

Commission Meeting Minutes; Park County, Montana
Week of April 14 – 18, 2008

April 14, 2008

County Road Issues

@8:34:01 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Ed Hillman, road foreman; Don Holland, auditor; Denise Nelson, clerk and recorder; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss county road issues.

There was discussion about moving boulders at the Rocky Mountain Campground to the east end of the right-of-way easement to prohibit people from going over the edge in a vehicle and backsloping the edge along White Lane to enable people to back into it with a horse or other type trailer.

The Commission directed Hillman to use road department emergency funds to put six inches of road mix on Old Yellowstone Trail South at the Point of Rocks where road work was recently completed.

There was discussion about a boulder in the base of Big Creek Road near a picnic area. Lahren reported there have been a few accidents there this year, but the boulder has been in the roadbed for years. There was discussion about blind corners along Big Creek Road and potential safety issues. There was discussion about placing signage on the road to address safety issues.

There was discussion about changing signs at Carbella Bridge by May 1. Bridge weight limit signs need to be placed 60 feet from the bridge and four feet off the ground. Advisory speed limit signs of 15 mph will be erected. The Tom Miner Basin highway truck route signs will remain. There was discussion about advising cement companies they are not to pass over Carbella Bridge with overweight cement trucks.

There was discussion about the need for an assistant road foreman. Hillman reported no one on the existing road crew has expressed interest in serving in that capacity. Brad Wilson has agreed to fill in for Hillman whenever he is out. The Commission recommended advertising any future position to include assistant road foreman responsibilities. Hillman will approach Dave Amunrud about possible full time work and possibly serving as an assistant road foreman.

Completing polling place access work at Emigrant Hall, fairgrounds in Livingston, and the Clyde Park Community Center is a high priority. The road crew will complete that work as soon as the weather warms enough for a continuous period of time. Nelson

reported grant fund applications have been submitted, but the county has not received grant money. The work can be completed before those funds are received.

There was discussion about road department leases with Caterpillar. The Commission must approve leases before any deal is made or equipment is received. Hillman has secured insurance agreements on the equipment with the county's equipment provider.

There was discussion about regional road districts within the county. The Commission directed Hillman to provide a map of regions in the county and the roads within them. The Commission plans to create citizen-based, road advisory committees within those districts. One district will include the Five Acre Tracts.

Hillman will begin announcing the road crew's weekly work schedule on KPRK Tuesday or Wednesday each week.

There was discussion about resurfacing Billman Lane and Canyon View with millings. IronWolf will prepare and reprepare the Billman Lane surface. The road department will put together a work plan and budget for the work, which will be completed on Billman Lane by August 1, 2008. There was discussion about maintenance needs on Shamrock Road and Paradise Lane. A comprehensive, overall plan of road work that needs to be done on Paradise Lane, Shamrock Road and Billman Lane will be created to budget funds. The county may approach citizens to inquire whether they would contribute funds to reach the amount needed to complete a project in its entirety. If not, the county will develop a long-term plan of work to be completed over a period of years.

There was discussion about Chicory Lane work and expenditures to-date to the county. Hillman will provide Don Holland with work specifics and costs. Holland will come up with a cost per mile for that project.

There was discussion about gravel pit leases. Hillman said Riverside Contracting has the bond on Mission pit and has no problem with turning that bond over to the county. That action would not cost the county anything, but the county would assume responsibility to complete reclamation of pits. Hillman proposes to follow the same process with the Arthun Pit. Any contract should specify the gravel pits are for exclusive use by the county.

There was discussion about a landfill request for use of a road department dozer at the landfill. Hillman said that work might damage the tracks to the dozer. Durgan will check with Hatfield on what exact work she wants to do with the dozer.

Durgan directed Hillman to consult with Chet Mussetter about agreements made with the former road boss on work to be completed at Eight Mile. Hillman will phone Mussetter.

There was discussion about the possibility to outsource road work, such as culvert and gravel work, in order to get more work completed. Hillman said grading roads is the biggest bulk of road crew work.

The Commission reviewed Hillman's priority schedule for Spring work. Billman Lane work is a top priority to complete. The road crew will put hot mix on Rock Creek Road as soon as the weather warms up. Polling place millings is a high priority.

There was discussion about 10-hour work days for road crew members and a problem last year of not getting enough overtime workers when needed. Durgan said he got a lot of citizen complaints last year about road crew workers leaving work at 2 p.m., and the grader sitting idle during daylight work hours. Hillman said he will address the issue with the road crew. He said 10-hour work days work well when the crew is working outside of town, but in town it does not work too well. There was discussion about establishing an on-call system for grading work with the road crew. Hillman said Dan Hackman can contact the road crew from his shop via radio at any time.

The Commission reiterated Brad Wilson is to stop driving a county truck to and from his residence, as he has formally resigned from an assistant road foreman role. Wilson has been out on sick leave so has not yet returned the county truck.

Commissioner Lahren will meet with the entire road crew in the Commission Chambers on April 21 @ 6:30 a.m.

@9:34:27 a.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 14, 2008

Review and Approve Minutes

@10:32:27 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to review and approve Commission meeting minutes for the Week of April 7, 2008.

On Page 1 of 28 Durgan noted he did not attend the community network meeting. On Page 3 of 28, third paragraph; Durgan noted the correct spelling of "Fiddle Creek" and "Mussetter." On 4 of 28, fourth bullet point, the correct spelling is Belinda Van "Nurden."

On Page 5 of 28, the April 7, 2008, Fairgrounds building meeting is correctly titled, "State Building Permit and Inspection Permit for Proposed Rabbit and Poultry Barn at Fairgrounds." On Page 7 of 28, Durgan noted Mark Hartwig attended the April 8, 2008, Solid Waste Advisory Board Members Issues meeting. On Page 10 of 28, Durgan did not attend the April 8, 2008, Board of Health meeting. On Page 25 of 28, Durgan

expressed interest in attending if possible a Wheeler conference at MSU May 12-13 regarding discussion about state agriculture and energy sectors.

On Page 15 of 28, Lahren noted the April 9, 2008, Carbella Bridge meeting was canceled. On Page 19 of 28; Lahren noted the sixth paragraph should read in entirety, "Hillman said the county will work that stretch up and resurface it with millings. He said millings must be put down when it is warm outside. IronWolf will complete an existing contract agreement when weather permits and it returns from Wyoming. The road department will try to use cold patch on the area of Billman Lane already worked up by IronWolf. Hillman cannot provide a timeframe on the work because IronWolf last mentioned it is in Wyoming on a job and will be there for at least a month. IronWolf paid for the 5/10 of a mile it completed on Billman Lane. The total job is 9/10 of a mile."

On Page 23 of 28, Lahren noted the correct spelling of Rick "Loftice." On Page 23 of 28; last paragraph, a sentence should read, "The county will update Hillman's 5-year road work plan."

Durgan made a motion to accept minutes as corrected. Lahren seconded that motion. Motion passed.

@10:46:45 a.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 14, 2008

Review Correspondence, Public Contacts and Determine Action Plan

@11:04:55 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Bill Hurley, operations; Don Holland, auditor; Ed Hillman, road supervisor; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to review correspondence, public contacts and determine action plan.

Hurley reported Lori Benner is heading up the county contract talks with Oasis Environmental for the Fleshman Creek remediation project.

There was discussion about the Gardiner Sewer District list of assets. That list is complete and Bill Hurely has given findings to Tara DePuy for review. Hurley will provide Don Holland with the same information. The County will retain Guardian Title in the assets transfer process for easements and deeds and determining the sewer district boundaries and properties owned by the county and the sewer district. Holland will draft a purchase order from Guardian Title not to exceed \$1,500. The county has exhausted its personnel time and expertise in researching the issue.

The Commission updated its individual projects list.

Correspondence included:

- Memo from MT Department of Transportation re. DUI taskforce
- Gardiner Sewer District report from Bob Evanhoff for April 6-13 - To Gardiner Sewer file
- Memo re. conservation easement forum in Bigfork
- Memo from Denise Nelson re. certificate review changes to facilitate review of subdivision surveys
- MACo spring district meeting in Whitehall May 15
- Memo from MACo re. 2008 election information - To Denise Nelson for review
- Park County DES re. Livingston flood awareness and Freshman Creek flood mitigation project - To DES for review
- Rocky Mountain RC&D news and comments - To Durgan for review
- Memo re. state-wide communication interoperability plan - To Hurley for review
- Hillman weekly schedule and spring work priority list - To Road Book. The Commission reviewed the list with Hillman at its April 14 8:30 a.m., meeting
- Memo from DePuy re. road grader leases
- Agenda for Mill Creek subcommittee public meeting April 18 in Emigrant at St. John's Church from 1-4 p.m. - To Durgan for review
- Memo from Liz Krzan to Polly Miller re. employee injury claim - To Miller for review
- Yellowstone Business Partnership seminar at Grand Teton National Park
- Memo from NACo re. annual bids for 2010 for hosting NACo general conference
- Informational from Robin Hoover re. Yellowstone Country Montana board of directors appointments - To file
- Memo from Livingston Job Service re. managing Generation Y employees
- Mental Health Advocacy Network - re. Medicare benefits
- Proposed statement of work for county road shop backup generator

@11:58:49 a.m. Durgan made a motion to recess the meeting for the noon hour and regroup to review gas tax road maps with Hillman. Lahren seconded that motion. Motion passed. @1:06:12 p.m. the meeting reconvened to address gas tax road maps.

Hillman will phone state personnel for information on how to decipher the amount of gas tax the county can collect.

@2:03:18 p.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 14, 2008

Independent Contracting Issue

@2:03:34 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Bill Hurley, operations; Polly Miller, human resources; Brett Linneweber, county attorney; Linda Budeski, justice court; Ed Hillman, road supervisor; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss independent contracting issues.

The Commission addressed a memorandum submitted by Justice of the Peace Linda Budeski in response to a February 16, 2007, Commission memo establishing a county-wide policy for hiring independent contractors.

Linneweber clarified the Commission directive does not pertain to hiring jury members or securing services of a judge. Those appointments are provided by state statute. The County can establish a policy pertaining to the process of hiring independent contractors in order to protect the county from lawsuit liability.

The Commission reiterated interpreters for the justice court must be either licensed and insured independent contractors or part-time, permanent county employees hired through the county human resources office under county hiring policies and a job description, qualifications, and background check to ensure certification and competence.

Linneweber said the justice court can handle hiring of interpreters following the same protocol used by district court to hire bailiffs. Miller will work with Budeski to determine the best option to secure interpreters for the justice court.

Hillman asked the types of road department work that qualify for independent contractor contracts.

@2:33:09 p.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 14, 2008

Accounting/Human Resource Office Job Duties

@2:37:11 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Bill Hurley, operations; Polly Miller, human resources; Marilyn Hartley, accounting; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss accounting and human resource office job duties.

Miller and Hartley submitted a proposed bulleted list of individual office duties for the human resources and accounting offices. There was discussion about the appropriate personnel to address employee questions about timesheets and leave accruals. Miller said the benefit of her answering such personnel questions is that it can open the door to other circumstance-specific options that may be available to and benefit an employee. All employee questions about human resource issues, including sick and vacation accrual, is a human resource issue and is not to be addressed by the accounting office.

Clarification was made that the supervisors of Accounts Payable Clerk Bernadette Rambow are the Commission and Miller.

There was discussion about coming up with a similar bullet point itemization of Hartley's contract administration duties.

@3:10:06 p.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 14, 2008

Mental Health LAC

April 15, 2008

8:00 A.M. – Budget/Accounting Review Committee – East Room

April 15, 2008

1) Current Status and Condition of Park County Fiscal Year 2008 Budget; 2) Budgeting Process for Fiscal Year 2009

@9:07:16 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Bill Hurley, operations; Tara DePuy, civil attorney; Don Holland, auditor; Polly Miller, human resources; Marilyn Hartley, accounting; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss the current status and condition of the Park County Fiscal Year 2008 budget and the budgeting process for Fiscal Year 2009.

The Commission reviewed a PowerPoint presentation of the status of individual county department budgets for Fiscal Year 2007. As of March 31, 2008, the overall county budget has expended 53.45% of its funds. As of that date, 75% of funds were budgeted to be spent.

Miller will draft a memo to department heads addressing already promised raises and the need to correctly transfer funds for that purpose into the correct budget line item.

There was discussion about department heads expressing desire to break out budgets more specifically by line item rather than grouping all budget items into one account. That would require close attention to proper coding. The state is updating a coding and accounting structure that may be beneficial for the county to apply to its department budgeting processes.

There was discussion about adjustments that may need to be considered when budgeting for Fiscal Year 2009.

@10:44:31 a.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 15, 2008
Personnel Issue

@10:51:45 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Polly Miller, human resources; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to address a personnel issue.

Miller requested the meeting be closed to the public to discuss the issue. @10:52:07 a.m. The Commission closed the meeting.

@12:05 p.m. the meeting was adjourned.

April 15, 2008

1:00 P.M. – Senior Citizen's Board Meeting - Murphy

6:30 P.M. – Fair Board – Durgan – Fair Grounds

April 16, 2008
Staffing/Civil Attorney's Office

@8:01:55 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Brett Linneweber, county attorney; Polly Miller, human resources; Dan Dinsdale, public citizen; Jim Taylor, public citizen; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss staffing of the civil attorney's office.

Linneweber presented a written recommendation to the Commission to staff all legal counsel under the County Attorney's Office. The Commission reviewed the recommendation.

Miller reported Jack Holstrom of the Montana Association of Counties (MACo) informed her MACo must be involved whenever a county releases duties or a position. Linneweber said no statutory requirement exists for a county to staff a civil attorney and no one can sue the county if that position is removed. State law does require a county attorney.

Lahren summed up concerns expressed in Linneweber's letter. Those included: an out of state pool of civil attorney applicants will not be a member of the Montana Bar; time required to hire a civil attorney might be great; training time involved in training a new civil attorney would be significant; and a lack of institutional and government knowledge required by the civil attorney position.

Miller, Linneweber and Durgan spoke with Jack Holstrom of MACo via telephone during the meeting. Holstrom confirmed the Commission has a right to fill a civil attorney position. Holstrom told Miller, if the Commission hired a civil attorney as an open position not in the county attorney's office, MACo would have to be involved if a new Commission came to power and wanted to make a reduction in force by removing the civil attorney position.

Durgan commented a civil attorney has different qualifications and job descriptions than handling the type of work presently handled by the county attorney office. Bringing in a civil attorney wouldn't require as much training than would hiring a deputy county attorney because the civil attorney would already have civil attorney knowledge.

There was discussion about turnover and the inability to predict that.

Linneweber expressed concern that hiring time of a civil attorney might be lengthy, and an individual's institutional knowledge of Park County issues may not be strong. Linneweber said he will have to prioritize work in his office, which may result in some county departments not having access to him for meetings and legal questions.

Miller recommended the county post both a civil attorney and deputy county attorney position to see what type of applicants submit applications.

Durgan asked whether it would be beneficial to outsource some civil attorney work in the interim while Linneweber trains a new hire. Linneweber expressed concerns that that would not be effective or efficient.

Public comment was made by Dan Dinsdale. Dinsdale commented the discussion appears that the Commission is trying to create two legal facilities within the county, which would be likened to the county starting two road departments. Dinsdale commented the chain of command should go through one entity.

Public comment was made by Jim Taylor. Taylor asked where the county would come up with money to pay salaries of positions discussed.

Lahren responded the Commission will have to look at Payment in Lieu of Funds monies and possibly cutting personnel and other expenses within the county. He noted the attorney positions within the county are vital to have due to legal work load.

There was discussion about differences in the cost to retain services from contracted counsel outside the county staff and the cost to employ an in-house attorney.

Lahren made a motion to postpone a decision on the matter until a public meeting on April 21, 2008, at 12:30 p.m., by which time the Commission can consider the matter further. Durgan seconded that motion. Motion passed.

@8:44:49 a.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 16, 2008

Contracts and Purchase Order Policy

@9:02:47 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Ed Hillman, road department; Marilyn Hartley, accounting department; Polly Miller, human resources; Bernadette Rambow, accounting; Tara DePuy, civil attorney; Don Holland, auditor; Bill Hurley, operations; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss a county contracts and purchase order policy.

Hartley reviewed a handout of her research on contracts and purchase orders policies of Gallatin, Yellowstone, Flathead, Lewis and Clark, and Cascade Counties in attempt to gather information that may help Park County to develop an effective contracts and purchase orders policy.

Don Holland suggested contacting counties similar in size to Park County to learn the process those counties use to establish contracts and purchase orders.

There was discussion about creating a checklist procedure to assist county employees in adhering to a uniform contracts and purchase orders policy.

DePuy noted the issue in discussion is under what circumstances, such as amount of cost or type of service, a contract is necessary. That question has caused confusion within the county government. An established process for department heads to follow may help in determining under what circumstances a contract is necessary.

Hartley will contact Hill, Ravalli and Lake Counties and possibly follow up with counties already contacted.

Hillman commented individuals with which he's contracted need to be referred to the county's insurance agent to clear confusion some contractors have about the amount of insurance they need to carry to do work for the county.

@9:29:50 a.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 16, 2008
Personnel Issue

@10:00:01 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Marilyn Hartley, accounting department; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to address a personnel issue.

The Commission asked Hartley a series of questions regarding an alleged release of a county employee's Public Employees Retirement System information to a public citizen.

@10:41:08 a.m. Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

April 16, 2008
Review and Consider Contract with Oasis Environmental Inc., for Fleshman Creek Engineering Service

@2:04:11 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Don Holland, auditor; Bill Hurley, operations; Lori Benner, grant coordinator; Brett Linneweber, county attorney; Tom Coleman, Oasis; Kristen Wester, Oasis; Mike Cox, Oasis; Tara Eddy, public citizen; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to review and consider a contract with Oasis Environmental Inc., for Fleshman Creek engineering service.

Benner reported the county met with Oasis representatives April 11, 2008, to review a draft contract for engineering services on a Fleshman Creek project. The process is currently behind the proposed RFQ timeline by seven weeks. Oasis and the county feels it is in the best interest of the county to apply for a Montana Department of Natural Resources (DNRC) grant to fund a scientific study on Fleshman Creek. The deadline for that application is May 15, 2008. Oasis is willing to complete a conceptual plan for Fleshman Creek for the county to submit with its DNRC grant application. The county will also apply for a Federal Emergency Management Agency (FEMA) grant for a comprehensive restoration and flood control project on Fleshman Creek. The deadline for that grant is January or February 2009. Oasis will complete a comprehensive plan for

Fleshman Creek by September 15, 2008, to enable the county to submit a complete application for the FEMA grant. The proposed county contract with Oasis would extend through March 2009.

Benner noted it would likely be a year before DNRC makes a decision to award or deny the grant to the county and that the DNRC and FEMA grants do not depend on one another for approval.

Mike Cox of Oasis noted the DNRC grant is restoration-oriented and the FEMA grant is hydraulic conveyance-oriented through existing structures. Oasis proposes to address the lower reach of Fleshman Creek from a restoration standpoint for the NRCS grant deadline. Oasis surveyors would begin work upon signing a contract with the county to collect information on the entire Fleshman Creek reach in order to meet requirements of the FEMA grant application. The FEMA grant would address work on the upper reach of the creek from the Bank of the Rockies through the high numbered streets and into the Yellowstone River above the lagoon. The DNRC grant would address the lower reach from the lagoon through the lettered streets and into the Yellowstone River at KPRK.

Public comment was made by Tara Eddy. Eddy asked the reason for the push to get a FEMA grant.

Benner responded the FEMA grant was available, and the county considered three suggestions it received from the state and U.S. Army Corps of Engineers regarding flooding issues with the Yellowstone River and Fleshman Creek. Those options included a property buyout on Siebeck Island; working on Fleshman Creek from a flood and restoration standpoint; or working on Billman Creek.

Cox added the FEMA pre-disaster mitigation grant is intended to reduce flood risks in urban sections. If a 100-year flood went through Fleshman Creek at this time, Cox said anyone living along that creek would likely be flooded because structures currently in place could not convey that amount of water. The DNRC grant would fund preliminary engineering to look at the size of those structures and formulate a plan to get additional funding to redesign or improve the size of existing culverts and to reduce the potential of flooding.

Eddy asked what the term "restoration" means and what would happen if the stream goes through someone's yard.

Cox said restoration of the upper and lower reaches may result in replacement of bridges and culverts in the upper and lower reaches of the creek. The issue of proposed work on the creek running through backyards would be addressed with landowners prior to a final design and any work commenced. Coleman added that changing or improving a channel does not change private property rights.

There was discussion about a potential conflict of interest if Oasis Environmental Inc., were retained by the county. The Commission postponed a decision on the contract to

enable Lahren to talk to Linneweber to determine whether a conflict of interest exists between Lahren's personal business and Oasis Environmental, Inc.

The Commission will hold a public meeting on April 21, 2008, at 3:30 p.m., to discuss the contract issue further.

@2:34:24 p.m. Lahren adjourned the meeting.

April 17, 2008

9:00 A.M. – Discuss Commissioner Vacancy – Commissioner’s Chambers - Rescheduled for 4-18 at 10:00 a.m.

April 18, 2008

Mike Waite (Rehberg’s Office) – County Issues and Updates

@10:31 a.m. Chairman Lahren called a meeting to order in the Commissioner’s Chambers. Commissioners Durgan and Lahren were present. Also present was Mike Waite, Dennis Rehberg office representative. No public citizens were present, and no public comment was made.

The meeting was scheduled to discuss county issues and updates.

There was discussion about a projected reduction to the federal Payment In Lieu of Taxes (PILT) fund. Waite phoned Rehberg regional offices to see whether there were any changes in the status of proposals for reinstating PILT funding. There was discussion about projected reductions in RC&D funds for next year. The Commission requested Rehberg provide any assistance possible to have those funds reinstated. There was discussion about a MT Department of Transportation Highway 89 bridge project in Livingston. That project has been put on hold again. The Commission submitted a supplementary proposal to MDOT requesting it take action on a proposal of installing an underpass at the Bennett Street crossing to eliminate traffic hazards while the 89 highway bridge is under construction.

@11:30 a.m. Lahren adjourned the meeting.

April 18, 2008

1:00 P.M. – Extension Office Updates – Commissioner’s Chambers – Rescheduled for 4-22 at 9:00 a.m.

1:30 – 3:00 P.M. – Review Correspondence, Public Contacts, and Determine Action Plan – Commissioner’s Chambers - Canceled

April 17, 2008

Consultant Services Agreement with Great West Engineering for Gardiner Sidewalk Project – Commission Review and Consideration

@3:01:57 p.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Tara DePuy, civil attorney; Lori Benner, grant coordinator; and Commission Minutes Clerk John Mueller. No public citizens were present, and no public comment was made.

The meeting was scheduled to review and consider a consultant services agreement with Great West Engineering for a Gardiner sidewalk project.

Benner reported Great West Engineering will conduct two public meetings in Gardiner on the sidewalk project per citizen request. Great West Engineering agreed to complete the work for \$18,500 as stated in the RFQ. The project is currently five weeks behind the timeline stated in the RFQ. The project timeline would extend from the date the Commission signs the contract through October 2008. The schedule is tentative and may change dependent on Community Transportation Enhancement Program funding approval.

Larhen made a motion to accept the consultant services agreement as presented to the Commission and with comments made. Durgan seconded that motion. Motion passed.

@3:11:24 p.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 17, 2008

4:00 P.M. – Communications – Murphy - Canceled

6:00 P.M. – Solid Waste Advisory Board – Commissioner's Chambers

April 18, 2008

Discuss Park County Commission Vacancy

@10:01:08 a.m. Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Durgan and Lahren were present. Also present was Don Holland, auditor; Peter Vandergrift, Livingston Enterprise; Brett Linneweber, county attorney; Bill Hurley, operations; Jim Taylor, public citizen; Dan Dinsdale, public citizen; Bruce Martin, public citizen; Chuck Donovan, public citizen; Chris Sturm, public citizen; and Commission Minutes Clerk John Mueller.

No public comment was made.

The meeting was scheduled to discuss a Park County Commission vacancy.

County Attorney Brett Linneweber advised the Commission it needs to advertise for the vacant Commission position at least three times in a four-week period. The minimum qualifications for the vacancy are 18 years of age or older and residing in District 3 for two consecutive years. The advertisement must remain open a minimum of four weeks before the Commission can appoint an applicant. The Commission can hold interviews, but cannot require resumes. The duration of the appointed position will extend through November 2008, general election results certification. The elected individual will replace the appointed Commissioner as soon as votes are certified.

Lahren made a motion to advertise at least three times in a four week period for the vacant position for county commissioner for District 3. Durgan seconded that motion. Motion passed.

@10:07:48 a.m. Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

April 18, 2008

Review Correspondence, Public Contacts and Determine Action Plans

@11:33:32 a.m. Vice-chairman Durgan called a meeting to order in the Commissioner's Chambers.

Durgan noted Commissioner Lahren was onsite at Carbella Bridge to review work.

@11:34:07 a.m. Durgan closed the meeting due to no quorum of commissioners.

April 18, 2008

1:00 P.M. - Upper Yellowstone Watershed Basin/Mill Creek Subcommittee Meeting @ St John's Church - Emigrant

Larry A. Lahren
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana