

Park County Commission Meeting Minutes  
Week of April 12 - 16, 2010  
Park County, Montana

April 12, 2010

Review of Daily Correspondence and Agenda

@8:33:12 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, executive assistant; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo re. grant program for Livingston Ditch - To museum file
- Memo from MACo re. certificate of insurance for Cooke City baseball field
- Memo from teamsters union

@8:42:16 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 12, 2010

Review of Minutes for Week of April 5, 2010

@9:35:21 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review and approval Commission meeting minutes for the Week of April 5, 2010.

Commissioner Durgan requested a revision to Page 6 of 16; last paragraph, the first sentence should read, "Commissioner Taylor made a motion to have Morris schedule use of the three meeting rooms and everyone will schedule through her." On Page 7 of 16; third full paragraph, the last sentence should read, "Rogers said he is also one of three registered industrial hygienists in the state of Montana."

Commissioner Taylor made a motion to approve the minutes for the Week of April 5. Commissioner Durgan seconded that motion. Motion passed.

@9:39:34 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 12, 2010

Discussion of Museum Water Issues

@10:02:15 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Paul Shea, interim museum director; David Haug, Livingston Ditch Association; YGM Members Donna Armentaro and Bob Ebinger; Rick VanAken, Friends of the Museum; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss a museum water issue.

Yellowstone Gateway Museum Interim Director Paul Shea said the museum needs to address an excavation area behind the museum at a Livingston Ditch water leak. Shea said Commissioner Malone, Road Supervisor Ed Hillman and museum employees viewed the site where a trench was hand dug to capture a water leak, but the trench is now plugged. Shea said water is currently sitting against a museum building and a proposal is to install a French drain along the west half the building to capture leaking water. He said the question is how to get the water out of the drain. Commissioner Malone said an option is to install a sump pump and pump the water back into the ditch or install a tank to capture water for lawn watering in a temporary capacity until the issue is resolved.

YGM Member Donna Amentaro said wet carpeting inside the museum needs to be removed before the museum opens due to mold concerns.

There was discussion about who would pay for the project. The Commission said it will work to address the problem prior to the canal being turned on the first of May.

@10:25:54 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 12, 2010

Consider Decision of Setting Polling Places for Primary Election

@10:32:44 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Denise Nelson, clerk and recorder; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider setting polling places for the primary election.

Clerk and Recorder/Elections Administrator Denise Nelson provided the Commission with a list of suggested polling places in Park County and Montana Code Annotated 13-3-105, which states the county governing body must designate election polling places.

Commissioner Taylor made a motion to accept the polling places in Livingston, Emigrant, Gardiner and Clyde Park as presented by the elections administrator. Commissioner Durgan seconded that motion. Motion passed.

@10:35:19 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 12, 2010

11:30 A.M. – Consider Adoption of the County Bridge Capital Improvement Program – Commissioners Chambers – Cancelled due to work plan priorities

April 12, 2010

12:00 P.M. – Viewing of Library and Sheriff’s Office – Gardiner, MT – Commissioner Taylor attended

April 12, 2010

Consider Decision on Economic Development Administration Planning Grant Application and Capital Improvement Program Plan

@1:33:12 p.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Philip Fletcher, community development; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider a decision on an Economic Development Administration economic planning grant application and a capital improvement program plan.

Community Development Director Philip Fletcher said he has been working on an Economic Development Administration grant application for a \$50,000 Community Trade Adjustment Assistance (CTAA) grant to update a county strategic economic plan and focus on small business development and assistance. Fletcher said that grant requires a 25-percent match of \$12,500.

Commissioner Durgan made a motion to allow the community development director to go forward with the economic planning grant. Commissioner Malone seconded that motion. Motion passed.

Fletcher said he is also working on a \$40,000 Capital Improvements Program Community Development Block Grant application through the state for long-range capital improvements planning with a one-to-one match of \$20,000.

Commissioner Durgan made a motion to move forward with approval for an application for a community block grant for a capital improvement program. Commissioner Malone seconded that motion. Motion passed.

@1:48:44 p.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 13, 2010

7:30 A.M. – Job Service Employers Committee – Job Service

April 13, 2010

Review of Daily Correspondence and Agenda

@8:35:26 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Raea Morris, executive assistant; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo from Sweetgrass County Commission re. Montana Elk Foundation article
- Memo from Miles Technology re. IT assistance
- Memo from DES coordinator re. mandatory trainings
- Two memos re. legal advice to Commission from civil deputy county attorney
- Citizen memo re. Gardiner parking issues
- Memo from finance director re. March funding details
- Memo re. April 19 LAC meeting - To Commissioner Taylor for review
- Memo re. April 20 Yellowstone Country meeting - To Commissioner Durgan for review
- Memo re. June 14-18 Incident Command System Training in Billings

Commissioner Taylor reported on a visit to Gardiner to view asbestos issues in the sheriff's office and library.

@8:59:24 a.m., Taylor made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

April 13, 2010

County Road Updates

@9:04:48 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Ed Hillman, road supervisor; Allan Lutes, sheriff; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss county road issues.

Road Supervisor Ed Hillman said the majority of the crew is widening bad spots in O'Rea Creek Road. Hillman said the county may rebuild a bridge on Six Mile Road this summer with bridge stringers Montana FWP said it would give the county. He said the road crew can obtain a DuraPatcher and patch every hole in the county for \$4,000 per month.

@9:18:32 a.m., Taylor made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

April 13, 2010

Human Resources Updates

@9:32:20 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette, human resources; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Human Resources Analyst Jill Ouellette provided the Commission with proposed MACo Healthcare Trust Insurance coverage changes. Ouellette provided the Commission with an employee discipline issue and a job description for a position open in the clerk of court office and an IT Manager position for review. Ouellette reported on a MACo job site analysis training she attended.

Ouellette reported on recent activities, which included processing an unemployment claim; addressing wage and hour issues; researching the medical marijuana issue; gathering requested information for a recently terminated employee; addressing employee reduction in workforce questions; addressing an employee disciplinary issue; addressing an employee complaint issue; conducting an employee exit interview; and discussing an IT position interviewing panel with the city manager.

Commissioner Malone asked about sheriff's office longevity pay issues and ratifying a contract. There was discussion about those issues.

@10:27:08 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 13, 2010

Signing of a Contract with Montana Department of Public Health

@10:32:19 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present was Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to sign a contract with the Montana Department of Public Health.

Commissioner Taylor said the contract of \$15,000 provides matching funds for Medicaid for Western Mental Health fees and to support the Mental Health Crisis Response Team.

Commissioner Taylor made a motion to sign the agreement. Commissioner Malone seconded that motion. Motion passed.

@10:33:32 a.m., Taylor made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

April 13, 2010

Signing of Agreement with Montana FWP for Fleshman Creek Project Funds

@11:11:24 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Kristen Wester; Nittany Grantworks; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to sign an agreement with Montana Fish, Wildlife and Parks for Fleshman Creek Project funds.

Commissioner Malone said a Montana FWP Future Fisheries of America grant in the amount of \$98,100 was awarded to the county for the Fleshman Creek Restoration Project. Kristen Wester of Nittany Grantworks said the project is now overfunded federally, and the Federal Emergency Management Agency requires non-federal match funds. Wester said the county is currently \$50,000 shy of its non-federal match fund requirement, and Wester suggests the county commit those funds as cash or in-kind match to commence the project. Wester said she will continue to seek additional funding, as well.

The Commission asked Wester to provide it with a breakdown of how county in-kind or cash funds would be spent on the project.

Commissioner Durgan made a motion to sign the agreement with Montana Fish, Wildlife and Parks for funds for the Fleshman Creek Project for \$98,100. Commissioner Taylor seconded that motion. Motion passed.

@11:29:37 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 13, 2010

Signing of Agreement for City/County Airport Approved Grant and Loan Funds

@11:48:42 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jerry Miller, airport board (via telephone); and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to sign an agreement with the City/County Airport for approved grant and loan funds.

Commissioner Durgan said the funds consist of a \$4,625 grant and \$4,625 loan from Montana Department of Transportation. Airport Board Member Jerry Miller said the application was filed with and approved by the Montana Aeronautics Board. She said Park County is considered the sponsor for the funds, and Park County and the city of Livingston must sign the document for engineering fees for a proposed airport renovation project.

Commissioner Malone made a motion to sign the document at the time the city signs the document. Commissioner Taylor seconded that motion. Motion passed.

@11:59:16 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 13, 2010

1:00 P.M. – Commissioner at Senior Citizens Meeting – Livingston Senior Center – Commissioner Taylor attended

2:00 P.M. – I.T. Advisory Committee – Community Room

7:00 P.M. – Board of Health – West Room

April 14, 2010

Review of Daily Correspondence and Agenda

@8:32:36 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, executive assistant; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo from Community Development Department re. Park County bridge capital improvement plan

- Memo re. airport application - To Commissioner Durgan for review
- Memo from Trout Unlimited re. April 10 Yellowstone River cleanup
- Memo from Slip N Slide Ranch re. lost revenue settlement
- Memo re. transfer station and landfill finance figures - To SWB for review
- Memo re. citizen refuse assessment request

@8:52:46 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

#### April 14, 2010

9:30 A.M. – Interagency Bison Management Plan Meeting – Bozeman, MT –  
Commissioner Malone attended

#### April 15, 2010

##### Review of Daily Correspondence and Agenda

@8:39:16 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Citizen memo re. Main Boulder Road conditions
- Memo re. Beartooth/Absaroka Resource Advisory Council
- Memo from clerk of court re. audit report findings
- Memo from justice of peace re. audit report findings
- Memo from Church Universal and Triumphant re. Cinnabar Basin Road right-of-way
- Memo from PCRFD#1 trustee re. board issues
- Memo from Nittany Grantworks re. funds letter
- Memo re. 9<sup>th</sup> Street Island parkland property
- Memo from National Association of Railroad Passengers re. passenger study - To Commissioner Taylor for review
- Memo from community development department re. two-hour public hearing for subdivision regulations
- Memo from undersheriff re. upcoming trainings
- Memo from community development re. Braham Family Transfer Review
- Memo from DES Coordinator re. EOC training exercise in Stillwater County
- Memo from Taylor-Leavitt Insurance re. change in operations - To file
- Memo from Montana DOT re. public meeting for proposed reconstruction project of Highway 89 in Park County - To file
- Memo re. May 14 OSHA solid waste meeting in Helena

Commissioner Malone reported on an April 14 Interagency Bison Management Plan meeting in Bozeman.

@9:25:04 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 15, 2010

9:00 A.M. – HazMat Awareness Training – Community Room

9:30 A.M. – Interagency Bison Management Plan Meeting – Bozeman, MT

2:00 P.M. – HazMat Awareness Training – Community Room

2:30 P.M. – Renewable Natural Resources Subcommittee – Community Room – Canceled due to board scheduling issues

3:00 P.M. – Signing of Budget Amendment for HOME Funds for Senior Center Rehabilitation Project – Commissioners Chambers – Canceled due to funding requirements

3:30 P.M. – Planning Board – Community Room – Canceled due to board scheduling issues

April 15, 2010

Consider Decision on Letter to Teamsters Union Negotiator

@3:34:13 p.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Jill Ouellette, human resources; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider a decision on a letter to a Teamsters Union negotiator.

Commissioner Malone provided a draft letter to a Teamsters Union Negotiator regarding longevity pay issues for a sheriff's office employee. Human Resources Analyst Jill Ouellette and Civil Deputy County Attorney Shannan Piccolo provided the Commission with suggested revisions to the draft letter. A final draft was completed and printed for mailing.

@4:27:53 p.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 15, 2010

7:00 P.M. – Solid Waste Board – West Room – Meeting minutes available at [www.parkcounty.org](http://www.parkcounty.org) and in the Commission Office

April 16, 2010

8:30 A.M. – Review of Daily Correspondence and Agenda – Commissioners Chambers –  
Canceled due to commissioners scheduling issues

10:00 A.M. – Viewing of County Paved Roads – Out of Office – Commissioner Malone  
attended

Marty Malone  
Chairman, Park County Commission  
Park County, Montana

Denise Nelson  
Clerk & Recorder  
Park County, Montana