



Capital Improvements Plan



2016 - 2020

Park County
414 East Callender Street
Livingston, MT 59047
Telephone 406.222.4106
Fax 406.222.4160
www.parkcounty.org

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Executive Summary

Park County, like most counties in rural Montana, faces continuing challenges due to antiquated and deteriorating infrastructure, and the limited tax base from which to fund the preservation of capital infrastructure, facilities and equipment. Beyond ordinary operation and maintenance, there is always the need to keep up with the responsibility of improving and replacing public facilities and systems in order to provide adequate service to the population of the County.

In response to these challenges, Park County has formulated a plan of action to provide for and meet the needs of its citizens. The Capital Improvements Plan (CIP) is a budgeting and financial tool which will assist Park County in establishing long-term goals for maintaining, improving or financing new capital improvement projects and/or capital equipment over the course of the next five years. This document represents the first-ever, fully-funded five-year CIP for Park County which will be utilized to assist county leaders with project planning, financing and determining the overall needs of their population.

Many county CIPs focus only on facilities, construction projects and infrastructure needs - which are generally either beyond the government's ability to pay or are dependent upon politically-charged voter approved bond issues, special districts, loans or grants. As a result, many CIPs simply review local government's requests and are not utilized to their fullest capacity. In contrast, the Park County CIP includes all capital purchases of \$5,000 or more for equipment and \$15,000 or more for capital projects.

The intention of this CIP is to provide a "blueprint" of Park County's capital spending for the next five years. The Plan includes a five-year historical financial analysis as well as a five-year financial forecast for all funds which have capital expenditure implications. Historical financial analyses and financial projections enabled the capital needs of the County to be reconciled with the County's financial capabilities. While this CIP also includes requests for new buildings – some of which require voter approval if bonded – a concerted effort was made to delineate operational needs (equipment and projects) from new facility needs.

The Park County CIP also includes information about the County's capital needs projected through 2024. Years 6 – 20, however, include only a needs assessment with no attempt to make financial need projections that far into the future. There are several reasons for incorporating the County's needs over this extended period of time:

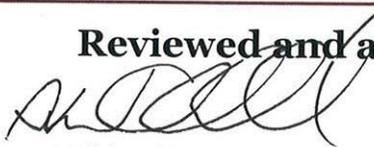
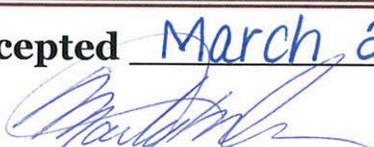
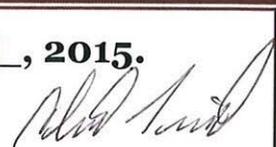
- Departments were required to consider long-term capital needs;
- As the CIP is updated and refined in future years, requests in the "out years" can be moved to the current five-year funded plan;
- As the CIP is updated and refined in future years, departments will become more proficient at identifying their long-term capital needs; and,

- The extended needs assessment provides the County Commission, the administration and the citizens an overview of County needs, which are beyond the County’s ability to fund at present.

As a result of the development of the CIP, Park County will no longer find itself reacting to capital requests on a year-by-year basis, but will instead be proactive in annual budgeting processes for its capital expenditure needs. The CIP will have an added benefit of providing directives to the annual budgeting process, as financial projections have already been made. These projections will be updated and refined in future years. CIP projections will provide forecasts with which to gauge the development of future annual budgets and will result in all County budget process stakeholders assessing long-term capital needs and understanding overall financial health and condition of all county funds.

The development of the CIP occurred at an ideal time, as the County is in the planning stages of updating its current Growth Policy. While the Growth Policy provides a written statement of how the citizens think the County should develop in the future, the CIP provides a “blueprint” of how capital improvements will be accomplished and paid for. Thus, the CIP will be an important tool to assist the County in updating its Growth Policy.

Under the direction of the County Commission and Public Works Director, it is the County’s intent that the adopted CIP help identify future public facility needs, assess the requirements for existing and future facilities, plan for infrastructure management, establish project priorities and create a long-range program for the scheduling and funding of construction or repair projects. The Plan is designed to ensure that capital improvements will be made when and where needed, certify that the County will have the funds available to pay for and maintain improvements and used to prioritize budgetary needs. It is now incumbent on the Park County Commission to utilize information contained within this Plan in annual and long-range planning and budgeting efforts so that improvements can be realized. It is also critical to review and update the CIP regularly (updated annually or as necessary and reviewed as part of the county’s budget preparation process) to keep the Plan current and practical, while maintaining proper focus on local government needs.

Reviewed and accepted <u>March 26th</u> , 2015.		
		
Steve Caldwell	Marty Malone	Clint Tinsley
Member	Member	Chairman
Park County Commission		

Planning Process

As of 2014, Park County did not have an established CIP with the exception of the Bridge Department (drafted in 2008 and updated in 2012); however, discussions regarding the creation of a Plan had occurred several times in the past two fiscal years during Commission meetings and budget planning sessions.

Park County continually assesses its overall facility needs, deficiencies and priorities, most commonly at monthly department manager meetings. In accordance with Section 76-1-601, MCA, the County has prepared and adopted a Growth Policy. The Park County Growth Policy addresses a long-term commitment to community planning in the County and includes sections on recent improvements, community goals and objectives, community infrastructure needs and infrastructure maintenance and replacement strategies. Park County has several other planning and working documents associated with different departments and community planning. These documents were referenced and incorporated into the development of the CIP.

Park County has been investigating the best and most practical means to assist with CIP development. The County realized the need for a planning tool that would provide direction to existing and future county officials. Strategic planning for the CIP process began on December 11th, 2013 with an informal meeting to discuss the framework and time frame for program implementation. This information was presented at the regularly scheduled County Department meeting on December 18th, 2013. In the spring of 2014, the County applied for Montana Department of Commerce Treasure State Enhancement Program planning grant funds and was awarded \$15,000; in the summer of 2014, the County applied for Montana Department of Commerce Community Development Block Grant planning grant funds and was awarded \$10,000. The County has also committed up to \$15,000 toward project costs.

In June 2014, a request for statements of qualifications for professional services to assist with preparation of the CIP was advertised in the local Livingston Enterprise daily news publication as well as with the State of Montana Contracting Office DBE listserv for consultants. Interested parties were given three weeks to respond and all statements of qualifications were opened at the regularly scheduled July 8th, 2014 County Commission meeting. Based on the qualifications received, Mr. Miral Gamradt was selected to assist with development of the CIP.

A CIP Committee was organized to assist with organizing and facilitating required meetings, information gathering, planning processes, communications with departments and plan development and review. The CIP Committee working group meetings have been held monthly since December 2013 and sometimes twice-monthly since January 2015. An informational meeting was held in February 2014 with Park County department managers and commissioners present to describe the CIP and associated timelines, criteria, roles and responsibilities of CIP Committee members and public involvement. It was further explained that the CIP would identify the County's

future capital improvement needs, help set priorities, assess available funding and determine which capital improvements will be considered for funding over the course of the next five years. This interaction contributed to a collaborative team approach to create the Park County CIP.

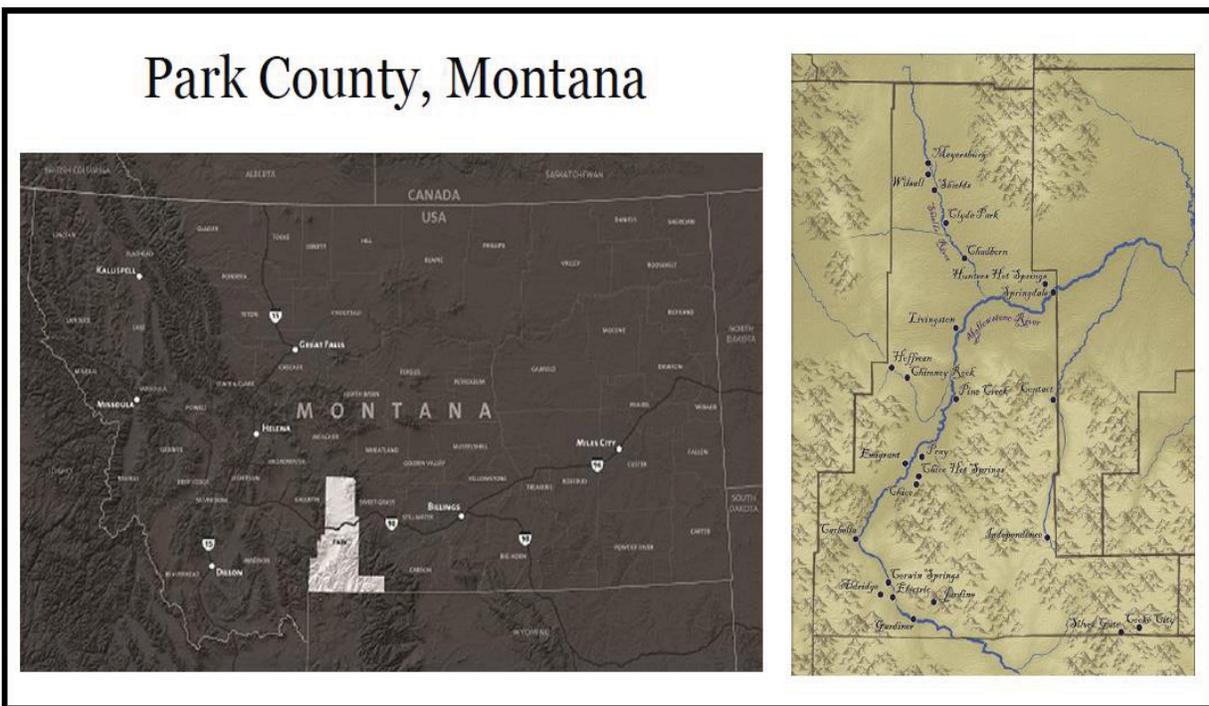
From the outset, every effort was made to make this CIP a standard for all future updates to follow. Broad-based involvement and active participation from all levels was encouraged. The public was kept informed of the CIP development process through website updates and advertised public meetings, and provided an opportunity to contribute. Every County department and board was given ample opportunity to participate in all meetings, was included in the process and submitted capital improvement needs relative to their department. No constraints were placed on the departments, other than that they were encouraged to be reasonable in their requests. County Commissioners were kept informed and were provided an opportunity to participate in all phases of the development process. Department managers were allowed and encouraged to include their support staff. The development of this CIP created recognition by the departments of constraints faced by the County Commission and the administration when it comes to balancing the County's budget.

Two public meetings were held to enable the public, department heads and the media the opportunity to hear and review the requests of various departments and boards and to participate, should they choose. The County's CIP Committee held meetings and communicated via email, telephone and at other scheduled meetings with every County department (including their staff) and board to hear and discuss their capital requests. On December 18, 2014 the first of two citizen input meetings was organized and facilitated by the CIP Committee; Park County department managers and directors were also invited to attend. Citizens were invited to speak before the Committee, commissioners and department managers to express opinions on specific capital projects and needs. This public involvement period provided the County with an opportunity to involve its citizenry and coordinate local issues and concerns. From that period, until January 19, 2015, community members were provided a public comment period of thirty days. Two public comments and one department head comment were received and read into public record on January 22; the Park County Commissioners held a final public draft review meeting the same day for the purpose of additional citizenry, department and elected official input. From that period, until February 20, 2015, community members were provided an additional public comment period of thirty days. All public meeting documents and comments received during each public comment period are included in **Appendix A**.

The finalized CIP, with additions of public comment received from the two public meetings and public comment periods, was presented to the Commission on March 26th, 2015 at a scheduled public meeting for recommendation of acceptance and implementation. The CIP was accepted March 26th, 2015 with a motion provided by Marty Malone, second by Steve Caldwell and all commissioners in favor.

Park County History and Demographics

Park County is located in south central Montana and is surrounded by the Absaroka/Beartooth Range, the Crazy Mountains and the Gallatin Range. Comprised of 2,814 square miles of dramatic mountains and scenic valleys, Park County includes the highest point in Montana (Granite Peak) and the original and only year-round access to the nation's first national park – Yellowstone National Park. The world-famous and longest undammed river in the lower 48 states – the Yellowstone River - runs through Paradise Valley. Park County has a rich history of agriculture; cattle and sheep ranching and farming has long been central to the county's history and economy. Farming activities were further encouraged by railroad activities that emerged in the area in 1883.



The original residents of the area were Crow Indians who roamed the entire Yellowstone River basin. The first non-natives to enter the local area were Lewis and Clark along with their expedition party, accompanied by Lehmi Shoshone Indian, Sacagawea. Jim Bridger - a famous scout and mountain man – wintered with the Crow Indians near present day Emigrant in the 1844 – 1845.

Gold was discovered in Emigrant Gulch in 1863 and by the fall of 1864, several hundred men were working claims in the area. That same year, John Bozeman opened a new road to shorten the route between Fort Laramie and the gold localities of western Montana. The road passed through present-day Livingston and over the Bozeman Pass.

By 1880, the population for the County was only about 200. In 1881, the Northern Pacific Railroad, building a line westward, entered the State of Montana. Livingston was

reached November 22, 1882 where a settlement of 500 people had sprung up, awaiting the railroad. In 1883, the National Park branch of the Northern Pacific Railroad was completed and the east-west sections of the railroad joined together near Garrison, essentially opening up the entire country. In February 1887, Park County was created from the “east side” of Gallatin County and included large portions of present day Sweet Grass, Stillwater and Carbon Counties. By 1890, the local area had a period of rapid growth and reached a population of 6,900. Railroad services, along with extractive industries related to precious metals, coal and timber remained an early economic focus of the new County, but tourism and agriculture rapidly emerged. Today, Park County’s diverse economy ranges from agriculture, logging, mining, art and recreation to internet service providers and other digital technologies. The County has a critical access hospital, one Urgent Care facility, two medical clinics and four airports.



As of the 2010 census, Park County had 6,828 households out of which 28.10% had children under the age of 18 living with them, 51.00% were married couples living together, 7.30% had a female householder with no husband present, and 38.20% were non-families. Just over 32% of all households were made up of individuals and 11.70% had someone living alone who was 65 years of age or older. The average household size was 2.27 and the average family size was 2.88. The median income for a household in the County was \$31,739, and the median income for a family was \$40,561. Males had a median

income of \$28,215 versus \$19,973 for females. The per capita income for the County was \$17,704. About 7.20% of families and 11.40% of the population were below the poverty line, including 13.10% under age 18 and 10.10% age 65 or over.

A population of 15,682 (2013) mostly resides in a half-dozen small towns, including the county seat of Livingston. Total population growth for Park County between 1970 to 2000 increased by 43%, from 11,364 to 15,587 people. From 2000 – 2011, the population grew just 2% with 160 new residents. The median age is 41 years. The overall population density is six people per square mile. Future growth projections for Park County have been provided by the Census and Economic Information Center and are a product of Regional Economic Models, Inc. (REMI). REMI provides complete demographic forecasts through 2060 for Montana and each individual county within the state.

Park County Population Projection Summary by Year					
Year	2020	2030	2040	2050	2060
Population	15,760	15,939	15,836	15,933	16,260

While the population of the County grew substantially between 1970 and 2000, the amount of land developed increased by 293% reflecting the shift to more rural residential subdivisions. Currently in Park County there are numerous undeveloped parcels which may result in additional impacts as development occurs on already divided parcels. The increase in development in this manner, and subsequent impacts, may fall to the County to address and maintain over time.

Any growth in the County will have an impact on public services such as fire protection, law response services and healthcare amenities. In addition, the County road and bridge infrastructure will be significantly impacted due to projected population growth, requiring surface improvements, road widening to handle increased traffic and bridge rehabilitation to ensure the safety of the traveling public.

Park County Commission

Park County has a commissioner form of government. The three commissioners file from one of three districts in the County, but are elected at large and each represents the entire County. The terms for elected officials in Park County are for four (4) years and are non-partisan. One commissioner runs in the non-presidential election year and the other two run in a presidential year.

All legislative, executive and administrative powers and duties belong to the commissioners unless specifically designated to other officials. The commissioners appoint other department heads and employees, except those appointed by other elected officials. Powers are limited by state law, but commissioners may exercise broad authority in these and other areas including:



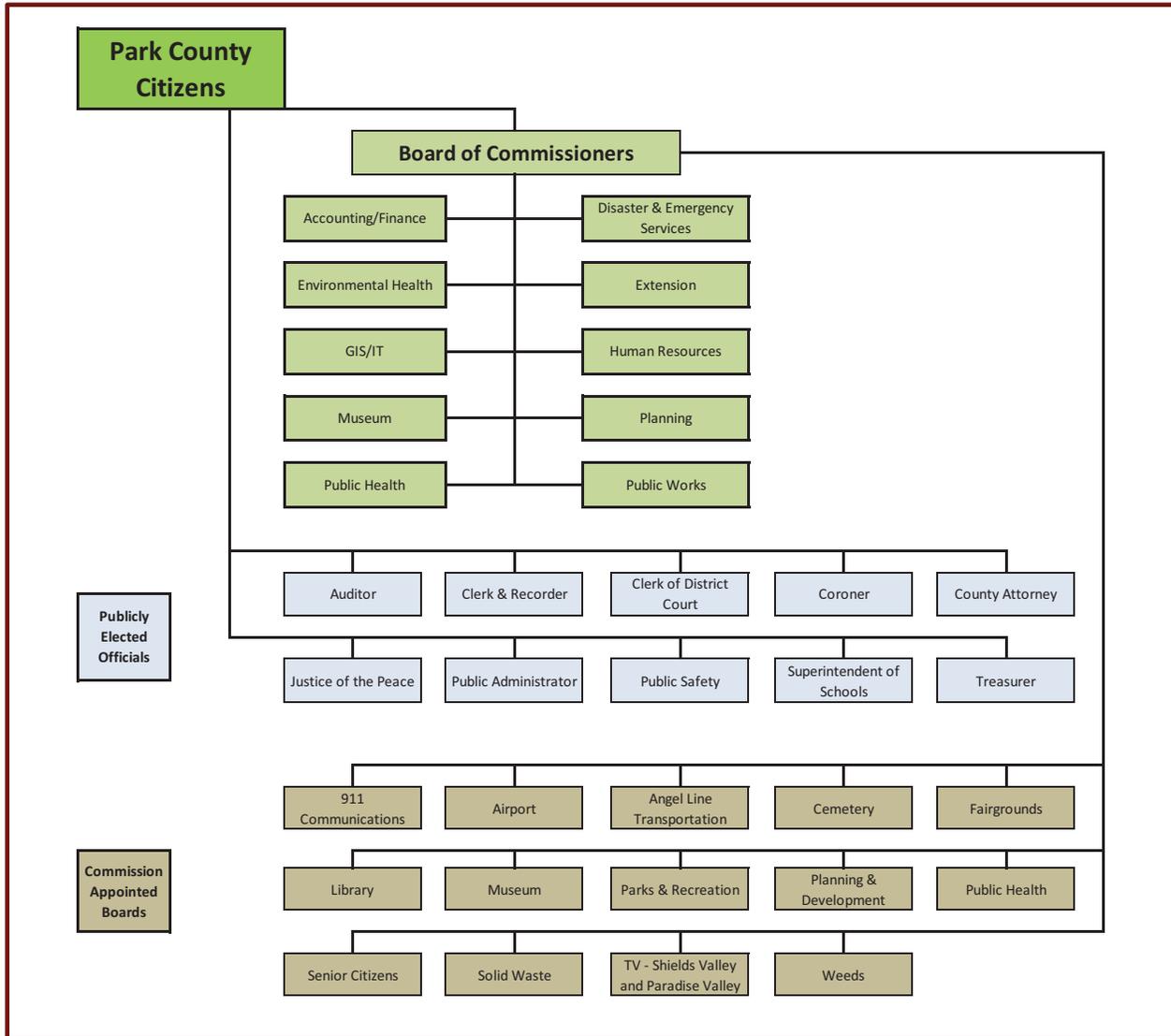
- Build and maintain county roads and bridges
- Control and care for county property
- Appoint numerous advisory and decision-making boards such as the tax appeal board, planning board, fair board, weed board, airport authority, etc.
- Prepare, review and decide on the annual county budget
- Adopt and administer personnel policies and negotiate union contracts
- Provide for law enforcement and correctional facilities in the county
- Plan and provide for parks, playgrounds and other recreational facilities
- Provide for solid waste collection and disposal services

Park County Boards & Committees

When County residents serve on County boards and commissions, they volunteer their service for the betterment of local communities and Park County. Citizens are encouraged to attend board and commission meetings, which are always open to the public.

County boards and commissions serve in either advisory, legislative or administrative capacities. They consist of County residents and occasionally County staff or elected officials. County boards and commissions assist local government through citizen participation and leadership. County boards also facilitate the public comment process in local governance.

Park County Government, Department and Board Flow Chart



The CIP – All Funds

The CIP includes scheduled capital improvements over the course of the next five years. Table 1 includes a schedule depicting the County’s equipment and capital improvement project needs, by fund, over the course of the next five years.

Capital Improvement Plan Summary (All Funds) Fiscal Year 2016 - Fiscal Year 2020							
	Year 1	Year 2	Year 3	Year 4	Year 5	Total	Not Scheduled
	2016	2017	2018	2019	2020		
General Fund (1000)	296,000	30,000	15,000	30,000	70,000	441,000	558,000
Road Fund (2110)	80,080	354,300	75,480	329,130	63,200	902,190	17,883,720
Bridge Fund (2130)	124,420	99,160	70,480	63,200	63,920	421,180	465,000
Fair Fund (2160)	-	-	-	-	-	-	224,150
Airport Fund (2170)	140,000	-	-	-	1,080,000	1,220,000	-
Park & Recreation (2210)	-	-	-	-	-	-	92,340
Public Safety Fund (2300)	172,900	191,900	116,900	116,900	116,900	715,500	12,616,750
Museum Fund (2360)	-	-	-	-	-	-	270,000
Search & Rescue (2382)	-	32,000	-	-	-	32,000	191,000
PILT (2900)	-	-	-	-	-	-	-
Disaster & Emergency Services (2958)	-	-	-	-	-	-	45,000
Junk Vehicle CIP (4020)	32,400	-	-	-	-	32,400	7,700
Angel Line (4050)	-	-	-	-	-	-	65,000
Weed CIP (4070)	15,000	-	-	-	-	15,000	102,380
BN Capital Fund (4500)	416,924	35,080	616,721	-	-	1,068,725	-
Landfill Fund (5400)	1,328,000	-	-	-	-	-	25,000
Refuse Facility (5410)	211,500	47,500	66,880	127,200	100,000	409,080	1,047,200
Total	\$2,817,224	\$ 789,940	\$ 961,461	\$ 666,430	\$1,494,020	\$5,257,075	\$33,593,240

Commission Supervised Funded Departments

Park County is comprised of ten departments managed by directors/managers, who are supervised by the elected County Commissioners. A brief description of each department's services as well as their assessment of needs during the CIP process is detailed in the following pages.

Accounting/Finance - The functions of the Accounting/Finance Department include processing payroll and accounts payable, maintaining the general ledger, budgeting, refuse billing, account reconciliations, grant administration and financial reporting. The Department provides accurate and timely financial support services to public officials, departments and the public in order to ensure efficient and effective use of County resources. Emphasis is placed on a positive and informed workforce, to promote confidence in financial data through the use of sound financial practices, and to comply with Generally Accepted Accounting Principles and legal requirements.

The Accounting/Finance Department had no requests for capital needs during this planning process.

Disaster and Emergency Services (DES) –

The Park County DES Department is responsible for maintaining an emergency services system which includes all four phases of emergency management: mitigation, preparedness, response, and recovery. Mitigation includes activities that prevent an emergency or disaster, reduce the chance of an emergency or disaster happening, or reduce the damaging effects of unavoidable emergencies or disasters. Mitigation activities take place before and



after emergencies and disasters. Preparedness is the development of plans and preparations made to save lives and to help response and rescue operations. Examples of preparedness activities are emergency exercises and training, evacuation plans, resource inventories, mutual aid agreements, public information/education, development of family emergency plans and kits. Preparedness activities take place before an emergency or disaster occurs. Response is the action taken to save lives and prevent further property damage in a disaster or emergency situation. These activities take place during an emergency or disaster. Recovery actions are taken to return to a normal or an even safer situation following an emergency or disaster. Short-term recovery returns vital life support systems to minimum operating standards. Long-term recovery may continue for months or even several years after a disaster or emergency. Recovery often includes mitigation measures against repeat of the disaster. Recovery takes place after an emergency or disaster.

DES capital improvement needs identified during the planning process include replacement of an incident command/emergency management four-wheel drive vehicle

(approximate value of \$45,000), which is unscheduled at this time. Detailed capital improvement request information for DES is included in **Appendix B**.

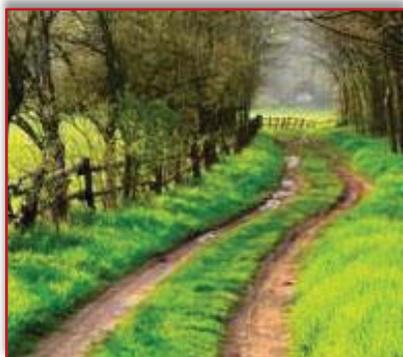
Environmental Health - The Park County Environmental Health Department provides public health protection, offers educational and training opportunities, supplies beneficial information and enforces health protection standards as outlined by the State of Montana or Federal government guidelines.

Environmental Health capital improvement needs identified during the planning process and unscheduled for funding at this time, include replacement of the 2007 Chevy Trailblazer (\$30,000) and 2014 Nissan Frontier work vehicle (\$30,000). Both items are unscheduled at this time.

Detailed capital improvement request information for Environmental Health is contained within the General Fund financial review documents included in **Appendix B**.

Extension - MSU Extension Department is a statewide educational outreach network that applies unbiased, research-based university resources to practical needs identified by the people of Montana in their home communities. Serving the four areas of agriculture and natural resources, family and home, community development, youth development, yard and garden and energy, MSU Extension strives to improve the quality of people's lives.

The Extension Department had no requests for capital needs during this planning process.



Geographic Information Systems (GIS)/Information Technology (IT) -

Park County collects and maintains GIS data for a number of County and City assets. Many of the GIS layers are available for viewing on the Interactive Maps portion of our Website. Park County and the City of Livingston utilize ESRI ArcGIS software, Trimble and Garmin GPS units and HP and Canon plotters. Data is stored in both "shapefile" and geodatabase formats. The Park County GIS/IT Department is committed to providing technology

support, training, consultation, analysis and solutions for its employees as well as the City of Livingston's employees. The team works mainly in the City-County Complex office, but also supports the City and County's satellite offices. Efforts are made to plan, implement and support technology that allows County and City departments to function efficiently while providing security and integrity of the County and City's systems and data.

GIS/IT Department capital improvement needs identified during the planning process and scheduled for funding at this time include:

- New laminator/cutter (\$12,000)
- Server replacement (\$30,000)
- Six switching stacks for three networks (\$30,000)
- Two Cisco firewalls (\$20,000)
- UPS unit (\$15,000)
- Storage (\$40,000)
- Backup appliance hardware (\$30,000)

Items that are not currently funded for replacement in the five-year CIP and are listed as unscheduled include:

- New 4wd pickup truck with long bed (\$15,000)
- Receiver for mobile GPS collector (\$5,000)
- Two new workstations (\$25,000)

Detailed capital improvement request information for GIS/IT is contained within the General Fund financial review documents included in **Appendix B**.

Human Resources - This Department works with Park County managers, directors, elected officials and employees on a wide variety of employment related issues which include recruitment and selection; performance appraisals; job descriptions; employee orientations; compliance with state and federal employment laws; labor/employee relations and collective bargaining; compensation and benefit administration; creating and maintaining employee records; job analysis and evaluations; risk management/loss control; and, general support to various County boards. The Department also assists with the development, revision and administration of personnel policies and procedures adopted by the Board of Commissioners.

The Human Resources Department had no requests for capital needs during this planning process.

Museum - Located in the former North Side School, the Yellowstone Gateway Museum of Park County is home to an extensive collection of artifacts and exhibits featuring Park County, Yellowstone National Park and railroad, pioneer and Old West history influences. Also on display are many items of Park County's natural history, prehistory and geology.

Museum capital improvement needs identified during the planning process, but not included for funding in the five-year CIP and listed as unscheduled, include construction of a



retaining wall for protection from the Livingston Ditch, behind the museum (\$45,000) and ADA improvements through front entrance modifications, bathroom renovations and elevator installation (\$225,000).

Detailed capital improvement request information for the Museum is included in **Appendix B**.



Planning - The Planning Department is responsible for all land use planning activities in the County. The Department administers the County Subdivision Regulations and the regulations of all zoning districts, code enforcement, sign ordinance and implements guidelines set forth in the Park County Growth Policy.

The Planning Department had no requests for capital needs during this planning process.

Public Health - Responsibilities and services of the Public Health Department includes the promotion of the health of individuals and families in the County through the development and implementation of community health services. Department staff focuses on the health of individuals through services of targeted public home health visitation, immunizations, communicable disease surveillance and prevention, public health emergency preparedness, senior health, mental health and education outreach.

The Public Health Department had no requests for capital needs during this planning process.

Public Works – The largest department under Commission supervision - Public Works - operates and maintains Park County infrastructure through various sub-departments including Roads, Bridges, Refuse, Fairgrounds, Weed Control, Junk Vehicles, Mosquito Control, Parks and Trails, Facility Maintenance and Capital Improvement projects related to buildings and facilities.

Public Works capital improvement needs identified during the planning process included developing a long-range equipment replacement schedule and continuing to improve service and operational efficiency to stabilize capital outlay from year to year.

The replacement schedule is based on the types of service the vehicle or equipment is utilized to perform. Critical function vehicles and equipment are essential to the daily function of the Department in the areas of crew deployment, road grading, snow removal, refuse collection and disposal and emergency



assistance. Recommendations for a replacement schedule include new items with a warranty for repairs, minimizing operation purchases during ownership (ex. tires) and resale at established lowest ownership cost-point or prior to warranty expiration. The goal of this strategy is to improve fleet fuel economy, reduce maintenance costs, reduce mechanic workload, reduce critical downtime, improve productivity and stabilize expenditure vs. revenue cycles for these largest capital items.

The current CIP goal is to replace one pickup per year in the Road Department with a new vehicle and one new pickup every other year in the Bridge Department. Future funding strategies for the lowest total ownership cost include implementing a five-year replacement schedule (two pickups per year and a third vehicle every third year) between the Road and Bridge fleet pickups; cost savings include replacement prior to standard warranty expiration and purchase of only one set of tires.

An additional CIP goal is to replace one All-Wheel Drive Motor Grader - 200-250HP with a 12' moldboard - every other year in the Road Department. Future funding strategies for the lowest total ownership cost include implementing a four- to five-year replacement schedule (based on an average of 820 hrs/yr of the current fleet), attrition of one fleet grader for the procurement of smaller motor grader for use in the rural/urban interface around the City of Livingston and in locations with difficult access. Cost savings include replacement prior to standard warranty expiration and resale prior to tire purchase.

Additional items on replacement schedules include the purchase of previously owned Department of Transportation tandem axle plow trucks capable of hauling gravel on a 7-10 year rotation; and beginning a 10-15 year rotation on other routinely used equipment such as backhoes, skid steers, excavators, loaders and haul trucks. Non-routine equipment such as dozers, dated loaders and high mileage service vehicles such as transport tractors may be replaced at 20-year rotations. Not all of the current fleet and equipment is scheduled to be replaced and some attrition is expected.

The Public Works Department is responsible for administration and management of several of the sub-departments, each of which determined needs in the capital improvement needs assessment:

- **Bridges** – The Park County Road Department is responsible for maintaining over 100 County bridges and multiple culverts. In October 2014, Park County Transportation Standards were formally adopted by the Park County Commission in order to provide the minimum requirements for the design, construction and reconstruction of the Park County Transportation System, which includes, but is not limited to roads, bridges, culverts and trails. Fiscal years 2018, 2019 and 2020 include funding for high priority projects or funding match, to be determined by the Bridge/Culvert Inventory and Assessment:

- 1990 half-ton pickup (\$28,620)
- 1990 backhoe (\$40,800)
- 2001 half-ton pickup (\$29,160)
- 1994 ¾-ton pickup (\$30,800)
- 1998 backhoe (\$43,200)
- 1989 lowboy trailer (\$29,680)
- 2003 ¾-ton pickup (\$31,920)
- Bridge/Culvert Inventory and Assessment (\$55,000)
- Mission Creek Road Crossing over Little Mission Creek (\$60,000)
- Special Projects Grant Match (\$62,000)



Bridge Department fleet and equipment items that are not currently funded for replacement in the five-year CIP and are listed as unscheduled include:

- 1988 dump truck (\$79,500)
- 1993 dump truck (\$85,500)

Though consideration for project implementation was given during the needs assessment, these pieces of equipment and road projects were not scheduled in the current five-year CIP; they are however, included in the long-range 20-year assessment:

- Shields River Road Bridges Rehabilitation (\$60,000)
- Old Clyde Park Road Bridges Rehabilitation (\$40,000)
- **Capital Projects** – The Commission has committed funding for the following capital projects, both ongoing and planned for the next five years:
 - Search and Rescue Building Loan repayment (\$325,625)
 - Gardiner Gateway Project Federal Lands Access Program (FLAP) match funding (\$163,587)
 - Main Boulder River Road Project FLAP match funding (\$462,000)
 - Mill Creek Road Surface Restoration Project FLAP match funding (\$257,884)
 - Tom Miner Capital Improvement Project FLAP match funding (\$184,794)
- **General Facilities Maintenance and Repair** – Park County owns and maintains several facilities located throughout the county including:
 - Clyde Park area – Roads Department Facility
 - Cooke City area – Chamber/Museum Facility; Solid Waste Facility

- Gardiner area – Historic Depot Building; Road Shop Facility
- Livingston area – City/County Complex; Roads Department Facility; Search and Rescue Facility; Fairgrounds Buildings (17); Yellowstone Gateway Museum
- Wilsall area – Senior Citizens Center; Road Shop Facility

Detailed capital improvement needs identified during the planning process related to the existing facilities include several renovation requests for the City/County Complex and are contained within the General Fund financial review documents included in **Appendix B**. Capital improvement needs identified during the planning process and scheduled for funding at this time include:

- City/County Complex Renovation – Phase 1 (\$264,000)

The following items were not scheduled in the current five-year CIP; they are however, included in the long-range 20-year assessment:

- City/County Complex Stucco Restoration (\$25,000)
- City/County Complex Kitchen Remodel (\$8,000)
- City/County Complex Floor Restoration (\$15,000)
- City/County Complex Seal Coat and Restriping of Park Areas (\$35,000)
- City/County Complex Recaulk of Building Exterior (\$25,000)
- City/County Complex Community Room Technology Upgrades (\$35,000)
- City/County Complex Renovation – Phase 2 (\$250,000)
- City/County Complex Jail Door Replacement (\$5,000)
- City/County Complex Carpet Replacement in Community Room (\$15,000)
- City/County Complex Clerk & Recorder’s Office Floor Replacement (\$40,000)
- **Landfill** – Capital project needs identified during the planning process include expenditures to be received from the landfill trust account held by the Montana Department of Environmental Quality:
 - Landfill Closure (\$1,328,000)
 - Landfill Post Closure (\$1,176,564)
 - Landfill Corrective Action (\$45,100 annually following closure)

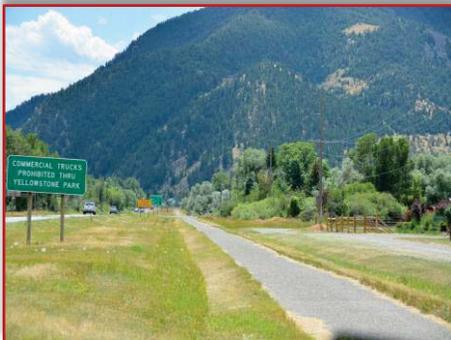
Landfill items that are not currently funded for replacement in the five-year CIP and are listed as unscheduled include:

- Scale and Scalehouse Relocation (\$25,000)

- **Motor Pool** – Park County currently maintains seven vehicles for general use to conduct county business and for maintenance use. Capital improvement needs identified during the planning process include several requests for the motor pool available to employees of Park County. Replacement of these vehicles is planned to follow the schedule of the Park County Sheriff's Office vehicles:
 - Replace 2000 Dodge Neon (\$15,000)
 - Replace 2006 Dodge Durango (\$22,000)
 - Replace 2004 Dodge Durango (\$22,000)
 - Replace 2005 Dodge Durango (\$22,000)
 - Replace 1990 Chevrolet Pickup (\$28,800)
 - Replace 2007 Dodge Durango (\$22,000)
 - Replace 2013 Dodge Avenger (\$18,000)

The following items were not scheduled in the current five-year CIP; they are however, included in the long-range 20-year assessment:

- Replace Equipment Trailer (\$7,500)
- **Parks and Recreation** – Park County has four park areas (Green Acres Park in Livingston; Confluence and Arch Parks in Gardiner; and, Silver Gate Park in Silver Gate). In October 2014, Park County Transportation Standards were formally adopted by the Park County Commission in order to provide the minimum requirements for the design, construction and reconstruction of the Park County Transportation System, which includes, but is not limited to roads, bridges, culverts and trails. The County is continuing to pursue funding opportunities to expand its current trail system, with present



emphasis between the Livingston city limits south on US Highway 89 and Old Yellowstone Trail North Road. Capital improvement needs identified during the planning process include several necessities for the County owned and maintained parks; however, these requests are currently unscheduled in the five-year plan at this time:

- Green Acres Park Shelter (\$12,000)
- Green Acres Park Unisex Restroom (\$7,500)
- Green Acres Park Water Extension Services (\$9,300)
- Green Acres Park Sanitary Sewer Extension Services (\$11,590)

- Silver Gate Park Play Equipment (\$10,000)
- Silver Gate Park Picnic Shelter (\$12,000)
- Silver Gate Park Unisex Restroom (\$7,500)
- Silver Gate Park Water Extension Services (\$12,100)
- Silver Gate Park Sanitary Sewer Extension Services (\$10,350)
- Tennis Court Resurfacing (\$5,000)
- **Refuse** – Capital improvement needs identified during the planning process include several requests for County refuse needs including replacement of:

- Volvo front load truck (\$205,000)
- 1996 rolloff truck (\$40,800)
- 1992 light duty pickup (\$22,880)
- 1986 rolloff truck (\$41,600)
- 2000 skid steer (\$26,000)
- front load truck (\$250,000)
- 1992 backhoe (\$42,400)
- 2004 rolloff truck (\$43,200)



and, purchase of:

- four rolloff containers (\$13,200)

and the following Capital Projects:

- Installation of a compactor unit at Chico (\$100,000)
- Installation of an additional compactor unit at the Gardiner Greenbox site (\$44,000)

Refuse Department fleet and equipment items that are not currently funded for replacement in the five-year CIP and are listed as unscheduled include:

- 2000 skid steer (\$26,000)
- Front load truck (\$250,000)
- 1997 one-ton pickup (\$33,000)
- 2001 equipment trailer (\$7,700)
- 1981 half-ton pickup (\$30,500)
- Installation of a compactor unit at Shields Valley (\$100,000)

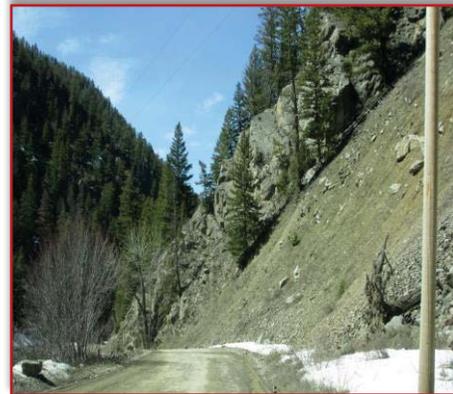
Though consideration for project implementation was given during the needs assessment, these pieces of equipment and refuse projects were not scheduled in

the current five-year CIP; they are however, included as unscheduled and listed in the long-range 20-year assessment:

- New Refuse Shop – Livingston location (\$600,000)

Roads – The Park County Road Department is responsible for maintaining the County’s 1,152 miles of roads. In October 2014, Park County Transportation Standards were formally adopted by the Park County Commission in order to provide the minimum requirements for the design, construction and reconstruction of the Park County Transportation System, which includes, but is not limited to roads, bridges, culverts and trails. Capital improvement needs identified during the planning process include several requests for County Roads Department:

- 2004 ¾-ton pickup (\$28,080)
- 1990 plow (\$52,000)
- 2004 motor grader (\$317,200)
- 1974 water truck (\$37,100)
- 1981 one-ton pickup (\$31,800)
- 1978 equipment trailer (\$7,280)
- 1986 water truck (\$36,400)
- 2008 motor grader (\$323,300)
- 2005 Miller welder (\$5,830)
- 1990 one-ton pickup (\$30,800)
- 2007 ¾-ton pickup (\$32,400)



Though consideration for eventual project implementation was given during the needs assessment, these pieces of equipment and road projects were not scheduled in the current five-year CIP; they are however, included as unscheduled in the CIP and included in the long-range 20-year assessment:

- 2008 motor grader (\$347,700)
- 1978 equipment trailer (\$7,280)
- 2002 ¾-ton pickup (\$31,360)
- 2003 one-ton pickup (\$33,600)
- 1994 dump truck (\$82,500)
- 1989 mower (\$19,080)
- 2000 tractor mower (\$37,800)
- 1995 transport vehicle (\$100,000)

- 2000 water truck (\$37,800)
- 2003 Durapatcher (\$48,600)
- 1994 equipment trailer (\$7,700)
- 2006 ¾-ton Pickup (\$31,920)
- 1995 roller (\$10,080)
- 2004 loader (\$125,000)
- Compressor (\$11,220)
- 1993 plow truck (\$56,000)
- 2000 water truck (\$38,500)
- 1993 lowboy trailer (\$31,920)
- 2000 mower (\$20,160)
- Old Clyde Park Road Rehabilitation (\$5,000,000)
- Shields River Road Rehabilitation (\$8,500,000)
- Pine Creek Road Rehabilitation (\$2,500,000)
- Road and Bridge Shop Improvements (\$200,000)
- Emigrant/Pray Area Road Shop (\$125,000)
- Relocation of Gardiner Road Shop (\$125,000)
- Capital for Project Funding Match (\$20,000)

Weed Control – Capital improvement needs identified during the planning process include several requests for County weed control needs; however, at this time, these requests were not scheduled in the current five-year CIP; they are however, included in the long-range 20-year assessment:

- 1994 one-ton pickup (\$29,120)
- 2002 sprayer (\$10,000)
- 1974 fabricated trailer (\$7,280)
- 2002 ¾-ton pickup (\$29,680)
- 2002 ¾-ton pickup (\$30,800)
- 2009 sprayer (\$9,570)
- 2010 190ES Guardian (\$8,960)

Additional detailed capital improvement request information for the Public Works Department is included in **Appendix B**.

Publically Elected Department Funds

Auditor – The Park County Auditor’s Office independently serves the citizens of Park County by promoting accountability, fiscal integrity and openness in County government. The Office strives to ensure proper use of public resources by assuring compliance with local, state and federal laws and county policies. The Auditor currently utilizes vehicles from the Park County Motor Pool for all work-related transportation needs and thus, any future vehicle trades and/or purchase needs are under the direction of the Public Works Director.

The Auditor had no requests for capital needs during this planning process.

Clerk and Recorder – The Office serves the citizens of Park County by maintaining records at a maximum level of efficiency for the benefit of public accessibility and holding accurate and open elections. It is the statutory responsibility of the Clerk and Recorders Office for recording and maintaining the majority of all legal documents related to real estate records, subdivisions and certificates of surveys, records of commission meetings and vital statistics. The Clerk and Recorder and all employees under this department currently utilize vehicles from the Park County Motor Pool for all work-related transportation needs and thus, any future vehicle trades and/or purchase needs are under the direction of the Public Works Director.

The Clerk and Recorder had no requests for capital needs during this planning process.

Clerk of District Court – The Clerk assists District Court judges by providing optimum and efficient case management of all District Court records. The Office annually prepares for and conducts state and county elections as well as municipal, water, fire and special elections. Additionally, the office maintains voter registration records and checks signatures to certify several different types of petitions. Adult Probation works in conjunction with the State of Montana Department of Corrections. Located in the City - County Complex, the 6th Judicial District Adult and Youth Probation Offices ensure that offenders are using available resources for rehabilitation, working with each individual case on an independent treatment plan accordingly, works with family and friends and potential peers and reports to the courts on case progress. The officers serve the Park and Sweet Grass County offenders. Juvenile/Youth Probation reports and complies with the State of Montana Supreme Court and works cooperatively with the local 6th Judicial District Court. The Clerk of District Court and all employees under this department currently utilize vehicles from the Park County Motor Pool for all work-related transportation needs and thus, any future vehicle trades and/or purchase needs are under the direction of the Public Works Director.

The Clerk of District Court had no requests for capital needs during this planning process.

Commission – As previously described, Park County has a commissioner form of government. The three commissioners file from one of three districts in the county, but

are elected at large and each represents the entire County. The terms for elected officials in Park County are for four (4) years and are non-partisan. One commissioner runs in the non-presidential election year and the other two run in a presidential year. All legislative, executive and administrative powers and duties belong to the commissioners unless specifically designated to other officials. The commissioners appoint other department heads and employees, except those appointed by other elected officials. The Commissioners and all employees under this department currently utilize vehicles from the Park County Motor Pool for all work-related transportation needs and thus, any future vehicle trades and/or purchase needs are under the direction of the Public Works Director.

The Commission had no requests for capital needs during this planning process.

Coroner – The Park County Coroner investigates all unattended deaths or deaths that may be criminally caused and confirms and certifies the death of an individual within the Park County jurisdiction.

The Coroner had no requests for capital needs during this planning process.

County Attorney – The County Attorney is an elected official who serves as both the public prosecutor for the State of Montana and as the legal advisor for all Park County officials. The Office is separated into two divisions: criminal and civil. The County Attorney and all employees under this department currently utilize vehicles from the Park County Motor Pool for all work-related transportation needs and thus, any future vehicle trades and/or purchase needs are under the direction of the Public Works Director.

The County Attorney had no requests for capital needs during this planning process.

Justice of the Peace – The Justice of the Peace Court is set up by the Constitutional and Statutory Authority for the purpose of administering justice to the citizens of Park County and the State of Montana. The Court must enforce its judgments, orders and process; control the conduct of its employees; administer oaths; perform weddings; and, comply with Constitutional and Statutory Laws. The Justice of Peace and all employees under this department currently utilize vehicles from the Park County Motor Pool for all work-related transportation needs and thus, any future vehicle trades and/or purchase needs are under the direction of the Public Works Director.

The Justice of the Peace Court had no requests for capital needs during this planning process.

Public Administrator – Most commonly, the Public Administrator is elected for four years to carry out assignments set forth in the state codes. The most common administrator duty is to administer estates when no other appropriate person is available, such as an heir or other designated representative. Working with the court systems, the Public Administrator may order supervisions of estates, property and persons as necessary.

The Public Administrator had no requests for capital needs during this planning process.

Public Safety – The Park County Sheriff’s Office (PCSO) provides law enforcement, search and rescue, animal control and emergency related services to the citizens of Park County. Currently the office is staffed with fifteen (15) full-time Deputies which include the Sheriff, Undersheriff, Lieutenant, two Sergeants, two Detectives, two Corporals and six Deputies. The Detention Center currently staffs eight Detention Officers and houses a maximum of twenty (20) inmates. The Detention Officers not only provide meals and general care for the inmates but also provide transportation to medical and dental appointments and transfers to other county detention centers and mental health facilities throughout the state. The civil and business administrative team assists in the countywide service of civil papers, orders of protection, writs of executions, State of Montana child support enforcement services, property sales, abandoned vehicles, concealed weapons and general operation and support to PCSO.

PCSO capital improvement needs identified during the planning process include:

- Purchase of three equipped patrol vehicles with trade of three older models (\$142,350 annually) - In order to maintain a fleet of dependable patrol vehicles and to reduce the costs of major repairs, PCSO intends to maintain our vehicle replacement program by replacing three vehicles each year. This program has proven to reduce vehicle expenses and increase public safety by assigning a vehicle to each deputy sheriff. Currently the budget supports the replacement of two vehicles annually.
- Toughbook lease renewal and software upgrades (\$56,000 total for three years) – PCSO and LPD use Panasonic Toughbook computers in our patrol vehicles which are tied into the records management system (CTS). Due to the rapid changes in technology it was determined these units would have to be replaced every four years so a lease option was less expensive for taxpayers.

Capital improvement needs identified by PCSO during the planning process included some requests that were not scheduled in the current five-year CIP; they are however, included in the long-range 20-year assessment:

- New Gardiner Substation (\$300,000) – The current Gardiner PCSO substation is located in the old depot building next to Arch Park. The building is currently shared with the Gardiner Water Department and the Gardiner Library. With the improvements being made through the Park Street / Arch Park Project, there has been discussion of tearing down the existing building and moving the PCSO substation to a different location.
- New Detention Center (\$12,000,000) - The current Park County Detention Center is located in the basement of the City/County Complex. Prisoners are detained at this facility for PCSO, Livingston Police Department, Sweet Grass

County and state/federal agencies operating within Park County. The current facility does not meet mandated standards supported by the Montana Sheriffs and Peace Officers Association and due to its location and size, cannot be remodeled to meet these standards. Prior attempts to fund and build a new Park County Detention Center have failed when the proposal was presented to the voters.

The PCSO oversees the Search and Rescue Department, which recently was relocated into a new, dedicated 7,000 square-foot facility. The facility is used as a command center when running search and rescue operations and provides room for conducting training exercises. The Search and Rescue Department provides a point of contact for search and rescue matters on a county-wide level. The department also provides a venue for search and rescue organizations to meet and provides education opportunities for Park County related to search and rescue issues and efforts. In addition to oversight from the PCSO, the department works closely with the Park County Disaster and Emergency Services Department as well as State of Montana Disaster and Emergency Services. Search and Rescue has been very successful in securing the use of donated equipment to provide critical services.

Search and Rescue capital improvement needs identified during the planning process include implementing a radio replacement schedule (\$32,000) of four mobile units and five hand-held units at five-year intervals. Intermediate radio replacement will be in conjunction with PSCO.

These requests were not scheduled in the current five-year CIP; they are however included in the long-range 20-year assessment:

- Replacement of Two Snowmobiles (\$7,500)
- Replacement of Jet Ski (\$5,000)
- EOC Communication Upgrade at Search and Rescue Facility (\$20,000)
- Fiber Optic Extension (TBD)
- 4-Sled Snowmobile Trailer (\$6,000)
- Cooke City Sub-Station (\$150,000)

Detailed capital improvement request information for the Sheriff's Department and the Search and Rescue Department is included in **Appendix B**.

Superintendent of Schools – The Park County Superintendent of Schools provided administrative support, information and organization for the schools and communities of Park County. The office must meet the requirements of federal, state and local codes and policies while providing quality service to the children, families, schools and taxpayers of Park County.

The county superintendent provides administrative services to three rural independent school districts in Park County, conducts legal hearings of disputes, calculates and correlates county financial information, and acts as record keeper of school information.

Home school students register with this office and any county resident is able to access the Park County Homeschool Network. Information is provided to real estate agents and residents as to the school district in which acreages and homes are located. Any property transfers between school districts go through this office. There are seven public school districts with eleven schools in Park County. These schools include: Arrowhead School, Cooke City Schools, Gardiner Schools, Livingston Schools, Pine Creek Schools, Shields Valley Schools and Springdale School. Student population is comprised of approximately 2,100 public school students as well as more than 300 home school and private school students. Private Schools within Park County include: Montessori Island School, St. Mary's Catholic School and Thomas More Elementary/Henry Wadsworth Longfellow Academy.

The Superintendent of Schools had no requests for capital needs during this planning process.

Treasurer – The Treasurer's Office is the collection and distribution center for all taxes collected in Park County. The Office is responsible for all County property taxes/liens and motor vehicle licenses, registrations and titles. Record-keeping and reporting are also important functions of the office. Tax and license payment records are maintained as well as disbursement records. Additionally, the Office is required to keep detailed records of school budgets. Reports from this Office are shared with the State of Montana, the City of Livingston, school, fire and irrigation districts and to the County Commissioners. The Treasurer and all employees under this department currently utilize vehicles from the Park County Motor Pool for all work-related transportation needs and thus, any future vehicle trades and/or purchase needs are under the direction of the Public Works Director.

The Treasurer had no requests for capital needs during this planning process.

Board and Special Committee Allocated Funds

When county residents serve on county boards and commissions, they volunteer their service for the betterment of local communities and Park County. Citizens are encouraged to attend board and commission meetings, which are always open to the public. Most board and committee member terms run on a calendar year cycle. Applications are accepted for new members in anticipation of expiring terms. A notice requesting member applications is published in the Livingston Enterprise, on the Park County website, and in the City/County Complex. The call for members is open for one month usually in late fall (sometimes longer for newly created boards). An applicant interview may be part of the selection process.

County boards and commissions serve in advisory, legislative or administrative capacities. They consist of county residents and occasionally county staff or elected officials. County boards and commissions assist local government through citizen participation and leadership. County boards also facilitate the public comment process in local governance.

911 Communications – The Livingston/Park County 911 Communications Center is often the first division that the public comes in contact with when dealing with Public Safety. This division is responsible for, among other duties, handling the initial complaints and requests for assistance from the general public. The Livingston Police Department, Park County Sheriff's Office, Search and Rescue, Montana Highway Patrol, Park County Rural Fire Departments, Livingston Fire and Ambulance Department, Paradise Valley Ambulance, Fish and Game, Livestock Inspector, City and County Road Departments, Wrecker Services and Forest Service depend on the effectiveness of the Communications team.

The 911 Communications Board had no requests for capital needs during this planning process.

Airport – The City/County Joint Airport Board in Livingston, Park County, Montana was first organized in 1960 as a municipal airport available for private pilots and small planes. A Joint Resolution between the City Commission of Livingston and the Park County Commissioners established a five-member board to operate and control the airports at Mission Field (located Southeast of Livingston), Wilsall and Gardiner, Montana. Mission Field is home to several small- to intermediate-sized aircraft whose owners rent hangars from the Airport Board. There is also a ground lease rental program upon which individuals may construct their own hangars to fit their needs. Rentals and ground leases are also available at the Gardiner airport. The Wilsall airport is used primarily for farm/ranch industries.

Airport capital improvement needs identified during the planning process and included within the five-year CIP include:

- Runway rehabilitation – P122 (\$82,222)

- Apron rehabilitation – P123 (\$45,556)
- Taxi-way rehabilitation – P124 (\$12,222)
- Runway striping and number painting (\$6,000)
- Runway rehabilitation – P128 (\$85,000)
- Apron rehabilitation – P129 (\$51,000)
- Taxi-way rehabilitation – P130 (\$14,000)
- Construction of new T-Hangar (\$600,000)
- Construction of new taxi-way hangar access (\$130,000)
- Snow plow truck acquisition (\$200,000)

Capital improvement needs identified by the Airport Board during the planning process included some requests that were not scheduled in the current five-year CIP; they are however, included in the long-range 20-year assessment:

- Boiler replacement (\$16,000)
- Construction of SRE storage building (\$21,500)
- Snow plow bi-directional tractor (\$17,000)

Capital improvement requests for the Airport Board are included in **Appendix B**.

Angel Line Transportation – This service provides transportation to the people of Park County who are senior citizens, over the age of 60; disabled people of all ages; persons who require wheel chair access; and, people under 60 who are assisting senior citizens or disabled persons who need special care. Angel Line transports people for a variety of purposes including medical appointments, recreation, shopping and work.

Angel Line Transportation board capital improvement needs identified during the planning process included a new Angel Line transport van (approximately \$65,000). Detailed capital improvement request information for the Angel Line Transportation Board is included in **Appendix B**.

Cemetery – A resolution by the Park County Commission establishing and adopting by-laws for the Park County Cemetery Board was adopted in October 2014. Board members were appointed in early January 2015. Their role is to advise the Commission on the management, maintenance and upkeep of Park County cemeteries in a manner that preserves their beauty and historical and cultural values, while offering affordable internment services for County residents.

The Cemetery Board had no requests for capital needs during this planning process.

Fairgrounds – The Park County Fairgrounds operates and manages this County facility to provide and promote a safe, clean, enjoyable and comfortable environment for

public use and participation. Typical annual events include the County Fair, Christmas Fair, Professional Rodeo Three-Day Event and the Professional Bull Riding Event. Other activities include team roping events, family reunions, special functions and events and auctions. The facility offers electricity for RVs, dry camping, showers, horse stalling, building and arena rental, parking, kitchen amenities, barns and boat and RV storage.



Fairgrounds capital improvement items that are not currently funded for replacement in the five-year CIP and are listed as unscheduled include:

- Well installation – \$7,500
- Fire hydrant installation – \$20,000
- Replace HVAC for Exhibit and Rabbit/Poultry Buildings – TBD
- Develop additional RV sites – \$9,850
- Replace existing skid steer – \$26,000
- Purchase electronic marquee sign – \$6,000
- Install directional sign at Park and H Streets – \$9,800
- Install solar power in select barn locations – \$20,000
- Purchase new tractor – \$18,000
- Install new shower/restroom building – \$75,000

Capital improvement requests for the Fairgrounds are included in ***Appendix B***.

Library

The Library Board had no requests for capital needs during this planning process.

Museum

The Museum Board immediate needs for improvements were directed through the Museum Director and are included in the Commission Supervised Funded Department requests.

Parks and Recreation

The Parks and Recreation Board recently reviewed and approved the Park County Parks Inventory and Assessment Report prepared by CTA Architects/Engineers. The most immediate needs, outlined in the report, were presented to the Public Works Director and have been included in the Commission Supervised Funded Department requests.

Planning and Development

The Planning and Development Board had no requests for capital needs during this planning process.

Public Health

The Public Health Board had no requests for capital needs during this planning process.

Senior Citizens

The Senior Citizens Board had no requests for capital needs during this planning process.

Solid Waste

The Solid Waste Board made requests through the Public Works Department for capital needs during this planning process.

Weed Control – The noxious weed control law establishes weed management districts throughout the state. These management districts are commonly called county weed control districts and are defined by the boundaries of the county. In some cases, a weed management district may include more than one county through an agreement made by the county commissioners of the neighboring counties. Currently, there are 56 weed control districts within Montana. As per State of Montana mandate, a weed management district has been formed in Park County and includes all the land within the boundaries of the County.

The Weed Control Board made requests through the Weed Control Department for capital needs during this planning process.

Appendices

Appendix A

Public Meeting Documents,
CIP Committee Documents
and Comments Received

Public Meeting Documents

**NOTICE OF PUBLIC MEETING
for
REVIEW OF PARK COUNTY
DRAFT CAPITAL IMPROVEMENTS PLAN**

PLEASE TAKE NOTICE that the Park County Commission will hold a public meeting on December 18, 2014 at 10:00 a.m. in the Commission Chambers to review and discuss the draft Capital Improvements Plan (CIP) currently under development.

The CIP is being prepared to identify the future capital improvement needs over the course of the next five years, help set priorities, assess available funding and determine which capital improvements will be able to be funded. The CIP will set the stage for future budgets and identify which capital items will be included in future year's budgets. The recommended CIP will be presented to the County Commission for final approval in March 2015 .

The meeting will be open to the public. As this meeting is planned for review and discussion, no official action will be taken during the meeting. A copy of the draft plan will be available for review at the Clerk and Records Office beginning December 18th, 2014. From the date of the CIP public review meeting on December 18th, the public comment period will be open until January 19th, at 4:00 p.m. For further information, please contact Kristen Galbraith at (406) 222-6555, PO Box 1821, Livingston, MT 59047.

Dated this 25th day of November, 2014.
Clint Tinsley,
Chairman Park County Board of Commissioners

Publish November 26th and December 10th, 2014.

**NOTICE OF PUBLIC MEETING
for
REVIEW OF PARK COUNTY
DRAFT CAPITAL IMPROVEMENTS PLAN**

PLEASE TAKE NOTICE that the Park County Commission will hold a public meeting on January 22, 2015 at 10:00 a.m. in the Commission Chambers to review and discuss the second draft of the Capital Improvements Plan (CIP) currently under development.

The CIP is being prepared to identify the future capital improvement needs over the course of the next five years, help set priorities, assess available funding and determine which capital improvements will be able to be funded. The CIP will set the stage for future budgets and identify which capital items will be included in future year's budgets. The recommended CIP will be presented to the County Commission for final approval in March 2015 .

The meeting will be open to the public. As this meeting is planned for review and discussion, no official action will be taken during the meeting. A copy of the second draft plan will be available for review at the Commissioners and Planning Office beginning January 23rd, 2015. From the date of the CIP public review meeting on January 22nd, the public comment period will be open until February 20th, 2015, at 4:00 p.m. For further information, please contact Kristen Galbraith at (406) 222-6555, PO Box 1821, Livingston, MT 59047.

Dated this 14th day of January 2015.
Clint Tinsley,
Chairman Park County Board of Commissioners

Publish January 15th and January 21st, 2015.

MEETING SIGN-IN SHEET

Commission Meetings for Tuesday:

Appointing of an Angel Line Board applicant by Recommendation of the board, Position, Signing of Contract for Stafford Animal Shelter, Signing of a Resolution setting Pay Rates for Election Judges and Amending Resolution #811, Discussion and Decision on Awarding the Contract for the Rock Creek Road North Bridge Replacement, Signing Notice of Award for the Rock Creek Road North Bridge Replacement, Signing of the Gardiner Green Box Contracts for Building and Fence Project, Signing of the Designation of Environmental Certifying Official for CTEP Trail Resurfacing Project, 10:00 a.m. - Discussion/Review of Public Comments and Capital Improvements Plan (CIP) Draft; and Consideration of Incorporation into CIP draft of Approved Public Comments

Date January 22, 2015

Locale Chambers

Name	Address or Affiliation	Phone
Steve Caldwell <i>KJC</i>	Commissioner	222-4106
Marty Malone	Commissioner	222-4106
Clint Tinsley	Commissioner	222-4106
Raea Morris	Admin. Asst/Minutes Clerk	222-4106
Shannan Piccolo	Civil Deputy Attorney	222-4150
Mike Inman	Planner	222-4102
Parks Frady <i>JPP</i>	Public Works	222-4114
Kristen Galbraith	Nittany	222-6555
<i>Caleb Minnick</i>	<i>CTA</i>	<i>222-0104</i>
<i>Tracy Masley</i>	<i>Extension</i>	<i>x4157</i>
<i>Katie Weaver</i>	<i>Extension</i>	<i>4156</i>
<i>Steve Siegelin</i>	<i>Extension</i>	<i>579-7694</i>
<i>Mary Anne Keyes</i>	<i>Extension</i>	<i>4156</i>
<i>SCOTT HAMELTON</i>	<i>ACSO</i>	<i>4174</i>

**NOTICE OF PUBLIC MEETING
for
ACCEPTANCE OF PARK COUNTY
CAPITAL IMPROVEMENTS PLAN**

PLEASE TAKE NOTICE that the Park County Commission will hold a public meeting on March 26th at 10:00 a.m. in the Commission Chambers to discuss and accept the final Capital Improvements Plan (CIP). While in draft form, the CIP went through two noticed public comment periods, from 12/18/14 to 1/19/15 and from 1/22/15 to 2/20/15.

The CIP has been prepared over the last five months to identify the future capital improvement needs of Park County over the course of the next five years, to help set priorities, to assess available funding and to determine which capital improvements will be able to be funded. The CIP sets the stage for future budgets and identifies which capital items will be included in future year's budgets.

For further information, please contact Kristen Galbraith at (406) 222-6555 or kgalbraith@parkcounty.org.

Dated this 9th day of March 2015.

Clint Tinsley,
Chairman Park County Board of Commissioners

Publish March 12th and March 19th, 2015.

MEETING SIGN-IN SHEET

Commission Meetings for Thursday:

Discussion, Review and Signing of the Livingston Roundup Associations lease Agreement; Discussion/Decision on Investment of County Reserves; Discussion/Decision on Renewal of Data Imaging Systems (Image Silo); Discussion/Decision on Waiving of Fees for Annual Events at the Fairgrounds; Signing of the Livingston Roundup Association Contract for Crow's Nest Construction; 10:00a.m. Discussion/Review/Decision on the Capital Improvements Plan; Public Works Update; 1:00 Review/Consider/Determine the Lahren First Minor Subdivision

Date March 26, 2015

Locale Chambers

Martin Mills *Auditor*

Print Name	Address or Affiliation	Phone
<i>LAMI Hartung LA</i>		
Steve Caldwell	Commissioner	222-4106
Marty Malone	Commissioner	222-4106
Clint Tinsley	Commissioner	222-4106
Raea Morris	Admin. Asst/Minutes Clerk	222-4106
Shannan Piccolo <i>[Signature]</i>	Civil Deputy attorney	222-4150
Mike Inman	Planner	222-4207
Parks Frady <i>[Signature]</i>	Public Works	222-4114
Jill Ouellette	Human Resource	222-4180
<i>Juan Bosley</i>	<i>#90 Frelich Lane</i>	<i>222-7435</i>
<i>Mary Ann Dejesus</i>	<i>Extension</i>	<i>222-4156</i>
<i>Denise Nelson</i>	<i>COR</i>	<i>222-4110</i>
<i>Candi Williams</i>	<i>PO Box 735</i>	<i>220-2484</i>
<i>Stacy Finverson</i>	<i>Livingston Roundup</i>	<i>223-6787</i>
<i>Peggy Glass</i>	<i>LRA</i>	<i>223-0226</i>
<i>[Signature]</i>	<i>LRA</i>	<i>224 2307</i>
<i>Don Nelson</i>	<i>LRA</i>	<i>220-0446</i>
<i>Katie Weaver</i>	<i>Extension</i>	<i>24156</i>

Jill Ouellette *HR*

Tracy Mosley *Extension*

[Signature] *Treas*

4180

4157

220-0755

222 4117

[Signature]
FAIR
2-11-15

CIP Committee
Meeting Documents

Park County Capital Improvements Project Planning Committee Meeting Notes

12/11/13 – Kristen Galbraith, Mike Inman and Parks Frady in attendance

- Initial CIP planning meeting to establish timeline of events.
- Funding option ideas discussed.
- Next CIP meeting to be held on 1/13/14.

Action Items

- Kristen will prepare draft budget and implementation timeline for next meeting.

1/13/14 – Kristen Galbraith, Mike Inman and Parks Frady in attendance

- Review of proposed implementation table:
 - January 2014 – May 2015 – CIP Planning Committee meetings.
 - Feb – March 2014 - CIP Planning Committee surveys status of previously approved projects.
 - March 2014 – Preparation of TSEP application.
 - April and May 2014 – Preparation of CDBG application.
 - June 2014 - CIP Planning Committee preparation of inventory of current facilities.
 - June 2014 – Submit RFPs to MDOC for approval if required, in compliance with MCA 18-8-201.
 - July 2014 – Publish RFP.
 - July – August 2014 - CIP Planning Committee prepares financial analysis.
 - August 2014 – Select professional.
 - September 2014 – Execute agreement with professional.
 - Sept – Oct 2014 – PC Departments prepare and submit requests.
 - October 2014 – Public meeting to discuss capital improvements needs.
 - October 2014 - CIP Planning Committee reviews and ranks requests.
 - Oct – November 2014 – Preparation of CIP draft.
 - December 2014 – Public meeting to discuss alternative solutions and solicit public comments.
 - January 2015 – County commissioners and CIP Planning Committee review alternatives.
 - February 2015 – Incorporation of edits and comments to CIP.
 - March 2015 – Final CIP.
- Review of budget estimated at \$50,000 with \$15,000 TSEP app, \$15,000 PC match and \$20,000 CDBG app.
- Next CIP meeting to be held on 2/10/14.

Action Items

- Kristen will contact Maria Jackson at MDOC regarding TSEP app and will prepare rough draft.

2/10/14 - Kristen Galbraith, Mike Inman and Parks Frady in attendance

- Kristen has started rough draft of TSEP app – will likely be sent beginning of March. She will send electronic copy out to committee for tech editing and proofing.
- Next CIP meeting to be held on 3/11/14.

Action Items

- Kristen to prepare final TSEP grant app for submittal.

3/11/14 - Kristen Galbraith, Mike Inman, Clint Tinsley and Parks Frady in attendance

- TSEP app was submitted on March 5, 2014.
- Next CIP meeting to be held on 4/29/14.

Action Items

- Kristen will review CDBG planning application guidelines.
- Kristen will email CIP Planning Committee members about 4/29/14 meeting and discern best times for each member to meet.

4/29/14 - Kristen Galbraith, Mike Inman and Parks Frady in attendance

- TSEP funding was awarded and contract will be signed next week.
- RFP draft needs to be started.
- Next CIP meeting to be held on 6/3/14.

Action Items

- Commissioners to sign TSEP contract.
- Kristen to prepare and send rough draft of CDBG app to CIP Planning Committee members.
- Kristen will start draft document for RFP.
- Kristen will email CIP Planning Committee members about 6/3/14 meeting and discern best times for each member to meet.

6/3/14- Kristen Galbraith, Mike Inman, Clint Tinsley and Parks Frady in attendance

- TSEP contracts are signed and update implementation schedule forwarded.
- CDBG application is submitted to MDOC.
- Next CIP meeting to be held on 7/8/14.
- RFP edits discussed and incorporated.

Action Items

- Kristen will email CIP Planning Committee members about 7/8/14 meeting and discern best times for each member to meet.
- Prepare to advertise RFP.
- Information taken to C&R department for release of CIP RFP and sign-out sheet.

7/8/14 - Kristen Galbraith, Mike Inman, Clint Tinsley and Parks Frady in attendance

- Edits made to CIP RFP and RFP published and advertised in June, with 7/8/14 deadline. All responses are to be received by today.
 - Preparation of inventory of current facilities in the works.
 - Financial analysis needs discussion.
 - September 2014 – Execute agreement with professional.
- Next CIP meeting to be held on 7/29/14.

Action Items

- Kristen will email CIP Planning Committee members about 7/29/14 meeting and discern best times for each member to meet.

7/29/14 – Kristen Galbraith, Parks Frady and Clint Tinsley in attendance

- RFP received one proposal.
- Commissioners awarded the CIP contract to Merle Gamradt on July 22nd.
- Next CIP meeting to be held on 9/9/14.

Action Items

- Kristen will check on status of CDBG planning grant application.
- Kristen will email CIP Planning Committee members about 8/19/14 meeting and discern best times for each member to meet.

8/19/14 – Kristen Galbraith and Parks Frady in attendance

- Professional services agreement with CIP consultant is scheduled for 8/21/14 at 9:30 a.m.
- The status of previously approved projects needs to be completed. Parks will address the CIP at the Department Head meeting on 8/20/14 and pass out Project Assessment Form.
- Most all of the inventory of current facilities is complete.
- Next CIP meeting to be held on 9/9/14.
- Cooke City CIP public meeting will be scheduled for 5 p.m. on 9/18 immediately preceding the PC Project Update meeting.

Action Items

- Kristen will contact Maria Jackson at MDOC regarding review of planning application.

- Kristen will prepare a form for PC department heads to assess all previously approved projects that may have been shelved. Form will include description of need and cost estimate if available.
- Kristen will email CIP Planning Committee members about 9/9/14 meeting and discern best times for each member to meet.

9/9/14 – Kristen Galbraith, Parks Frady, Mike Inman, Marilyn Hartley, Clint Tinsley and Miral Gamradt in attendance

- Kick-off meeting with Miral Gamradt – consultant who will prepare CIP.
- Miral discussed his history with CIPs and what elements he will use in preparing PC CIP. He will be working with PC department heads in the next month to get updates, projections and capital needs for each department.
- Next PC Department meeting is 9/17/14 and Miral will attend the meeting to review needs from each department.
- Parks has asset management software and will be working with GIS to incorporate.
- Next CIP meeting to be held on 10/20/14
- Cooke City CIP public meeting will be scheduled for 5 p.m. on 9/18 immediately preceding the PC Project Update meeting.

Action Items

- Kristen will contact Maria Jackson at MDOC regarding review of planning application.
- Kristen will prepare a form for PC department heads to assess all previously approved projects that may have been shelved. Form will include description of need and cost estimate if available.
- Kristen will email CIP Planning Committee members about 9/9/14 meeting and discern best times for each member to meet.

10/20/14 – Kristen Galbraith, Miral Gamradt, Mike Inman, Jim Durgan and Parks Frady in attendance

- CDBG grant funding was awarded in early October.
- Miral has all forms complete for each department to make requests via server folders.
- Public meeting dates and comment period times were discussed and updates to implementation schedule will be made with anticipated dates of upcoming public meetings in mind.
- Next meeting will be held on 11/18/14.

Action Items

- Miral will send memo to Raea/Kristen to be attached to email from commissioners to department heads regarding CIP needs and forms that need to be submitted.
- Kristen will prepare notice of public meeting for newspaper and send to committee to review before it is published (tentatively scheduled to be published on 11/26 and 12/10).

- Kristen will visit with department heads to assist in project needs forms and details.
- Kristen will work with Raea to send email reminders on due dates for department heads.
- Kristen will email CIP Planning Committee members about 11/18/14 meeting and discern best times for each member to meet.
- Kristen will update implementation schedule.

11/18/14 – Kristen Galbraith, Miral Gamradt, Clint Tinsley, Mike Inman and Parks Frady in attendance

- Review of public meeting notice for publish dates of 11/26 and 12/10 – with first public meeting set for 12/18/14 at 10 a.m.
- Miral reviewed his focus on the approach to the plan especially as it pertains to financial administration.
- Kristen reviewed results of meetings with Park County departments with Kelly in Maintenance working with Parks; Treasurer’s Office, Accounting/Finance Office, Health Office and County Attorney’s Office requesting no needs for this CIP; June Little from Clerk of Court’s Office expressing interest in records scanning; Martha (auditor) needing a new Angel Line van; Denise from C&R Dept. interested in flooring project where records are stored; and, Paul Shea in touch with Parks. All others were working on getting final folders into server for Miral’s use.
- Next meeting will be held on 12/16/14.

Action Items

- Kristen will publish notice public meeting for newspaper (scheduled to be published on 11/26 and 12/10).
- Kristen will contact MaryAnne Keyes at MSU Extension regarding any needs from their office for CIP.
- Kristen will forward emails to Miral from Kim (Fairgrounds), Scott (Sheriff’s Office) and Kerry LaDuke (Airport).
- Kristen will email CIP Planning Committee members about 12/16/14 meeting.

12/5/14 – Kristen Galbraith, Clint Tinsley, Mike Inman and Parks Frady in attendance

- CIP financial analysis is very close to complete but may need Emily Fabich or another CPA to review for completeness and comprehensiveness.
- Mike will get all electronic files to Kristen so that she can start preparing a draft document which has to be available to the public from 12/18 through 1/20/2015.
- Mike will compile and analyze public comments.
- Kristen can take photos with assistance from Henry if necessary.
- January 22nd is the next review meeting of the CIP with Park County Commission.
- Next meeting will be held on 12/16/14 at 10:00 a.m.

Action Items

- Kristen will email CIP Planning Committee members about 12/16/14 meeting.
- Kristen will begin CIP draft document preparation.

12/16/14 – Kristen Galbraith, Clint Tinsley, Mike Inman (via phone) in attendance

- CIP financial analysis will have to be performed by contracted party.
- CIP review and needs before the 12/18/14 public meeting.
- January 22nd is the next review meeting of the CIP with Park County Commission.
- Next meeting will be held on 1/6/15 at 11:00 a.m.

Action Items

- Kristen will email CIP Planning Committee members about 1/6/15 meeting (including Steve Caldwell who will replace Jim Durgan as District #1 Commissioner).
- Kristen will begin CIP draft document preparation.

1/6/15 – Kristen Galbraith, Clint Tinsley, Parks Frady and Marty Malone in attendance

- CIP financial analysis may be put together by Parks and Kristen with templates provided by Miral.
- Kristen is in touch with other city and county finance directors who have completed CIPs.
- January 22nd is the next review meeting of the CIP with Park County Commission.
- Next meeting will be held on 1/13/15 at 11:00 a.m.

Action Items

- Kristen will email CIP Planning Committee members about 1/13/15.
- Kristen will begin CIP 2nd draft document edits and additions.

1/13/15 – Kristen Galbraith, Clint Tinsley, Parks Frady and Mike Inman in attendance

- Teleconferences scheduled with Tim Magee with City of Helena to assist with workbook.
- Reminder - January 22nd is the next review meeting of the CIP with Park County Commission.
- Next meetings will be held on 2/10/15 and 2/24/15 at 11:00 a.m.

Action Items

- Kristen will email CIP Planning Committee members about February meetings and set up with Raea in East Room.
- Kristen will update CIP planning meeting notes.
- Kristen will verify all CIP requests from department heads are in and that Parks has copies.
- Kristen will begin CIP 2nd draft document edits and additions.

- Parks will work with Lani and Clint to adjust workbook as related to general fund and needs requests in that category.

2/10/15 – Kristen Galbraith, Parks Frady, Clint Tinsley and Mike Inman in attendance

- Parks shared news of recent 2/5/15 Department Head meeting and went over specific budget and expense forms regarding CIP.
- Clint will contact Kim at Fairgrounds, the Library Board and Paul with the Museum for more department feedback.
- Reminder – March 26th is the final acceptance meeting with PC Commission for CIP – this is a scheduled agenda item.
- Next meeting for CIP Planning Committee will be held on 3/12/15 at 11:00 a.m.

Action Items

- Kristen will email CIP Planning Committee members about March meeting.
- Kristen will update CIP planning meeting notes.
- Kristen will verify all CIP requests from department heads are in and that Parks has copies.
- Kristen will send committee latest draft for final review/edits to be received back by 3/.
- Parks will work with Lani and Clint to adjust workbook as related to general fund and needs requests in that category.

Public Comments Received



Park County, like most counties in rural Montana, faces continuing challenges due to antiquated and deteriorating infrastructure, and the limited tax base from which to fund the preservation of capital infrastructure, facilities and equipment. Beyond ordinary operation and maintenance, there is always the need to keep up with the responsibility of improving and replacing public facilities and systems in order to provide adequate service to the population of the county.

In response to these challenges, Park County has formulated a plan of action to provide for and meet the needs of its citizens. The Capital Improvements Plan (CIP) is a budgeting and financial tool which will assist Park County in establishing long-term goals for maintaining, improving or financing new capital improvement projects and/or capital equipment over the course of the next five years. The proposed document represents the first-ever, fully-funded five-year CIP for Park County which will be utilized to assist county leaders with project planning, financing and determining the overall needs of their population. As of this draft review period, the CIP encompasses multiple capital improvement and equipment needs requests for the next five years.

This citizen input meeting is the second of two public input meetings that will occur as part of the CIP process. From January 22nd through February 20th, 2015, the Park County Commission will accept comments on the draft document. The finalized CIP, with additions of public and department comments, will be presented to the Commission in March 2015 for approval and formal adoption.

A copy of this draft will be available at the Park County Commission Office throughout the public comment period. A PDF copy of this draft can be obtained from the commissioners or through email by contacting Kristen Galbraith at 406-222-6555 or kgalbraith@parkcounty.org.

Comments concerning this first draft of the Park County CIP can be sent via email to Commissioners@parkcounty.org or dropped off/mailed to Park County Commission at 414 East Callender Street; Livingston, MT 59047.



PARK COUNTY CONTACT INFORMATION

Steve Caldwell, District 1 Commissioner	406-222-4687	scaldwell@parkcounty.org
Marty Malone, District 2 Commissioner	406-223-1302	mmalone@parkcounty.org
Clint Tinsley, District 3 Commissioner	406-224-3376	ctinsley@parkcounty.org
Parks Frady, P.E., Public Works Director	406-222-4114	pfrady@parkcounty.org
Kristen Galbraith, Grants and Projects	406-222-6555	kgalbraith@parkcounty.org
Mike Inman, Planning Director	406-222-4102	wminman@parkcounty.org

COMMENT FORM

Park County Capital Improvements Plan

Please use this comment form (and additional pages if necessary) to express any concerns and/or ideas associated with the CIP project. You may leave the form with any Park County representative at this meeting or complete later and return to the Commissioner's Office (414 East Callender; Livingston, MT 59047) or commissioners@parkcounty.org.

(Should you wish for your comments to remain anonymous, please omit the name and contact information area and submit only comments).

Name: _____

Mailing Address: _____

Phone Number & Email: _____

Comments:

December 20th, 2014 – Public comment received at Nittany Grantworks Office from Chris Salicinski regarding any potential property purchases that might be included in the CIP. Kristen explained that she was not aware of any type of property purchase projected by the County for the CIP in the next five years.

Kristen Galbraith

From: Greg Coleman <gcoleman@parkcounty.org>
Date: Thursday, January 15, 2015 5:24 PM
To: Kristen Galbraith
Subject: DES CIP-Budget Information
Attachments: Letter To Commissioners from DES and Auditor re Journal Voucher Transfer 10-27-14.pdf; _Certification_.htm

Kristen,

Regarding the CIP and DES Budget, I have attached the letter that Martha and I sent the Commissioners regarding a PILT transfer to DES that made up for errors in accounting the previous year.

I talked to Clint today and he was describing what he is trying to do with tightening up the budget. He told me that he wasn't too worried about DES since it is relatively small and grant supported. He also said that he would sit down with me and help me work on getting a better handle on my budget which I really appreciate. In terms of your presentation, I will just start with the EMPG grant and go from there. If I miss something that would be helpful, just let me know.

So...the DES office and Park County Emergency Management program is entirely funded by the EMPG grant which is a 50-50 matching grant, both the county and state funding \$37,500 for a total of \$75,000. Martha had expressed concern to me about how the county was funding the grant and the DES office because they would wait for the State's 50% to be received before transferring funds into DES for the other 50% of the grant. This left DES continually in the red, created difficulties with auditors and in my reading of the grant agreement is improper. This also contributed to the accounting error because the county didn't transfer funds until the next fiscal year. That all said, what I am requesting, and was told I talked to Merle about, is the county providing a "budget" of \$37,500 for the DES office. I would use that money to pay the 50% match on the EMPG. If all the funds are not required for the EMPG, then we can talk about what to do with those as part of working on the DES budget. I am not sure how CIP works, whether that is included in a budget or accounted for somewhere else. I don't know if what I am requesting for a budget is adequate to include saving for a CIP or not. Those are the questions and issues I look forward to working on with guidance.

- Greg

Greg Coleman
Emergency Manager
Fire Warden
Park County ~ Montana
414 E. Callender St.
Livingston, MT 59047
(406) 222-4188 - work
(406) 823-0823 - cell
www.parkcounty.org



October 27, 2014

Commissioners,

Please approve the attached Journal Voucher transferring an additional \$2819.06 from PILT to DES. This amount, although done in FY15, will effectively bring the cash balance for DES to zero at the end of FY14.

The original amount transferred by the accounting office at the end of FY14 was incorrect and the premise used to determine the transfer amount was incorrect. The accounting office does not and should not have the authority to determine the level of funding for DES. That determination is a Commission responsibility.

Please see Park County's funding commitment letter to Montana DES that is attached and note highlighted area. This letter clearly states Park County's match commitment during a grant performance period.

Emergency management funding should be a discussion between the Commission and the DES coordinator and according to the EMPG federal grant requirements.

Please return this journal entry to me if and when you approve it and I will submit it to the accounting office. Please talk to me or Greg if you have any questions.

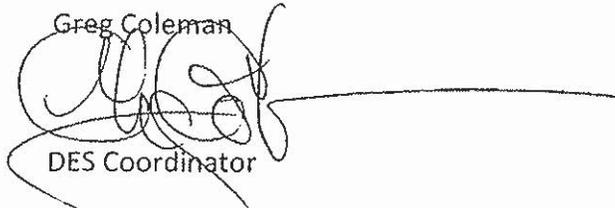
Thank you, Martha

Martha Miller



Park County Auditor

Greg Coleman



DES Coordinator

Public comment and county jurisdiction.

January 12, 2015

The County's request for public comment on the upcoming Capital Improvements Plan draft brought to mind an unanswered question I raised with the County Commissioners more than a year ago.

At that time the County planning department sponsored a "County" wide survey, with the help of MSU, looking for opinion on the future direction favored by County residents. The survey, however, neglected to differentiate between respondents who were inside the County jurisdictional area and those who were outside the County jurisdictional area. MCA 76-1-501 states that the jurisdictional area of the County planning board is outside of any existing incorporated city limits in the County. So, all the data in the survey is corrupted by this inclusion of out-of-jurisdiction people's opinions. Unfortunately, because of the corrupted data, the time and money invested in this survey was wasted. Adding more respondents throughout the year didn't make the base information any less corrupt. You cannot build on a false foundation. Garbage in; garbage out.

My question at that time was, and still is: Why were people from outside the County jurisdictional area allowed to participate in a study which would potentially be used as reference to determine a broad range of future County actions?

Will our Commissioners continue to allow out-of-jurisdiction opinion to color their governing of our County? Or, can County jurisdictional residents be represented honestly by the data collected about our visions for the future?

Will out-of-jurisdiction comments determine the direction of the upcoming draft CIP? All these things are interrelated---as you mention on pages 2 & 3 of the CIP, referencing it as a tool in the future Growth Policy and other County planning documents relevant to county governance.

In our Growth Policy, chapter 5; Park County Jurisdiction, it states the County's planning jurisdiction does not include the City of Livingston or the Town of Clyde Park. (Both incorporated cities).

Our County Commissioners need to protect the rights of their jurisdictional residents against out-of-jurisdiction interlopers who wish to impose their wills on us. We depend on our commissioners to enforce our rights of participation in determining county policies and direction. Residents and their families have invested in homes and business in this jurisdiction and should not be continually threatened by outsiders with special agendas. Information gathered by our county Commissioners and county departments must be based purely on the desires and input of jurisdictional residents.


JAN 12 2015

County residents don't like being told by their out-of-jurisdiction neighbors how to live their lives any more than our Commissioners like commissioners from other jurisdictions telling them how to run Park County.

It doesn't take much to enforce this requirement. All county studies in the future need to have a question qualifying jurisdictional residence. In particular: "Do you live in the incorporated city of: A) Livingston, B) Clyde Park?" When taking public comment at County meetings, everyone is already asked to state his name and address. We only have to change our opening statement for comments to: "all public comment from residents within the county jurisdictional area are welcome", and carry forward. (Out-of-jurisdiction residents need to comment through their own jurisdictional authorities.)

This policy correction will be particularly important to defuse potential conflicts in the coming revisions of our growth policy. It will ensure that the county residents you represent are represented and governed as they have asked. And, it will go a long way to build greater trust between the county government and its constituents.

Sincerely,

Ann Hallowell
250 Fleshman Creek Road
Park County, Montana

Montana Code Annotated 2011

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76-1-501. Jurisdictional area of county planning board. The board of county commissioners shall by resolution establish the jurisdictional area of the county planning board. The jurisdictional area shall include the area which is both outside the incorporated limits of any city in the county as well as outside the jurisdictional area of an existing city-county planning board established pursuant to [76-1-504](#) through [76-1-507](#). Should any city or town become represented on the county planning board pursuant to [76-1-111](#), the jurisdictional area of the county planning board shall be extended to include that city or town.

History: En. 11-3830.2 by Sec. 8, Ch. 273, L. 1971; R.C.M. 1947, 11-3830.2(1).

Provided by Montana Legislative Services

Chapter 5. Intergovernmental Coordination

5.1. PARK COUNTY JURISDICTION

This chapter defines how Park County will coordinate and cooperate with other jurisdictions now and in the future. Park County's planning jurisdiction includes the entire County with the exception of the City of Livingston and the Town of Clyde Park. These incorporated entities have separate growth policies and subdivision review regulations. Livingston is considered a Class II City and Clyde Park is defined as a Township according to the Montana League of Cities and Towns. Gardiner, Jardine, Chico, Emigrant, North and South Glastonbury, Pray, Pine Creek, Grannis, Springdale, Cooke City, Silvergate, and Wilsall are not incorporated, and therefore fall under Park County's planning jurisdiction. The following maps provide a general visual outline of the city limits of Livingston and the town of Clyde Park as of Fall 2005.

Map on Next Page

Planning Process

As of 2014, Park County did not have an established CIP with the exception of the Bridge Department (plan was drafted in 2008 and updated in 2012); however, discussions regarding the creation of a plan had occurred several times in the past two fiscal years during Commission meetings.

Park County continually assesses its overall facility needs, deficiencies and priorities, most commonly at monthly department manager meetings. In accordance with Section 76-1-601, MCA, the County has prepared and adopted a Growth Policy. The Park County Growth Policy addresses a long-term commitment to community planning in the County and includes sections on recent improvements, community goals and objectives, community infrastructure needs and infrastructure maintenance and replacement strategies. Park County has several other planning and working documents associated with different departments and community planning. These documents were referenced and incorporated into the development of the CIP.

Park County has been investigating the best and most practical means to assist with CIP development. The County realized the need for a planning tool that would provide direction to existing and future county officials. Strategic planning for the CIP process began on December 11th, 2013 with an informal meeting to discuss the framework and time frame for program implementation. This information was presented at the County Department Meeting on December 18th, 2013.

In the spring of 2014, the County applied for Montana Department of Commerce Treasure State Enhancement Program planning grant funds and was awarded \$15,000; in the summer of 2014, the County applied for Montana Department of Commerce Community Development Block Grant planning grant funds and was awarded \$10,000. The County has also committed up to \$15,000 toward project costs.

In June 2014, a request for statements of qualifications for professional services to assist with preparation of the CIP was advertised in the local Livingston Enterprise daily news publication as well as with the State of Montana Contracting Office DBE listserv for consultants. Interested parties were given three weeks to respond and all statements of qualifications were opened at the regularly scheduled July 8th, 2014 County Commission meeting. Based on the qualifications received, Mr. Miral Gamradt was selected to assist with development of the CIP.

A CIP Committee was organized to assist with organizing and facilitating required meetings, information gathering, planning processes, communications with departments and plan development and review. The CIP Committee working group meetings have been held monthly since December 2013.

An informational meeting was held in February 2014 with Park County department managers and commissioners present to describe the CIP and associated timelines, criteria, roles and responsibilities of CIP Committee members and public involvement. It was further explained that the CIP would identify the County's future capital

- The extended needs assessment provides the County Commission, the administration and the citizens an overview of County needs, which are beyond the County's ability to fund at present.

As a result of the development of this CIP, Park County will no longer find itself simply reacting to capital requests on a year-by-year basis, but will actually be proactive in its annual budgeting process for its capital expenditure needs. This CIP will have an added benefit of providing directives to the annual budgeting process, as financial projections have already been made. These projections will obviously be updated and refined in future years. However, the CIP projections will provide forecasts with which to gauge the development of future annual budgets. Finally, the CIP will result in all county budget process stakeholders assessing long-term capital needs and understanding overall financial health and condition of all county funds.

The development of this CIP occurred at an ideal time, as the county is on the verge of updating its current Growth Policy. While the Growth Policy provides a written statement of how the citizens think the county should develop in the future, the CIP provides a "blueprint" of how capital improvements will be accomplished and paid for. Thus, the CIP will be an important tool to assist the County in updating its Growth Policy.

Under the direction of the County Commission and Public Works Director, it is the county's intent that the adopted CIP help identify future public facility needs, assess the requirements for existing and future facilities, plan for infrastructure management, establish project priorities and create a long-range program for the scheduling and funding of construction or repair projects. The Plan is designed to ensure that capital improvements will be made when and where needed, certify that the County will have the funds available to pay for and maintain improvements and used to prioritize budgetary needs. It is now incumbent on the Park County Commission to utilize information contained within this Plan in annual and long-range planning and budgeting efforts so that improvements can be realized. It is also critical to review and update the CIP regularly (updated annually or as necessary and reviewed as part of the county's budget preparation process) to keep the Plan current and practical, while maintaining proper focus on local government needs.

Adopted _____, 2015.

Park County Commission

COMMENT FORM

Park County Capital Improvements Plan

Please use this comment form (and additional pages if necessary) to express any concerns and/or ideas associated with the CIP project. You may leave the form with any Park County representative at this meeting or complete later and return to the Commissioner's Office (414 East Callender; Livingston, MT 59047) or commissioners@parkcounty.org.

(Should you wish for your comments to remain anonymous, please omit the name and contact information area and submit only comments).

Name: Kyra Ames

Mailing Address: 206 S. L. St.

Phone Number & Email: 406-223-3959 photo@kyraames.com

Comments:

To whom it may concern,

I just recently heard about the CIP and public comment opportunity on 2/24/15. I realize I've missed the round of public comment on the CIP but would like to comment anyway. I've been working with the Park County Fair Board with ideas on how to improve the fair. We are in the process of creating an annual Home-brewers competition and afternoon beer garden with music on the Saturday of the Fair. There are also other events and ideas we'd like to bring to the fair in the years to come. I've heard about the CIP for the Fair Grounds, but have not seen one and don't know what the plans include/exclude. As a civic engaged citizen of Livingston, I wanted to take a moment to make a comment, ask a few questions about the Park Co. Fair Grounds CIP and offer a few ideas that may or may not have been considered in the CIP.

First and foremost, are there any future plans (1-10 years) of building a permanent outdoor pavilion that could host music events, art festivals, food & wine festivals, weddings, outdoor recreation conferences, regional conferences and a plethora of other events throughout the summer, maybe even year round? Or, has there been thought of a remodel of the existing events building? A lot of concern for anyone or group wanting to host an outdoor summer event at the fairgrounds is the weather, especially the *wind*. A great solution would be a beautiful barn-like pavilion designed with glass windowed garage doors as walls that can be open when the weather is nice or closed when the wind or weather becomes an issue, which it usually does. Two Livingston businesses have incorporated this design into their buildings, Gil's Goods and Katabatic Brewery. The fairgrounds are also fortunate to have beautiful, unobstructed views of the mountains. One of the buildings that borders the golf course could be repurposed and remodeled as this revenue generating pavilion events center. The building that it replaced could be rebuilt in a different location.

I am curious if the county and Fair Board were aware of the Montana Office of Tourism TIIP Grant (Tourism Infrastructure Investment Program) that might help fund this and other fairground capital improvements? The application is available in March of each year. I'm no grant writer, but our fairground improvements seem to be right up it's alley.

Correct me if I am wrong, it seems that the city of Livingston lacks an attractive events center, especially during the summer. The Depot Center, which is an amazing asset to the community, is a museum during the summer, so that can't be used for large events. And, I personally wouldn't consider the Civic Center interior to be 'attractive'.

Park Co Fairgrounds and Livingston is extremely fortunate to be 40 miles from the busiest international airport in MT, easy access from the interstate, at the North entrance to one of the most visited National Parks in the country, sits on the Yellowstone River, has Wilderness access within minutes of town, has a robust arts & cultural presence and has a beautiful & thriving historic downtown with all the amenities that locals and tourists alike enjoy.

To compete in today's economy, locally and regionally, the Fairgrounds are in dire need of updating and renovations other than what I've mentioned above. I realize I've offered a very simplified, expensive and possibly naive solution to part of the fairgrounds issues, but I feel that there are some people that seem apathetic when it comes to the Fairgrounds and the Park Co. Fair. I wanted to voice my ideas, concerns and possible solutions.

I hope to be involved any way I can in the future for our community at large. Thanks for your time.

Kyra Ames

206 S. L. St.
Livingston

Appendix B
CIP Request Documents

**Commission Supervised
Funded Departments**

Disaster and Emergency Services

Financial Summary
 Capital Improvement Plan
 Disaster & Emergency Services (2958)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 111,034	\$ 1,147	\$ 1,658	\$ 7,281	\$ 9,594	\$ 9,594
Add:						
Revenues	68,557	62,977	68,008	61,642	75,000	75,000
Total Revenues	<u>68,557</u>	<u>62,977</u>	<u>68,008</u>	<u>61,642</u>	<u>75,000</u>	<u>75,000</u>
Subtract:						
Expenditures (Non-Capital)	67,433	62,466	62,385	59,329	75,000	72,034
Expenditures (Capital)	-	-	-	-	-	-
Total Expenditures	<u>67,433</u>	<u>62,466</u>	<u>62,385</u>	<u>59,329</u>	<u>75,000</u>	<u>72,034</u>
Actual Expenditures % of Budget		98%	97%	79%		
Reconciliation to F/S	(111,011)	0				
Ending Fund Balance	\$ 1,147	\$ 1,658	\$ 7,281	\$ 9,594	\$ 9,594	\$ 12,560
% of Expenditures	2%	3%	12%	16%	13%	17%

Financial Summary
 Capital Improvement Plan
 Disaster & Emergency Services (2958)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
Beginning Fund Balance	\$ 12,560	\$ 15,585	\$ 18,670	\$ 21,817	\$ 25,027
Add:					
Revenues	76,500	78,030	79,591	81,182	82,806
Total Revenues	<u>76,500</u>	<u>78,030</u>	<u>79,591</u>	<u>81,182</u>	<u>82,806</u>
Subtract:					
Expenditures (Non-Capital)	73,475	74,944	76,443	77,972	79,532
Expenditures (Capital)	-	-	-	-	-
Total Expenditures	<u>73,475</u>	<u>74,944</u>	<u>76,443</u>	<u>77,972</u>	<u>79,532</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ 15,585	\$ 18,670	\$ 21,817	\$ 25,027	\$ 28,302
% of Expenditures	21%	25%	29%	32%	36%

**Capital Improvement Plan
Disaster & Emergency Services (2958)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>							
Replace IC/EM Vehicle - Disaster & Emergency Services - P 122					\$	-	45,000
Request #2 - Disaster & Emergency Services - P 123						-	-
Request #3 - Disaster & Emergency Services - P 124						-	-
Request #4 - Disaster & Emergency Services - P 125						-	-
Request #5 - Disaster & Emergency Services - P 126						-	-
Request #6 - Disaster & Emergency Services - P 127						-	-
Request #7 - Disaster & Emergency Services - P 128						-	-
Request #8 - Disaster & Emergency Services - P 129						-	-
Request #9 - Disaster & Emergency Services - P 130						-	-
Request #10 - Disaster & Emergency Services - P 131						-	-
Request #11 - Disaster & Emergency Services - P 132						-	-
Request #12 - Disaster & Emergency Services - P 133						-	-
Request #13 - Disaster & Emergency Services - P 134						-	-
Request #14 - Disaster & Emergency Services - P 135						-	-
Request #15 - Disaster & Emergency Services - P 136						-	-
Request #16 - Disaster & Emergency Services - P 137						-	-
Request #17 - Disaster & Emergency Services - P 138						-	-
Request #18 - Disaster & Emergency Services - P 139						-	-
Request #19 - Disaster & Emergency Services - P 140						-	-
Request #20 - Disaster & Emergency Services - P 141						-	-
<u>Projects</u>							
<u>New Debt</u>							
Debt Issuance #1						-	-
Debt Issuance #2						-	-
Debt Issuance #3						-	-
Total	\$	-	\$	-	\$	-	\$ 45,000

Project Name: Replace IC/EM Vehicle

Department: Disaster & Emergency Services

Cost: \$ 45,000

Fund Name: Disaster & Emergency Services

Prepared by:
Greg Coleman
des@parkcounty.org
406-222-4190

Project Description/Justification:

The Emergency Manager/Fire Warden currently utilize two vehicle for a variety of response and emergency support activities. For emergency management, the vehicles are a mobile office/command resource providing incident management support when EOC services are required in the field. This occurs most often with incidents of relatively short duration that are managed on scene. These services range from providing an incident command vehicle and IC advisor for those agencies that don't have these resources to assisting with logistics and other incident management services. The Fire Warden and Deputy Fire Warden make use of both vehicles during fire season to provide rapid response to larger fires to coordinate incident size-up and resource requests such as air support with the DNRC. The primary vehicle is also to facilitate and coordinate emergency response training countywide. This vehicle is also used to attend meeting, trainings and conferences statewide to coordinate with our local, state and federal partners. We currently have one Chevy Tahoe with over 170,000 miles and a Dodge Dakota Pickup with just over 100,000 miles. Each vehicle includes radios, lights and equipment for work in the field. When we retire the Tahoe, it will be time to replace the radios and equipment as well. Hopefully we will not need to replace a vehicle very soon. It is a great deal of work to get a command vehicle ready for service. When one does need to be replaced, the plan would be to replace the Tahoe and rotate the Dakota into the secondary or seasonal.

Alternatives Considered:

Not to replace the Tahoe when it retires and function only with one vehicle. When a replacement is necessary, purchase a used vehicle instead of new.

Advantages of Approval:

Maintaining two emergency response vehicles will allow the Emergency Manager/Fire Warden and Deputy Fire Warden to both support our greatest risk for disaster which is wildland fire. Two personnel and two vehicles are fully engaged for up to several weeks at a time. These resources are well used and are important assets during larger fires. Purchasing a new vehicle provides for better fuel economy, lower maintenance costs and greater safety/reliability when working active incidents. Purchasing a new vehicle also extends the service life of the vehicle thus minimizing the overall time and expense involved with outfitting a command vehicle.

Impact on Future Operating Budgets:

Vehicle replacement is not currently part of the DES/County Fire budget. The impact will be an increase to the current budget to cover replacement costs.



Museum

Financial Summary
 Capital Improvement Plan
 Museum Fund (2360)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 66,181	\$ 61,972	\$ 51,977	\$ 44,827	\$ 20,935	\$ 20,935
Add:						
Revenues	232,127	209,654	127,613	123,586	135,875	135,875
Total Revenues	<u>232,127</u>	<u>209,654</u>	<u>127,613</u>	<u>123,586</u>	<u>135,875</u>	<u>135,875</u>
Subtract:						
Expenditures (Non-Capital)	127,991	135,942	128,161	147,478	156,513	156,513
Expenditures (Capital)	108,345	83,708	6,602	-	-	-
Total Expenditures	<u>236,335</u>	<u>219,650</u>	<u>134,763</u>	<u>147,478</u>	<u>156,513</u>	<u>156,513</u>
Actual Expenditures % of Budget		100%	87%	100%	100%	100%
Reconciliation to F/S	(1)	1				
Ending Fund Balance	\$ 61,972	\$ 51,977	\$ 44,827	\$ 20,935	\$ 297	\$ 297
% of Expenditures	26%	24%	33%	14%	0%	0%

Financial Summary
 Capital Improvement Plan
 Museum Fund (2360)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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Beginning Fund Balance	\$ 297	\$ (31,566)	\$ (64,066)	\$ (97,216)	\$ (131,029)
Add:					
Revenues	127,781	130,336	132,943	135,602	138,314
Total Revenues	<u>127,781</u>	<u>130,336</u>	<u>132,943</u>	<u>135,602</u>	<u>138,314</u>
Subtract:					
Expenditures (Non-Capital)	159,643	162,836	166,093	169,415	172,803
Expenditures (Capital)	-	-	-	-	-
Total Expenditures	<u>159,643</u>	<u>162,836</u>	<u>166,093</u>	<u>169,415</u>	<u>172,803</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ (31,566)	\$ (64,066)	\$ (97,216)	\$ (131,029)	\$ (165,518)
% of Expenditures	-20%	-39%	-59%	-77%	-96%

**Capital Improvement Plan
Museum Fund (2360)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>							
Construct Retaining Wall - Museum - P 122					\$	-	45,000
ADA Compliance for Building - Museum - P 123						-	225,000
Request #3 - Museum - P 124						-	-
Request #4 - Museum - P 125						-	-
Request #5 - Museum - P 126						-	-
Request #6 - Museum - P 127						-	-
Request #7 - Museum - P 128						-	-
Request #8 - Museum - P 129						-	-
Request #9 - Museum - P 130						-	-
Request #10 - Museum - P 131						-	-
Request #11 - Museum - P 132						-	-
Request #12 - Museum - P 133						-	-
Request #13 - Museum - P 134						-	-
Request #14 - Museum - P 135						-	-
Request #15 - Museum - P 136						-	-
Request #16 - Museum - P 137						-	-
Request #17 - Museum - P 138						-	-
Request #18 - Museum - P 139						-	-
Request #19 - Museum - P 140						-	-
Request #20 - Museum - P 141						-	-
<u>Projects</u>							
<u>New Debt</u>							
Debt Issuance #1						-	-
Debt Issuance #2						-	-
Debt Issuance #3						-	-
Total	\$	-	\$	-	\$	-	\$ 270,000

Project Name: Construct Retaining Wall

Department: Museum
Cost: \$ 45,000
Fund Name: Museum Fund

Prepared by:
Paul Shea
museum@parkcounty.org
406-222-4184

Project Description/Justification:

Construct a retaining wall at the back property line of 118 W. Chinook St with appropriate backfill to the existing ditch footing to reduce surface moisture adjacent to the Livingston Ditch.

Alternatives Considered:

Advantages of Approval:

Will stop moisture and prevent collapse of the ditch.

Impact on Future Operating Budgets:



Project Name:

ADA Compliance for Building

Department:

Museum

Cost:

\$ 225,000

Fund Name

Museum Fund

Prepared by:
Paul Shea
museum@parkcounty.org
406-222-4184

Project Description/Justification:

The property at 118 W. Chinook St is not in compliance with current ADA requirements. Specific needs are to address building egress including replacing exterior steps with ramps and access inside building by installing an elevator and restroom upgrades.

Alternatives Considered:



Advantages of Approval:

Building will comply with all ADA requirements per federal and state law.

Impact on Future Operating Budgets:



Public Works

Bridges

Financial Summary
Capital Improvement Plan
Bridge Fund (2130)

Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 84,612	\$ 79,123	\$ 112,107	\$ 119,951	\$ 169,824	\$ 169,824
Add:						
Revenues	168,936	200,189	255,261	269,927	382,281	387,881
Total Revenues	<u>168,936</u>	<u>200,189</u>	<u>255,261</u>	<u>269,927</u>	<u>382,281</u>	<u>387,881</u>
Subtract:						
Expenditures (Non-Capital)	130,275	132,612	175,008	209,355	433,471	433,471
Expenditures (Capital)	21,450	34,594	72,409	10,699	-	-
Total Expenditures	<u>151,725</u>	<u>167,206</u>	<u>247,417</u>	<u>220,054</u>	<u>433,471</u>	<u>433,471</u>
Actual Expenditures % of Budget		86%	87%	63%		100%
Reconciliation to F/S	(22,700)	0				
Ending Fund Balance	\$ 79,123	\$ 112,107	\$ 119,951	\$ 169,824	\$ 118,634	\$ 124,234
% of Expenditures	52%	67%	48%	77%	27%	29%

Financial Summary
 Capital Improvement Plan
 Bridge Fund (2130)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
Beginning Fund Balance	\$ 124,234	\$ 59,755	\$ 25,892	\$ 25,890	\$ 25,571
Add:					
Revenues	279,827	289,582	299,247	296,226	302,151
Total Revenues	<u>279,827</u>	<u>289,582</u>	<u>299,247</u>	<u>296,226</u>	<u>302,151</u>
Subtract:					
Expenditures (Non-Capital)	219,886	224,284	228,770	233,345	238,012
Expenditures (Capital)	124,420	99,160	70,480	63,200	63,920
Total Expenditures	<u>344,306</u>	<u>323,444</u>	<u>299,250</u>	<u>296,545</u>	<u>301,932</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ 59,755	\$ 25,892	\$ 25,890	\$ 25,571	\$ 25,790
% of Expenditures	17%	8%	9%	9%	9%

**Capital Improvement Plan
Bridge Fund (2130)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>							
Replace # 410 1990 1/2 Ton Pickup - Bridge - P 122	28,620				\$	28,620	
Replace #505 1990 Backhoe - Bridge - P 123	40,800					40,800	
Replace #406 1988 Dump Truck - Bridge - P 124						-	79,500
Replace #451 2001 1/2 Ton Pickup - Bridge - P 125		29,160				29,160	
Replace #420 1994 3/4 Ton Pickup - Bridge - P 126			30,800			30,800	
Replace #514 1998 Backhoe - Bridge - P 127				43,200		43,200	
Replace #526 1989 Lowboy Trailer - Bridge - P 128			29,680			29,680	
Replace 449 2003 3/4 Ton Pickup - Bridge - P 129					31,920	31,920	
Replace #504 1993 Dump Truck - Bridge - P 130						-	85,500
Request #10 - Bridge - P 131	-	-	-	-	-	-	-
Request #11 - Bridge - P 132	-	-	-	-	-	-	-
Request #12 - Bridge - P 133	-	-	-	-	-	-	-
Request #13 - Bridge - P 134	-	-	-	-	-	-	-
Request #14 - Bridge - P 135	-	-	-	-	-	-	-
Request #15 - Bridge - P 136	-	-	-	-	-	-	-
Request #16 - Bridge - P 137	-	-	-	-	-	-	-
Request #17 - Bridge - P 138	-	-	-	-	-	-	-
Request #18 - Bridge - P 139	-	-	-	-	-	-	-
Request #19 - Bridge - P 140	-	-	-	-	-	-	-
Request #20 - Bridge - P 141	-	-	-	-	-	-	-
<u>Projects</u>							
Bridge/Culvert Inventory & Assessment	55,000					55,000	
Rehabilitate Shields River Road Bridges						-	60,000
Rehabilitate Old Clyde Park Road Bridge						-	40,000
Unscheduled Project/Grant Match			10,000	20,000	32,000	62,000	
Replace Mission Cr Rd crossing over Little Mission Cr		70,000				70,000	
<u>New Debt</u>							
Debt Issuance #1						-	
Debt Issuance #2						-	
Debt Issuance #3						-	
Total	\$ 124,420	\$ 99,160	\$ 70,480	\$ 63,200	\$ 63,920	\$ 421,180	\$ 265,000

Project Name: Replace # 410 1990 1/2 Ton Pickup

Department:

Bridge

Cost:

\$ 28,620

Fund Name

Bridge Fund

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #505 1990 Backhoe

Department:

Bridge

Cost:

\$ 40,800

Fund Name

Bridge Fund

Prepared by:

Parks Frady

Email:

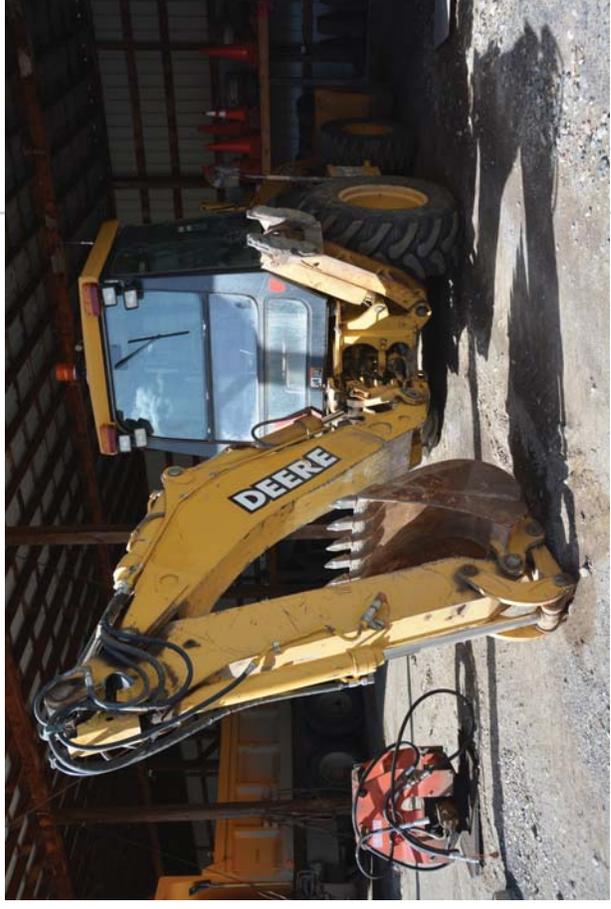
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #406 1988 Dump Truck

Department:

Bridge

Cost:

\$ 79,500

Fund Name

Bridge Fund

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #451 2001 1/2 Ton Pickup

Department:

Bridge

Cost:

\$ 29,160

Fund Name

Bridge Fund

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #420 1994 3/4 Ton Pickup

Department: Bridge
Cost: \$ 30,800
Fund Name: Bridge Fund

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #514 1998 Backhoe
Department: Bridge
Cost: \$ 43,200
Fund Name: Bridge Fund

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #526 1989 Belly Dump Trailer

Department: Bridge
Cost: \$ 29,680
Fund Name: Bridge Fund

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace 449 2003 3/4 Ton Pickup

Department: Bridge
Cost: \$ 31,920
Fund Name: Bridge Fund

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #504 1993 Dump Truck

Department:

Bridge

Cost:

\$ 85,500

Fund Name

Bridge Fund

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Capital Projects

Financial Summary
 Capital Improvement Plan
 BN Capital Fund (4500)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 10,965,117	\$ 11,069,415	\$ 11,133,513	\$ 11,164,277	\$ 10,357,890	\$ 10,357,890
INCLUDES \$8,727,097.67 IN PRINCIPAL						
Add:						
Revenues	154,298	114,380	75,867	97,230	103,692	103,692
Total Revenues	154,298	114,380	75,867	97,230	103,692	103,692
Subtract:						
Expenditures (Non-Capital)	-	-	-	-	120,125	120,125
Expenditures (Capital)	-	-	45,103	903,617	990,246	872,857
Total Expenditures	-	-	45,103	903,617	1,110,371	992,982
Reconciliation to F/S	(50,000)	(50,282)				
Ending Fund Balance	\$ 11,069,415	\$ 11,133,513	\$ 11,164,277	\$ 10,357,890	\$ 9,351,211	\$ 9,468,599
% of Expenditures			24753%	1146%	842%	954%

Financial Summary
 Capital Improvement Plan
 BN Capital Fund (4500)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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INCLUDES \$8,727,097.67 IN PRINCIPAL

Beginning Fund Balance	\$	9,468,599	\$	9,122,536	\$	9,153,735	\$	8,601,157	\$	8,561,207
 Add:										
Revenues		192,086	188,625	188,937	86,012	85,612				
Total Revenues		<u>192,086</u>	<u>188,625</u>	<u>188,937</u>	<u>86,012</u>	<u>85,612</u>				
 Subtract:										
Expenditures (Non-Capital)		121,225	122,347	124,794	125,961	127,152				
Expenditures (Capital)		416,924	35,080	616,721	-	-				
Total Expenditures		<u>538,149</u>	<u>157,427</u>	<u>741,515</u>	<u>125,961</u>	<u>127,152</u>				
Reconciliation to F/S										
Ending Fund Balance	\$	9,122,536	\$	9,153,735	\$	8,601,157	\$	8,561,207	\$	8,519,667
% of Expenditures		1695%	5815%	1160%	6797%	6700%				

Capital Improvement Plan BN Capital Fund (4500) Fiscal Year 2016 - Fiscal Year 2020									
	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled		
Equipment									
Request #1 - Department Name - P 122	-	-	-	-	-	-	-	-	-
Request #2 - Department Name - P 123	-	-	-	-	-	-	-	-	-
Request #3 - Department Name - P 124	-	-	-	-	-	-	-	-	-
Request #4 - Department Name - P 125	-	-	-	-	-	-	-	-	-
Request #5 - Department Name - P 126	-	-	-	-	-	-	-	-	-
Request #6 - Department Name - P 127	-	-	-	-	-	-	-	-	-
Request #7 - Department Name - P 128	-	-	-	-	-	-	-	-	-
Request #8 - Department Name - P 129	-	-	-	-	-	-	-	-	-
Request #9 - Department Name - P 130	-	-	-	-	-	-	-	-	-
Request #10 - Department Name - P 131	-	-	-	-	-	-	-	-	-
Request #11 - Department Name - P 132	-	-	-	-	-	-	-	-	-
Request #12 - Department Name - P 133	-	-	-	-	-	-	-	-	-
Request #13 - Department Name - P 134	-	-	-	-	-	-	-	-	-
Request #14 - Department Name - P 135	-	-	-	-	-	-	-	-	-
Request #15 - Department Name - P 136	-	-	-	-	-	-	-	-	-
Request #16 - Department Name - P 137	-	-	-	-	-	-	-	-	-
Request #17 - Department Name - P 138	-	-	-	-	-	-	-	-	-
Request #18 - Department Name - P 139	-	-	-	-	-	-	-	-	-
Request #19 - Department Name - P 140	-	-	-	-	-	-	-	-	-
Request #20 - Department Name - P 141	-	-	-	-	-	-	-	-	-
Projects									
Main Boulder Project FLAP	10,000	452,460				462,460			
Gardiner Gateway Project FLAP	131,587	32,000				163,587			
Mill Creek Road FLAP	257,884					257,884			
Tom Miner Road FLAP	17,453	3,080	164,261			184,794			
New Debt									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Total	\$ 416,924	\$ 35,080	\$ 616,721	\$ -	\$ -	\$ 1,068,725	\$ -	\$ -	\$ -

Page 7

For any debt issued, complete the amount, interest rate, and period below. Debt service payments will be calculated. Reference the payment amount in lines 37 - 39. Amounts may be moved around. Type the name of the new debt in lines 37 - 39

Debt Issuance #1	Amount Financed	200,000
	Interest Rate	5%
	Period	20
	Factor	2.65
	Factor	0
	Factor	0.62
	Factor	12,462
	Payment	16,049
Debt Issuance #2	Amount Financed	200,000
	Interest Rate	5%
	Period	20
	Factor	2.65
	Factor	0
	Factor	0.62
	Factor	12,462
	Payment	16,049
Debt Issuance #3	Amount Financed	200,000
	Interest Rate	8%
	Period	20
	Factor	4.66
	Factor	0
	Factor	0.79
	Factor	9,818
	Payment	20,370

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General Facilities

Financial Summary
 Capital Improvement Plan
 General Fund (1000)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 700,966	\$ 570,349	\$ 671,294	\$ 556,848	\$ 685,352	\$ 685,352
Add:						
Revenues	2,534,287	2,832,705	3,001,343	3,378,097	3,320,400	3,320,400
Total Revenues	<u>2,534,287</u>	<u>2,832,705</u>	<u>3,001,343</u>	<u>3,378,097</u>	<u>3,320,400</u>	<u>3,320,400</u>
Subtract:						
Expenditures (Non-Capital)	2,574,182	2,675,936	3,089,413	3,199,850	3,478,946	3,131,052
Expenditures (Capital)	46,590	8,525	25,862	49,743	12,500	11,250
Total Expenditures	<u>2,620,772</u>	<u>2,684,462</u>	<u>3,115,275</u>	<u>3,249,593</u>	<u>3,491,446</u>	<u>3,142,302</u>
Actual Expenditures % of Budget		93%	94%	95%		90%
Reconciliation to F/S	(44,132)	(47,299)	(514)			
Ending Fund Balance	\$ 570,349	\$ 671,294	\$ 556,848	\$ 685,352	\$ 514,306	\$ 863,451
% of Expenditures	22%	25%	18%	21%	15%	27%

Financial Summary
 Capital Improvement Plan
 General Fund (1000)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
Beginning Fund Balance	\$ 863,451	\$ 580,186	\$ 533,176	\$ 516,425	\$ 469,940
Add:					
Revenues	3,206,408	3,270,536	3,335,947	3,402,666	3,470,719
Total Revenues	<u>3,206,408</u>	<u>3,270,536</u>	<u>3,335,947</u>	<u>3,402,666</u>	<u>3,470,719</u>
Subtract:					
Expenditures (Non-Capital)	3,193,673	3,287,546	3,337,697	3,419,151	3,526,934
Expenditures (Capital)	296,000	30,000	15,000	30,000	70,000
Total Expenditures	<u>3,489,673</u>	<u>3,317,546</u>	<u>3,352,697</u>	<u>3,449,151</u>	<u>3,596,934</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ 580,186	\$ 533,176	\$ 516,425	\$ 469,940	\$ 343,725
% of Expenditures	17%	16%	15%	14%	10%

**Capital Improvement Plan
General Fund (1000)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>							
City/County Complex Phase 1 Renovation - Maintenance - P 122	264,000					\$ 264,000	
City/County Complex Stucco Restoration - Maintenance - P 123						-	25,000
City County Complex Remodel Downstairs Kitchen - Maintenance - P 124						-	8,000
City County Complex Floor Restoration - Maintenance - P 125						-	15,000
City County Complex Parking Lot & Sidewalk Restoration - Maintenance - P 126						-	35,000
City County Complex Re-caulk Building Exterior - Maintenance - P 127						-	25,000
City County Complex Meeting Room(s) Technology Upgrades - Maintenance - P 128						-	35,000
City County Complex Phase 2 Building Renovation - Maintenance - P 129						-	250,000
City County Complex Replace (Steel) Jail Entrance Door - Maintenance - P 130						-	5,000
City County Complex Community Room Carpet Replacement - Maintenance - P 131						-	15,000
City County Complex Floor Replacement (Clerk & Records Office) - Maintenance - P 132						-	40,000
Replace Environmental Health Pickup Truck - Environmental Health - P 133				30,000		30,000	
Replace Environmental Health SUV - Environmental Health - P 134		30,000				30,000	
Server Replacement - IT - P 135						30,000	
Switching Stacks - IT - P 136					30,000	30,000	
2 Cisco Firewall's - IT - P 137	20,000					20,000	
UPS Unit - IT - P 138			15,000			15,000	
Storage - IT - P 139					40,000	40,000	
Back up appliance - IT - P 140						-	30,000
Vehicle - GIS - P 141						-	15,000
<u>Projects</u>							
<u>New Debt</u>							
Debt Issuance #1						-	
Debt Issuance #2						-	
Debt Issuance #3						-	
Total	\$ 284,000	\$ 30,000	\$ 15,000	\$ 30,000	\$ 70,000	\$ 429,000	\$ 528,000

**Capital Improvement Plan
General Fund (1000)
Fiscal Year 2016 - Fiscal Year 2020**

	2	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>								
GNSS Bluetooth Receiver - GIS - P 142							\$ -	\$ 5,000
New Server and Workstations - GIS - P 143							-	25,000
Laminator and Cutter - GIS - P 144		12,000					12,000	
Request #24 - Maintenance - P 145							-	
Request #25 - Maintenance - P 146							-	
Request #26 - Maintenance - P 147							-	
Request #27 - Maintenance - P 148							-	
Request #28 - Maintenance - P 149							-	
Request #29 - Maintenance - P 150							-	
Request #30 - Maintenance - P 151							-	
Request #31 - Maintenance - P 152							-	
Request #32 - Maintenance - P 153							-	
Request #33 - Maintenance - P 154							-	
Request #34 - Maintenance - P 155							-	
Request #35 - Maintenance - P 156							-	
Request #36 - Maintenance - P 157							-	
Request #37 - Maintenance - P 158							-	
Request #38 - Maintenance - P 159							-	
Request #39 - Maintenance - P 160							-	
Request #40 - Maintenance - P 161							-	
<u>Projects</u>								
<u>New Debt</u>								
Debt Issuance #4							-	
Debt Issuance #5							-	
Debt Issuance #6							-	
Total		\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 30,000

Project Name: City/County Complex Phase 1 Renovation

Department: Maintenance
Cost: \$ 264,000
Fund Name

Prepared by:
P. Frady / K. Johnson
maintenance@parkcounty.org
406-222-4141

Project Description/Justification:

Phase 1 Renovations include:
Relocate City Dispatch: \$70,000
Relocate County Commission: \$50,000
Update PCSO: \$120,000
Professional Services- Contract Admin/Inspection: \$24,000

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: City/County Complex Stucco Restoration

Department: Maintenance

Cost: \$ 25,000

Fund Name: General Fund

Prepared by:
P. Frady / K. Johnson
maintenance@parkcounty.org
406-222-4141

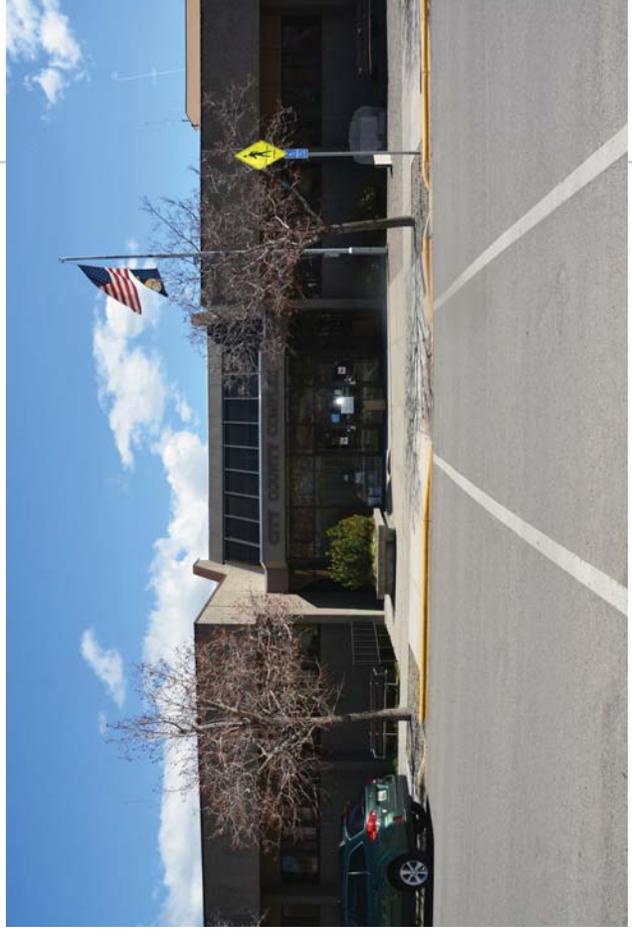
Project Description/Justification:

Complete Re-Stucco Project on Building Exterior

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

City County Complex Remodel Downstairs Kitchen

Department:

Maintenance

Cost:

\$ 8,000

Fund Name

General Fund

Prepared by:

P. Frady / K. Johnson
maintenance@parkcounty.org
406-222-4141

Project Description/Justification:

Inlcudes new cabinets and refrigerator

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: City County Complex Floor Restoration

Department: Maintenance
Cost: \$ 15,000
Fund Name: General Fund

Prepared by:
P. Frady / K. Johnson
maintenance@parkcounty.org
406-222-4141

Project Description/Justification:

Includes stripping tile and cleaning all office carpets

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

City County Complex Parking Lot & Sidewalk Restora

Department:

Maintenance

Cost:

\$ 35,000

Fund Name

General Fund

Prepared by:

P. Frady / K. Johnson

maintenance@parkcounty.org

406-222-4141

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

City County Complex Re-caulk Building Exterior

Department:

Maintenance

Cost:

\$ 25,000

Fund Name

General Fund

Prepared by:

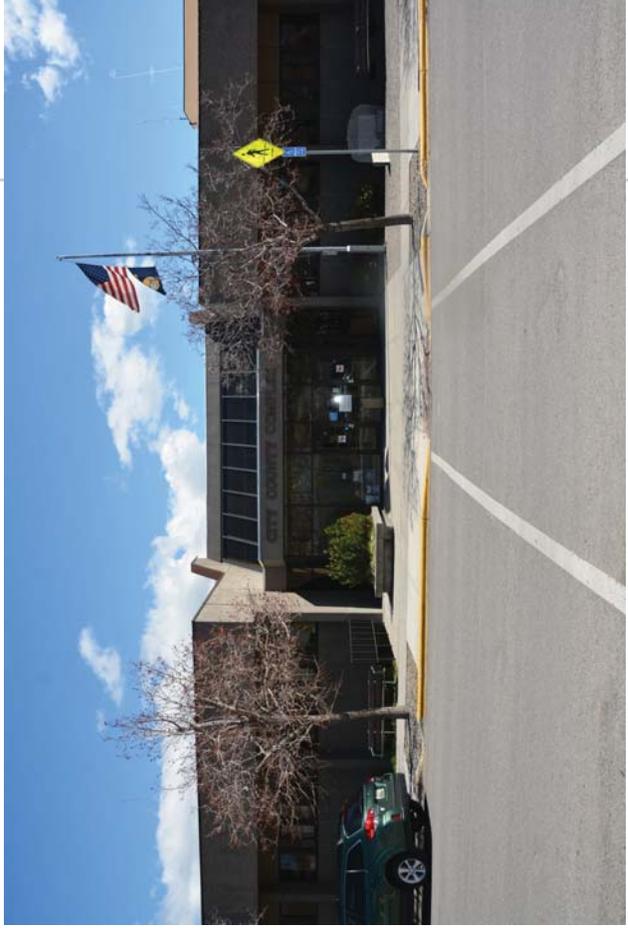
P. Frady / K. Johnson
maintenance@parkcounty.org
406-222-4141

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

City County Complex Meeting Room(s) Technology U

Department:

Maintenance

Cost:

\$ 35,000

Fund Name

General Fund

Prepared by:

P. Frady / K. Johnson

maintenance@parkcounty.org

406-222-4141

Project Description/Justification:

Need for additional work beyond scope of IT, i.e. structural, conduits, etc...

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: City County Complex Phase 2 Building Renovation

Department: Maintenance
Cost: \$ 250,000
Fund Name: General Fund

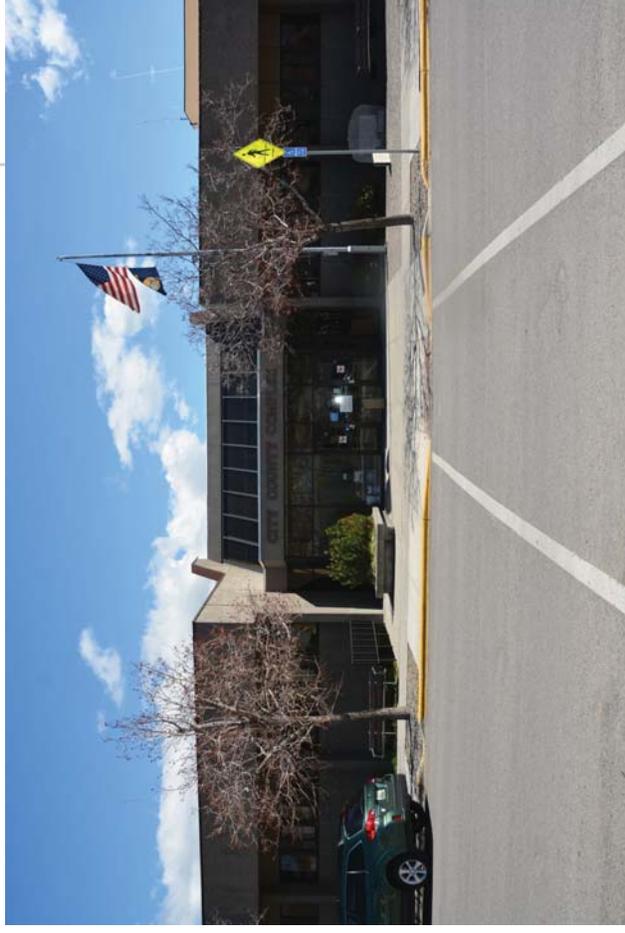
Prepared by:
P. Frady / K. Johnson
maintenance@parkcounty.org
406-222-4141

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

City County Complex Replace (Steel) Jail Entrance Door Prepared by:
P. Frady / K. Johnson
maintenance@parkcounty.org
406-222-4141

Department:

Maintenance

Cost:

\$ 5,000

Fund Name

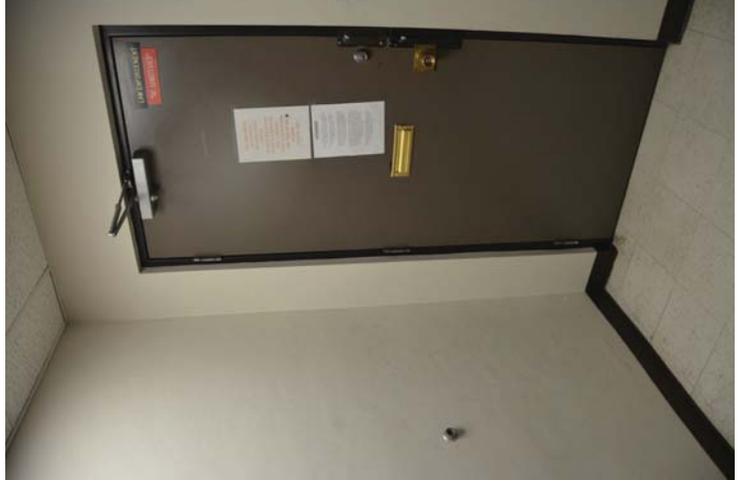
General Fund

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

City County Complex Community Room Carpet Repla

Department:

Maintenance

Cost:

\$ 15,000

Fund Name

General Fund

Prepared by:

P. Frady / K. Johnson

maintenance@parkcounty.org

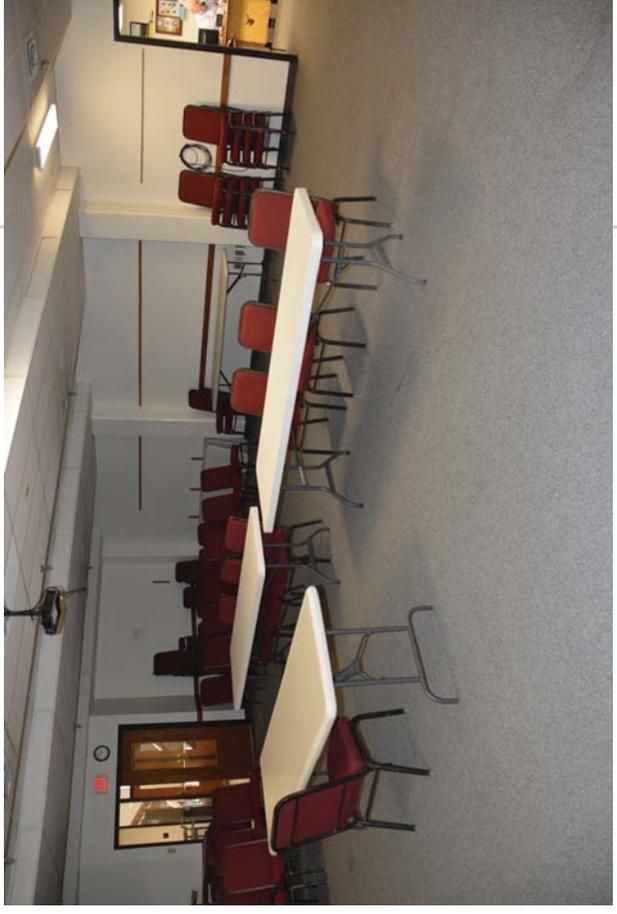
406-222-4141

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

City County Complex Floor Replacement (Clerk & Rec

Department:

Maintenance

Cost:

\$ 40,000

Fund Name

General Fund

Prepared by:

P. Frady / K. Johnson

maintenance@parkcounty.org

406-222-4141

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace Environmental Health Pickup Truck

Department: Environmental Health

Cost: \$ 30,000

Fund Name: General Fund

Prepared by:
Barbara Woodbury, R.S.
bwoodbury@parkcounty.org
406-222-4145, ext. 1

Project Description/Justification:

Environmental Health has two vehicles assigned to our department. Each inspector needs a vehicle in order to be able to carry out necessary inspections required by our positions. The current pick-up in our department is a 2014 Nissan Frontier with about 6,000 miles on it. This relatively new vehicle will be in service for a number of years with replacement needed in about 5-8 years.

Alternatives Considered:

EH staff need their assigned vehicles because so much of our work requires transportation to sites all over Park and Sweet Grass Counties for inspections and site evaluations. We also use county vehicles to travel to conferences and training saving travel costs.

Advantages of Approval:

A pickup truck is necessary for this office because we often travel off the main roads to remote locations in all weather conditions. The truck is used mainly for septic inspections and site evaluations requiring off road travel on a regular basis.

Impact on Future Operating Budgets: Vehicles need to be replaced and upgraded on a regular basis to minimize maintenance and repair costs, and to maintain the highest level of safety and dependability.



Project Name: Replace Environmental Health SUV

Department: Environmental Health
Cost: \$ 30,000
Fund Name: General Fund

Prepared by:
Barbara Woodbury, R.S.
bwoodbury@parkcounty.org
406-222-4145, ext. 1

Project Description/Justification:

Environmental Health has two vehicles assigned to our department. Each inspector needs a vehicle in order to be able to carry out necessary inspections required by our positions. Our current SUV vehicle is a 2007 Chevy Trailblazer with approximately 100,000 miles. As the vehicle ages the maintenance costs will continue to increase and the reliability of the vehicle will diminish. It is critical EH staff have safe and dependable transportation because we often travel off main roads to remote locations.

Alternatives Considered:

EH staff need their assigned vehicles because so much of our work requires transportation to sites all over Park and Sweet Grass Counties for inspections and site evaluations. We also use county vehicles to travel to conferences and training saving travel costs.

Advantages of Approval:

A 4WD SUV type vehicle is necessary for this office because we often travel off the main roads to remote locations in all weather conditions. The inspections we perform are required to be done by Montana State law.

Impact on Future Operating Budgets:

Vehicles need to be replaced and upgraded on a regular basis to minimize maintenance and repair costs, and to maintain the highest level of safety and dependability.



Project Name:

Server Replacement

Department:

IT

Cost:

\$ 30,000

Fund Name

Gen IT Capital Outlay

Prepared by: Erica Hoffman

Name of Responsible Person

Email: ehoffman@parkcounty.org

Phone Number: 222-4197

Project Description/Justification:

4 new Host machines-Servers at approx 8000.00 each
Back up Domain Controller for Park County-replace Server2(\$5-6,000)

Alternatives Considered:

Servers that run 24/7 do not have a 5 year lifespan. We need to replace every 4 years approx.

Advantages of Approval:

Keeping the IT infrastructure is absolutely essential to day to day operations for the City, County and Law Networks that we are responsible for.

Impact on Future Operating Budgets:



Project Name:

Switching Stacks

Department:

IT

Cost:

\$ 30,000

Fund Name

Gen IT Capital Outlay

Prepared by: Erica Hoffman
Name of Responsible Person
Email: ehoffman@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

6 stacking switches for all 3 networks need to be replaced and possible additions to be added.

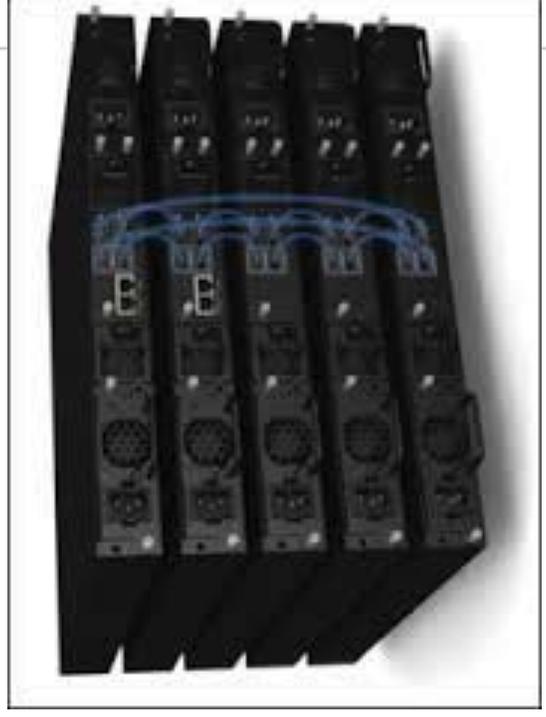
Alternatives Considered:

None

Advantages of Approval:

Have to have the switches for the backbone of our networks.

Impact on Future Operating Budgets:



Project Name:

2 Cisco Firewall's

Department:

IT

Cost:

\$ 20,000

Fund Name

IT Capital Outlay

Prepared by: Erica Hoffman
Name of Responsible Person
Email: ehoffman@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

2 Cisco Firewall for redundancy and an upgrade to our current firewall.

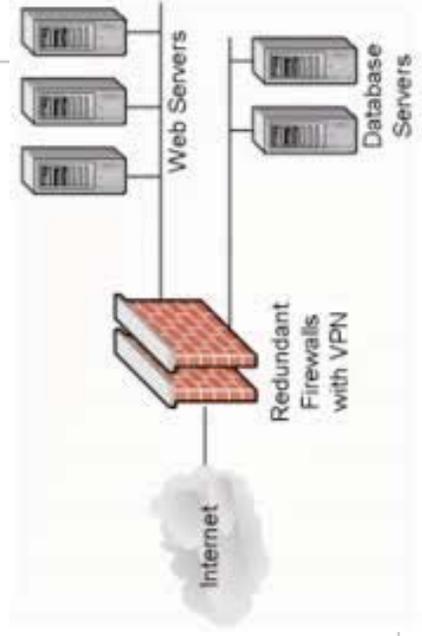
Alternatives Considered:

Keep what we have but risk all networks going down if the sonic wall we have right now fails. Security to our network is at risk.

Advantages of Approval:

Single point of failure will be eliminated and we will have better network infrastructure with safeguards against downtime.

Impact on Future Operating Budgets:



Project Name:

UPS Unit

Department:

IT

Cost:

\$ 15,000

Fund Name

Capital Outlay

Prepared by: Erica Hoffman
Name of Responsible Person
Email: ehoffman@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

Need a new and bigger UPS unit to back up our entire IT environment

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Storage

Department: IT
Cost: \$ 40,000
Fund Name: IT Capital Outlay

Prepared by:
Name of Responsible Person
Email: ehoffman@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

Storage Equallogic's might need to be replaced in 5 years possibly. Each array costs approx 20,000.00

Alternatives Considered:

None

Advantages of Approval:

All our data is stored on each of these units for each of the networks we support.

Impact on Future Operating Budgets:



Project Name: Back up appliance

Department: IT

Cost: \$ 30,000

Fund Name

IT Capital Outlay

Prepared by: Erica Hoffman
Name of Responsible Person
Email: ehoffman@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

Our Back up appliance is a server right now with lots of drive space configured at a raid 6. It is adequate for our needs now.

Alternatives Considered:

We can continue with the solution we have now or add to it but I am anticipating that we might need something a bit bigger with more capacity as we grow.

Advantages of Approval:

New hardware with more capacity for our disk back up solution

Impact on Future Operating Budgets:



Project Name:

Vehicle

Department:

GIS

Cost:

\$ 15,000

Fund Name

GIS Capital Equipment

Prepared by: Erica Hoffman

Name of Responsible Person

Email: gis@parkcounty.org

Phone Number: 222-4197

Project Description/Justification:

New 4x4 Truck with long bed for data collection, county/city ground truthing and private road sign transportation

Alternatives Considered:

Keeping the 4x4 truck we have but getting up there in age. Not super reliable.

Advantages of Approval:

Interns, public works, planning and any department that needs to collect data could use this truck.

Impact on Future Operating Budgets:



Project Name: GNSS Bluetooth Receiver

Department: GIS
Cost: \$ 5,000
Fund Name: GIS Small Equipment

Prepared by:
Name of Responsible Person
Email: gis@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

Accurate receiver for mobile GPS collector.

Alternatives Considered:

We have ESRI's Collector and an iPad for data collection which produces 10-12ft accuracy. We could just keep this and collect data.

Advantages of Approval:

This receiver provides 30cm to 1ft accuracy and works with smartphones and tablets. It is first to be compatible with Apple products which we already have invested in with the iPads.

Impact on Future Operating Budgets:



Project Name: New Server and Workstations

Department: GIS

Cost: \$ 25,000

Fund Name GIS Capital Equipment

Prepared by: Erica Hoffman
Name of Responsible Person
Email: gis@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

2 new Workstations at 10,000 dollars

An additional workstation for interns plus licensing :\$5,000

A new Webserver to house ArcGIS Server and Web Maps: \$10,000

Alternatives Considered:

Within 5 years we definitely have to replace the workstations we currently own with new equipment.

We also have to replace the webserver as well.

Could not purchase a webserver and pay for all or our web map data to be hosted using Arc GIS online. But this might be problematic if we ever have sensitive data that we dont want hosted outside of our environment.

Advantages of Approval:

Keeping our equipment and software running is paramount to the functioning of this department.

Impact on Future Operating Budgets:



Project Name:

Laminator and Cutter

Department:

GIS

Cost:

\$ 12,000

Fund Name

Capital Outlay

Prepared by: Erica Hoffman
Name of Responsible Person
Email: gis@parkcounty.org
Phone Number: 222-4197

Project Description/Justification:

The laminator we have now is very old and only does up to 24 inch maps. We need a cutter for more professional looking maps

Alternatives Considered:

We dont have to have this piece of equipment to funtion. We have been doing without for a long time.

Advantages of Approval:

More professional cut maps and display capabilities.

Impact on Future Operating Budgets:



Junk Vehicles

Financial Summary
 Capital Improvement Plan
 Junk Vehicle CIP (4020)

Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 16,312	\$ 21,297	\$ 21,352	\$ 21,400	\$ 21,427	\$ 21,427
Add:						
Revenues	4,984	55	48	27	50	50
Total Revenues	<u>4,984</u>	<u>55</u>	<u>48</u>	<u>27</u>	<u>50</u>	<u>50</u>
Subtract:						
Expenditures (Non-Capital)	-	-	-	-	-	-
Expenditures (Capital)	-	-	-	-	21,477	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,477</u>	<u>-</u>
Reconciliation to F/S	1	(0)				
Ending Fund Balance	\$ <u>21,297</u>	\$ <u>21,352</u>	\$ <u>21,400</u>	\$ <u>21,427</u>	\$ <u>(0)</u>	\$ <u>21,477</u>
% of Expenditures					0%	

Project Name: Replace 1980 Fabricated Trailer

Department: Department Name

Cost: \$ 7,700

Fund Name: Junk Vehicle CIP

Prepared by:

Name of Responsible Person

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #743 2010 1 Ton Pickup

Department: Department Name
Cost: \$ 32,400
Fund Name: Junk Vehicle CIP

Prepared by:
Name of Responsible Person
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Landfill

Financial Summary
Capital Improvement Plan
Landfill Fund (5400)

Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Working Capital	\$ 2,464,830	\$ 2,617,387	\$ 2,715,173	\$ 2,600,096	\$ 2,586,601	\$ 2,586,601
Add:						
Revenues	475,457	454,551	205,703	171,941	188,136	188,136
Total Revenues	<u>475,457</u>	<u>454,551</u>	<u>205,703</u>	<u>171,941</u>	<u>188,136</u>	<u>188,136</u>
Subtract:						
Expenditures (Non-Capital)	388,301	396,089	303,793	127,829	130,587	130,587
Expenditures (Capital)	-	-	-	-	-	-
Total Expenditures	<u>388,301</u>	<u>396,089</u>	<u>303,793</u>	<u>127,829</u>	<u>130,587</u>	<u>130,587</u>
Actual Expenditures % of Budget		68%	72%	140%		100%
Reconciliation to F/S	65,401	39,324				
Ending Working Capital	\$ <u>2,617,387</u>	\$ <u>2,715,173</u>	\$ <u>2,600,096</u>	\$ <u>2,586,601</u>	\$ <u>2,644,150</u>	\$ <u>2,644,150</u>
% of Expenditures	674%	685%	856%	2023%	2025%	2025%

Includes funds set aside for closure and post closure.

Financial Summary
 Capital Improvement Plan
 Landfill Fund (5400)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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Beginning Working Capital	\$ 2,644,150	\$ 1,253,169	\$ 1,229,555	\$ 1,205,522	\$ 1,181,008
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Includes funds set aside for closure and post closure.

Add:

Revenues	96,900	98,838	100,815	102,831	104,888
Total Revenues	96,900	98,838	100,815	102,831	104,888

Subtract:

Expenditures (Non-Capital)	159,881	122,452	124,848	127,345	129,892
Expenditures (Capital)	1,328,000	-	-	-	-
Total Expenditures	1,487,881	122,452	124,848	127,345	129,892

Actual Expenditures % of Budget

Reconciliation to F/S

Ending Working Capital	\$ 1,253,169	\$ 1,229,555	\$ 1,205,522	\$ 1,181,008	\$ 1,156,004
% of Expenditures	84%	1004%	966%	927%	890%

Parks & Recreation

Financial Summary
 Capital Improvement Plan
 Park & Recreation (2210)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 111,034	\$ 75,332	\$ 78,587	\$ 77,808	\$ 77,911	\$ 77,911
INCLUDES RESTRICTED SUBDIVISION IN-LIEU OF PARK LAND CAPITAL \$verifyK						
Add:						
Revenues	198	3,981	175	103	125	125
Total Revenues	<u>198</u>	<u>3,981</u>	<u>175</u>	<u>103</u>	<u>125</u>	<u>125</u>
Subtract:						
Expenditures (Non-Capital)	775	727	953	-	12,900	-
Expenditures (Capital)	-	-	-	-	-	-
Total Expenditures	<u>775</u>	<u>727</u>	<u>953</u>	<u>-</u>	<u>12,900</u>	<u>-</u>
Actual Expenditures % of Budget						100%
Reconciliation to F/S	(35,125)	1				
Ending Fund Balance	\$ 75,332	\$ 78,587	\$ 77,808	\$ 77,911	\$ 65,136	\$ 78,036
% of Expenditures	9727%	10808%	8162%		505%	

Project Name: Picnic Shelter- Green Acres Park

Department: Park & Recreation

Cost: \$ 12,000

Fund Name: Park & Recreation

Prepared by:
Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Green Acres Park Picnic Shelter:

Alternatives Considered:

None

Advantages of Approval:

Provide Shelter from Rain and a place for residents to congregate in all weather conditions.

Impact on Future Operating Budgets:



Project Name: Restroom- Green Acres Park

Department: Park & Recreation
Cost: \$ 7,500
Fund Name: Park & Recreation

Prepared by:
Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

New Unisex Restroom - Currently Green Acres Park utilizes temporary port-a-john toilets.

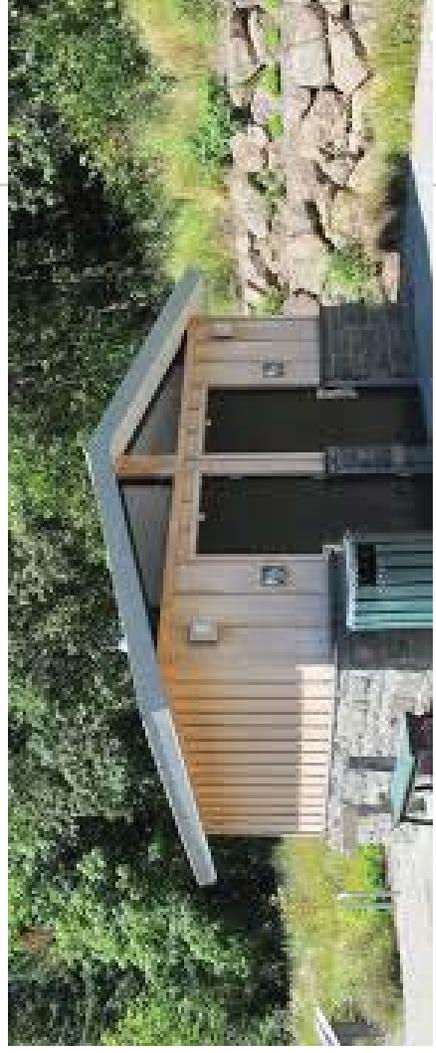
Alternatives Considered:

Continued use of port-a-john (temporary) toilets.

Advantages of Approval:

Reduced long term costs associated with renting temporary bathroom facilities (port-a-john).

Impact on Future Operating Budgets:



Project Name: Water Service Extension- Green Acres Park

Department: Park & Recreation

Cost: \$ 9,300

Fund Name Park & Recreation

Prepared by:
Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Green Acres Park - New Water Service Extension.

Alternatives Considered:

No Water Service Extension.

Advantages of Approval:

Would allow for construction of future restroom facilities with city water services.

Impact on Future Operating Budgets:



Project Name: Sewer Service Connection- Green Acres Park

Department: Park & Recreation

Cost: \$ 11,590

Fund Name: Park & Recreation

Prepared by:
Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Green Acres Park - New Sanitary Sewer Service Extension

Alternatives Considered:

Continue use of port-a-john (temporary) bathroom facilities.

Advantages of Approval:

This service connection will allow future restroom facilities with city sewer services.

Impact on Future Operating Budgets:



Project Name: New Play Equipment- Silvergate Park

Department: Park & Recreation
Cost: \$ 10,000
Fund Name Park & Recreation

Prepared by:
Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Silver Gate Park - New Play Equipment (Fall Surface and Drainage): With the recommended removal of all play equipment, a new play structure with proper fall surface becomes high priority. A new structure could be located on the east side of the ditch near the current tire swing. ! is feature would be come the highlight of the park, and provide a safe and fun atmosphere for all.

Alternatives Considered:

No playground equipment.

Advantages of Approval:

Provide safe, fun play atmosphere for area residents and visitors to the area.

Impact on Future Operating Budgets:



Project Name: Picnic Shelter- Silvergate Park

Department: Park & Recreation

Cost: \$ 12,000

Fund Name: Park & Recreation

Prepared by:
Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Silver Gate Park - New Picnic Shelter: Currently no shade exists on-site and the need for a gathering space within the park has been a desire for local residents. A new shelter could also serve as a stage area for concerts and other events at the park. A great location for the shelter would be on the north end of the park where the benches and swing set currently are.

Alternatives Considered:

No Picnic Shelter

Advantages of Approval:

See justification above

Impact on Future Operating Budgets:



Project Name:

Restroom- Silvergate Park

Department:

Park & Recreation

Cost:

\$ 7,500

Fund Name

Park & Recreation

Prepared by:

Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Silver Gate Park - New Unisex Restroom: Another high priority item would be the addition of a permanent restroom facility on-site. Currently no such amenity is in place and the lack of a public restroom puts a strain on local businesses. A unisex restroom with water and sanitary sewer extensions would be a great option.

Alternatives Considered:

Continued use of temporary (port-a-john) bathroom facilities

Advantages of Approval:

A permanent restroom facility would offset long term costs associated with temporary restroom facilities.

Impact on Future Operating Budgets:



Project Name:

Water Service Extension- Silvergate Park

Department:

Park & Recreation

Cost:

\$ 12,100

Fund Name

Park & Recreation

Prepared by:

Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Silver Gate Park - New Water Service Extension

Alternatives Considered:

No water service to the Park

Advantages of Approval:

Would allow for irrigation of area and for installation of public restrooms with water service.

Impact on Future Operating Budgets:



Project Name: Sanitary Service Connection- Silvergate Park

Department: Park & Recreation
Cost: \$ 10,350
Fund Name: Park & Recreation

Prepared by:
Wm. Michael Inman
wminman@parkcounty.org
406-222-4102

Project Description/Justification:

Silver Gate Park - New Sanitary Sewer Service Connectoin

Alternatives Considered:

Continued use of temporary (port-a-john) restroom facilities

Advantages of Approval:

Sewer Services would provide for better restroom facility opportunities in the future.

Impact on Future Operating Budgets:



Refuse

Financial Summary
DRAFT Capital Improvement Plan
Refuse Facility (5410)
Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Net Assets	\$ -	\$ 1,256,273	\$ 1,255,444	\$ 989,806	\$ 852,278	\$ 852,278
Add:						
Revenues	981,360	994,635	965,321	968,178	1,085,554	1,085,554
Total Revenues	<u>981,360</u>	<u>994,635</u>	<u>965,321</u>	<u>968,178</u>	<u>1,085,554</u>	<u>1,085,554</u>
Subtract:						
Expenditures (Non-Capital)	520,517	1,063,169	1,230,958	1,105,706	996,351	996,351
Expenditures (Capital)	-	-	-	-	174,036	174,036
Total Expenditures	<u>520,517</u>	<u>1,063,169</u>	<u>1,230,958</u>	<u>1,105,706</u>	<u>1,170,387</u>	<u>1,170,387</u>
Actual Expenditures % of Budget		72%	81%	102%	100%	100%
Reconciliation to F/S	795,431	67,705				
Ending Fund Balance	\$ <u>1,256,273</u>	\$ <u>1,255,444</u>	\$ <u>989,806</u>	\$ <u>852,278</u>	\$ <u>767,444</u>	\$ <u>767,444</u>
% of Expenditures	241%	118%	80%	77%	66%	66%

Financial Summary
DRAFT Capital Improvement Plan
Refuse Facility (5410)
Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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Beginning Net Assets	\$ 767,444	\$ 663,446	\$ 724,398	\$ 810,608	\$ 796,124
Add:					
Revenues	1,123,780	1,145,056	1,210,426	1,191,199	1,207,022
Total Revenues	<u>1,123,780</u>	<u>1,145,056</u>	<u>1,210,426</u>	<u>1,191,199</u>	<u>1,207,022</u>
Subtract:					
Expenditures (Non-Capital)	1,016,278	1,036,604	1,057,336	1,078,483	1,100,052
Expenditures (Capital)	211,500	47,500	66,880	127,200	100,000
Total Expenditures	<u>1,227,778</u>	<u>1,084,104</u>	<u>1,124,216</u>	<u>1,205,683</u>	<u>1,200,052</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ 663,446	\$ 724,398	\$ 810,608	\$ 796,124	\$ 803,094
% of Expenditures	54%	67%	72%	66%	67%

**DRAFT Capital Improvement Plan
Refuse Facility (5410)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
Equipment							
Replace #529 1996 Volvo Front Load Truck - Refuse Facility & Collections - P 125	205,000					\$ 205,000	
Purchase Two 30CY Rolloff Containers - Refuse Facility & Collections - P 124	6,500					6,500	
Replace #669 1996 Rolloff Truck - Refuse Facility & Collections - P 124	40,800					40,800	
Purchase Two 30CY Rolloff Containers - Refuse Facility & Collections - P 125		6,700				6,700	
Replace #462 1992 Light duty Pickup - Refuse Facility & Collections - P 126			22,880			22,880	
Replace #452 1986 Rolloff Truck - Refuse Facility & Collections - P 127				41,600		41,600	
Replace 2000 Skid Steer - Refuse Facility & Collections - P 128						-	26,000
Replace #435 Front Load Truck - Refuse Facility & Collections - P 129				42,400		42,400	250,000
Replace 1992 Backhoe - Refuse Facility & Collections - P 130				43,200		43,200	
Replace #769 2004 Rolloff Truck - Refuse Facility & Collections - P 131						-	
- Refuse Facility & Collections - P 132						-	
Replace #693 1997 1 Ton Pickup - Refuse Facility & Collections - P 133						-	33,000
Replace #578 2001 Equipment Trailer - Refuse Facility & Collections - P 134						-	7,700
Replace #488 1998 1/2 Ton Pickup Truck - Refuse Facility & Collections - P 135						-	30,500
- Refuse Facility & Collections - P 136						-	
Request #16 - Refuse Facility & Collections - P 137						-	
Request #17 - Refuse Facility & Collections - P 138						-	
Request #18 - Refuse Facility & Collections - P 139						-	
Request #19 - Refuse Facility & Collections - P 140						-	
Request #20 - Refuse Facility & Collections - P 141						-	
Projects							
Compactor Unit Shields Valley North							100,000
Additional Gardiner Compactor Unit			44,000			44,000	
Chico Compactor Unit					100,000	100,000	
New Refuse Shop- Livingston							600,000
New Debt							
Debt Issuance #1						-	
Debt Issuance #2						-	
Debt Issuance #3						-	
Total	\$ 211,500	\$ 47,500	\$ 66,880	\$ 127,200	\$ 100,000	\$ 409,080	\$ 1,047,200

Project Name:

Replace #529 1996 Volvo Front Load Truck

Department:

Refuse Facility & Collections

Cost:

\$ 205,000

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Purchase Two 30CY Rolloff Containers

Department: Refuse Facility & Collections

Cost: \$ 6,500

Fund Name: Refuse Facility

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #669 1996 Rolloff Truck

Department: Refuse Facility & Collections

Cost: \$ 40,800

Fund Name: Refuse Facility

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Purchase Two 30CY Rolloff Containers

Department:

Refuse Facility & Collections

Cost:

\$ 6,700

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #462 1992 Light duty Pickup

Department:

Refuse Facility & Collections

Cost:

\$ 22,880

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name:

Replace #452 1986 Rolloff Truck

Department:

Refuse Facility & Collections

Cost:

\$ 41,600

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace 2000 Skid Steer

Department: Refuse Facility & Collections

Cost: \$ 26,000

Fund Name: Refuse Facility

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #435 Front Load Truck

Department: Refuse Facility & Collections

Cost: \$ 250,000

Fund Name: Refuse Facility

Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace 1992 Backhoe
Department: Refuse Facility & Collections
Cost: \$ 42,400
Fund Name: Refuse Facility

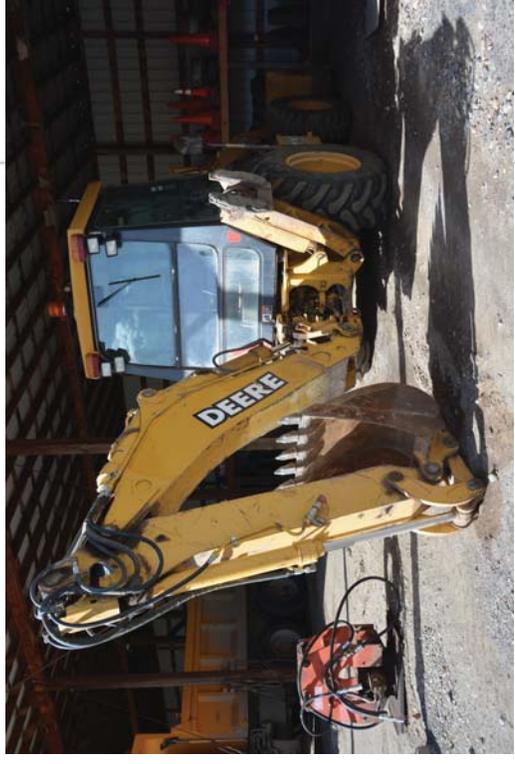
Prepared by:
Parks Frady
Email:
pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #769 2004 Rolloff Truck

Department:

Refuse Facility & Collections

Cost:

\$ 43,200

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #693 1997 1 Ton Pickup

Department:

Refuse Facility & Collections

Cost:

\$ 33,000

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name:

Replace #578 2001 Equipment Trailer

Department:

Refuse Facility & Collections

Cost:

\$ 7,700

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name:

Replace #488 1998 1/2 Ton Pickup Truck

Department:

Refuse Facility & Collections

Cost:

\$ 30,500

Fund Name

Refuse Facility

Prepared by:

Parks Frady

Email:

pfrady@parkcounty.org

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Roads

Financial Summary
Capital Improvement Plan
Road Fund (2110)

Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ (307,873)	\$ (550,758)	\$ (355,148)	\$ (355,151)	\$ (129,892)	\$ (129,892)
Add:						
Revenues	1,322,446	1,674,645	1,536,906	1,644,920	1,815,915	1,695,490
Total Revenues	<u>1,322,446</u>	<u>1,674,645</u>	<u>1,536,906</u>	<u>1,644,920</u>	<u>1,815,915</u>	<u>1,695,490</u>
Subtract:						
Expenditures (Non-Capital)	1,311,031	1,376,798	1,419,034	1,360,647	1,836,065	1,694,359
Expenditures (Capital)	63,400	102,237	117,875	59,014	40,000	40,000
Total Expenditures	<u>1,374,431</u>	<u>1,479,035</u>	<u>1,536,909</u>	<u>1,419,661</u>	<u>1,876,065</u>	<u>1,734,359</u>
Actual Expenditures % of Budget		111%	105%	91%		90%
Reconciliation to F/S	(190,900)	0	(1)			
Ending Fund Balance	\$ (550,758)	\$ (355,148)	\$ (355,151)	\$ (129,892)	\$ (190,042)	\$ (168,760)
% of Expenditures	-40%	-24%	-23%	-9%	-10%	-10%

Financial Summary
 Capital Improvement Plan
 Road Fund (2110)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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Beginning Fund Balance	\$ (168,760)	\$ (94,284)	\$ (237,462)	\$ (101,305)	\$ (212,149)
Add:					
Revenues	1,455,422	1,538,004	1,552,400	1,585,865	1,658,192
Total Revenues	<u>1,455,422</u>	<u>1,538,004</u>	<u>1,552,400</u>	<u>1,585,865</u>	<u>1,658,192</u>
Subtract:					
Expenditures (Non-Capital)	1,300,866	1,326,883	1,340,763	1,367,578	1,394,930
Expenditures (Capital)	80,080	354,300	75,480	329,130	63,200
Total Expenditures	<u>1,380,946</u>	<u>1,681,183</u>	<u>1,416,243</u>	<u>1,696,708</u>	<u>1,458,130</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ (94,284)	\$ (237,462)	\$ (101,305)	\$ (212,149)	\$ (12,086)
% of Expenditures	-7%	-14%	-7%	-13%	-1%

**Capital Improvement Plan
Road Fund (2110)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>							
Replace #400 2004 1/2 Ton Pickup - Road Dept - P 21	28,080					\$ 28,080	
Replace #401 1990 Plow - Road Dept - P 22	52,000					52,000	
Replace #502 2004 Motor Grader - Road - P 23		317,200				317,200	
Replace #104 1974 Water Truck - Road - P 24		37,100				37,100	
Replace #412 1981 1 Ton Pickup - Road - P 25			31,800			31,800	
Replace #444 1978 Equipment Trailer - Road - P 26			7,280			7,280	
Replace #511 1986 Water Truck - Road Dept - P 27			36,400			36,400	
Replace #520 2008 Motor Grader - Road Dept - P 28				323,300		323,300	
Replace 2005 Miller Welder - Road Dept - P 29				5,830		5,830	
Replace #512 2008 Motor Grader - Road - P 30						-	335,500
Replace #450 1990 1 Ton Pickup - Road Dept - P 31					30,800	30,800	
Replace #422 2007 3/4 Ton Pickup - Road - P 32					32,400	32,400	
Replace #515 2008 Motor Grader - Road - P 33						-	347,700
Replace 1978 Equipment Trailer - Road Dept - P 34						-	7,280
Replace #434 2002 3/4 Ton Pickup - Road Dept - P 35						-	31,360
Replace #404 2003 1 Ton Pickup - Road Dept - P 36						-	33,600
Replace #510 1994 Dump Truck - Road Dept - P 37						-	82,500
Replace #517 1989 Mower - Road Dept - P 38						-	19,080
Replace #522 2000 Tractor Mower - Road Dept - P 39						-	37,800
Replace #525 1995 Transport - Road Dept - P 40						-	100,000
<u>Projects</u>							
Old Clyde Park Road Rehabilitation						-	5,000,000
Shields River Road Rehabilitation						-	8,500,000
Capital for Project Funding Match						-	20,000
Pine Creek Road Rehabilitation						-	2,500,000
Road & Bridge Shop Improvements						-	200,000
<u>New Debt</u>							
Debt Issuance #1						-	
Debt Issuance #2						-	
Debt Issuance #3						-	
Total	\$ 80,080	\$ 354,300	\$ 75,480	\$ 329,130	\$ 63,200	\$ 902,190	\$ 17,214,820

Project Name: Replace #400 2004 1/2 Ton Pickup

Department: Road Dept
Cost: \$ 28,080
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Replace 2004 GMC 1500 pickup with new 3/4 ton pickp. Last service 11/17/2014 mileage 257,018.
Condition: Poor

Alternatives Considered:

No replacement or future replacement

Advantages of Approval:

Regular rotation of primary fleet vehicles to maintain an estimated repurchase value, reduce overall shop time of older fleet vehicles that require extensive overhaul.

Impact on Future Operating Budgets:

Decrease maintenance costs, increase future fleet resale values



Project Name: Replace #401 1990 Plow

Department: Road Dept
Cost: \$ 52,000
Fund Name: Road Fund

Prepared by: Parks Frady
Email:
Phone Number

Project Description/Justification:

Replace 1990 GMC 6000 plow truck with a newer model used tandem plow that can double as a haul truck.
Condition: Poor

Alternatives Considered:

No replacement, future replacement

Advantages of Approval:

Scheduled replacement of older less reliable equipment. Regular rotation of primary equipment to maintain restimated urchase value, reduce overall shop time of older fleet vehicles that require extensive overhaul.

Impact on Future Operating Budgets:

Routine maintenance and occasional non-scheduled repairs.



Project Name: Replace #502 2004 Motor Grader

Department:

Road

Cost:

\$ 317,200

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Replace 2004 John Deere Motor Grader. Last service 10/21/14 8,354 hrs.

Alternatives Considered:

No replacement, future replacement

Advantages of Approval:

Begin regular rotation of primary equipment that maintain repurchase value, reduce overall shop time of older fleet vehicles that require extensive overhaul.

Impact on Future Operating Budgets:

Routine Maintenance costs, increased equipment resale values.



Project Name: Replace #104 1974 Water Truck

Department: Road
Cost: \$ 37,100
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Replace 1974 Water Truck. Re-use existing tank and distributors.
Condition: Poor

Alternatives Considered:

No replacement, full replacement, future replacement.

Advantages of Approval:

Reduce capital outlay and service time on major repairs. Regular rotation of primary equipment to maintain estimated repurchase value, reduce overall shop time of older fleet vehicles that require extensive overhaul.

Impact on Future Operating Budgets:

Service time to mount tank and distributor, reduce cost for major repairs.



Project Name:

Replace #412 1981 1 Ton Pickup

Department:

Road

Cost:

\$ 31,800

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Replace 1981 GMC 3500 pickup.

Condition: Poor

Alternatives Considered:

No replacement, future replacement.

Advantages of Approval:

Regular rotation of primary fleet vehicles to maintain repurchase value, reduce overall shop time of older fleet vehicles that require extensive overhaul.

Impact on Future Operating Budgets:

Decrease maintenance costs, increase future fleet resale values



Project Name: Replace #444 1978 Equipment Trailer

Department: Road

Cost: \$ 7,280

Fund Name

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Replace 1978 equipment trailer as part of scheduled equipment replacement.

Alternatives Considered:

No replacement, future replacement.

Advantages of Approval:

Scheduled equipment replacement to provide higher estimated resale value to stabilize fund revenue and expenditures.

Impact on Future Operating Budgets:

Routine maintenance.



Project Name:

Replace #511 1986 Water Truck

Department:

Road Dept

Cost:

\$ 36,400

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Replace water truck with approximately 30 year service life with newer, used model.

Alternatives Considered:

No replacement, overhaul, future replacement

Advantages of Approval:

Scheduled equipment replacement.

Impact on Future Operating Budgets:

Routine maintenance.



Project Name: Replace #520 2008 Motor Grader

Department: Road Dept
Cost: \$ 323,300
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Replace 2008 CAT 140M All Wheel Drive Motor Grader.

Alternatives Considered:

No replacement, future replacement

Advantages of Approval:

Begin regular rotation of primary equipment that maintain repurchase value, reduce overall shop time of older fleet vehicles that require extensive overhaul.

Impact on Future Operating Budgets:

Routine Maintenance costs, increased equipment resale values.



Project Name:

Replace 2005 Miller Welder

Department:

Road Dept

Cost:

\$ 5,830

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #512 2008 Motor Grader

Department: Road

Cost: \$ 335,500

Fund Name: Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #450 1990 1 Ton Pickup

Department:

Road Dept

Cost:

\$ 30,800

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #422 2007 3/4 Ton Pickup

Department:

Road

Cost:

\$ 32,400

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Replace 1962 Fabricated Fab Trailer 53

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #515 2008 Motor Grader

Department:

Road

Cost:

\$ 347,700

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

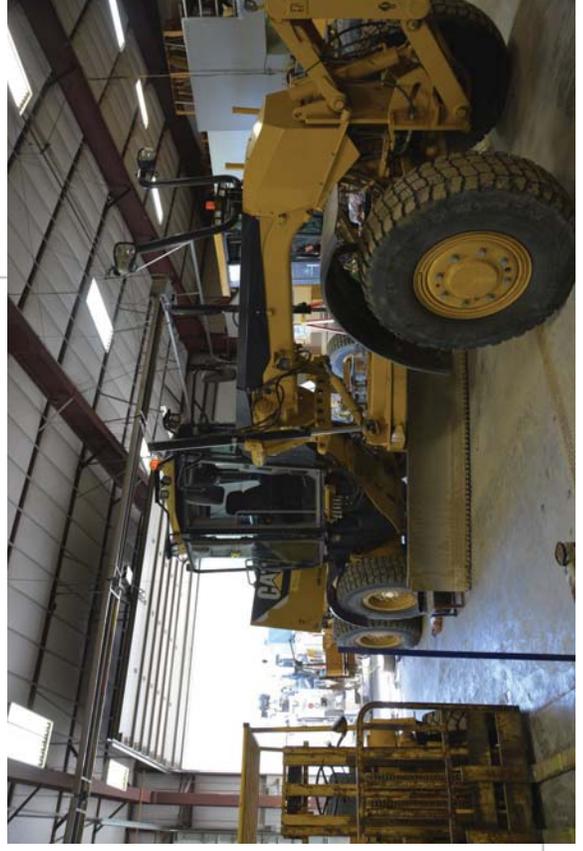
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace 1978 Equipment Trailer

Department: Road Dept
Cost: \$ 7,280
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #434 2002 3/4 Ton Pickup

Department:

Road Dept

Cost:

\$ 31,360

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #404 2003 1 Ton Pickup

Department: Road Dept
Cost: \$ 33,600
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #510 1994 Dump Truck

Department: Road Dept

Cost: \$ 82,500

Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Replace 2004 GMC 1500 Pickup 12

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #517 1989 Mower

Department:

Road Dept

Cost:

\$ 19,080

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Replace 2004 John Deere 772CH Motor Grader 12

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #522 2000 Tractor Mower

Department:

Road Dept

Cost:

\$ 37,800

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Replace 2008 Dodge 2500 Pickup 8

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #525 1995 Transport

Department: Road Dept
Cost: \$ 100,000
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #529 2000 Water Truck

Department:

Road Dept

Cost:

\$ 37,800

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace 2003 Durapatcher

Department: Road Dept
Cost: \$ 48,600
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #403 1994 Equipment Trailer

Department:

Road Dept

Cost:

\$ 7,700

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace #408 2006 3/4 Ton Pickup

Department:

Road Dept

Cost:

\$ 31,920

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name: Replace #462 1995 Roller

Department:

Road Dept

Cost:

\$ 10,080

Fund Name

Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name: Replace #503 2004 Loader

Department: Road Dept
Cost: \$ 125,000
Fund Name: Road Fund

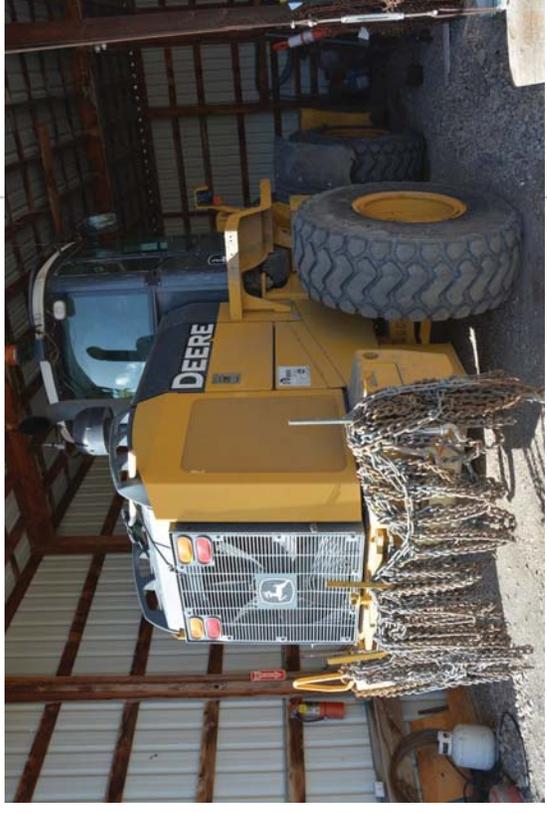
Prepared by: Parks Frady
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #506 Compressor

Department: Road Dept
Cost: \$ 11,220
Fund Name: Road Fund

Prepared by:
Parks Frady
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #524 1993 Plow Truck

Department:

Road Dept

Cost:

\$ 56,000

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace #531 2000 Water Truck

Department: Road Dept
Cost: \$ 38,500
Fund Name: Road Fund

Prepared by: Parks Frady
Email:
Phone Number:

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace 1993 Lowboy Trailer

Department:

Road Dept

Cost:

\$ 31,920

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Replace 2000 Mower

Department:

Road Dept

Cost:

\$ 20,160

Fund Name

Road Fund

Prepared by:

Parks Frady

Email:

Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Weed Control

Financial Summary
Capital Improvement Plan
Weed CIP (4070)

Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 10,002	\$ 10,002
Add:						
Revenues	-	-	-	10,002	5,025	5,025
Total Revenues	-	-	-	10,002	5,025	5,025
Subtract:						
Expenditures (Non-Capital)	-	-	-	-	-	-
Expenditures (Capital)	-	-	-	-	15,000	15,000
Total Expenditures	-	-	-	-	15,000	15,000
Reconciliation to F/S	-	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ 10,002	\$ 27	\$ 27
% of Expenditures					0%	0%

Financial Summary
 Capital Improvement Plan
 Weed CIP (4070)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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Beginning Fund Balance	\$ 27	\$ (9,798)	\$ (4,467)	\$ 1,024	\$ 6,680
Add:					
Revenues	5,176	5,331	5,491	5,656	5,825
Total Revenues	<u>5,176</u>	<u>5,331</u>	<u>5,491</u>	<u>5,656</u>	<u>5,825</u>
Subtract:					
Expenditures (Non-Capital)	-	-	-	-	-
Expenditures (Capital)	15,000	-	-	-	-
Total Expenditures	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Reconciliation to F/S					
Ending Fund Balance	\$ (9,798)	\$ (4,467)	\$ 1,024	\$ 6,680	\$ 12,505
% of Expenditures		-65%			

**Capital Improvement Plan
Weed CIP (4070)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total
<u>Equipment</u>						
Replace 1994 1 Ton Pickup - Weed CIP (4070) - P 122	15,000					\$ 15,000
Replace 2002 Fogger - Weed CIP (4070) - P 123						-
Replace 1974 Fabricated Trailer - Weed CIP (4070) - P 124						-
Replace 2002 3/4 Ton Pickup - Weed CIP (4070) - P 125						-
Replace 2003 3/4 Ton Pickup - Weed CIP (4070) - P 126						-
Replace 2009 Sprayer - Weed CIP (4070) - P 127						-
Replace 2004 Trailer - Weed CIP (4070) - P 128						-
Replace Fogger - Weed CIP (4070) - P 129						-
Request #9 - Weed CIP (4070) - P 130						-
Request #10 - Weed CIP (4070) - P 131						-
Request #11 - Weed CIP (4070) - P 132						-
Request #12 - Weed CIP (4070) - P 133						-
Request #13 - Weed CIP (4070) - P 134						-
Request #14 - Weed CIP (4070) - P 135						-
Request #15 - Weed CIP (4070) - P 136						-
Request #16 - Weed CIP (4070) - P 137						-
Request #17 - Weed CIP (4070) - P 138						-
Request #18 - Weed CIP (4070) - P 139						-
Request #19 - Weed CIP (4070) - P 140						-
Request #20 - Weed CIP (4070) - P 141						-
<u>Projects</u>						
<u>New Debt</u>						
Debt Issuance #1						-
Debt Issuance #2						-
Debt Issuance #3						-
Total	\$ 15,000	\$	\$	\$	\$	\$ 15,000

Project Name:

Replace 1994 1 Ton Pickup

Department:

Weed CIP (4070)

Cost:

\$ 15,000

Fund Name

Weed CIP

Prepared by:

Parks Frady

pfrady@parkcounty.org

406-222-4114

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

**Publicly Elected
Departments**

Public Safety
Sheriff's Department

Financial Summary
 Capital Improvement Plan
 Public Safety Fund (2300)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 510,975	\$ 430,070	\$ 334,112	\$ 475,010	\$ 477,876	\$ 477,876
Add:						
Revenues	1,606,538	1,883,556	2,106,835	2,103,917	2,082,182	2,082,182
Total Revenues	<u>1,606,538</u>	<u>1,883,556</u>	<u>2,106,835</u>	<u>2,103,917</u>	<u>2,082,182</u>	<u>2,082,182</u>
Subtract:						
Expenditures (Non-Capital)	1,683,924	1,796,557	1,892,026	1,890,980	2,108,524	1,897,672
Expenditures (Capital)	3,339	182,956	73,912	210,070	189,500	170,550
Total Expenditures	<u>1,687,264</u>	<u>1,979,514</u>	<u>1,965,937</u>	<u>2,101,050</u>	<u>2,298,024</u>	<u>2,068,222</u>
Actual Expenditures % of Budget		95%	93%	90%		90%
Reconciliation to F/S	(180)	(0)				
Ending Fund Balance	\$ 430,070	\$ 334,112	\$ 475,010	\$ 477,876	\$ 262,035	\$ 491,837
% of Expenditures	25%	17%	24%	23%	11%	24%

Financial Summary
 Capital Improvement Plan
 Public Safety Fund (2300)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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Beginning Fund Balance	\$ 491,837	\$ 486,316	\$ 444,113	\$ 458,663	\$ 454,390
Add:					
Revenues	2,103,004	2,124,034	2,145,275	2,166,727	2,188,395
Total Revenues	<u>2,103,004</u>	<u>2,124,034</u>	<u>2,145,275</u>	<u>2,166,727</u>	<u>2,188,395</u>
Subtract:					
Expenditures (Non-Capital)	1,935,625	1,974,338	2,013,824	2,054,101	2,095,183
Expenditures (Capital)	172,900	191,900	116,900	116,900	116,900
Total Expenditures	<u>2,108,525</u>	<u>2,166,238</u>	<u>2,130,724</u>	<u>2,171,001</u>	<u>2,212,083</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ 486,316	\$ 444,113	\$ 458,663	\$ 454,390	\$ 430,702
% of Expenditures	23%	21%	22%	21%	19%

**Capital Improvement Plan
Public Safety Fund (2300)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>							
Replace Patrol Vehicle - Sheriff - P 122	47,350					47,350	47,350
Replace Patrol Vehicle - Sheriff - P 123	47,350					47,350	47,350
Replace Patrol Vehicle - Sheriff - P 124							
Replace Patrol Vehicle - Sheriff - P 125		47,350				47,350	47,350
Replace Patrol Vehicle - Sheriff - P 126		47,350				47,350	47,350
Replace Patrol Vehicle - Sheriff - P 127							
Toughbook Equipment & Software - Sheriff - P 128	56,000					56,000	
Replace Patrol Vehicle - Sheriff - P 129			47,350			47,350	
Replace Patrol Vehicle - Sheriff - P 130			47,350			47,350	
Replace Patrol Vehicle - Sheriff - P 131							47,350
Fire Protection Equipment & Clothing - Sheriff - P 132							47,350
Replace Patrol Vehicle - Sheriff - P 133				47,350		47,350	
Replace Patrol Vehicle - Sheriff - P 134				47,350		47,350	
Replace Patrol Vehicle - Sheriff - P 135					47,350	47,350	
Replace Patrol Vehicle - Sheriff - P 136					47,350	47,350	
Replace Patrol Vehicle - Sheriff - P 137							47,350
Gardiner Substation - Sheriff - P 138							300,000
18 Annual Radio Replacement - Sheriff - P 139	22,200					22,200	
19 Annual Radio Replacement - Sheriff - P 140		22,200				22,200	
New Detention Center - Sheriff - P 141							12,000,000
<u>Projects</u>							
<u>New Debt</u>							
Debt Issuance #1							
Debt Issuance #2							
Debt Issuance #3							
Total	\$ 172,900	\$ 116,900	\$ 94,700	\$ 94,700	\$ 94,700	\$ 573,900	\$ 12,536,750

**Capital Improvement Plan
Public Safety Fund (2300)
Fiscal Year 2016 - Fiscal Year 2020**

	2	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>								
Fire Protection Equipment - Sheriff - P 142			75,000				-	\$ 80,000
Toughbook Equipment Upgrade - Sheriff - P 143							75,000	
Annual Radio Replacement - Sheriff - P 144			22,200				22,200	
Annual Radio Replacement - Sheriff - P 145				22,200			22,200	
Annual Radio Replacement - Sheriff - P 146					22,200		22,200	
Annual Radio Replacement - Sheriff - P 147							-	-
Request #27 - Sheriff - P 148							-	-
Request #28 - Sheriff - P 149							-	-
Request #29 - Sheriff - P 150							-	-
Request #30 - Sheriff - P 151							-	-
Request #31 - Sheriff - P 152							-	-
Request #32 - Sheriff - P 153							-	-
Request #33 - Sheriff - P 154							-	-
Request #34 - Sheriff - P 155							-	-
Request #35 - Sheriff - P 156							-	-
Request #36 - Sheriff - P 157							-	-
Request #37 - Sheriff - P 158							-	-
Request #38 - Sheriff - P 159							-	-
Request #39 - Sheriff - P 160							-	-
Request #40 - Sheriff - P 161							-	-
<u>Projects</u>								
<u>New Debt</u>								
Debt Issuance #4							-	-
Debt Issuance #5							-	-
Debt Issuance #6							-	-
Total		\$ -	\$ 75,000	\$ 22,200	\$ 22,200	\$ 22,200	\$ 141,600	\$ 80,000

Project Name: Replace Patrol Vehicle

Department: Sheriff
Cost: \$ 47,350
Fund Name Public Safety Fund

Prepared by:
Scott Hamilton
Email:
406-222-4172

Project Description/Justification:

In order to maintain a fleet of dependable patrol vehicles and to reduce the costs of major repairs, PCSO intends to maintain our vehicle replacement program by replacing three vehicles each year. This program has proven to reduce vehicle expenses and increase public safety by assigning a vehicle to each deputy sheriff.

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Toughbook Equipment & Software

Department: Sheriff
Cost: \$ 56,000
Fund Name: Public Safety Fund

Prepared by:
Scott Hamilton
Email:
406-222-4172

Project Description/Justification:

PCSO and LPD use Panasonic Toughbook computers in our patrol vehicles which are tied into the records management system (CTS). Due to the rapid changes in technology it was determined these units would have to be replaced every four years so a lease option was less expensive for taxpayers.

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Fire Protection Equipment & Clothing

Department:

Sheriff

Cost:

\$ 47,350

Fund Name

Public Safety Fund

Prepared by:

Scott Hamilton

Email:

406-222-4172

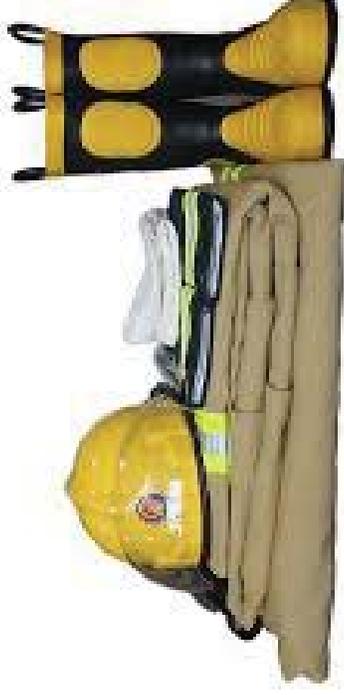
Project Description/Justification:

PCSO personnel are heavily involved with wildland firefighting operations and evacuations, the Office needs to equip deputies with fire resistant clothing, especially during peak fire season. County-issued uniforms are typically produced of 100% polyester, making deputies very vulnerable to burns when exposed to high heat situations.

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Gardiner Substation

Department: Sheriff
Cost: \$ 300,000
Fund Name: Public Safety Fund

Prepared by:
Scott Hamilton
Email:
406-222-4172

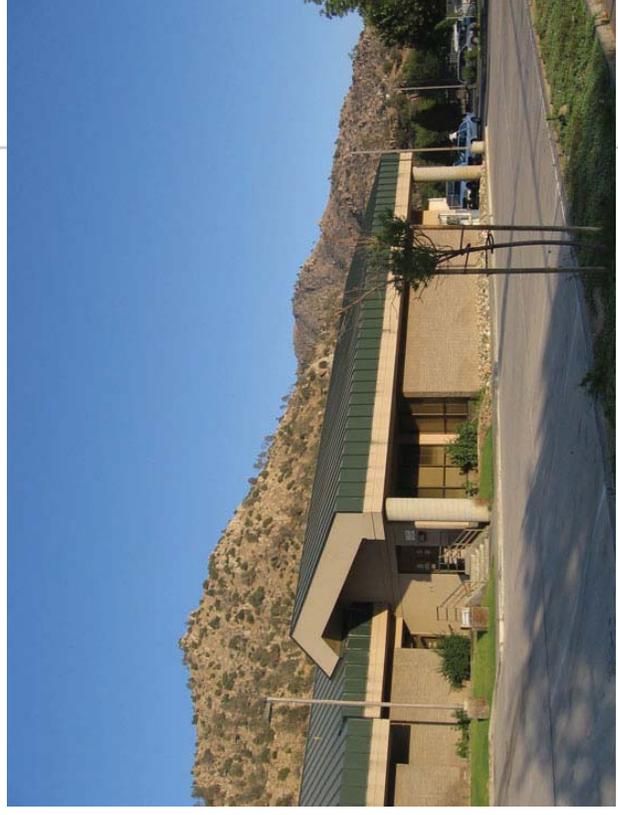
Project Description/Justification:

The current Gardiner PCSO substation is located in the old depot building next to Arch Park. The building is currently shared with the Gardiner Water Department and the Gardiner Library. With the improvements being made through the Park Street / Arch Park Project, there has been discussion of tearing down the existing building and moving the PCSO substation to a different location.

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: 18 Annual Radio Replacement

Department: Sheriff
Cost: \$ 22,200
Fund Name: Public Safety Fund

Prepared by:
Scott Hamilton
Email:
406-222-4172

Project Description/Justification:

3 mobile units x \$5,000ea every years (11 year cycle); replaced units to SAR
3 handheld units x \$2,400ea every year (11 year cycle); replaced units to SAR

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:**New Detention Center****Department:**

Sheriff

Cost:

\$ 12,000,000

Fund Name

Public Safety Fund

Prepared by:

Scott Hamilton

Email:

406-222-4172

Project Description/Justification:

The current Park County Detention Center is located in the basement of the City/County Complex. Prisoners are detained at this facility for PCSO, Livingston Police Department, Sweet Grass County and state/federal agencies operating within Park County. The current facility does not meet Jail Standards and due to its location and size, cannot be remodeled to meet these standards. Prior attempts to fund and build a new Park County Detention Center have failed when the proposal was presented to the voters

Alternatives Considered:**Advantages of Approval:****Impact on Future Operating Budgets:**

Project Name: Fire Protection Equipment

Department: Sheriff
Cost: \$ 80,000
Fund Name: Public Safety Fund

Prepared by:
Scott Hamilton
Email:
406-222-4172

Project Description/Justification:

5% match required, includes RFD, CoL, Sweetgrass. PCSO estimate is \$1,200 for match.

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Public Safety
Search & Rescue

Financial Summary
 Capital Improvement Plan
 Search & Rescue (2382)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 111,034	\$ 124,014	\$ 98,772	\$ 128,692	\$ 89,540	\$ 89,540
Add:						
Revenues	59,861	77,994	79,264	60,974	113,666	113,666
Total Revenues	<u>59,861</u>	<u>77,994</u>	<u>79,264</u>	<u>60,974</u>	<u>113,666</u>	<u>113,666</u>
Subtract:						
Expenditures (Non-Capital)	43,918	57,982	49,344	100,126	175,815	175,815
Expenditures (Capital)	2,962	45,254	-	-	-	-
Total Expenditures	<u>46,880</u>	<u>103,236</u>	<u>49,344</u>	<u>100,126</u>	<u>175,815</u>	<u>175,815</u>
Actual Expenditures % of Budget		73%	40%	61%		100%
Reconciliation to F/S	(0)	0				
Ending Fund Balance	\$ 124,014	\$ 98,772	\$ 128,692	\$ 89,540	\$ 27,391	\$ 27,391
% of Expenditures	265%	96%	261%	89%	16%	16%

Financial Summary
 Capital Improvement Plan
 Search & Rescue (2382)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
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Beginning Fund Balance	\$ 27,391	\$ (36,002)	\$ (132,662)	\$ (198,615)	\$ (265,888)
Add:					
Revenues	115,939	118,258	120,623	123,035	125,496
Total Revenues	<u>115,939</u>	<u>118,258</u>	<u>120,623</u>	<u>123,035</u>	<u>125,496</u>
Subtract:					
Expenditures (Non-Capital)	179,331	182,918	186,576	190,308	194,114
Expenditures (Capital)	-	32,000	-	-	-
Total Expenditures	<u>179,331</u>	<u>214,918</u>	<u>186,576</u>	<u>190,308</u>	<u>194,114</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ (36,002)	\$ (132,662)	\$ (198,615)	\$ (265,888)	\$ (334,506)
% of Expenditures	-20%	-62%	-106%	-140%	-172%

**Capital Improvement Plan
Search & Rescue (2382)
Fiscal Year 2016 - Fiscal Year 2020**

	Year 1 FY 2016	Year 2 FY 2017	Year 3 FY 2018	Year 4 FY 2019	Year 5 FY 2020	Total	Not Scheduled
<u>Equipment</u>							
Replace Snowmobile - Search & Rescue - P 122					\$	-	7,500
Replace Snowmobile - Search & Rescue - P 123						-	7,500
Replace Jetski - Search & Rescue - P 124						-	-
SAR Building EOC Communications - Search & Rescue - P 125						-	20,000
Fiber Optic Extension - Search & Rescue - P 126						-	-
Cooke City Substation - Search & Rescue - P 127						-	150,000
Request #7 Radio Replacement - Search & Rescue - P 128		32,000				32,000	
4 sled snowmobile trailer - Search & Rescue - P 129						-	6,000
Request #9 - Search & Rescue - P 130						-	-
Request #10 - Search & Rescue - P 131						-	-
Request #11 - Search & Rescue - P 132						-	-
Request #12 - Search & Rescue - P 133						-	-
Request #13 - Search & Rescue - P 134						-	-
Request #14 - Search & Rescue - P 135						-	-
Request #15 - Search & Rescue - P 136						-	-
Request #16 - Search & Rescue - P 137						-	-
Request #17 - Search & Rescue - P 138						-	-
Request #18 - Search & Rescue - P 139						-	-
Request #19 - Search & Rescue - P 140						-	-
Request #20 - Search & Rescue - P 141						-	-
<u>Projects</u>							
<u>New Debt</u>							
Debt Issuance #1							
Debt Issuance #2							
Debt Issuance #3							
Total	\$ -	\$ 32,000	\$ -	\$ -	\$ -	\$ 32,000	\$ 191,000

Project Name:

Replace Snowmobile

Department:

Search & Rescue

Cost:

\$ 7,500

Fund Name

Search & Rescue

Prepared by:

S. Hamilton / W. Wood

Email:

Phone Number

Project Description/Justification:

Replace 1 every 2 years for 14 year cycle plan, anticipating some donations will increase cycle time

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Replace Jetski

Department:

Search & Rescue

Cost:

\$

Fund Name

Search & Rescue

Prepared by:

S. Hamilton / W. Wood

Email:

Phone Number

Project Description/Justification:

2 total, 1 every 5 years anticipating some donations

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

SAR Building EOC Communications

Department:

Search & Rescue

Cost:

\$ 20,000

Fund Name

Search & Rescue

Prepared by:

S. Hamilton / W. Wood

Email:

Phone Number

Project Description/Justification:

Install Communications equipment (radio, secure telephone) for Emergency Operations Center

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Fiber Optic Extension

Department:

Search & Rescue

Cost:

\$ -

Fund Name

Search & Rescue

Prepared by:

S. Hamilton / W. Wood

Email:

Phone Number

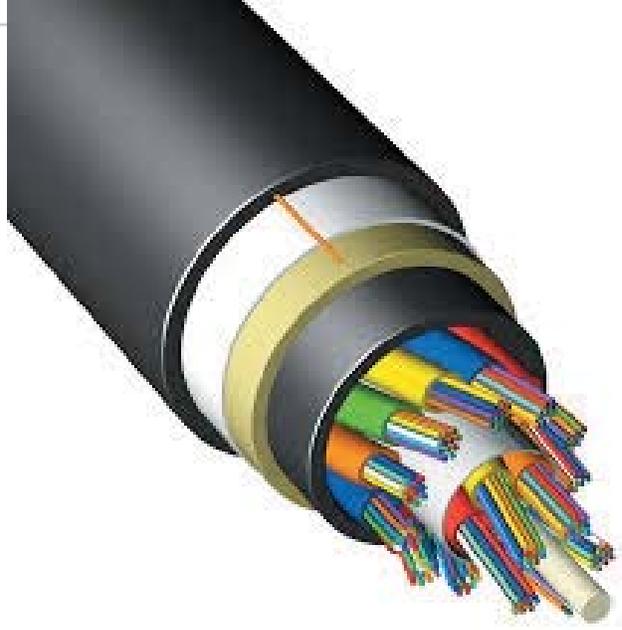
Project Description/Justification:

Extend Fiber Optic communication to Chicken Creek Complex

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name: Cooke City Substation

Department: Search & Rescue

Cost: \$ 150,000

Fund Name: Search & Rescue

Prepared by:
S. Hamilton / W. Wood
Email:
Phone Number

Project Description/Justification:

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

Request #7 Radio Replacement

Department:

Search & Rescue

Cost:

\$ 32,000

Fund Name

Search & Rescue

Prepared by:

S. Hamilton / W. Wood

Email:

Phone Number

Project Description/Justification:

4 mobile units x \$5,000ea at 5 year interval; oldest units from PCSO
5 handheld units x \$2,400ea every 5 years; oldest units from PCSO

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



Project Name:

4 sled snowmobile trailer

Department:

Search & Rescue

Cost:

\$ 6,000

Fund Name

Search & Rescue

Prepared by:
S. Hamilton / W. Wood
Email:
Phone Number

Project Description/Justification:

Sell 2 sled trailer to purchase 4 sled trailer

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:



**Commission Supervised
Board and Special
Committee Allocated Funds**

Airport

Financial Summary
 Capital Improvement Plan
 Airport Fund (2170)

Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 29,333	\$ 25,979	\$ 25,544	\$ 31,810	\$ 15,049	\$ 15,049
Add:						
Revenues	289,896	3,129,215	58,312	58,411	446,398	446,398
Total Revenues	<u>289,896</u>	<u>3,129,215</u>	<u>58,312</u>	<u>58,411</u>	<u>446,398</u>	<u>446,398</u>
Subtract:						
Expenditures (Non-Capital)	293,250	1,910,650	52,045	75,172	55,561	55,561
Expenditures (Capital)	-	1,220,000	-	-	385,000	385,000
Total Expenditures	<u>293,250</u>	<u>3,130,650</u>	<u>52,045</u>	<u>75,172</u>	<u>440,561</u>	<u>440,561</u>
Actual Expenditures % of Budget		89%	68%	100%		100%
Reconciliation to F/S	0	1,000				
Ending Fund Balance	\$ <u>25,979</u>	\$ <u>25,544</u>	\$ <u>31,810</u>	\$ <u>15,049</u>	\$ <u>20,887</u>	\$ <u>20,887</u>
% of Expenditures	9%	1%	61%	20%	5%	5%

Project Name: Runway Rehabilitation

Department: Airport
Cost: \$ 82,222
Fund Name: Airport Fund

Prepared by:
Jerrri Miller
Email:
406-223-8460

Project Description/Justification:

Required Runway Rehabilitation (maintenance) primarily funded by Federal NPE funds (\$74,000) and supported by local funds (\$8,222.22).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name:

Apron Rehabilitation

Department:

Airport

Cost:

\$ 45,556

Fund Name

Airport Fund

Prepared by:

Jerri Miller

Email:

406-223-8460

Project Description/Justification:

Required Apron Rehabilitation (maintenance) primarily funded by Federal NPE funds (\$41,000) and supported by local funds (4,555.56).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name: Taxiway Rehabilitation

Department: Airport
Cost: \$ 12,222
Fund Name: Airport Fund

Prepared by:
Jerrri Miller
Email:
406-223-8460

Project Description/Justification:

Required Taxiway Rehabilitation (maintenance) primarily funded by Federal NPE funds (\$11,000) and supported by local funds (1,222.22).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name: Runway Rehabilitation

Department: Airport
Cost: \$ 85,000
Fund Name: Airport Fund

Prepared by:
Jerrri Miller
Email:
406-223-8460

Project Description/Justification:

Required Runway Rehabilitation (maintenance) primarily funded by Federal NPE funds (\$76,500) and supported by local funds (\$8,500).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name: Apron Rehabilitation

Department: Airport
Cost: \$ 51,000
Fund Name: Airport Fund

Prepared by:
Jerrri Miller
Email:
406-223-8460

Project Description/Justification:

Required Apron Rehabilitation (maintenance) primarily funded by Federal NPE funds (\$45,900) and supported by local funds (\$5,100).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name: Taxiway Rehabilitation

Department: Airport
Cost: \$ 14,000
Fund Name: Airport Fund

Prepared by:
Jerrri Miller
Email:
406-223-8460

Project Description/Justification:

Required Taxiway Rehabilitation (maintenance) primarily funded by Federal NPE funds (\$12,600) and supported by local funds (\$1,400).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name:

Construct T-Hanger

Department:

Airport

Cost:

\$ 600,000

Fund Name

Airport Fund

Prepared by:

Jerrri Miller

Email:

406-223-8460

Project Description/Justification:

Construct a revenue generating T-Hanger primarily funded by Federal NPE funds (\$540,000) and supported by local funds (\$60,000).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name:

Construct Taxiway

Department:

Airport

Cost:

\$ 130,000

Fund Name

Airport Fund

Prepared by:
Jerrri Miller
Email:
406-223-8460

Project Description/Justification:

Construct Hangar access taxiway primarily funded by Federal NPE funds (\$117,000) and supported by local funds (\$13,000).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Project Name:

Acquire Plow Truck

Department:

Airport

Cost:

\$ 200,000

Fund Name

Airport Fund

Prepared by:

Jerrri Miller

Email:

406-223-8460

Project Description/Justification:

Acquire snow plow truck (SRE) primarily funded by Federal NPE funds (\$180,000) and supported by local funds (\$20,000).

Alternatives Considered:

Advantages of Approval:

Impact on Future Operating Budgets:

Angel Line Transportation

Financial Summary
Capital Improvement Plan
Angel Line (4050)

Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ -	\$ 13,005	\$ 26,038	\$ 39,098	\$ 636	\$ 636
Add:						
Revenues	13,005	13,033	13,060	11,536	10,015	10,015
Total Revenues	<u>13,005</u>	<u>13,033</u>	<u>13,060</u>	<u>11,536</u>	<u>10,015</u>	<u>10,015</u>
Subtract:						
Expenditures (Non-Capital)	-	-	-	-	-	-
Expenditures (Capital)	-	-	-	49,999	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>49,999</u>	<u>-</u>	<u>-</u>
Reconciliation to F/S	(0)	(0)				
Ending Fund Balance	\$ <u>13,005</u>	\$ <u>26,038</u>	\$ <u>39,098</u>	\$ <u>636</u>	\$ <u>10,651</u>	\$ <u>10,651</u>
% of Expenditures				1%		

Project Name: Replace Van

Department: Angel Line

Cost: \$ 65,000

Fund Name: Angel Line (4050)

Prepared by:
Martha Miller
auditor@parkcounty.org
406-222-4116

Project Description/Justification:

Angel Line provides transportation to the senior and disabled population of Park County and currently has three vehicles available for use. Three vehicles are necessary to ensure that at least two are operational and mechanically sound at any given time. Mechanically sound wheelchair lifts that are functioning properly. Angel Line's current vehicles are a 2002, 2006, 2014 Ford conversion van with lifts. The replacement of aging vehicles is necessary for the continued success of the program.

Alternatives Considered:

Continue to repair older vehicles. Purchasing a used vehicle would be acceptable if it's in good condition and has low mileage. Angel Line has requested a retired Sheriff's vehicle for use when a larger vehicle with mobility accommodation is not needed.

Advantages of Approval:

Decrease in repair and maintenance costs. Safer transportation for riders and drivers. Ensure uninterrupted operations.

Impact on Future Operating Budgets:

Older or high mileage vehicles need to be replaced on a regular basis to minimize maintenance/repair costs and to maintain a high level of safety and reliability.



Fairgrounds

Financial Summary
 Capital Improvement Plan
 Fair Fund (2160)
 Actual FY 2011 - FY 2014, Budgeted FY 2015 & Projected FY 2015

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budgeted FY 2015	Projected FY 2015
Beginning Fund Balance	\$ 54,330	\$ 68,344	\$ 45,122	\$ 48,404	\$ 42,654	\$ 42,654
Add:						
Revenues	188,914	171,128	192,656	202,497	216,159	216,159
Total Revenues	<u>188,914</u>	<u>171,128</u>	<u>192,656</u>	<u>202,497</u>	<u>216,159</u>	<u>216,159</u>
Subtract:						
Expenditures (Non-Capital)	174,901	194,350	189,373	208,248	249,810	215,498
Expenditures (Capital)	-	-	-	-	-	-
Total Expenditures	<u>174,901</u>	<u>194,350</u>	<u>189,373</u>	<u>208,248</u>	<u>249,810</u>	<u>215,498</u>
Actual Expenditures % of Budget		91%	91%	92%		68%
Reconciliation to F/S	0	(1)				
Ending Fund Balance	\$ <u>68,344</u>	\$ <u>45,122</u>	\$ <u>48,404</u>	\$ <u>42,654</u>	\$ <u>9,003</u>	\$ <u>43,315</u>
% of Expenditures	39%	23%	26%	20%	4%	20%

Financial Summary
 Capital Improvement Plan
 Fair Fund (2160)
 Projected FY 2016 - FY 2020

	Year 1 Projected FY 2016	Year 2 Projected FY 2017	Year 3 Projected FY 2018	Year 4 Projected FY 2019	Year 5 Projected FY 2020
--	--------------------------------	--------------------------------	--------------------------------	--------------------------------	--------------------------------

Beginning Fund Balance	\$ 43,315	\$ 41,828	\$ 38,128	\$ 32,149	\$ 23,823
Add:					
Revenues	218,321	220,504	222,709	224,936	227,186
Total Revenues	<u>218,321</u>	<u>220,504</u>	<u>222,709</u>	<u>224,936</u>	<u>227,186</u>
Subtract:					
Expenditures (Non-Capital)	219,808	224,204	228,688	233,262	237,927
Expenditures (Capital)	-	-	-	-	-
Total Expenditures	<u>219,808</u>	<u>224,204</u>	<u>228,688</u>	<u>233,262</u>	<u>237,927</u>
Actual Expenditures % of Budget					
Reconciliation to F/S					
Ending Fund Balance	\$ 41,828	\$ 38,128	\$ 32,149	\$ 23,823	\$ 13,082
% of Expenditures	19%	17%	14%	10%	5%

Project Name:**Well Installation**

Department:

Fair

Cost:

\$ 7,500

Fund Name

Fair Fund

Prepared by:
Kim Knutson
fair@parkcounty.org
222-4185**Project Description/Justification:**

Completing the RV dump station by drilling a dedicated well. According to the State, in order for us to be able to put this station into use, we must have a completely separate water source. A well would best meet this requirement.

Alternatives Considered:

Continue to communicate to our patrons the name and location of the only other place in town to meet their needs.

Advantages of Approval:

It would be added revenue for the Park County Fairgrounds. Convenience for the folks staying with us. Happy folks are return business. It would also be a savings on our current water bill. This hydrant could be utilized for irrigating

Impact on Future Operating Budgets:

Initially it will impact the budget, but the dump station should pay for itself in the long run. To have the dump station present and unusable is not beneficial to the fairground's current and future customers. It frustrates anyone and everyone that sees it but cannot use it.

Project Name: Fire Hydrant

Department:

Fair

Cost:

\$ 10,000

Fund Name

Fair Fund

Prepared by:
Kim Knutson
fair@parkcounty.org
222-4185

Project Description/Justification:

Installation additional fire hydrants. Currently there is only one fire hydrant on the property. It is an older hydrant that is not used for anything unless there is no other source of water to fill water trucks to wet down the arena for dust control. If there is an emergency, the fire department would fill at another location due to the size of the line coming into our current hydrant.

We need at least three reliable capable water sources that could be used for emergencies for the entire grounds. This is the county's headquarters for DES , too, so the additional hydrants would benefit the various situations that could arise with DES during a disaster.

Alternatives Considered:

Install one hydrant and then another a few years later.

Advantages of Approval:

It would save property, time, and money if the hydrants were on the property for the fire department to use if there is a real emergency. It would also save other leasees' time and money to be able to fill their water trucks for their functions on the property instead of having to leave and come back a number of times.

Impact on Future Operating Budgets:

It is initially costly, but far less than rebuilding all the barns and loss of fairgrounds use.

Project Name: Fire Hydrant

Department:

Fair

Cost:

\$ 10,000

Fund Name

Fair Fund

Prepared by:
Kim Knutson
fair@parkcounty.org
222-4185

Project Description/Justification:

Installation additional fire hydrants. Currently there is only one fire hydrant on the property. It is an older hydrant that is not used for anything unless there is no other source of water to fill water trucks to wet down the arena for dust control. If there is an emergency, the fire department would fill at another location due to the size of the line coming into our current hydrant.

We need at least three reliable capable water sources that could be used for emergencies for the entire grounds. This is the county's headquarters for DES , too, so the additional hydrants would benefit the various situations that could arise with DES during a disaster.

Alternatives Considered:

Install one hydrant and then another a few years later.

Advantages of Approval:

It would save property, time, and money if the hydrants were on the property for the fire department to use if there is a real emergency. It would also save other leasees' time and money to be able to fill their water trucks for their functions on the property instead of having to leave and come back a number of times.

Impact on Future Operating Budgets:

It is initially costly, but far less than rebuilding all the barns and loss of fairgrounds use.

Project Name:**Replace HVAC for Exhibit & Rabbit/Poultry**

Department:

Fair

Cost:

fair@parkcounty.org

Fund Name

Fair Fund

Prepared by:

Kim Knutson

222-4185

Project Description/Justification:

Replacing three existing heaters in the Exhibit Building and installing a heater in the Rabbit/Poultry Barn. The three heaters are getting old and finding replacement parts is becoming harder to do. Due to their age, I am sure they are not the most efficient heaters in the current economy.

Alternatives Considered:

Run the old heaters until they die and we have to replace them in the dead of Winter. We replace a heater every year for the next three years.

Advantages of Approval:

We plan ahead to make the improvement of new heaters over a period of time so the money is allocated ahead of time instead of getting ourselves into a crisis.

Impact on Future Operating Budgets:

More efficient heaters should save dollars on the heating bill.

Project Name:

Develop Additional RV Sites

Department:

Fair

Cost:

\$ 9,850

Fund Name

Fair Fund

Prepared by:
Kim Knutson
fair@parkcounty.org
222-4185

Project Description/Justification:

Installing electricity for additional RV sites and to develop these sites with landscaping. During rodeo, fair, and the team roping, all our sites are filled and there are more folks wanting electricity and we are unable to accommodate them. I have been approached about doing some other activities such as state high school rodeo which requires a facility to have X number of sites before you can be considered to host the event. We really do receive so many wonderful positive comments about how much folks love staying here. They love the view, quiet, and location. By adding a few trees and grass on the sites, it would enhance the aesthetic surroundings for our customers. A project of this type is great because it pays for itself quickly.

Alternatives Considered:

We could add additional sites over time, but it is going to cost us a lot more than if we would go ahead and get it done.

Advantages of Approval:

It would open our doors for additional business and expanding the use of the property. There would be some low-cost maintenance for taking care of the landscape, but there once the sites are in place the return is easy.

Impact on Future Operating Budgets:

It would be very positive on the revenue side for this line item and the rest of the budget.

Project Name:

Replace Existing Skid Steer

Department:

Fair

Cost:

\$ 26,000

Fund Name

Fair Fund

Prepared by:
Kim Knutson
fair@parkcounty.org
222-4185

Project Description/Justification:

Purchase a newer Bobcat by trading in both of the older Bobcats which are very well-used and in need of much attention that will be costly. Oftentimes, neither of them is running. At times it is very convenient and beneficial to have both of them because two employees can be working at the same time. However, it is costly to maintain both of them and additional attachments would be of great benefit. The additional power and capabilities of a newer Bobcat would be put to good use for a multitude of projects.

Alternatives Considered:

Continual investment of more dead-end dollars into the two older Bobcats and operate them until the dollars are not there to temporarily fix them or they cannot be repaired.

Advantages of Approval:

An important time-saving tool that will be used on an almost-daily basis.

Impact on Future Operating Budgets:

Will save dollars on constant repairs. Cannot afford to not have an operating Bobcat.

Project Name:**Electric Marquee Sign**

Department:

Fair

Cost:

\$ 6,000

Fund Name

Fair Fund

Prepared by:

Kim Knutson

fair@parkcounty.org

222-4185

Project Description/Justification:

Install an electric marquee sign at the East entrance gate. An electric marquee would allow us to advertise events ahead of time. It would be an efficient way to promote the events by type the event into the computer instead our current method of letters and a ladder. During the cold winter months with the wind, it is challenging to get the letters posted and removed.

Alternatives Considered:

Current method works.

Advantages of Approval:

An additional service to our customers and the public. A time-saving method that is safer for those who have to put up the letters. A new item that would attract attention to the fairgrounds. Could sell sponsorship on it.

Impact on Future Operating Budgets:

An initial fee to purchase the marquee, programs to operate, and installation of electricity. Should pay for itself in the short run. There could possibly be some small annual maintenance costs.

Project Name:**Install Sign at Park & H Street**

Department:

Fair

Cost:

\$ 9,800

Fund Name

Fair Fund

Prepared by:

Kim Knutson

fair@parkcounty.org

222-4185

Project Description/Justification:

Install a highly visible sign on Park and H Street to indicate the fairgrounds are at the end of the street and a couple of state highway signs on the exits or interstate indicating direction or mileage. There is no signage indicating there is a fairgrounds in Livingston. It is a much-needed marketing tool for rental, stalling, notice of electricity for camping, event locator, and directional agent. Maybe mention that there is that motel at the McD's exit that stalls a couple horses - they get business from location.

Alternatives Considered:

Banners and other types of signage.

Advantages of Approval:

High-visibility signage would increase business, serve as a directional agent for the out-of-town folks, and add a missing link that most fairgrounds have had for years and we have yet to acquire.

Impact on Future Operating Budgets:

It would be a one-time cost to our budget that would be a definite return.

Project Name:**Install Solar Power in Select Barn Locations**

Department:

Fair

Cost:

\$ 20,000

Fund Name

Fair Fund

Prepared by:

Kim Knutson

fair@parkcounty.org

222-4185

Project Description/Justification:

Installation of renewable solar energy in some of the barns. The state building inspector encouraged us to look at converting some of the barns to solar a few years back. Since the barns are used primarily in the summer, it would be a great way to save some money on our electricity bill. Such an installation may also qualify us for some renewable energy grants.

Alternatives Considered:

Maintain status quo.

Advantages of Approval:

It would show that we can utilize renewable energy at the county level. It is a positive step towards saving money and a look ahead at future alternative energy sources.

Impact on Future Operating Budgets:

Hoping to qualify for funding through grants.

Project Name:**Purchase New Tractor**

Department:

Fair

Cost:

\$ 50,000

Fund Name

Fair Fund

Prepared by:

Kim Knutson

fair@parkcounty.org

222-4185

Project Description/Justification:

Purchase a used tractor that has low hours on it and is equipped with a loader and attachments. We have no tractor for working the arena or hauling. We have lost business in the arena due to the fact there is no tractor available to work the dirt in the arena. The lessees renting the arena want the capability on-site for working the arena, feed hay or grain to the stock, and set up panels.

Alternatives Considered:

An older tractor that has no loader bucket or attachments, but would be on-site and capable of pulling the disk.

Advantages of Approval:

To increase business to that end of the fairgrounds and provide the needed tractor to current/future customers.

Impact on Future Operating Budgets:

It would impact the budget for a few years which is why a tractor has not yet been purchased. At some point a decision must be made purchase a used tractor to enable greater and more frequent use of the arena. It would be a very positive step toward adding revenue to our budget. It should not be up to a couple of volunteers to maintain this arena.

Project Name:**Install New Shower/Restroom Building**

Department:

Fair

Cost:

\$ 75,000

Fund Name

Fair Fund

Prepared by:

Kim Knutson

fair@parkcounty.org

222-4185

Project Description/Justification:

Install a shower house and additional restrooms at the back of the concession stand. A much-needed improvement to the fairgrounds that will be beneficial to our current clientele and future patrons. Logistically, the back concession site is also closer to where all of the RV sites are located. The convenience of having showers and additional restrooms would make sense and opens the door to additional RV sites. Additional restrooms definitely should be implemented with our updated septic system.

Alternatives Considered:

Maintain the existing showers and restrooms.

Advantages of Approval:

A smaller positive return of revenue but still a consistent revenue that over time adds up. Happy customers return every year because they love our fairgrounds. New showers would make folks amenable to paying without complaint. This is also another selling point for future events.

Impact on Future Operating Budgets:

Another strong impact on our budget but over a period of time the return would offset the expenses.

Park County

414 East Callender

Livingston, MT 59047

(406) 222-4106

www.parkcounty.org

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