

Commission Meeting Minutes; Park County, Montana
Week of April 7 – 11, 2008

April 7, 2008

County Road Issues

@8:34:12 a.m. Vice-Chairman Durgan called a meeting to order in the Commissioner's Chambers. Present was Ed Hillman, road supervisor; Polly Miller, human resources; Tara DePuy, civil attorney; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

There was no quorum of Commissioners.

@8:34:12 a.m. Durgan closed the meeting.

April 7, 2008

Consider Approving Minutes

@9:17:33 a.m. Vice-Chairman Durgan called a meeting to order in the Commissioner's Chambers. Present was Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

There was no quorum of Commissioners. Durgan postponed the meeting until there is a Commission quorum.

@9:18:14 a.m. Durgan closed the meeting.

April 7, 2008

9:00 A.M. – Carbella Bridge Site Pre-Construction Meeting – Lahren - @ Carbella Bridge Site

April 7, 2008

10:00 A.M. - Planning Issues and Informational Updates – rescheduled for April 9 @ 8:00 a.m.

April 7, 2008

12:00 P.M. – Community Network Meeting – Durgan – Job Service – Durgan did not attend the meeting.

April 7, 2008
Personnel Issue

@1:01:27 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Polly Miller, human resources; Marc Richards, IT/GIS; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss a personnel issue.

Richards reported he completed a performance evaluation for Erica Hoffman of the IT Department after her 6-month employment probationary period ended. Richards requested Hoffman is awarded a wage increase at this time based upon her exceptional job performance per Richards. Richards reported the IT/GIS personnel budget can support the wage increase request.

Durgan made a motion to increase Erica Hoffman wage based on existing funds within the budget and the positive post 6-month probationary period evaluation. Lahren seconded that motion. Motion passed.

Richards reported Mike Inman will post meeting agendas to the website Wednesday – Friday of this week.

Richards made a request to the Commission to access his Park County email remotely while at a conference this week and while on vacation. The Commission granted that request.

@1:08:43 p.m. Richards requested to close the meeting to discuss a personnel issue.

Durgan made a motion to close the meeting. Lahren seconded that motion. The meeting was closed.

@1:28 p.m. the meeting adjourned.

April 7, 2008
Review Correspondence, Public Contacts, and Determine Action Plan

@1:57:13 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Bill Hurley, operations; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to review correspondence, public contacts and determine action plans.

Durgan made a request to review and approve meeting minutes for the Week of March 31, 2008, postponed from the day's 9 a.m., meeting due to no quorum of commissioners. The motion at the 9 a.m., meeting was to open that meeting back up with a quorum of commissioners to approve the minutes.

On Page 13 of 24 Durgan noted a correction to the third paragraph; last line. The correct road right-of-way is a "20-foot right-of-way." Durgan requested adding the following after the fourth paragraph, "Durgan explained the existing right-of-way on record along Billman Lane allows landowners to build to the edge of the roadway. Thus the county cannot require landowners to move back fences." Durgan requested adding the following after the last paragraph, "The Commission advised Ms. Martin to schedule another meeting to discuss Martin Way because that subject was not on the meeting agenda." On Page 15 of 24; Durgan requested adding the following as the last line of the second paragraph, "Equipment will be moved from Northside Hill to Myer's Flat."

On Page 14 of 24, Lahren noted the correct spelling of Dale "Guidi." On Page 14 of 24, requested the second and first line of the third paragraph read as follows, "The Commission's decision to classify the bridge closure was based on the fact that it was an emergency situation. The Commission followed emergency situation contractor contract protocol per Montana Code Annotated 7-5-2304. Documentation of Carbella Bridge closure's emergency context and bridge repair needs includes:..." On Page 14 of 24, Lahren requested to switch placement of the fourth and fifth paragraphs. On Page 23 of 24; Lahren requested adding the following the end of the second paragraph, "Commissioner Lahren was absent from the meeting due to a meeting at the Carbella Bridge site."

Durgan made a motion to approve the minutes as corrected. Lahren seconded that motion. Motion passed.

Durgan reported on a discussion held with Road Supervisor Ed Hillman without a quorum of commissioners on April 7 @ 8:30 a.m. Hillman submitted a work schedule for the week of April 7 and noted changes already to that schedule due to weather conditions. Brad Wilson will be a fill-in for Hillman in Hillman's absence unless the Commission makes other arrangements. Hillman would like Marc Richards to set up a computer at the road shop to enable the crew to input data. Hillman reported IronWolf will not be back for Billman Lane work. The county will pay half of the projected \$7,500 cost plus a moving fee stipend for work completed on Billman Lane. Millings from the airport will be laid down on Billman at a later date. Hillman didn't foresee doing any more preparatory work on Billman Lane prior to millings being laid. Durgan instructed Hillman to keep the Commission informed and abreast of any additional work on Billman Lane. Hillman noted a bridge on Fiddle Creek will be replaced by a culvert as a future project. A list of road, bridge and culvert projects will be created and submitted to the Commission today. Determination of project priorities will take place at the next meeting with the road foreman. Hillman would like to have a gravel contract for the Mission Creek Ensign pit finalized. He would like to review Arthun pit at Wilsall. The Mussetter

pit contract at Eight-mile will not be renewed. Hillman is working with DEQ on reclamation of that pit.

Correspondence included:

- Correspondence from Jon Tester re. Tester supports proposed funding level of \$53,000,000 for RC&D program - To file and Northern Rocky Mountain RC&D
- Memo from Western Plains Machinery re. not submitting bids for a new track loader for the landfill.
- Memo from Hank Rate and Becky Johnson re. Old Boulder Road - To Lahren for review
- March 31 memo from Marc Richards re. organizing meeting minutes - To Mueller for review
- Notice of Trout Headwaters Inc., Fleshman Creek Cleanup April 19
- Brian Sparks YGM work schedule
- Memo from Suzanne Brown re. proper coughing and sneezing technique
- Green Mixing Six software - To Hurley for review
- Heard Across Montana newsletter - To Durgan for review
- Memo from MACo re. legal services - To file
- Memo from Lahren re. Anzick site visit date April 29
- Memo from MACo re. Wheelers Center in Bozeman sponsoring seminar on Climate Change in Montana and agriculture opportunities - Will be posted for public
- Memo from MACo re. upcoming deadlines for Smart Growth Awards and Assistance - To planning department for review
- Ladies night out fashion show at Elks Club
- Memo from Fred Hanson to Durgan re. removing personnel info from accident reports and providing those to the safety committee for its assessment - To Van Nurden for review
- Memo re. upcoming SAA summit - To Murphy for review
- Memo from Hartley to Commission re. expenditure quarterly report – A meeting will be scheduled
- Funding opportunities for alternative energy from Van Jamison - To Murphy for review
- Memo from Upper Yellowstone Snowmobile Club re. permission to grant grooming of roads for '08 - '09 season - To Lahren for review
- Memo re. child health care - To Suzanne Brown for review
- Budget committee meeting minutes - To file
- Memo re. Community Network meeting April 7 at noon
- Memo from DePuy re. budget committee minutes available on website
- Postage meter report - To file
- Memo from Hartley to department heads re. FY '09 budgeting
- Memo from Governing Magazine
- NACo Newsletter
- LEPC March 13 meeting minutes

- Service Area Authority summit meeting - To Murphy for review
- Peggy Glass email to Hurley re. request for discussion of 1/3 of \$36,820 for Myers Flat work - To Hartley for review
- Health Care Informer - To Brown for review
- Memo from Park County Justice Court - re. Feb. 16, 2007 Commission mandate memo. Durgan read the memo into the record - To Linneweber for review and reply
- Memo from John Wayhoff re. his belongings have been removed from the Gardiner Sewer Plant and keys given to Bob Evanoff - To Gardiner Sewer District file
- Memo re. organic gardening tips
- Memo from Charles Fisher Court Reporting re. MT Building Association versus Park County filed depositions - To Linneweber for review
- Notice of USDA Gallatin National Forest proposed project listing for '08 spring quarter
- Memo re. National County Government Week
- Memo from Clyde Park mayor requesting a position on the county Solid Waste Advisory Board be made available to individual from Clyde Park - To Solid Waste Advisory Board
- Memo re. Yellowstone Country Montana board of directors meeting
- JSEC April 8 meeting announcement - To Murphy for review
- Memo from city attorney to city manager re. access along Fleshman Creek - To Fleshman Creek file
- Memo from DePuy to Kris Denton and Commission re. Caterpillar motor grader lease addendum of items to address - To Commission for review

@2:46:32 p.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 7, 2008

3:00 P.M. - State Building Permit and Inspection Permit for Proposed Rabbit and Poultry Barn at Fairgrounds – Durgan

April 8, 2008

7:30 A.M. – Job Service Employer’s Committee – Murphy – Job Service

8:00 A.M. – Budget/Accounting Review Committee - East Room

April 8, 2008

1) Consider Consultant Contract for Gardiner Sewer District for the Current County Sewer Operations in Gardiner; 2) Open and Consider Weed Chemical Bids; 3) Open and Consider 2008 Track Loader Bids for the Park County Landfill

@9:00:35 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Lois Hatfield, landfill supervisor; Ken Johnson, landfill; Dennis Morelock; Caterpillar representative; Chet Sharbono, RDO representative; Clay Williams, weed supervisor; Tara DePuy, civil attorney; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to consider a consultant contract for the Gardiner Sewer District for the current county sewer operations in Gardiner; open and consider weed chemical bids; and open and consider 2008 track loader bids for the Park County landfill.

The contract for county operation of the Gardiner Sewer District requires a monthly status report to the Commission of tasks completed and record of maintenance or repairs conducted or needed. Contract term is from April 1, 2008, to March 31, 2009. The contract can be terminated at any time with a 30 day notice.

Durgan noted to change his title from Chairman to Commissioner on the contract.

Lahren made a motion to accept the contract with the technical change as presented. Durgan seconded that motion. Motion passed.

Clay Williams opened sealed bids from Shields Valley Grain and Stu's Chemical. Shields Valley Grain's total bid was \$23,616.38. Stu's Chemical's total bid was \$22,450.50.

Durgan noted the difference in the bid amounts and that specifications and total material quantities were the same in each bid.

Durgan made a motion to accept the bid from Stu's Chemical at \$22,450.50. Lahren seconded that motion. Motion passed.

Lois Hatfield opened sealed track loader bids from RDO and Tractor and Equipment Co/Caterpillar.

DePuy read into the record a letter from RDO addressing bid specifics and RDO equipment specifics dated April 4, 2008. Park County's bid specifications require a minimum 60-month; 5,000-hour; no deductible full-machine warranty.

RDO's total bid was \$214,930. That bid includes all features required in the bid, machine attachments, a full-machine warranty for 60 months up to 5,000 hours, and

credit for trade-in of \$32,000. Caterpillar's bid for the same required features and full-machine warranty was \$224,301.

Lahren made a motion to accept RDO's bid based on a \$10,000 price differential and that RDO's bid meets specifications. Durgan seconded that motion. Motion passed.

@9:29:01 a.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 8, 2008

Training Travel Expenses

@9:45:42 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Brett Linneweber, county attorney; Polly Miller, human resources; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss staff training travel expenses.

Brett Linneweber requested funds from the Commission in the amount of \$1,100 to \$1,200 to pay for training for Deputy Civil Attorney Kathy Carrick. Carrick was accepted to a training seminar sponsored by the National District Attorneys Association National Advocacy Center. The training will provide experience in courtroom proceedings in light of an expected increase in the level of assistance the deputy attorney will provide in county criminal cases.

Lahren made a motion to approve the request. Durgan seconded that motion. The meeting was adjourned.

@9:54:32 a.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 8, 2008

10:00 A.M. – Site Visit to the proposed Shields River Bluffs Subsequent Minor Subdivision (West of Clyde Park) – Commissioners will be on site at 10:30 A.M.

April 8, 2008

Road Crew/Review Grader Leases - Canceled

April 8, 2008

Solid Waste Advisory Board Members Issues - board make-up, duties of board, recommendations to commissioners

@3:00:55 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Solid Waste Advisory Board members John Schuler, Dick Juhnke, Norbert Herauf, and Sue Nelson; Karl Knuchel, public citizen; Mark Hartwig, public citizen; Howard Carter, public citizen; Garry Cotant, public citizen; Jim Taylor, public citizen; Bill Hurley, director of operations; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss Solid Waste Advisory Board member issues, including board make-up, duties of the board, and recommendations to the commissioners.

There was discussion about the difference between an advisory and administrative board or committee. The terms "board" and "committee" are interchangeable.

John Schuler referenced Resolution #985 recorded on August 21, 2007, which permitted the Commission to form a solid waste administrative committee. Thus, the accurate classification of the existing Park County Solid Waste Advisory Committee is as an administrative committee. The committee's title is accurately reflected as the Park County Solid Waste Administrative Committee.

The definition of an "administrative committee" and the parameters within which it can operate is contained within and is to be followed as written within the Montana Code Annotated.

The committee noted Resolution #985 states one member of the committee is to reside within Clyde Park. The committee requested the Commission amend the resolution to increase the board's makeup to seven members, which would enable one board member from Clyde Park to sit on the committee. The Commission will take action to revise the resolution to meet the committee request.

Durgan noted the Commission received a letter this week from the Clyde Park Mayor requesting a member from Clyde Park sit on the Solid Waste Board.

There was discussion about an existing court-ordered injunction. The Commission reported Susan Swimley is not retained by the county at this time and is not working on the lawsuit/injunction matter because the injunction is still in place. Durgan stated the County Commission cannot change the level of solid waste service in the county per the injunction. He said the injunction was filed shortly after the committee was formed and the Commission has had significant communication with Swimley and the county civil attorney to work on getting the injunction lifted and nothing has transpired. Durgan said Swimley did not receive a response to her inquires from the legal staff for the party that

filed the lawsuit. The lawsuit required the Commission to form a solid waste committee as part of the means to satisfy the injunction. The injunction remains in place.

Sue Nelson asked whether the committee acting as an administrative board would help in working to make changes to existing solid waste issues and help with moving forward in attempt to work through the lawsuit. Nelson suggested with administrative status, the committee can begin working on issues such as how many refuse tags a citizen can receive and new rates at the landfill.

Public comment was made by Jim Taylor. Taylor said the only thing the injunction does is stop the county from pulling green boxes and has nothing to do with prohibiting the committee from approving its bylaws.

Mark Hartwig reported on the status of the lawsuit and injunction. Hartwig noted under the existing injunction, the solid waste committee cannot perform any actions, including approving bylaws. Karl Knuchel submitted a letter to Swimley offering to partially lift the injunction. The partial lifting of the injunction would permit the solid waste committee to begin addressing and making changes to specific solid waste matters, but green boxes must remain in place. Swimley did not respond to that letter, and she has not filed a notice of withdrawal from the case. Knuchel will provide that letter to the Commission upon request.

The Commission will contact Swimley to learn of her status with the matter and proceed from there. Durgan asked the committee whether it would benefit from having the county attorney or the deputy county attorney at meetings to field legal questions.

The committee requested a secretary to complete meeting minutes and conduct other necessary administrative tasks of the committee. The Commission advised the committee to provide the county human resource manager, Polly Miller, with a job description of work; the number of work hours the position will require; and necessary qualifications. The position appears to be a part-time, permanent administrative assistant position. If it is determined monies exist for the position in the county budget, the county human resources department will publicly post the position notice and conducting all hiring activities. The Commission advised the committee it needs to take and approve official meeting minutes of each meeting. Approved committee minutes will be posted on the county website, and the committee can choose to create its own webpage on the county website. The Commission advised the committee it is recommended to have an individual at each meeting take meeting minutes to better ensure accuracy.

The Commission suggested the committee create its own Solid Waste Administrative Committee letterhead and use it in all official correspondence and external information requests with a chairman signature.

Lahren advised the committee to be objective and comprehensive in any research and recommendation it makes and not rely on hearsay evidence when addressing solid waste procedural or fiscal changes, such as solutions to the problem of illegal dumping abuse at

green box sites and the county's antiquated refuse system based on a non-existent incineration system with multiple collection sites. Lahren noted the county contract with Envirocon to ship solid waste via rail expires April 2009, and the lease at the transfer station expires April 2009. The committee can make recommendations to the Commission regarding whether the county should continue to work with Envirocon in the current system; whether Allied Waste, which collects garbage, is a better system; or whether compaction sites like those used in Stillwater County might be considered.

There was discussion about the Headwaters recycling program and the fact it is a subsidized endeavor with little financial gain. The county attempted to enter into an interlocal agreement with the city for recycling. There was discussion as to whether it makes most sense to pay the city at their transfer station than to pay Envirocon. That is another issue the committee can research and about which it make a recommendation to the Commission.

The Solid Waste Administrative Committee monthly meetings will be held on the third Thursday of each month @ 6 p.m.

@3:48:24 p.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 8, 2008

2:00 P.M. – Information Technology Advisory Committee – Durgan – West Room - Rescheduled for April 22, 2008, @ 4:00 PM

April 8, 2008

7:00 P.M. – Board of Health – Durgan – West Room – Durgan did not attend the meeting.

April 9, 2008

Planning Issues and Informational Updates

@8:02:49 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Tara DePuy, civil attorney; Philip Fletcher, planning; Mike Inman, planning; Hillary Taylor, planning; Ann Hallowell, public citizen; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss planning department issues and informational updates.

Addressing agenda item II, Legal Update, Tara DePuy had no new relevant information about existing or new legal proceedings in the state. DePuy provided the Commission with a worksheet explaining the variance review process in subdivision hearings under the new subdivision process.

Addressing agenda item III, Update on Planning Board's Progress on Recommendations to Amendments to the 2006 Subdivision Regulations, Mike Inman reported all transcribed, oral public comments were provided to planning board members at the last planning board meeting. Philip Fletcher summarized the approximate 60 pages of oral comment for a planning board review of those comments. It was made clear to the planning board Fletcher's summary was not a replacement for all verbatim comments made. The planning board will continue on reviewing comments at its April 16 meeting with a goal of reviewing all oral and written public comment to determine whether the planning board needs to amend or add to subdivision regulation planning board recommendations made last year. In addition, the planning board will revisit existing fire regulation issues as they pertain to the county's subdivision regulations. Fletcher sent out a memo announcing this action, and fire officials are expected in attendance at the planning board's April 16 meeting to provide comment. Any additional public comment will be submitted to the planning board as received.

Addressing agenda item IV, Parks Committee Formation, Hillary Taylor recommended forming an interlocal agreement regarding Park Board membership to include Clyde Park and Livingston. The Commission noted DePuy needs to review and ensure the legality of that option. Taylor has made telephone calls to possible interested individuals, and Denton is advertising periodically in the newspaper. Board vacancies are posted on the county website, and will be announced on KPRK radio.

Addressing agenda item V, Status of Growth Policy public information program, Fletcher said the planning department goal is to get a suggested public information strategy to the Commission by mid-May. A public relations firm will be retained to assist in the effort through the November election. Diane Papineau will begin assisting with the growth policy marketing campaign effort on April 28. There was discussion about the potential cost of a public relations firm. The total estimated cost will likely exceed \$10,000. Fletcher is working on finding other money and in-kind donation funds. Sources have pledged \$5,000 to the effort thus far, and there is \$5,000 budgeted within the Commission budget for the growth policy. There was discussion about not accepting growth policy funds from special interest groups. DePuy suggested putting out proposals to hire firms, which has been the county policy, in order to avoid attempts by special interest groups to discredit a hand-selected firm. Durgan expressed support for a third party firm heading the growth policy campaign to avoid issues raised against the predominately internal process used last time and a resultant suspended growth policy. Fletcher is meeting with the Sonoran Institute on Friday to talk about research and data collection capabilities that may help in the growth policy effort. Lori Benner will attend a planning board staff meeting to providing funding ideas.

Public comment was made by Ann Hallowell. Hallowell noted Park County citizens have not been favorable to that group in the past. She noted a facilitator used for an incinerator issue worked well. Hallowell said the city planning board approved a two lot subdivision on H Street at its last meeting. One existing lot will be divided into two lots. That issue has yet to go to the city commission for approval. The city planning board

submitted a letter to the city commission requesting the city notify landowners adjacent to proposed annexations or subdivisions. The city manager feared a lawsuit if someone was left out of that notification. The board requested adding a line item to the annexation form requiring a landowner requesting city annexation to notify adjacent landowners of the potential annexation. Fletcher will introduce himself at the next city planning meeting.

@8:41:04 a.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 9, 2008

Public Hearing: Review Shields River Bluffs Subsequent Minor Subdivision

@9:01:05 a.m. Chairman Lahren called a meeting to order in the Community Room of the City/County Building. Commissioners Durgan and Lahren were present. Also present was Tara DePuy, civil attorney; Philip Fletcher, planning; Mike Inman, planning; Ed Schilling, public citizen; Rusty Collyer, developer representative; Tom Moody, developer representative; Timothy Moody, developer representative; and Commission Minutes Clerk John Mueller.

The meeting was scheduled as a public hearing to review a Shields River Bluffs Subsequent Minor Subdivision.

No public comment was made.

There were no discussion items.

Mike Inman provided a staff report on the history of the proposed development.

Inman noted the Clyde Park planner recommended connectivity of roads between the proposed subdivision and the existing Buena Vista Trail subdivision road or O'Halloran Road. Inman noted a provision exists within the county's subdivision regulations requiring adjoining subdivisions to connect to existing roads. That policy cannot be administered due to the suspended status of the county growth policy. O'Halloran Road is a private road and the legal easement for the road stops short of the Shields River Bluffs property. J. Robert Planalp submitted a letter to the county planning office February 22, 2008, stating the Buena Vista Homeowners Association is not interested in providing access to the proposed Shields River Bluffs subdivision via the road within the Buena Vista subdivision. The staff report contained written and oral public comments.

Tom Moody provided a developer presentation.

Moody noted the Shields River Bluffs developers agreed to extend the right-of-way within the subdivision to the northern boundary ending at the northern unsubdivided land. Moody noted the most recent review of the subdivision grounds by Tom Lemke of MT Fish, Wildlife and Parks (FWP) determined agriculture use provides the opportunity for

horses on the property as mule deer habitat has been significantly reduced. Moody noted Scott Opitz of FWP provided information on water connectivity issues and the subdividers agreed to mitigate those issues by incorporating five mitigation recommendations listed within Attachment E of the subdivision application. The developers request Variance #1 involving access because only one access point exists in the proposed development since there is no legal standing to require existing, adjacent subdivisions and landowners permit use of their roads. The developers request Variance #2 involving site distance because American Association of State Highway and Transportation Officials (AASHTO) Green Book standards, coupled with an independent engineering study paid for by the developers, justify the proposed site distance of 295 feet. Moody acknowledged grading back the hillside to meet the 500-foot site distance requirement is an option, but the developers feel that is unnecessary and would alter a stable hillside. Moody noted Condition of approval #14 states MDEQ will review the subdivision lots. The developers requested a change to that language, stating the county sanitarian will perform lot inspections.

Public comment was made by Ed Schilling.

Schilling said the 500-foot site distance requirement should be upheld in light of the likely amount of increased traffic on Brackett Creek Road. Schilling questioned whether livestock should be permitted on the property due to fragile soil. He noted buyers should be aware one horse equals 1.5 animal units. The developers propose two animal units per lot. Schilling said the trail system is a good idea, but it should possibly be fenced due to the danger of horses and humans interfacing on the trail. Schilling requested the trail be constructed upon final plat approval to agency standards, and a horse tie up will be needed at the river to reduce negative horse impacts.

Durgan noted a public comment letter from Ed and Ann Schilling dated April 4, 2008, for the record.

Lahren closed the public hearing.

The developers addressed the public comment.

Moody said the developers followed AASHTO standards in requesting a variance from the 500-foot site distance, county requirement. Moody said the Buena Vista subdivision did not contend with the issue of livestock in the proposed subdivision, and the opinions of FWS professionals do not conflict with livestock in the development. An MSU Extension agent provided an animal management plan for the development, and the developers will require lot owners to defer to that plan for owning livestock in the development. Moody said fencing the trail is an unsafe option due to the multiple use of the trail. The developer has agreed to build the trail prior to final plat approval and said it would be easy to provide a hitching post to protect resources. Lahren noted U.S. Forest Service standards require hitching posts be placed a minimum distance of 100 feet from a watercourse.

The Commission reviewed developer variance requests.

Variance #1 states: “The subdivider(s) are requesting a variance from section VI-H.C of the Park County Subdivision Regulations; ‘Relation to Subdivided Areas: The subdivider shall arrange the roads to provide for the continuation of roads between adjacent subdivided properties (lands of parcels created by a recorded subdivision plat) when such continuation is necessary for the convenient movement of traffic, connection of neighborhoods, effective provision of emergency services and provisions of utilities.’”

The Commission recognized no legal easements or alternatives exist to the developers’ proposed single access road. Buena Vista Subdivision did not provide an easement at the time of its review and approval as required by the county’s 2005 subdivision regulations. Durgan noted his concurrence with the planning board’s recommendations and finding of fact for Variance #1, and he applauds the offer of the subdividers to provide an easement through the subdivision to its northern boundary.

Planning board recommendations in regards to requested Variance #1 included: 1) the proposed road approach off of Brackett Creek Road be engineered by a certified P.E., in the State of Montana due to visibility limitations; 2) the road approach shall be designed in accordance with AASHTO *Green Book Design* standards identified in Attachment G; and 3) the subdivider work with the county road supervisor when installing a standard traffic sign to the northeast of the proposed road approach notifying oncoming traffic of the intersection prior to final plat approval.

Durgan made a motion to accept the recommended findings and conditions submitted by the planning board and grant Variance #1. Lahren seconded that motion. Motion passed.

Variance #2 states: “The subdivider(s) are requesting a variance from Table 1 of section VI-H of the 2006 *Park County Subdivision Regulations*, specifically the minimum site distance requirement of 500 feet.

Durgan expressed his opposition to the validity of the developers’ claim that a road study and AASHTO Green Book standards show 205 feet is an acceptable site distance for the proposed subdivision entrance road off of Brackett Creek Road. Durgan said site specific topography makes the AASHTO standards of a minimum site distance calculation unviable in this case and the county’s 500-foot site distance requirement needs to be met to ensure public safety, citing a nearby blind curve and citizens driving much faster on Brackett Creek Road than the posted 35 MPH limit. Durgan said he does not feel it will impose an undue hardship on the developer to meet the county’s 500-foot site distance requirement.

Lahren concurred with Durgan, saying the site distance needs to be 500 feet.

Durgan made a motion to deny Variance #2 for reasons stated. Lahren seconded that motion. Motion passed.

@10:38:10 a.m. the Commission recessed the meeting. @10:51:02 a.m. the meeting resumed.

The Commission reviewed Findings and Conditions for approval.

Addressing Section I. Impacts on Agriculture, and Section II. Impacts on Agriculture Water User Facilities, Durgan made a motion to accept recommended finding and conditions as delineated in Section 1 and Section II. Lahren seconded that motion. Motion passed.

Addressing Section III. Impacts on Local Services, Durgan made a motion pass impacts on local services and accept recommended findings and conditions and addition of planning board recommendation to reference Variance #1 in Finding G. Lahren seconded that motion. Motion passed.

Addressing Section IV. Impacts on Natural Environment, Durgan noted someone's viewshed will always be impacted during the subdivision process. Durgan agreed the subdivision trail should be designed by U.S. Forest Service and FWP standards and agree with the developer that fencing the trail is not necessary. The Commission noted to change Finding I to read, "The Shields River Bluffs application shall be reviewed and approved by the Park County Sanitarian prior to final plat approval," and reference that language in Condition #14.

Durgan made a motion to accept impacts on natural environment with recommended findings and amendments to findings and recommended conditions to those amendments. Lahren seconded that motion. Motion passed.

Addressing Section V. Impacts on Wildlife and Wildlife Habitat, Durgan requested adding the following to Condition #22: "The subdivider(s) shall include an animal unit conversion chart in the covenants." Durgan noted language about the types of livestock and grazing permitted on subdivision lots recommended by the planning board on Page 29 be included in Condition #22.

Durgan made a motion to accept impacts on wildlife and wildlife habitat with amendments and corrections noted. Lahren seconded that motion. Motion passed.

Addressing Section VI, Impacts on Public Health and Safety, the following language will be added to Condition #33: "All road approaches shall be designed and constructed to meet design and improvement standards of the *2006 Park County Subdivision Regulations* prior to final plat approval. Any construction/work conducted in the County road right-of-way shall require a work permit from the Park County Road Department."

Lahren made a motion to accept recommended findings and conditions for Section VI, public health and safety, with amendment revisions made to Condition #33. Durgan seconded that motion. Motion passed.

Addressing Sections VII through XII, a note to reference Condition #33 will be included within Condition # 37. Reference to Variance 2 will be removed from Conditions #38, #39 and #42 remove.

Durgan made a motion to accept Sections 7-12 with amendments and corrections noted. Lahren seconded that motion. Motion passed.

Durgan made a motion to approve Shields River Bluffs Subsequent Minor Subdivision with findings and conditions as amended by the Park County Commission. Lahren seconded that motion. Motion passed.

@12:00:13 p.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 9, 2008

1:00 P.M. – Sign Claims – Commissioner’s Chambers

1:30 P.M. – Health Insurance Committee – Durgan – West Room

2:00 P.M. – Consider Carbella Bridge Repair Bids – Commissioner’s Chambers - Canceled

April 9, 2008

County Contracts & Purchase Order Policy

@3:00:52 p.m. Chairman Lahren called a meeting to order in the Commissioner’s Chambers. Commissioners Durgan and Lahren were present. Also present was Tara DePuy, civil attorney; Bill Hurley, operations; Marilyn Hartley, accounting; Polly Miller, human resources; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss a county contracts and purchase order policy.

DePuy handed out a draft "Contract Policy Considerations" memo. There was discussion about the need to define under what circumstances a contract is needed and the process for how contracts should be reviewed and administered. Any contractor with the county must possess an independent contractor license and liability insurance. There was discussion about requiring proof of those on a purchase order and that the county needs a written policy for department heads spelling out what process they need to follow when retaining contracted work. There was discussion about creating a standard county proposal form and the need to establish a failure to perform recourse policy. There was discussion about duplicate elevator contracts, an independent auditor contract bid, and the number of commissioner signatures needed on a contract to make it valid.

Hartley will phone other counties to research their contract policies and procedures and research whether they have their own, standardized proposal forms.

@3:32:45 p.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 9, 2008
Personnel Issue

@4:05:48 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Bob Moore, Yellowstone Gateway Museum (YGM) board member; Jon Watson, YGM board member; Bob Jovick, YGM board member; Brian Sparks, YGM museum director; Polly Miller, Park County human resource manager; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss a personnel issue.

There was discussion about the hiring process used by the Yellowstone Gateway Museum (YGM) Board in selecting a candidate for a vacant YGM position. Discussion included scoring processes used; whether the hiring committee had discussion during the selection process; whether the hiring committee had discussion before scoring sheets were submitted; whether scores were changed before scoring sheets were submitted; and whether all candidate references were checked by a hiring committee representative.

The Commission directed the YGM Board to submit a written response to hiring process questions contained within a confidential memo drafted by Polly Miller.

@4:25:38 p.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 10, 2008
Staffing/Civil Attorney's Office

@8:02:32 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan, Lahren and Murphy were present. Also present was Brett Linneweber, county attorney; Polly Miller, human resource manager; Stephen Matlow, Livingston Enterprise; AnnaMarie Linneweber, public citizen; and Commission Minutes Clerk John Mueller.

No public comment was made.

The meeting was scheduled to discuss staffing the civil attorney's office.

Linneweber recommended the Commission not restaff the county civil attorney office. Linneweber recognized workload circumstances and institutional knowledge as the

reason the county created the civil attorney position three years ago. Those issues do not exist in magnitude at this time to necessitate hiring another civil attorney. Linneweber express concern that a future Commission may not support having a civil attorney position or the civil attorney position could fall victim of a county reduction in force.

Linneweber recommended the Commission add a chief deputy position to the county attorney staff. Due to Park County's size and population, under Montana Law the county attorney's office can support a staff consisting of a county attorney, a chief deputy attorney and a deputy attorney. Linneweber recommended hiring another deputy attorney to enable Linneweber to evaluate both deputy attorneys' performance over time and appoint one as chief deputy attorney.

Lahren commented the county attorney tasks have doubled, the Commission tasks have tripled, and planning and personnel issues have increased in the time the county has employed a civil attorney. Linneweber agreed Park County needs three attorneys on staff due to the workload and amount of legal advice needed.

Hiring a deputy attorney would enable in-office training and allow the new individual to immediately take on some office workload. Linneweber expressed concern that hiring a civil attorney from out of state would require that individual to pass the state bar, and the earliest he/she could be sworn in the by state supreme court would be this fall. He also expressed concern that the in-state pool may not consist of a qualified applicant, and the time required to train such an individual would be overwhelming. Given the county's legal issue workload, delaying hire of a third attorney could overwhelm the county attorney's office.

Polly Miller suggested the Commission post a civil attorney position to get an idea of the candidate pool. She said wages of a deputy attorney may prohibit getting a good candidate. She noted the availability of a civil attorney to the Commission and that the Montana Association of Counties recognizes county civil attorney positions.

Linneweber said he feels a decent applicant pool for a county attorney exists. He recommended a chief deputy county attorney would be compensated via a formula based on the county attorney salary. A chief deputy would receive 75% to 65% of the county attorney's salary, and a deputy attorney would receive 60% to 55% of the county attorney's salary.

Lahren expressed respect for Linneweber's advice and recommendations regarding this matter, because he is the professional working within the legal realm of county issues. Durgan expressed his interest in considering the comments and recommendations relayed by Miller. Murphy noted how well Linneweber and DePuy worked together, and noted a different civil attorney may not result in such a relationship.

Durgan will coordinate with Miller to generate a written recommendation from Miller based on her comments made in today's meeting.

@8:37:26 a.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 10, 2008

8:30 A.M. – Travel to Law and Justice Committee Meetings – Murphy – Helena

8:30 A.M. – Safety Committee - Durgan - Community Room

10:00 A.M. – Local Emergency Planning Committee – Durgan – Community Room

12:00 – 2:00 P.M. – Tobacco Use Prevention Presentation – Durgan- Washington School

April 10, 2008

County Roads

@1:00 p.m. Commissioner Lahren called a meeting to order in the Community Room of the City/County Building. Present was public citizens Gary Hoyem, TC Crowl, Dick and Cara Perry, Jim Taylor, Gary Barnhart, Lynn DeMelis, Russell Viers, Pete Knutson, Bill Harris, Dan Karell, Leslie Peterson, Carla Scantlebury, Floyd and Vauna Forbes, Audra Fairchild, Mardee Fanning, Steve Tomschin, Sue Martin, Marty Malone, Jon Croston, Chloris Zimmerman, Sue Pinkerton, Phil Gilbert, Dan Dinsdale, Peggy Heath, Cord Holliday, John Nelson, Don Forkus, Karon Forkus, Ray Keefer, Gerry Lydshell, Shirley Hoyem, Jerry Carter, Bob Engle, Randy Taylor, Toby Harris, Les Arthur, Brad Berendts, Kara Bailey, Tom Gilbert, Pat Davidson, Dennis and Tawni Olsen, and Gene Budeski; Dann Babcox, PCRFD#1; Angela Schneider, Livingston Enterprise; Ed Hillman, road supervisor; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss county road issues.

Commissioner Lahren stated the county has no plans to turn any paved county roads into gravel roads. Lahren noted the Commission is unaware of how a myth to that end was started.

Ed Hillman said the plan for Billman Lane is to surface it with millings this summer. The preparatory work that worked up the existing road surface was necessary to resurface the road with millings, but that work was shut down by citizen request. Hillman explained the process of reworking a road, what a road surface termed “millings” are, and what magnesium chloride is. Magnesium chloride reduces dust on gravel roads. The county road crew has used it on some roads where appropriate in the county, which has cut maintenance costs on those roads in half. A road treated with magnesium chloride can be graded.

Public comment was made by Russ Viers. Viers asked the county’s plan for maintenance on Billman Lane between Paradise Road up to the culvert.

Hillman said the county will work that stretch up and resurface it with millings. He said millings must be put down when it is warm outside. IronWolf will complete an existing contract agreement when weather permits and it returns from Wyoming. The road

department will try to use cold patch on the area of Billman Lane already worked up by IronWolf. Hillman cannot provide a timeframe on the work because IronWolf last mentioned it is in Wyoming on a job and will be there for at least a month. IronWolf paid for the 5/10 of a mile it completed on Billman Lane. The total job is 9/10 of a mile.

Lahren commented the county will make the Billman Lane project a priority.

Hillman explained the IronWolf is a rock grinding machine that turns boulders into gravel and can work asphalt the same way.

Public comment was made by John Nelson. Nelson asked if the county had plans for other county roads so they do not get in as bad as shape as did Billman Lane. Nelson asked what citizens can do to communicate with the county so the remainder of the Five Acre Tracts does not turn into another Billman Lane. Nelson asked who citizens should keep in contact with within the county.

Lahren commented the county is still pursuing the idea of an RSID for road maintenance in the Five Acre Tracts. The county is currently conducting a budget analysis to determine where funds are and from where they can be taken within the budget. Lahren said it would be good to have another meeting like this one after June 30, 2008, and the Fiscal Year 2009, budget has commenced.

Public comment was made by Bill Harris. Harris asked whether the county would work up asphalt on Billman Lane above the culvert. Hillman responded the county will not do that.

Public comment was made by Pat Davidson. Davidson asked if magnesium chloride is the same spray material used on the Wineglass road. She noted it is a temporary dust control technique and not a permanent fix to a road surface in poor condition.

Public comment was made by Carla Scantlebury. Scantlebury asked how the county prioritizes road maintenance in the county and if a plan is in place for that and whether that plan is public information. Scantlebury said she submitted a petition with 80 citizen signatures on it last year requesting road maintenance work, and she received no response from the county.

Hillman said roads that need maintenance the most are worked on first.

Public comment was made by Pete Knutson. Knutson said Rock Creek Road was paved sometime near the year 1975.

Hillman explained many roads coming apart in the county are experiencing shoulder failure. Often the only option to repair such a problem is to put an overlay on the road surface. Hillman said he cannot afford the cost to do that. He said he conducted an inventory of roads last year that needed to be resurfaced. The cost to chip seal those roads would have been \$463,000.

Public comment was made by John Nelson. Nelson acknowledged Hillman's comment about not having enough money in his budget. He said generated revenue will fall short of road expenditures in Park County in coming years. Nelson suggested the Commission form an ad hoc advisory committee to start a planning process with and by county citizens to help open communications between the county government and the public regarding road issues. He encouraged immediate formation of such a board. Nelson suggested increasing communication will eliminate much of the need to hold meetings like this one in the future. He said it also would provide the Commission with citizen input and help disseminate ideas between the Commission and the public of where road work needs to be conducted.

Lahren commented Nelson's idea of a citizen-based roads advisory board is a good idea and expressed agreement that such a committee would help with communication.

Hillman stated the county has 1,152 miles of county roads and less than 3% of citizen taxes go to roads. He added a projected cut in federal Payment In Lieu of Taxes (PILT) will hurt the county road budget.

Public comment was made by Terry Carter. Carter asked why some roads have not been maintenance in years. He said using a roller would make patchwork last longer.

Public comment was made by Don Forkus. Forkus said machines similar to the IronWolf exist and may be more available. Forkus said a weight limit sign used to exist on Rock Creek Road. Busses and delivery trucks are causing a problem because of their high weights.

Hillman said that sign will go back up this spring.

Public comment was made by Steve Tomschin. Tomschin commented on a rumor that the county was going to tear up the Shields River Road. Tomschin asked whether the county has a public notification policy for road work like that.

Lahren said a project as major as something like that would be announced up to 6 months in advance and public hearings would be held prior to any work. He said a project as small as that recently conducted on Billman Lane typically is not noticed, but the Commission acknowledges it needs to improve its communication with the public prior to such projects.

Public comment was made by Toby Harris. Harris asked why the status of the county road budget hasn't been a concern. He said for safety's sake, the big holes on Billman Lane need fixed.

Hillman said the road crew will get on that as soon as the weather warms enough to permit such work.

Lahren reiterated the county is conducting an internal budget analysis to determine the status of the road budget and how to best plan for FY 2009.

Hillman said millings for Billman Lane will likely be put on with next year's budget, which begins July 1, 2008.

Public comment was made by Don Forkus. Forkus asked about the difference between cold versus hot patch. Forkus asked if chip sealing Rock Creek Road is an option, or grinding up existing asphalt and using that to resurface the road to add surface depth.

Hillman said hot patch is hot and lasts longer than cold patch and can only be made in the summer time.

Public comment was made by Kara Bailey. Bailey asked if the county plans to do something with the rest of Billman Lane pretty soon.

Hillman said the county will return the portion churned up by the IronWolf to a hard surface.

Public comment was made by Bob Engle. Engle asked if Rock Creek Road was paved in 1975 pre trophy homes, why did the money come from then to pave it. He asked why with so many more houses in Park County now than in 1975 do funds not exist in the road budget today. He suggested lowering the weight limit on roads to keep heavy trucks off of them.

Hillman said he cannot enforce weight limits. He needs law enforcement help with that.

Lahren said the funds to pave Rock Creek Road in 1975 came from PILT. That is something the county auditor will be looking into.

Public comment was made by John Nelson. Nelson said the county has not grown to cover its expenditures with a tax base. Nelson explained Montana law states any parcel of land with a home in excess of 20 acres or larger is classified and taxed as a farm. Thus, a person with a trophy home on 200 acres outsider of town likely pays less property tax than a person living in town. Nelson said that problem is an issue that needs to be addressed by the state legislature.

Public comment was made by John Croston. Croston said heavy school busses are run on county roads. He asked if there was a better way to prioritize county road maintenance than how it is currently done. Croston suggested such prioritization might include budgeting for maintenance on portions of Rock Creek Road over a five-year plan.

Lahren said that is exactly where the county is headed with its next budget cycle starting July 1, 2008.

Lahren noted safety and traffic needs of school bus routes gain highest priority.

Public comment was made by Carla Scantlebury. Scantlebury asked the county road department budget for the past fiscal year and how much of that was expended.

Hillman said the budget was \$800,000 and most of that has been spent.

Public comment was made by Don Forkus. Forkus asked how the state gas tax works. He suggested working with the sheriff's office to conduct some selective enforcement and ticket a few people. He said as a law enforcement officer, his department made enough money to pay for portable scales to way vehicles on roads.

Hillman said gas tax money is a restrictive fund that can only be used to buy gravel and asphalt.

Public comment was made by Mardee Fanning. Fanning suggested filling pot holes on Shields River Road to avoid major degradation problems in the future. She said reducing speed limits on Convict Grade would help with a safety problem.

Public comment was made by Jim Taylor. Taylor asked why the maintainer on his road skips around on the road and does not grade straight through the road from end to end. He said the grader crewman filled in a borrow pit with graded dirt and he is not cutting deep enough to fill washboards.

Hillman said the grader graders where the road needs it the most and where there is moisture.

Public comment was made by Rick Loftice. Loftice asked whether the \$800,000 road budget includes a gas tax.

Hillman answered it does not.

Public comment was made by John Croston. Croston asked the level of experience of the county road equipment operators.

Hillman said all road crew members attend grader school once a year where they are shown how to blade, do a shoulder, a back slope and slope on top of a road. Hillman noted the crew did not have to grade Swingley Road yet this year because it was properly reshaped last year. Reshaping roads is helping in the county.

Public comment was made by Jim Taylor. Taylor said a bridge on Fiddle Creek on Shields River Canal has nails in it.

Hillman said that bridge will be replaced with a culvert.

Public comment was made by Sue Martin. Martin referenced an RSID that was in place in the past and roads are still in poor shape. She said she was appalled that Lahren said

he did not know the current state of the road budget. Martin commented that the county's annual budget has increased since Lahren has been on the Commission, and the county road budget has decreased in that time. Martin said the county road department leases its equipment today when it used to own it. She said emergency personnel requested more notification from the Commission when maintenance on county roads would take place and there was no mention of a plan to do that at today's meeting. Martin asked about the fiscal accountability of the Commission and expressed concern that money is not handled properly. She asked where communication was when a citizen submitted a petition with 80 citizen signatures requesting road maintenance.

Hillman said the county owns two graders, but five-year leases cost the county less than owning and maintaining its own equipment. The county has an option to purchase the equipment after the lease expires.

Lahren said he will relay issues discussed at today's meeting to the other commissioners and that the county will advertise for board members for the proposed roads advisory committee. He said the county will devise a work plan for road maintenance and that he will improve his knowledge of the road budget. The county will update Hillman's 5-year road work plan. He said the Commission needs to hear from the community when major issues come up to reserve money in the budget where needed. He said internal, technical issues raised today will be cleared up.

Hillman encouraged citizens to call him with any road concerns 24-hours a day.

Lahren said a separate rumor that he spent all the road department money on the Carbella Bridge project is false. Money for that project came from an emergency reserve fund, bridge funds and a jail study money. He said a major safety problem along Old Yellowstone Trail South at Point of Rocks has been alleviated so that if Carbella Bridge ever goes out the road is ready to go. Road work will be finished April 11 and the Carbella Bridge will be fixed by May 1. Replacing the bridge would have taken up to five years and cost up to five million dollars. The road and bridge will be repaired for \$140,000.

Public comment was made by Gene Budeski. Budeski asked why the north end of Old Yellowstone Trail South from the cattle guard to 89 south had not been graded in years and if that work will continue to be done.

Hillman said he didn't think there was that much traffic on that stretch of road. He received a lot of comments about it, so the road crew maintained it this year and will continue to maintain it.

Lahren reiterated the good idea of regionalized, citizen-based road advisory boards. The Commission will start the process of establishing such boards to improve communications.

@2:02 Lahren adjourned the meeting.

April 10, 2008

2:00 P.M. – Personnel Issue – Commissioner’s Chambers - Canceled

April 10, 2008

Review Correspondence, Public Contacts, and Determine Action Plan

@3:21:22 p.m. Chairman Lahren called a meeting to order in the Commissioner’s Chambers. Commissioners Durgan and Lahren were present. Also present was Bill Hurley, operations; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to review correspondence, public contacts and determine action plans. Correspondence included:

- Park County Rural Fire District #1 water bill for use of Livingston ditch - To PCRFD#1 for review
- Memo from DePuy re. petition to abandon portion of Shooting Star Trail in Cinnabar Basin. - To Road Book
- Memo re. economic development update and interviews for MT Water Trust - To Durgan for review
- Memo from Patrick Murtaugh dated April 3, 2008, requesting letter of support from Commission for Gardiner, Park County Water and Sewer District for grant for new lift station and other maintenance items - To Hurley for review
- Memo re. yearly certification of roadway mileage to be returned by April 21 - A meeting will be scheduled to address the issue
- Mental health memo - To Murphy for review
- Governor's Finance Office Association newsletter - To Holland for review
- Community Conversation April 16 hosted by Livingston School District - To Murphy for review
- LTAP newsletter
- Park County flood awareness memo - To Van Nurden
- Personnel leave request - To Miller for review
- Letter from Nelson re. progress of polling place access - To Murphy for review
- Letter from Marc Richards rescheduled IT committee meeting to April 22 @ 4 p.m.
- 2004 Dodge Durango damage claim from MACo - To Sheriff for review
- Memo from Richards re. attending training April 9
- Memo from Hillman re. Park County Road Crew started summer schedule on April 4 - To Hillman to discuss with Commission
- Letter from MACo re. Wheeler conference at MSU May 12-13 re. discussion about state's agriculture and energy sectors - To Durgan for review. Durgan expressed interest in attending the meeting if possible.
- Every Child Matters informational - To Suzanne Brown for review

- Memo from Milla Cummins at library re. preliminary budget 2009 - To Miller for review
- RC&D board meeting April 25 @ Farm Bureau in Bozeman
- Memo from Robin Hoover re. county appointee for Yellowstone Country member
- Memo re. Beartooth Highway Public Information System - To Murphy for review
- Memo from Brian Sparks re. out of office for next department head meeting
- Letter from MACo re. rural development funding - To Durgan for review
- Memo from VanJamison re. wind generation and renewable energy - To Murphy for review
- Franzen-Davis contract - Meeting to be scheduled to review
- Computer/Public Information Advisory Committee recommendations - To file
- Informational from MT Department of Corrections - To Murphy for review
- Governing Magazine - To Durgan for review
- NACo County News - To Commissioners for review
- Park County GPIA loss run final analysis - To Hurley for review
- Letter from RYO Correctional Facility Galen, MT re. increased costs by 3% per diem
- Memo re. Church Universal and Triumphant settlement - To Larkin for review
- Memo from DePuy re. elevator maintenance contract - To Lahren for review
- Memo from Peggy Glass re. Myers Flat - To Hurley for review
- Memo re. Central Service Area Authority - To Murphy for review
- Memo from Stillwater County commissioner re. Yellowstone grizzly coordinating committee - To Durgan for review
- Brian Sparks hour log - To Miller for review
- DePuy weekly schedule
- Hillman road work schedule for Week of April 7
- Memo from Polly Miller to Park County re. job opening announcement of truck driver position at transfer station
- April 8 minutes for budget committee - To file
- Thank you card from Jon Tester to Dick Murphy - To Murphy for review
- Invitation to MACo housing conference June 10-12 in Great Falls
- Excellence in leadership award nominations - To Miller for review
- Memo re. MT Transportation Commission projects awarded to low bidders - To file
- Memo from Hurley re. Myers Flat - To file
- Memo from Health Care Trust re. deductible billing - To Miller for review
- Yellowstone Teton Clean Energy Coalition update on biodiesel and natural gas busses - To Murphy for review
- Memo from Budeski re. out of town notice - To file
- MT DEQ re. Jesson Rockin' Ranch application for operating permit Environmental Assessment checklist
- MT Economy at a Glance newsletter - To Lahren for review
- RC&D update - To Durgan for review

- Correspondence from DePuy re. Shooting Star Trail road abandonment - To Lahren for review
- Memo from Nelson re. polling places grant money
- Memo re. county Rx medication cards - To Suzanne Miller for review
- Letter re. Livingston floodplain awareness - To Van Nurden for review
- Memo from DePuy re. draft letter to Oleness and Associates
- Memo from Nelson re. deed
- Fax from Lanie Reynolds-Keene re. healthcare and insurance - To Miller for review
- Memo from MACo re. mill levy calculations form for 2009 - To Holland for review
- Memo from Richards re. submit census updates by 4/5

@4:22:55 p.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 11, 2008

8:00 A.M. – Contract Negotiations with Oasis Environmental – Community Room

Law and Justice Committee Meetings – Murphy – Helena

April 11, 2008

Road Crew/Review Grader Leases

@9:01:55 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Also present was Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss road crew grader leases.

Lahren noted grader leases have been modified and have not been resubmitted to the Commission. There was not a quorum of commissioners.

@9:02:11 a.m. Lahren closed the meeting.

April 11, 2008

January/February Combined Report Review

@10:03:44 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Chairman Durgan and Lahren were present. Also present was Bill Hurley, operations; Marilyn Hartley, accounting; Don Holland, auditor; Polly Miller, human resources; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss January/February combined budget reports.

Marilyn Hartley stated she is updating accounts to determine where money exists within the Commission budget. Hartley handed out a Commission expenditure report through March 2008. There was discussion about the overall Commission budget, individual Commission accounts and budget line items, and coding revisions.

The Commission granted a request to charge 10% of Administrative Assistant Denton's salary to the refuse department because of Denton's time required to administer refuse tags, retroactive to January 1, 2008. That percentage will increase to 20% on July 1, 2008, when Denton will begin research on assessment of county businesses receiving refuse tags.

There was discussion about a Myers Flat equipment moving issue. It is projected bills relating to that issue will be due in FY 2009.

@10:46:30 a.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

Larry A. Lahren
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana