FAA funding, but would qualify for MAB funding. After continued discussion, George moved, Ray seconded that we adopt the CIP and submit it to the MAB, Park County and the Park Service. Motion carried.

So far, there is no interest in the office space we have in the Admin. Building. JoAnne said that a Ray Lewis has indicated interest in our t-hangar.

Kerry and Jerri have developed a letter to send to all Gardiner lessees requesting that the cleanup their areas around hangars, etc. This includes removal of old cars, tanks and other miscellaneous debris. Also, requesting the lessees to make sure there are no loose sheets or pieces of metal on the buildings which can tear loose or become otherwise hazardous.

The mowing has been done at Wilsall. Ray suggested that a harrow be used to fill in the gopher holes prior to mowing in the spring.

Jerri reported that at the meeting with the County Commissioners on 8/27 they approved our recommended selection of RPA as our Airports engineer firm for the next 5 years. Also at that meeting, the Commissioners agreed that the extra \$895 in unused funds be given to Ennis.

Jerri also stated that the annual MAMA meeting will be held in Helena on 10/14-15. If anyone is planning to attend this meeting, please retain all your receipts for reimbursement.

NEW BUSINESS: Kerry recommended that we accept Williams Plumbing bid for the women's restroom repairs and David Rust' bid for the floor. All Board members agreed.

MAINTENANCE REPORT: JoAnne said that the boiler has been winterized and Tech Electric has replaced a broken yard light.

BOARD MEMBER REPORTS: Don notified the Board of the pending sale of the Citation II hangar to Jerry Jackson. It would be preferable to have Mr. Jackson sign one of our regular leases so that they are all the same. Jerri said she would have Shannan look at the current lease and make sure it meets any new laws that have been passed.

Jerri read a letter addressed to Russ Ferguson from an Attorney at Holland Hart requesting copies and information pertaining to our ALP and whether we have "granted non-aeronautical use permits for hangars or buildings inside the airport fence. The Board requested the letter be forwarded to Eric Coate, Livingston City Attorney and Shannan for their review.

COMENTS FROM CITY/COUNTY COMMISSIONERS: None

SAFETY: None

PUBLIC COMMENT: None

The claims were audited for payment. August/September receipts were provided. The next meeting was scheduled for October 27, 2015 at noon at Mission Field.

There being no further business to come before the Board, the meeting was adjourned at 12:50 pm.

Submitted this 27th day of October, 2015.

Kerry LaDuke, Chairman

Jerri Miller, Secretary