

Commission Meeting Minutes; Park County, Montana
Week of June 30 – July 4, 2008

June 30, 2008

County Road Updates

@8:33:14 a.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Ed Hillman, road foreman; Don Holland, auditor; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to update the Commission on county road issues.

Commissioner Lahren told Ed Hillman the county road crew is to stop work on the 9th Street Island Bridge project and return to county road work. Lahren will follow up with remaining bridge work. He said some of that work may be contracted out, and he will meet with Ross Gammon of MDT on Wednesday. Lahren said a gas line on the west side of the 9th Street Island Bridge is being pulled on by a log. Lahren will talk to NW Energy about that issue this afternoon.

Commissioner Durgan said he received a phone call from Arnold Hoyem about a supposed plugged culvert on Shields River Road. Durgan asked Hillman if he could send Brad Wilson to speak with Hoyam about that culvert.

Lahren said he phoned Peggy Munis about a Whispering Pines question of maintenance there. Lahren said he received a phone call from Chris Warren in a water ditch and road right-of-way in Cooke City. A citizen requested more water on Billman Lane to control dust. Commissioner Denton asked Hillman if he could possibly put more water on that road Tuesday morning. Lahren said Citizen Allan Shaw phoned about an issue he has with an access road to green boxes at Corwin. The Commission said it already decided that road would remain as it is.

Hillman said the first mile of asphalt on Willow Creek Road is not repairable. He told the Commission he needs to view that road with the Commission and needs recommendations of what to do with that road. An option is to grind it back up and put millings on it, but there may not be enough millings left over after Five Acre Tract work. Lahren said a public meeting will need to be held about any proposed Willow Creek Road work before any work commences because residents there helped pay for the current road surface.

Hillman said he has a lot of paperwork to complete for 9th Street Island Bridge work. Lahren advised Hillman to work with and get that paperwork to Auditor Holland so Holland can coordinate all bridge work and man hours with FEMA.

The Commission signed a contract from N.R. Halsey of IronWolf for work to complete on Canyon View, Billman Lane, Paradise Lane and the Airport Road. Hillman said he will provide public notice of that work before it starts, and flaggers will be onsite to avoid confusion.

Hillman said Skip Ehert will be working on the Boulder this week instead of Mission Creek. He said the crew has to mow Mission Creek before Ehert can grade that road. Troy Amunrud will work on Shields River East again this week, and then Queen's Lane. Hillman said all road crew personnel except three individuals will work on Five Acre Tract work as soon as that starts.

Durgan said Chicory Road residents want chip seal on the road immediately. Hillman said Mark Redfern, a representative from a reclamite provider, said that road is sealed well and chip sealing is not necessary this year. Hillman said Redfern said using CRF might be a better option on Chicory Road. CRF is reclamite containing asphalt

Denton stated public comment made by Citizen Bill Moser on June 19, regarding locating culverts and entering them into a GPS database in order to avoid utility companies cutting through culverts, locating weak culverts and spraying a plastic liner on the inside of the culverts, placing 8 to 10 reflectors on Mill Creek Road halfway through the curve between the Yellowstone River to Highway 89, and a culvert that is too short in length underneath the road on Pray Road between the Pray post office and East River Road. The Commission said located culverts need to be submitted to Marc Richards in GIS/IT so they can be entered into the county GPS database.

Denton asked Hillman whether he viewed a culvert in Wilsall as requested by a citizen. Hillman said he will try to view that culvert this week, but John Young said nothing can be done with that culvert.

@9:00:09 a.m., Lahren made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

June 30, 2008

Road and Bridge FY '09 Proposed Budget

@9:15:10 a.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Ed Hillman, road foreman; Don Holland, auditor; Polly Miller, human resources; Bill Hurley, operations; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to discuss proposed FY '09 Road and Bridge Department budgets.

Ed Hillman and Polly Miller provided the Commission with proposed FY '09 budgets for the Road and Bridge departments. A 2.8% Cost of Living Adjustment is included in the

budget for road crew personnel. Personnel money for a full time employee is included in the proposed budget. It was noted David Amunrud's temporary position will end July 15.

Lahren made a motion to approve a new hire for the county road department. Durgan seconded that motion. Motion passed.

@9:15:20 a.m., Durgan made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

June 30, 2008

Consider Minutes for Week of June 23rd, 2008

@10:15:22 a.m., Vice-Chairman Durgan called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to consider approving Commission meeting minutes for the Week of June 23, 2008.

Commissioner Denton requested a revision to Page 2 of 19; fifth paragraph, the first sentence should read, "Denton received a citizen comment about road conditions on Trail Creek a mile from the Gallatin County line." On Page 4 of 19; Review Correspondence meeting; third paragraph, Denton noted the correct spelling of the word "every."

On Page 2 of 19, first paragraph County Attorney Linneweber noted the correct spelling of the word "complimented." On Page 17 of 19, Linneweber noted he submitted an awarded Victim Witness Grant for Chairman Lahren's signature.

Durgan made a motion to approve the minutes with the corrections noted. Denton seconded that motion. Motion passed.

@10:29:31 a.m., Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

June 30, 2008

Review Correspondence, Public Contacts and Determine Action Plan

@10:39:14 a.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Bill Hurley, operations; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to review correspondence, public contacts and determine action plans.

Director of Operations Bill Hurley said the five-year Envirocon Waste and Disposal Services Contract states it becomes effective as of the last date signed. The last date the contract was signed by the Park County Commission and Envirocon was August 20, 2004. Hurley said Envirocon and Transfer Station Manager Richard Wright are under the impression the contract began in April 2005 and thus expires in April 2010. Commissioner Lahren phoned Greg Frame of Envirocon asking the start and end date of the county/Envirocon contract.

Commissioner Denton said Park County Rural Fire District #1 has requested a meeting to discuss a resolution to ban burning and fireworks on 9th Street Island. The Commission said monthly planning staff/commission meetings will no longer be held while planning staff workload does not require it.

Lahren said the Sheriff's office is worried about a safety issue of pedestrians crossing the Bailey bridge over the 9th Street Island Bridge once county sheriff personnel are no longer at the bridge site. Lahren said permanent signs will go on both ends of bridge stating permitted uses of the bridge. The bridge is now open to vehicle traffic only, but contract work for approach delineators/reflectors, finishing gravel on approaches, and signage needs to be completed. Lahren said the Sheriff office is ready to pull out of the bridge project as soon as the signs are posted. Hurley said a red and green light system for passage on single lane bridges is available for a nominal cost. He said that equipment is a catalogue item in road equipment books and MDT may have that type of equipment.

Correspondence included:

- Memo from Montana Water Trust re. events in Missoula - To Durgan for review
- Meeting packet for RC&D June 30 board meeting - To Durgan for review
- Memo re. Madison Apartments Project and Big Sky Energy Revolving Fund
- Purchase order from Fire Warden Bob Fry - Lahren said equipment will not be purchased until the Commission knows what the equipment will be used for, how it will be inventoried and where it will be housed. Lahren phoned Scott Equipment in Wilsall to check whether equipment on the purchase order was purchased. Equipment has not been purchased.
- Memo re. Dealing with Difficult People - To Commission for review
- Memo from MACo Trust for Public Land re. impacts for open lands in Montana
- 9th Street Island Bridge incident report - To Commission for review
- Heard Across Montana - To Hurley for review
- Memo re. Homegrown Renewable Energy Bus Tour
- Memo re. C-Gov E-News
- Memo from Bob Fry dated June 27 re. Fry in California for wildfires
- Memo from Jeri Stevens in planning department re. legal notice posting on July 1 and July 17 for proposed amendments to 2006 Park County Subdivision Regulations
- Memo from Montana Republican Party

ACTION ITEM: Durgan said he was advised by the Human Resources Director Polly Miller the county attorney is overloaded with criminal cases and some county contracts have been put on back burner. Miller recommended the Commission contract out work to get caught up on the contracts. The Commission will set up a meeting with Linneweber to discuss the matter.

Hurley provided the Commission with an estimated dollar loss Park County could experience if it does not address the contracts Linneweber is unable to work on at this time.

@11:15:42 a.m., Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

June 30, 2008

Consider Fiscal Year 2009 Park County Employee's Cost of Living Adjustment

@12:03:00 p.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Polly Miller, human resources; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to consider FY '09 Park County employee's Cost of Living Adjustment.

Human Resources Director Polly Miller read a memo into the record stating the Human Resource Department recommends the Park County Commission approve a 2.8% Cost of Living Adjustment (COLA) increase for all permanent Park County employees as recommended by the Montana Association of Counties. Any employee can refuse the COLA increase.

Miller told the Commission it needs to be consistent with awarding department head requests for employee salary increases. The Commission policy states employee performance evaluations must be made in order for a merit wage increase to be awarded.

Durgan asked if there is money in the county budget to approve a 2.8% COLA increase. Miller said the Commission needs to take care of its employees and awarding the COLA may require department budgets to be cut back. Miller suggested the Commission submit a written memorandum to department heads iterating the Commission directive department heads decrease FY '09 budgets by 10% and limit travel to required travel. Lahren said the memo should state employee COLA increases are based on the fact department heads are to reduce their budgets.

Durgan made a motion to accept the recommendation from the human resource director in regard to a 2.8 COLA increase across the board for all permanent employees. Lahren seconded that motion. Motion passed.

@12:19:54 p.m., Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

June 30, 2008

Consider: 1) Granite Enterprises Contract Renewal 2) Renewal of Marathon Printing Contract

1:06:52 p.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Frank O'Connor, public citizen; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to consider Granite Enterprises and Marathon Printing contract renewals.

Lahren made a motion to extend the Marathon Printing contract for one more year. Durgan seconded that motion. Motion passed.

Durgan made a motion to postpone a decision on the Granite Enterprises contract until Marc Richards is present tomorrow at 1 p.m. Lahren seconded that motion. Motion passed.

Public comment was made by Frank O'Connor. O'Connor said he is present to complain about the poor condition of his road, Orea Creek. O'Connor said the road crew almost had the road done right last year, but last spring they ruined it because it does not grade the road properly. He said the crew pulls the dirt up in the center of the road, but does not finish grading and graveling the road. Water then sits in the dirt and the road ends up with potholes in it.

@1:16:03 p.m., Durgan made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

June 30, 2008

1:00 P.M. – Northern Rocky Mountain Resource, Conservation, and Development Board
– Durgan – Community Room

Voided Checks

Payroll #: 43125; 43241

July 1, 2008

9:00 A.M. – 12:00 P.M. - Fiscal Year 2009 Budget Workshop – Commissioner's Chambers - Canceled

July 1, 2008

Accounting Budget Review

@1:45:01 p.m., Vice-Chairman Durgan called a meeting to order in the Commissioner's Chambers. Present was Marilyn Hartley, accounting; Denise Nelson, clerk and recorder; Polly Miller, human resources; Bill Hurley, operations; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to discuss a proposed Accounting Office Fiscal Year 2009 Budget.

Marilyn Hartley presented a proposed FY '09 accounting office budget to the Commission, which includes personnel money for a temporary employee position in the accounting office to fill in for Hartley if she is out of the office and help during the auditing process and with the transition of the accounting office moving under the supervision of the Clerk & Recorder's office. Hartley said the proposed budget is reduced by 1/2 from the last fiscal year.

Denise Nelson asked the plan for moving the accounting office under the clerk and recorder's office and what work or personnel will be moved for the transition. Nelson said the first of the year would be a more reasonable timeline for her office to take over supervision of the accounting office.

There was discussion Auditor Don Holland taking care of reconciliations and the need to update job descriptions.

@2:13:32 p.m. Durgan adjourned the meeting.

July 1, 2008

Consider Granite Enterprises Contract Renewal

@2:14:46 p.m., Vice-Chairman Durgan called a meeting to order in the Commissioner's Chambers. Present was Marc Richards, GIS/IT; Bill Hurley, operations; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to consider a Granite Enterprises contract renewal.

Marc Richards read a memo from Granite Enterprises, Inc. to the Board of County Commissioners of Park County dated May 19, 2008 specifying requested modifications to the current county professional services contract with Granite. Richards said the Park County Information Technology Advisory Committee voted overwhelmingly to advise the Commission to approve the Granite contract. Richards said Granite has been a pleasure to work, and Bill Hurley recommended approval of the contract as well.

Durgan said he accepts Richard's recommendation of approval of this contract, and the Commission will decide on the contract when a quorum of Commissioners is present.

@2:22:55 p.m., Durgan adjourned the meeting.

July 1, 2008

4:00 P.M. City – County Meeting – Commissioner’s Chambers - Canceled

July 2, 2008

Transfer of Operations from 9th Street Incident Command Team to Park County

@9:01:23 a.m., Chairman Lahren called a meeting to order in the Commissioner’s Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Allan Lutes, Sheriff; Wendy Wood, sheriff’s office; Scott Hamilton, sheriff’s office; Dann Babcox, PCRFD#1; Jerry Brekke, historian; Belinda Van Nurden, DES; Bernadette Rambow, accounting; Polly Miller, human resources; Brett Linneweber, county attorney; Ed Meece, city manager; Marc Richards, GIS/IT; Ed Hillman, road foreman; Don Holland, auditor; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to discuss transfer of operations from the 9th Street Incident Command Team to Park County.

Park County Sheriff Captain Scott Hamilton read into the record a memo dated July 2, 2008 providing the Commission with a summarization of the 9th Street Bridge incident and a list of 24 suggestions from the Park County Sheriff’s Office Incident Management Team the Commission consider involving the 9th Street Island Bridge. Regarding expanding landing areas for traffic safety, Lahren said he has addressed that issue and will be starting on it today. Regarding determination of a true bridge weight limit, Lahren said the engineers are currently taking calculations. Regarding better signs for describing bridge restrictions, Hamilton said he is concerned about signage there now because current signs can be vandalized. Lahren said signs to be mounted on 4x4 posts are being made. Regarding considering an access control system, Lahren said a stop and go light system is being purchased. Regarding options to make the bridge pedestrian and cycle friendly, Linneweber said at this point it is not possible to have bicycles or pedestrian traffic on the Bailey bridge due to safety and liability issues. Commissioner Durgan questioned how the county would deal with ADA compliance requirements if the bridge were made pedestrian legal. Regarding a secondary bridge location during bridge replacement, Lahren said the Bailey bridge may be in place until a replacement bridge is built, possibly 3 to 5 years. Babcox said there needs to be two ways in and out of the island to ensure emergency services access. Regarding natural gas service to the island, Lahren said NW Energy is onsite now researching that issue. Regarding placement of fire suppression equipment in a secure location on the island, Hamilton said it may be necessary to consider building or providing a structure on the island to protect fire department equipment. Regarding addressing persons with special needs, Linneweber said the county's insurance will not permit it to physically transport individuals to and from the island. Regarding plotting areas of flood damage on a county map for FEMA,

GIS/IT Manager Marc Richards said he can do that if data is provided to him. Regarding contacting Tim Thennis to assist the county with acquiring state emergency funding, Lahren tasked Van Nurden with contacting Thennis and setting up a public meeting. Regarding recognizing individuals and agencies for a job well done, Brekke recommended a formal proclamation by the Commission. Lahren said he and Brekke will work on that. Regarding the river closure, Hamilton said an option may be to buoy off the channel of the Yellowstone flowing under the 9th Street Island Bridge.

Road Foreman Ed Hillman said MDT Engineer Dave Crumley provided the road crew with a list of routine Bailey bridge maintenance issues it needs to perform. Hillman said it is preferable to have two road crew individuals onsite conducting bridge maintenance work for safety reasons.

Lahren read into the record a list of four (4) Bailey bridge inspection and maintenance requirements submitted to the county in a memo from David Crumley to be routinely completed by the county road department. Two (2) final maintenance actions are listed, as well. The memo states the inspections are to be completed at least a couple of times this week, then once a week for another three weeks, then if no problems have been noted, the inspections can be dropped to once a month. The Commission said the road crew will document the date, time and individual conducting inspections and maintenance, and report completion to the Commission.

Park County Historian Jerry Brekke said the 9th Street Island Bridge was deeded to Park County in 1891 and the width of the island right-of-way grant of easement in 1891 provided a 66-foot right-of-way established by a county-accepted landowner's grant. Brekke said in 1913 and 1914 a series of easements were given to the county describing a 32-foot roadway. In 2006, the Commission hired Hank Rate to survey the rights-of-way on the 9th Street Island.

Park County Disaster and Emergency Services (DES) Coordinator Belinda Van Nurden said she talked with Kent Barnes from the bridge bureau in Helena about repair and replacement of 9th Street Island Bridge. Van Nurden said Barnes said he does not think a good option exists for repair of the bridge. She said replacement of the bridge may involve difficulties, such as opposition by some groups with putting piers in the river.

Referencing the initial stages of the bridge incident, Lahren said he had to make immediate safety decisions with no idea of where money was coming from or who to contact about funding, specifically regarding the building of Bailey bridge approaches. Lahren asked whether the county knows where money to pay for the bridge incident is coming from for current and future expenditures, and how will the county handle such a situation through DES in the future. He asked what happens when a commissioner has to make a major monetary decision in an emergency, safety situation.

Human Resources Manager Polly Miller said the county maintains cash reserves in department head budgets for such emergency purposes, which is why it is important department heads budget for and do not exhaust their cash reserves. Miller said the

county has to front the money for the incident, and then may be reimbursed by state or federal money.

Hamilton said he is under the impression Tim Thennis with DES can assist counties with acquiring State emergency funding immediately. Hamilton said he highly recommends the county contact Thennis.

Auditor Don Holland said his objective is to amass soft and direct costs in order to submit them to the appropriate state and federal agency. Miller said documentation of time and tasks regarding the bridge incident is not being documented correctly and needs to be done correctly. She said there are problems with payroll documentation with all departments and claims, and timesheets need to be correctly documented. Hamilton said a finance officer is assigned to the incident for the Sheriff's office.

Dann Babcox of Park County Rural Fire District #1 said his concerns are about fire safety issues on 9th Street Island. Babcox said fire personnel are in the process of making arrangements with bridge engineers to get emergency vehicles and equipment moved across the Bailey bridge to the island.

Bernadette Rambow of accounting said she is ensuring invoices are clearly marked for 9th Street Bridge incident work and is working with Holland.

City Manager Ed Meece said Senator Baucus will be at the bridge today and would like to meet with the Commission and the Sheriff's office and others to learn what the county may need. Meece suggested providing Baucus with physical cost estimates for the incident and a new bridge. Lahren said the cost and time estimate for a new bridge is \$3 to 5 million and 3 to 5 years.

Meece said the city will declare a city disaster for the swimming pool situation July 7. That declaration will be included as part of flood damage for a FEMA presentation. Meece said everyone working on the bridge incident has done an excellent job.

Search and Rescue Coordinator Wendy Wood said the bridge incident has cost to-date an estimated \$20,000+. With wages included the incident has likely cost to-date over \$250,000 just for Park County employees.

County Attorney Linneweber said he will put together a draft permanent ordinance addressing bridge restrictions for public safety this week. He said the purpose of a state of emergency declaration is to get state monies released as quickly as possible. Linneweber recommended the Commission look into state monies immediately.

The emergency status of the bridge incident will provide the county with exemptions from normal contract work bidding requirements.

Lahren said Brekke is a good resource to use with developing and submitting media release and display advertisements in terms of appropriate dates and format.

Lahren said marquee signs explaining bridge access limitations were in place yesterday and the Sheriff's office stopped patrol of the site. The site is signed and will be flagged and controlled while additions to the Bailey bridge continue. Sheriff Lutes said the city police have agreed to add police patrol and presence at and around the bridge site. Linneweber said the city police have lawful jurisdiction to conduct law enforcement duties on the entire island.

Wood said she recommends erecting a street light at the bridge approach on the island side. Lutes agreed with that recommendation. Wood said timesheet tracking of bridge time and work has been done well, but documentation each department has kept of time and work needs to be submitted to the accounting department. She said the county needs to purchase an emergency credit card for emergency-type situations in the future. Wood said the Sheriff office is tracking every day working on the bridge with a unit log specifically outlining what personnel do on the bridge in a day, which coincides with their wages. She said without documentation, the county may not be able to claim hours of work on the bridge. Wood said she encouraged finance and auditing to ensure claims are justifiable. Hillman said the road crew is tracking ongoing costs of bridge inspections. Holland said that time will go in a separate account set up for the bridge incident.

Lahren said the county needs to devise a post-situation list of what the county learned and how it will do things differently in similar situations in the future. Hamilton said the worst case scenario for the current bridge issue is to lose the Bailey bridge to damage. If that happened, the county would have to stage a rescue boat, contact life flights, and plot landing zones from GPS coordinates. Lutes said permanent shore landings for ferry-type operation services and landing zones for aircraft would have to be established.

Babcox said US Mail needs to be notified of the island situation and island residents need to prepare for food and medical provisions to protect themselves. Richards said he can put a computer link to a Homeland Security home emergency kit on the county website. Meece said citizens need to make provisions, such as a list of medications, clothes, and a PO Box, on the mainland side of the island if they become stranded off the island. Meece said it might be a good idea for the city and county to establish an agreement with a local pharmacy or hospital to fill drug prescriptions on an emergency basis. Van Nurden said the DES provides citizens with assistance in obtaining clothes, money and medication.

Lutes said he has "one cracker jack of a team" that was the incident manager on this incident and he appreciates them and hopes the public does as well. He said his crew is well-trained and energetic and everyone should be proud of that.

@10:17:57 a.m., Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

July 2, 2008

Discussion about Finishing Chicory Road

@11:03:21 a.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Public Citizens Mike Hennessey, Jeannie Tatum, Maryum Case, LeAnne Hansel-Hays, Chas Mathwig, and Ruth Ann Mathwig; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss finishing of Chicory Road.

Public comment was made by Mike Hennessey. Hennessey said he is pleased Chicory Road was paved, but he said the county never finished the road work. He said all roads need sealed as a finishing step. He said the work took longer than expected last fall and was told by the road department Chicory Road would be chip sealed this summer. Hennessey said the road is deteriorating because moisture is penetrating the road and quack grass is growing up on the road edges. He said there is a pothole in the center of the road.

Public comment was made by Jeannie Tatum. Tatum said Chicory Road residents raised \$34,000 in good faith the county would do the Chicory Road work it said it would do. She said she was told by Road Foreman Ed Hillman it is not in the county budget this year to chip seal the road. She said her expectation is the job would be completed by the county, and a contract says that would be completed by Fall 2007. She said she was told the road crew will get on it first thing in Spring 2008 once weather permits, but no work has been done. She said chip sealing was part of the road work deal.

Lahren asked when Tatum was told work would be completed. She said she was told by workers on the road last fall they were running out of time and would do chip sealing in Spring 2008. Lahren said he was under the impression chip sealing would be done in 2008. Durgan said the road crew is looking into other products besides chip sealing that may be better for the millings process. He said the county did a test patch of CRF rejuvenation on Mill Creek Road a short distance off of East River Road. Durgan said the county cannot let Chicory Road go with all the money that has been put into it.

Tatum asked when CRF or chip seal would be applied to Chicory Road because Hillman told her that would be done in 2009. Lahren said the county needs to know whether CRF would work on Chicory Road, how much it would cost and when it will be applied. Lahren said a meeting will be scheduled for July 10 at 3:30 p.m. and Hillman will have a plan for Chicory Road, a budget and a time of application. Denton will send an email to Hillman asking him to have prices for chip sealing or alternatives for sealing Chicory Road.

The Commission provided the citizens with contact information of a CRF vendor. Lahren suggested the citizens research independent contractors for Chicory Road millings or CRF sealing work.

@11:24:27 a.m., Lahren made a motion to adjourn the meeting. Durgan seconded that motion. The meeting was adjourned.

July 2, 2008

1:00 P.M. – Sign Claims – Commissioner’s Chambers

July 3, 2008

Park County Road Conditions

@9:04:31 a.m., Chairman Lahren called a meeting to order in the Commissioner’s Chambers. Commissioners Denton and Lahren were present. Also present was Ken Vennes, public citizen; Lucille Vennes, public citizen; Ed Hillman, road foreman; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to discuss the status of a road in Park County.

Public comment was made by Ken Vennes. Vennes said it is unclear whether Liquin Hills Lane in Wilsall is a public road because of a possible inaccurate survey conducted on the road in 2006. He said Judge Swandal said in 1991 the status of the road needs to be determined based on a 1971 survey. He said a church near the road thinks it is a public road. He said the status of the road is currently being researched by legal counsel.

Lahren said the matter must be determined by a judge and the Commission has to wait until the matter is adjudicated by a judge and must abide by a judge’s decision in regards to the road’s status. Lahren told Vennes the Commission cannot be involved in the matter unless it is summoned as a witness. Hillman said the county road crew does not maintain or touch Liquin Hills Lane.

@9:17:42 a.m., Lahren made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

July 3, 2008

Updating Employee Employment Forms for New Year

@9:31:47 a.m., Chairman Lahren called a meeting to order in the Commissioner’s Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Polly Miller, human resources; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to discuss updating of employee employment forms for the new year.

Polly Miller said employees were asked to complete W-4 and I-9 forms during insurance open enrollment, which should be done every year by the last paycheck in December so

forms can be turned in by the first paycheck of January. Miller said that procedure for annually updating forms will be done from now on. An I-9 form is an immigration form through Homeland Security verifying an individual has citizenship to work in the United States. Miller said it is easier for each county employee to resubmit each form instead of the HR department determining what employee is missing what form. She said 90% of county employees are in compliance with forms. She said employees will not receive a paycheck per law if they do not submit updated forms.

@9:40:58 a.m., Durgan made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

July 3, 2008

Consider a Resolution to Ban Burning and Fireworks on 9th Street and Siebeck Islands

@1:03:57 p.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton and Lahren were present. Also present was Dann Babcox, PCRFD#1; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to consider a resolution to ban burning and fireworks on 9th Street and Siebeck Islands.

Dann Babcox presented the Commission with suggested recommendations from fire officials. Babcox said the fire district has no legal recourse at this time if someone broke the proposed resolution by burning or letting off fireworks. Lahren said he thinks no fires should be permitted on the island due to public health and safety issues. Babcox is in agreement with that.

@1:08:11 p.m., the meeting was recessed until Linneweber can review the draft resolution with the additional fire department suggestions. @1:33:11 p.m., Lahren reopened the meeting.

Lahren read Resolution #1028 into the record – A Resolution Prohibiting the Use of Fireworks on 9th Street Island and Siebeck Island.

Durgan made a motion to pass the resolution as read. Denton seconded that motion. Motion passed.

@1:34:15 p.m., Durgan made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned

July 3, 2008

Review Correspondence, Public Contacts and Determine Action Plan

@1:34:55 p.m., Chairman Lahren called a meeting to order in the Commissioner's Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was

Ed Hillman, road foreman; Winn Treible, road crew; Brett Linneweber, county attorney; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to review correspondence, public contacts and determine action plans.

Road Foreman Ed Hillman said the road crew will start on millings work on Billman Lane and Paradise Lane on Monday. Hillman said IronWolf would be in the county the week of July 8 to work on the designated roads in the Five Acre Tracts - Billman Road, Canyon View and Paradise Lane. Hillman said the entire road crew will be needed for that work. No one will be available to grade county roads. It was suggested Hillman check with Job Service to hire temporary flaggers. Hillman said he does not have the crewmen or time to get to all the bad roads in the county.

Lahren provided Road Crewman Winn Treible with documentation forms for his routine maintenance of the Bailey bridge.

Durgan told Hillman citizens living on Chicory Road talked yesterday to the Commission about sealing they say needs to be done on that road. Hillman said that road does not need to be sealed. Durgan said the citizens said the road needs to be sealed. Hillman said a few small pot holes in Chicory Road need to be filled. He said he would have a sealant vendor at the July 10 meeting with Chicory Road citizens. Hillman said he got an estimate of \$26,000 per mile for chip sealing from Clint Tinsley of the city who recently completed that type of work.

Correspondence included:

- Memo from Kevin Larkin re. personal property taxes is completed
- Notice about Missoula Osprey Montana Water Trust evening
- Memo re. City/County meeting recommended for next week
- Arc News – To Director of Operations Bill Hurley for review
- Memo from MACo re. Trust for Public Land agreement
- Memo from Envirocon re. county contract with them expires April 15, 2010
- Update on Beartooth Highway work
- Transportation Committee meeting minutes - To Durgan for review
- Mental Health memo - To Denton for review
- Memo from state workforce investment board renegotiating Montana's literacy levels - To Superintendent of Schools Ed Barish for review
- Memo re. Montana Water Trust - To Durgan for review
- Memo re. Cedar Creek bridge replacement
- Montana Economy At a Glance newsletter
- Memo re. 9th Street Island burning and fireworks ban
- Memo to Ed Hillman re. where Park County line ends at Two Mile Bridge in the Whispering Pines subdivision

- Public website for wildland fire restriction from Northern Rockies Coordination Group
- Time log for YGM manager - To Polly Miller for review
- Wind Power memo - To Durgan for review
- Memo from Marc Richards to Erica Hoffman re. letter of commendation - To Polly Miller for personnel file
- Memo from Job Service re. increase in minimum wage
- Memo from Jerry Brekke re. 9th Street Bridge road documentation – To road book
- Memos re. county road crew considering voting to join a union
- Montana Mental Health Association re. starting a warm/peer line - To Denton for review
- Memo re. chainsaw safety class
- Memo from Mingos family requesting work on a supposed county road - Family is willing to pay for the gravel and a culvert. Lahren will research whether Canyon Creek is a county road.
- Memo from Bozeman area safety and health re. permits for confined spaces
- Memo from Forest Service re. Crevice Road
- Memo re. city will be paving Callendar and connecting streets starting July 8
- Memo from June Little re. no warrants from district court
- Commission postage log
- Linneweber requesting Senior Center remodel ADA compliance procedures - A meeting has been scheduled.
- Memo re. bidders for fair rabbit/poultry barn
- Memo from Lahren re. inspection requirements for Bailey bridge on 9th Street
- Memo re. BLM seeks proposal to modify two access routes in Pipestone access areas
- Memo from Job Service re. 62,000 jobs cut in June
- Memo from DNRC re. flood insurance premium discount meeting - To Durgan for review
- Memo re. Job Service employees must start using new I-9 form
- Memo from a county employee re. concerned having not received a paycheck today
- Districts 8, 9 and 12 meeting notice
- Motorola radio survey
- Memo re. James Snyder re. Addendum 1, Addendum 2 and a bidder list re. rabbit and poultry barn - To Durgan for review
- Memo from YGM director re. questions on personal leave policy
- Memo from Olness and Associates re. request for information - To Miller for review
- Workman's compensation loss report
- Transportation Commission July 7 conference call agenda - To Durgan for review
- Memo from Marc Richards re. completion of maps for 9th Street Island

Durgan said Citizen Julie Kennedy phoned the Commission asking why water in a ditch near her property was shut off. Durgan said he told her the water was shut off due to road damage and public health and safety concerns. He told her she needs to clean her ditch, which is full of weeds and grass and needs to be checked for seep holes before any water is returned to that ditch. Durgan said Kennedy said DNRC told her more water needs to be put through the culvert to push the water through the culvert. Durgan said Linneweber will inspect the road situation by 4 p.m. today.

@2:44:22 p.m., Lahren made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

July 3, 2008

3:00 P.M. – Park County Road Updates – Commissioner’s Chambers - Canceled

July 4, 2008

Holiday – County Offices Closed

Larry A. Lahren
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana