

Park County Commission Meeting Minutes  
Week of December 27 – 31, 2010  
Park County, Montana

December 27, 2010

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:37:25 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, executive assistant; Ed Hillman, road; Lani Hartung, finance; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo from undersheriff re. upcoming winter storm plans
- Memo re. scrap metal contract
- Memo from Octagon Engineering re. landfill lawsuit
- Memo from MT DEQ re. 2010 investigation response
- Memo from MACo re. insurance at fairgrounds
- Memo from Paradise Valley TV Association re. tower bill
- Memo from community development re. Missouri billboard ordinance
- Memo re. Pacific Recycling bid
- Memo from community development re. January 20 joint commission/planning board meeting
- Memo from civil deputy county attorney re. Zia Report update

Finance Director Lani Hartung said Montana DEQ will conduct a site visit for a CDBG grant, and Hartung will need building keys to tour various building locations. Hartung said the landfill received \$11,325 for metal recycling in the current fiscal year and the Transfer Station has collected \$7,800.

@9:02:02 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

December 27, 2010

Discussion of Mitchell Ranch Road Easement

@10:07:04 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were

Shannan Piccolo, civil deputy county attorney; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss a Mitchell Ranch Road easement.

Commissioner Malone read into the record email correspondence from Senior Planner Mike Inman on the issue. Civil Deputy County Attorney Shannan Piccolo said she has not seen the contract and does not know what it says.

Malone said he recommends the Commission take no action and allow the contract to expire. Commissioner Durgan said there seems to be a distinct lack of information for the Commission or the civil deputy county attorney to review. Durgan said he does not know the Commission is bound by legal terms and has given Citizen Chuck Donovan the opportunity to bring forth additional information for review. He said it is up to Donovan to make information available to the legal and planning departments.

Commissioner Durgan made a motion the Commission take no action on the issue at hand since it was not provided any additional information. Commissioner Taylor seconded that motion. Motion passed.

@10:15:18 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 20, 2010

Review of Minutes for Week of December 20, 2010

@10:15:29 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of December 20, 2010.

Commissioner Durgan requested a revision to Page 8 of 18, noting the correct spelling of the word "instructed." On Page 13 of 18; third to last paragraph, the first sentence should read, "Commissioner Durgan said Mechanic Dan Hackman looked over the van for maintenance issues and determined the bus was in good condition, but needs a few minor repairs." On Page 15 of 18; second full paragraph, the first sentence should read, "Commissioner Taylor said he is not comfortable in awarding Fletcher a requested 22-percent increase."

Commissioner Malone requested a revision to Page 7 of 18, the second paragraph should read, "Purchase Order Policy: Malone said employees are responsible for submitting purchase orders for items over \$1,000 prior to obligating county funds for any item."

Commissioner Durgan made a motion to accept the minutes with corrections and additions as noted. Commissioner Taylor seconded that motion. Motion passed.

@10:23:26 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 27, 2010

Consider Decision on Gifting of Property from the Millers

@11:01:37 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Raea Morris, executive assistant; Camden Easterling, Livingston Enterprise; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider a decision on gifting of property from the Millers.

Commissioner Malone said Russell and Patricia Miller of Mesa, Arizona, have an unsurveyed island in the Yellowstone River in Section 11, Township 3 South, Range 9 East. Malone read into the record a letter from the Millers, which stated the Millers and two other landowners agree to gift the island to the county.

Civil Deputy County Attorney Shannan Piccolo said she suggests the landowners draw up the deed.

Commissioner Taylor made a motion to accept the Miller's gift of the island in Section 11 with the county civil attorney drafting the deed. Commissioner Durgan seconded that motion. Motion passed.

@11:11:15 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 28, 2010

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:34:57 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, executive assistant; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Citizen memo re. Boulder area county change of services
- Memo re. planning board member seat recommendations

- Memo from civil deputy county attorney re. metal recycling request for bid
- Memo re. November 26 road crewman audio log
- Memo re. Bear Awareness garbage can thank you
- Memo re. Jan 20 Area IV Agency on Aging meeting

@8:45:59 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 28, 2010  
County Road Updates

@9:01:23 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; Shannan Piccolo, civil deputy county attorney; Raea Morris, executive assistant; Belinda Van Nurden, DES; Lani Hartung, finance; Peggy Glass, Dispatch 911; Scott Hamilton, Clay Herbst and Colleen Singer, PCSO; Wendy Wood, SAR; Dave Amunrud, Brad Wilson and John Young, road; Dann Babcox, PCRFD#1; Pat McCarthy, MHP; Jeff Schoenen and Alan Davis, city fire; Camden Easterling, Livingston Enterprise; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss county road issues.

Undersheriff Scott Hamilton said he wants all services to be prepared for the next major snow event and improve on the Thanksgiving high snowfall event. Hamilton said emergency services understands there is no way to keep all roads open, but emergency services need to be able to respond to emergencies when they happen and need to know road crewmen will be available when called. Hamilton read into the record the definition of an emergency from a standard online dictionary.

Road Supervisor Ed Hillman said there is no way to keep up with snow in events like that over Thanksgiving, but the road crew is prepared in the event of an emergency. Hillman said he will have two crewmen on call at the shop, and crewmen will be available in the north and other areas of the county on standby if the sheriff thinks a snowfall event is serious enough. Hamilton said it will be helpful if everyone is communicating well during the entire event and the Sheriff's Office will keep continual contact with Dispatch 911.

Commissioner Malone said Hillman needs to call the sheriff and inform him if the road crew is having difficulty keeping roads open, and the sheriff makes the decision to close a road. Malone said available, on-call road crewmen need to answer their telephones when called. Hamilton said good communication with the road department is necessary in deciding road closures and Hillman needs to inform emergency services if the road crew cannot keep roads open. Hamilton said road closed signs can be put up if a road is impassible and cannot be kept open.

Montana State Trooper Pat McCarthy says MDOT is slow to close state roads. Hamilton said the Sheriff's Office works well with the state, so that is no issue. He said the hiccup over Thanksgiving occurred with county roads.

Road Crewman Brad Wilson said it was discussed long ago that road crewmen would contact Dispatch 911 so that service knows where crewmen are and where they can be available if needed. Wilson said the county and city road crewmen remain in communication in major events and assist one another in sharing work.

Road Crewmen John Young asked if the public can be educated to stay home when the weather goes bad.

Malone said DES will hold a simulated emergency event and tabletop exercise on January 21 from 8:00 a.m. to 12:00 p.m. in the Community Room to assess the county's emergency snowfall response plan.

Jeff Schoenen, Livingston Fire, said Clyde Park is hosting a three-on-three basketball tournament on December 29, which is something services need to keep in mind.

@9:36:02 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

December 28, 2010

Human Resources Department Updates

@10:34:55 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette, HR; Lani Hartung, finance; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Human Resources Analyst Jill Ouellette provided Commissioner Taylor with a community development director job description for signature and provided an Angel Line employee performance evaluation for review. Ouellette said it appears county employees moonlighting in another job may need to obtain county permission to have a night job. Ouellette said Fergus County was sighted in its audit for not having a policy regarding moonlighting. She said she requested wording from the MACo personnel attorney on the matter and will insert the appropriate language in the updated personnel policy manual with MACo's assistance.

Ouellette provided the Commission with a list of wage increases it has approved for employees in the last two calendar years she said in an effort to dissuade the idea the Commission has given numerous large pay increases. Ouellette said it appears there were five merit increases given, three for \$1.00; one for \$0.86 and one for \$1.50. She said other increases were position re-alignments, promotions, employees shifting from

temporary to permanent positions and a departmental re-structure where pay was corrected due to a pay grade change.

Commissioner Malone said he would like road crewmen to sign a statement when they agree to be on call. There was discussion about how to draft such a list with the Teamsters Union. The Commission directed Ouellette to develop a form and run it by the county's union representative and the Teamsters Union representative.

Ouellette said she continues to work on Sheriff's deputy longevity payroll issues with the Teamsters Union.

@10:03:30 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

December 28, 2010

Signing of Janitorial Contract with Montana Clean

@10:38:09 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Raea Morris, executive assistant; Diane Gracey and Leanne Sudbeck, Montana Clean; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to sign a janitorial contract with Montana Clean.

Commissioner Malone said the Commission awarded Montana Clean the City/County Building janitorial contract last week and the one-year contract was reviewed by the civil deputy county attorney.

Commissioner Durgan made a motion to accept the contract. Commissioner Taylor seconded that motion. Motion passed.

@10:40:07 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 28, 2010

Opening and Decision of Quotations for Retrofit on City/County Building

@1:03:46 p.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to open and consider quotations for retrofit of the City/County Building.

Civil Deputy County Attorney Shannan Piccolo said there was a discrepancy in quotation bid deadlines in the newspaper and advertisements. Piccolo said she recommends the Commission recess the meeting to 4:30 p.m. today to ensure all bidders can submit information.

@1:04:04 p.m., Commissioner Taylor made a motion to recess the meeting to 4:30 p.m. Commissioner Malone seconded that motion. The meeting recessed. @4:30:41 p.m., the meeting reopened.

Commissioner Malone read into the record five sealed bids submitted to the Clerk and Recorder's Office prior to the deadline. Bids were as follows:

- Absaroka Electric: \$35,750 - electric bid
- Big Bear Electric: \$24,296 - electric bid
- Haugan: \$30,492 - electric bid
- Parisi Western Plumbing: \$13,349 – plumbing bid
- DW Burns: \$16,696 - plumbing bid

Community Development Director Philip Fletcher asked if he should ask a Belgrade company for a quotation for air balancing, since no contractors submitted quotes. Civil Deputy County Attorney Shannan Piccolo said that is legal to do since the work is less than \$15,000.

Fletcher said he will review the quotes for compliance.

@4:56:56 p.m., Taylor made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

December 28, 2010

Consider Decision on Insurance Issues at Fairgrounds

@2:01:21 p.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Kim Knutson, fair manager; Fair Board Members Mike Adams and Bob Skillman; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider a decision on insurance issues at the fairgrounds.

Fair Manager Kim Knutson said a family funeral is coming up at the fairgrounds and she and the board were not informed if the Commission waived the insurance requirement. Knutson said two previous funerals at the fairgrounds provided their own insurance, and the fair board determined funerals are a medium risk event. She said she is trying to be consistent with county policy regarding insurance requirements.

Commissioner Durgan said the fair board has gotten an opinion from the MACo loss control experts, and Greg Jackson said MACo categorizes funerals the same as family reunions, which are medium risk events. Durgan said he does not feel like the Commission can determine which events are high, medium or low exposure.

Commissioner Malone said the Commission made a motion to waive the insurance for the funeral when Bob Fry contacted the Commission and stated the individual for whom the funeral was for was a former county employee. Malone said the decision was made in a Monday Daily Correspondence and Briefing on Current County Projects meeting. He said he was telephoned about the funeral on Sunday, thought it was an emergency and that the funeral would take place in a couple of days. Malone said he told Durgan about the decision when he arrived that morning. Mike Adams, fair board, asked why the fair board or Knutson was not informed of the Commission's decision. Malone said he failed to inform the board and Knutson of the decision.

Bob Skillman, fair board, said there needs to be a written waiver from the Commission attached to the funeral rental contract. Durgan said a hold harmless agreement is good only if nothing happens. Adams said there are a lot of inconsistencies that happened in the Commission Office that should not have happened due to a lack of communication. Malone said he admits that. Adams said all he is trying to do with the insurance is protect the citizens of Park County to ensure people cannot get to county funds.

Civil Deputy County Attorney Shannan Piccolo said the Commission has delegated the authority to the fair board to enter into contracts for uses of the fairgrounds as an administrative function. She said the Commission needs to hold a meeting to formally make a decision on such matters in the future if it gets a request to waive something so the fair board and whoever else can attend.

Malone said he personally thinks funerals are low risk and lower than 90 percent of the events listed on MACo's list of activities. Durgan said the interpretation he got from MACo loss control is it is better to be safe than sorry. He said he thinks the Commission should follow the directive given by individuals in the insurance business more educated on the topic than he, and he is not comfortable going against county policy.

There was discussion the fair board will ask the family to sign off on a hold harmless clause, and the Commission will submit a written letter stating it waived the insurance requirement for the event, since the funeral is scheduled for less than 48 hours on December 30.

Commissioner Durgan made a motion the Commission will sign off on a family-signed hold harmless agreement in lieu of insurance and the Commission will submit a letter of waiver for this particular event only, but this does not set precedent. Commissioner Taylor seconded that motion. Motion passed.

@2:31:41 p.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 29, 2010

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:31:50 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Raea Morris, executive assistant; Ed Hillman, road; Philip Fletcher, community development; Scott Hamilton, undersheriff; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo re. building retrofit scoring form
- Memo from Extension re. vault storage request
- Citizen memos re. Boulder River Road
- Memo re. Cooke City Sinclair and Cabins DEQ violation
- Memo re. snow removal call out protocol

Undersheriff Scott Hamilton said Commissioner Malone asked for an analysis of the road and Sheriff's Departments for 2001 and 2010 in a meeting on November 30. Hamilton said the minutes state the road department budget in 2001 was 9.4 percent of the county budget and the sheriff's office was 20 percent, and in 2010 the Sheriff is 33.5 percent and the road department is 14.1 percent of the budget. Malone said he received those figures from Finance Director Lani Hartung so Hamilton should run them by Hartung. Hamilton provided the Commission with a memorandum of past and current mills, which he said is what the numbers provided by Hartung actually were. He said the information provided was misleading, and he wanted to dispute what is now public record within meeting minutes. He said the Sheriff's Office percentage rate in 2011 is the same as it was in 2005. Malone said he thinks the Sheriff's Office needs to consider running a mill, because the auditor says PILT funds are going away and that will significantly affect the Sheriff's Office budget.

Hamilton asked Road Supervisor Ed Hillman if the Sheriff's Office has permission to telephone road crewmen during a snow event if Hillman is cannot be reached. Hillman said the Sheriff's Office has permission to do that.

Hillman said all road personnel said they will be available to work on-call for a potential upcoming snow event.

Community Development Director Philip Fletcher provided the Commission with a quote from RGO in Belgrade for a courthouse retrofit project.

@8:56:20 a.m., Taylor made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

December 29, 2010

9:30 A.M. - Claims Review - Commissioners Chambers

December 29, 2010

Consider Decision on Vision Livingston Billboard on County Property

@10:31:31 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Philip Fletcher, community development; Dan Kaul, citizen; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to consider a decision on a Vision Livingston billboard on county property.

Citizen Dan Kaul said Citizen Ray Sundling has agreed to enable Vision Livingston to erect a 10 feet by 15 feet billboard on property he leases from the county for agricultural purposes. Community Development Director Philip Fletcher said the sign would be in the donut zoning area, and the location is zoned agriculture. Fletcher said he checked the code and the applicant must apply for a \$50 billboard permit.

Civil Deputy County Attorney Shannan Piccolo said the county will draft a new lease for Sundling to leave out the property affected by the sign placement. She said the county will enter into a lease with Vision Livingston for the billboard. Piccolo said the county will have to determine the amount of money the property tax would bring in for the sign. She said the county cannot restrict the content of the billboard once it permits erection of the billboard.

Commissioner Taylor made a motion to direct Piccolo to draft a lease for Vision Livingston on property Ray Sundling will be leasing from the county. Commissioner Durgan seconded that motion. Motion passed.

@10:44:46 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 29, 2010

Reconsideration of Mitchell Ranch Road

@11:02:15 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Philip Fletcher, community development; Kevin Larkin, treasurer; Raea Morris, executive assistant; Chuck Donovan, citizen; Dann Babcox, PCRFD#1; Kevin Funk, citizen; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to reconsider a Mitchell Ranch Road lease.

Citizen Chuck Donovan said the ranch road agreement was forward looking as an attempt to tie the road into a five-lot minor subdivision. Donovan said Park County collected funds from individuals who bought lots in the development. He said he knows Goodman paid \$2,100 on five lots and another party paid \$2,100 on another lot. The Commission said the county does not know where the funds are.

Civil Deputy County Attorney Shannan Piccolo said the county needs to figure out the money issue and money must be repaid by the county if it does not extend the agreement, but that issue is secondary to the county determining if it is in its best interest to build the road with the funds, if collected.

Commissioner Durgan said he does not recall the details of the issue from 2005.

Donovan said Security Title held an escrow account in 2005 to collect the lot funds. Treasurer Kevin Larkin said the county started collecting funds for the subdivision after it learned Security Title was not collecting funds. Larkin said Security title did not know where the funds were if it did collect them. Commissioner Malone asked Larkin to research those funds.

Community Development Director Philip Fletcher said current county subdivision regulations require subdividers to pay for and build a public road within a development to county road standards. Donovan said he does not see the county is liable for any funds other than what it would collect. He said five or six of 105 lots have been sold.

Piccolo said another issue to determine is whether the quoted total dollar figure necessary to build the road needs to be reworked and whether the \$2,100 per lot will fall short of what it would cost to build the road.

PCRFD#1 Chief Dann Babcox said is always good to have two ways in and two ways out of developments for fires and high snowfall events.

Commissioner Taylor made a motion to extend the agreement until January 31, 2011, with the right to further extend or terminate the agreement in the future in order to obtain all information before making any big decisions. Commissioner Durgan seconded that motion. Motion passed.

Donovan said he agrees to a 30-day extension while the Commission gathers information, but the other landowner is not present to give his consent to the extension.

@11:34:50 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

December 29, 2010

Appointing of Planning and Development Board Members

@11:35:37 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Philip Fletcher, community development; Jill Ouellette, HR; Citizens Peter Fox, Chuck Donovan, Kevin Funk and Greg Benjamin; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to appoint Planning and Development Board members.

Community Development Director Philip Fletcher provided a summary of a report from an interview committee. Fletcher said five candidates were interviewed, and the committee's approach was to look at the strengths of the candidates. He said no candidate had disqualifying traits and all were eligible for appointment to the board, but the recommended applicants by far had the greatest strengths. Fletcher said the interview committee recommended to the Commission Dale Reinhart and Bill Berg be reappointed and Peter Fox be appointed to the Planning and Development Board.

Citizen Kevin Funk said he is interested in the planning board for economic development reasons, and the board was not on his radar until economic development fell under its efforts. Funk said he has not paid much attention to the list of things the board does in addition to economic development, but he would do his best on everything else the board does. He said a strength he can offer to the board is his commitment to the people of Park County. He said he is involved in the political arena because of his children and he is focused on doing the best for Park County. Funk said the board makeup to him does not seem to cover Park County as a whole and holds special interests in certain areas, and he feels he can bring representation of a lot of Park County residents to the board. Funk said he grew up in Park County and understands what the county is about. He said he agrees with the appointment of Peter Fox.

Citizen Peter Fox said he looks forward to serving Park County. Fox said he thinks the county can improve its economic base and quality of life and keep its history and traditions. He said he hopes to improve the quality of life for everyone through good, thoughtful planning and recommendations based on factual information.

Citizen Chuck Donovan said board members have to be interested enough to show up and come to meetings, and obviously the two gentlemen are interested enough to get appointed.

Commissioner Taylor made a motion the Commission appoint Bill Berg, Mr. Fox and Mr. Reinhart to the planning board. Commissioner Durgan seconded that motion. Motion passed.

Durgan said the recommendation was made by the interview committee and the he supports that recommendation.

@11:45:52 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 30, 2010

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:34:00 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, executive assistant; Philip Fletcher, community development; Lani Hartung, finance; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo re. January 3 JSEC meeting - To Commissioner Malone for review
- Memo from CTA Engineering re. 9<sup>th</sup> Street Bridge timeline
- Memo from DOWL HKM re. landfill monitoring results
- Memo re. standard audit contract amendment

Finance Director Lani Hartung said she made an error when asked to provide the Commission with a budget correlation for the road department and sheriff's office for 2001 and 2010. Hartung said she provided pie charts showing percentages of the road and Sheriff's Office funds, and she should have shown the ratios because the data are in mills and not percentages. Hartung said she apologizes for the error and will discuss the correction with the Sheriff's Office.

Commissioner Malone said he toured Fleshman Creek with Greg Benjamin of Stahley Engineering on December 29.

Road Supervisor Ed Hillman said all road crewmen are out working. Hillman said the undersheriff has been in continuous contact with him about snow plowing efforts.

@9:01:11 a.m., Taylor made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

December 30, 2010

Consider Decision of New Equipment Loan for Sheriff's Office and Search & Rescue

@9:34:00 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Scott Hamilton and Gregg Todd, PCSO; Raea Morris, executive assistant; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider a decision on new equipment loan for Sheriff's Office Search and Rescue.

Sheriff's Deputy Gregg Todd said Search and Rescue (SAR) has two snowmobiles to respond to SAR rescue events, and equipment from Gardiner cannot always be retrieved in a timely manner or due to snow conditions. Todd said SAR has two newer snow mobiles and a medical sled in Cooke City, and the cost to duplicate that system in Livingston would be \$30,000.

Todd said the Yamaha Corporation is permitting Alpine Yamaha to loan the Sheriff's Office two brand new snowmobiles each year from January through April for free, less damages or scratches that must be fixed by the sheriff's office before returning the machines. Civil Deputy County Attorney Shannan Piccolo said she reviewed the loan agreement for content and the county will have to insure the sleds.

Todd said the Sheriff's Office would like to purchase an Orion Medical Sled for \$8,000, and Director of Public Health Suzanne Brown can put \$5,000 toward that sled because the sled can haul medical supplies with any victim. Todd said trailers must be purchased for the snowmobiles. He said the \$33,000 package is currently down to \$4,300 with grants, and that figure does not include matching funds that may qualify.

Todd said storage is another issue, as something currently in the SAR barn will have to come out into the elements in order to store the new equipment. Commissioner Taylor asked whether the county could lease space in the old Dodge garage behind the Senior Center in the interim. Commissioner Malone telephoned Manny Goetz about using the garage. Malone informed Todd to speak with Goetz about the idea.

Commissioner Taylor made a motion the Sheriff's Office go forward with the proposal. Commissioner Durgan seconded that motion. Motion passed.

@9:44:14 a.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

December 30, 2010

Final Decision of Contractor for Retrofit of City/County Building

@2:31:25 p.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Philip Fletcher, community development; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider a final decision for a contractor for a City/County Building retrofit.

Civil Deputy County Attorney Shannan Piccolo said the County Attorney's Office is reviewing bids and does not have a decision on electrical bids. Piccolo said she

recommends the Commission delay a decision on an electrical contract. Community Development Director Philip Fletcher said the county needs to relook at scope of service

Commissioner Taylor made a motion RGO would be the appropriate firm to award the air balancing bid to at \$14,360. Commissioner Durgan seconded that motion. Motion passed.

Commissioner Taylor made a motion to accept Parisi's quote of \$13,349 for upgrade of the hot water system. Commissioner Durgan seconded that motion. Motion passed.

Commissioner Durgan made a motion to make a decision on the electric quotation upon recommendation by the civil deputy county attorney. Commissioner Taylor seconded that motion. Motion passed.

@2:38:15 p.m., Durgan made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

December 31, 2010

New Year's Day Holiday Observed – All Offices Closed

Randy Taylor R.S.  
Chairman, Park County Commission  
Park County, Montana

Denise Nelson  
Clerk & Recorder  
Park County, Montana