

Commission Meeting Minutes; Park County, Montana  
Week of October 13 – October 17, 2008

October 13, 2008

Columbus Day Holiday – All County Offices Closed

October 14, 2008

7:30 A.M. – Job Service Employers Committee Meeting – Job Service

October 14, 2008

Park County Road Updates

@9:38:16 a.m., Chairman Lahren called a meeting to order in the Commissioners Chambers. Commissioners Denton and Lahren were present. Also present was Ed Hillman, road supervisor; Winn Treible, road crew; Dan Gravage, Montana Department of Transportation; Shannan Piccolo, deputy county attorney and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to discuss county road issues.

Road crewman Winn Treible asked Montana Department of Transportation (MDT) bridge specialist Dan Gravage about monitoring the settling of the old Ninth Street Island Bridge under the Bailey bridge. Gravage said he took shots last week and the old bridge has not settled. Gravage said he would monitor the settling of the Bailey bridge.

Treible said the bridge is bearing on the center cribbing as of a month and a half ago and it is not supposed to be doing that. Gravage said he will send an email to Dave Crumley of MDT and ask him about that concern.

Treible said he has tightened transom clamps and asked how tight those clamps need to be tightened. Gravage said he will address that question to Crumley as well. Treible said some transom clamps are bent and thus are not tightening down on the actual bridge. Treible said the clamps were bent from the start and came out of the box that way.

Treible said two cord bolts on the west end of bridge appear to be cross threaded and galled to the point Treible cannot tighten them, and the bolts are not tight. Gravage said MDT may have two replacement bolts on hand at a shop.

Gravage said he will provide a written reply of all of Treible's issues and concerns. The Commission asked Gravage to ask Crumley about winter maintenance of the bridge, specifically sanding the bridge with a non-salt sand.

Treible said the bridge has moved within only an eighth or 3/16 of an inch. Gravage said that is correct, and the bridge has barely moved since being erected.

Treible said running planks are shrinking and he spent two hours tightening down lag bolts. Treible said he twisted a few bolts off as a result, and it is hard to work on the middle of the bridge with traffic using the bridge. Treible said he needs the bridge closed when he is maintaining it. Lahren said anytime Treible is in the drive way of the bridge, the bridge needs to be closed and the proper signage erected a day or so in advance listing the time of bridge closure. Lahren told Treible to notify Disaster and Emergency Services Manager Belinda Van Nurden of any bridge closure and have flaggers available. Treible said it should not take longer than two hours to replace and tighten necessary lag bolts.

Hillman asked the Commission about a memo he signed requiring Commission pre-approval of all road work and road department purchase expenditures. Lahren said expenditures over \$500 must be pre-approved and changed the language on the memo to reflect that dollar amount.

Lahren said the county will keep Deep Creek South Road on the maintenance list during time its status is being researched. Treible said the road crew will probably be mowing on that road today.

@9:54:39 a.m., Denton made a motion to adjourn the meeting. Lahren seconded that motion. The meeting was adjourned.

October 14, 2008

Discussion of Agenda and Review Minutes for Week of October 6, 2008

@9:54:49 a.m., Chairman Lahren called a meeting to order in the Commissioners Chambers. Commissioners Denton and Lahren were present. Also present was Raea Morris, Commission executive assistant and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to discuss the Commission's upcoming agenda and review Commission meeting minutes for the Week of October 6, 2008.

Raea Morris presented the Commission with its upcoming meeting agenda through October 24. Morris and the Commission revised the agenda.

Reviewing Commission meeting minutes for the Week of October 6, 2008, Denton requested a revision to Page 1 of 12, the third from last paragraph should read in entirety, "Commissioner Denton said Monument Street culverts in Silvergate are plugging up and work needs to be done there before winter. Denton said potholes on Main Street in Gardiner near Kovash's gift shop needs patchwork." On Page 5 of 12, Denton noted the correct spelling of the word "gauge."

Lahren requested a revision to Page 4 of 12, second complete paragraph; the second sentence should read, "Lahren said D'Hooge said the road crew should continue doing the same tasks it performed in the six months prior to the vote to join the teamsters union." In that paragraph Lahren noted the correct spelling of the word "adhered."

Denton made a motion to accept the minutes for the Week of October 6, 2008 with changes made today. Lahren seconded that motion. Motion passed.

@10:09:07 a.m., Lahren made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

October 14, 2008

Consider Appointments to the Park County Solid Waste Board

@10:09:31 a.m., Chairman Lahren called a meeting to order in the Commissioners Chambers. Commissioners Denton and Lahren were present. Also present was Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to consider appointments to the Park County Solid Waste Board.

Commissioner Denton said an advertisement for a seventh board member was run for almost two months and only one individual applied then reapplied for the open board position.

Denton made a motion to appoint Sue Martin to the solid waste board and accept the recommendation from the town of Clyde Park for Duane Mathews to sit on the board. Lahren seconded that motion. Motion passed.

The Commission addressed term limits of board members. Denton said all term dates started January 1, 2008. Denton made a motion Dick Juhnke, John Schuler and Norbert Herauf serve one-year terms; Joe Skaggs and Sue Nelson serve two-year terms; and Sue Martin and Duane Mathews serve three-year terms. Lahren seconded that motion. Motion passed.

@10:14:44 a.m., Lahren made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

October 14, 2008

11:00 A.M. – Montana Association of Counties Health Care Trust Policies Meeting – Commissioners Chambers – Canceled due to employee illness

11:30 A.M. – Discussion of Reporting Accidents – Commissioners Chambers – Canceled due to employee illness

October 14, 2008

Review of Correspondence, Public Contacts and Determine Action Plan

@1:33:03 p.m., Chairman Lahren called a meeting to order in the Commissioners Chambers. Commissioners Denton and Lahren were present. Also present was Bill Hurley, director of operations and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to review correspondence, public contacts and determine action plans.

Correspondence included:

- Memo from Kovash Enterprises re. required installation of additional bolts and building equipment on fairgrounds rabbit/poultry barn as required per the building inspector. The additional cost will be \$166.70 - To fair board for review
- Internal routing sheet from MDT motor services division requesting Commission signature to move a double wide trailer from Gardiner to Highway 89 North - The Commission signed and filed the document
- Agenda of full-day performance management and leadership training for Park County department heads and elected officials
- Memo re. Olness and Associates to be present at the county Week of October 13
- Notice of direct deposit from State of MT Department of Administration for \$165,760 re. Ninth Street Island costs - To file
- Memo from supervisor of county maintenance re. damage to sidewalk and sign by Knife River during paving of Callender and adjoining streets - To file
- Memo from human resources manager re. review of worker's compensation and reporting accidents immediately
- Governing Magazine news items
- Memo from MACO re. correction of inaccurate email data
- Memo from deputy county attorney re. county and private road designation research issue for Deep Creek South Road - To file
- Memo from deputy county attorney re. violation of weight restriction on Carbella/Tom Miner Bridge - To Road Book
- Memo from Montana Public Service Commission re. Bitterroot Taxi business in Helena
- Memo from MT DEQ re. methane monitoring review for Park County Class II Landfill - Results are within regulatory limits - To landfill manager and file
- Reminder from Erica Hoffman re. courthouse bandwidth limitations during the election season
- Email from Grant Writing USA president re. Billings grant writing workshop invitation
- Agenda for SAA summit meeting in Bozeman
- Memo from MT LTAP to county road supervisors re. SRCA and national forest counties funding - To Grants Coordinator Lori Benner for review

- Memo from Van Jamison re. schedule for wind working group in Montana - To Durgan for review
- MACO informational re. Madison County ruling on fences attached to bridges and public stream access - To Road Book
- Memo re. change to Secure Rural Schools funding equation
- Memo from deputy county attorney re. mowing of Silvergate Park - To Denton for review
- Memo from deputy county attorney re. South Fork of Deep Creek maintenance issue - To Road Book
- Memo from MACO re. pre-building operator training offered by NW Energy
- Memo from DES manager re. briefing materials for weekend's snowstorm
- Memo re. Common Sense Agenda for Middle Class Prosperity - To Durgan for review
- Memo from MACO re. instructions to obtain Secure Rural Schools funding following congress passage
- Extension agent activity reports for months of August and September
- Heard Across Montana newsletter - To Hurley for review
- Memo from Gallatin Solid Waste Management District re. Logan Landfill operations - To Denton for review
- Memo from AP clerk requesting submission of gasoline receipts
- Memo from Job Service re. October 14 meeting - Denton attended the meeting

Denton said adult probation has dead files and has asked to have space in the courthouse vault. Lahren said that information needs to go into the quansot hut because there is no space in the vault.

Lahren said he has a memo from Tech Electric saying there will be no cost to go underground with electricity for the rabbit/poultry barn at the fairgrounds. Lahren telephoned Tech Electric and Mike Adams of the fair board to schedule the work. Adams gave Lahren a verbal okay via telephone to go ahead with the underground work.

@2:15:04 p.m., Lahren made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

October 14, 2008

3:00 P.M. – Personnel Meeting – Commissioner's Chambers – Canceled due to employee illness

7:30 P.M. – Board of Adjustments Meeting – Community Room

October 15, 2008

No Meetings Scheduled

October 16, 2008

Fiscal Year 2009 Budget Workshop

@9:06:47 a.m., Chairman Lahren called a meeting to order in the Commissioners Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Marilyn Hartley, accounting; Bill Hurley, operations; Philip Fletcher, planning; Don Holland, auditor; Polly Miller, human resources; Mark York, Livingston Enterprise; Marty Malone, public citizen; and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled as a Fiscal Year '09 budget workshop.

The Commission addressed the planning department budget and a budgeted wage increase for an existing planning department employee, as well as the termination of an existing part-time position during FY '09. The Commission finalized other county department budgets.

@12:09:15 p.m., Denton made a motion to recess the meeting until 2 p.m. Lahren seconded that motion. The meeting was recessed. @2:04:59 p.m., the meeting reopened.

The Commission finalized the bridge, road, vehicle maintenance and repairs, and sick and annual leave payout budgets.

Denton made a motion to accept the preliminary budget with exception of a few items accounting personnel still needs to research, including the revolving fund, Cooke City debt line item, fire department items and the county portion of the ambulance mill. Durgan seconded that motion. Motion passed.

@3:30:37 p.m., Durgan adjourned the meeting.

October 16, 2008

Review Correspondence, Public Contacts and Determine Action Plan

@1:48:24 p.m., Chairman Lahren called a meeting to order in the Commissioners Chambers. Commissioners Denton, Durgan and Lahren were present. Also present was Bill Hurley, director of operations and Commission Minutes Clerk John Mueller. No public comment was made.

The meeting was scheduled to review correspondence, public contacts and determine action plans.

Lahren said a county fuel tank at the county shop at the Gardiner airport is unlocked and it seems to be commonsense to have a lock on a county fuel tank.

Correspondence included:

- Written opinion from Deputy County Attorney Shannan Piccolo and Surveyor Hank Rate about the status of South Fork of Deep Creek Road - To Road Book
- Original copies of grader leases from Caterpillar - To Clerk and Recorder for file
- Memo from MACO re. road maintenance agreements on BLM and federal lands
- Memo re. notice of Extension micro-hydroelectric tour
- Memo from Senator Jon Tester re. passage of PILT and Secure Rural Schools funding

@1:58:20 p.m., Lahren made a motion to adjourn the meeting. Denton seconded that motion. The meeting was adjourned.

October 16, 2008

3:00 P.M. – Park County Road Updates Meeting – Commissioners Chambers – Canceled due to employee illness

October 16, 2008

3:30 P.M. – Planning Board Meeting – Community Room – Minutes available in the Park County Planning Department and on the Park County website at [www.parkcounty.org](http://www.parkcounty.org)

October 16, 2008

6:00 P.M. – Solid Waste Board Meeting – East Room – Minutes available in the Commission office and at [www.parkcounty.org](http://www.parkcounty.org)

October 17, 2008

No Meetings Scheduled

Larry A. Lahren  
Chairman, Park County Commission  
Park County, Montana

Denise Nelson  
Clerk & Recorder  
Park County, Montana