

Park County Commission Meeting Minutes
Week of October 18 – 22, 2010
Park County, Montana

October 18, 2010

8:30 A.M. - Montana Environmental Health Convention - Mammoth Hot Springs, WY –
Commissioner Taylor attended

October 18, 2010

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:52:26 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo re. brucellosis survey report
- Citizen memo re. refuse tax payment
- Memo re. October 21 Yellowstone Area Chamber of Commerce meeting
- Memo re. floodplain permit
- Memo re. Pavement Maintenance Solutions Inc. pavement bid
- Memo re. October 22 Tri-County Network dinner
- Memo from county fire office re. Henderson Peak repeater
- Memo from MDT re. Mission interchange project
- Memo from Board of Health re. Commission public meeting
- Confidential legal advice to Commission from civil deputy county attorney
- Memo from community development re. in-kind contribution spreadsheet
- Memo from clerk of court re. October 13 Park County Concerned Citizens lawsuit settlement
- Memo from clerk of court re. employee unfair labor practice ruling
- Memo re. Ranching for Profit workshop

@9:42:53 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

October 18, 2010

Review of Minutes for Week of October 11, 2010

@10:36:05 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of October 11, 2010.

Commissioner Durgan requested a revision to Page 2 of 8, the third paragraph should read, "Commissioner Durgan said the culvert sink on the Pine Creek cutoff road has been addressed and is much better, but the edges of the road are falling apart from Highway 89 South to the Yellowstone River and that issue needs to be addressed." On Page 6 of 8; third paragraph, the last sentence should read, "She said the fair would like to run through a weekend in attempt to improve attendance numbers and the livestock auction may be moved back to Saturday." In the fourth paragraph, the first sentence should read, "The Commission said Knutson has permission to book vendors, entertainment or a carnival at the next fair conference the week of November 8."

Commissioner Malone requested a revision to Page 5 of 8, the middle paragraph should read, "Commissioner Malone said he spoke with City Manager Ed Meece and discovered roads to the S Bar S Trailer Park and Catholic School are not owned by local governments. Malone said he does not know why a creek crossing installed by the school district is marked for removal into Sleeping Giant Middle School because it looks good to him."

Commissioner Durgan made a motion to accept the minutes as corrected. Commissioner Malone seconded that motion. Motion passed.

@10:40:50 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

October 19, 2010

8:30 A.M. - Montana Environmental Health Convention - Mammoth Hot Springs, WY - Commissioner Taylor attended

8:30 A.M. - Daily Correspondence/Agenda and Briefing on Current County Projects - Commissioners Chambers - Canceled due to no quorum of commissioners

9:00 A.M. - Road Updates - Commissioners Chambers - No quorum of commissioners

9:30 A.M. - Department Head Meeting - Community Room - No quorum of commissioners

10:30 A.M. - Human Resource Updates - Commissioners Chambers - Canceled due to no quorum of commissioners

October 19, 2010

11:00 A.M. - Budget to Actual and Treasurers Cash - Commissioners Chambers –
Canceled due to no quorum of commissioners

October 19, 2010

Discuss Policy to Charge Special Projects for Services

@11:34:10 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Erica Hoffman, GIS/IT; Philip Fletcher, community development; Lani Hartung, finance; Marilyn Hartley, finance; Martha Miller, auditor; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss a policy for charging special projects for services.

GIS/IT Manager Erica Hoffman said time and materials of different departments can be charged as in-kind services to various grants and is asking for a policy or resolution to allow departments to charge grants for time and material. Community Development Philip Fletcher said grant applications should contain an in-kind line item in order to better capture GIS/IT and other county in-kind efforts.

Commissioner Malone said the Commission will come up with a policy and present it for review.

@11:52:17 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

October 19, 2010

1:30 P.M. - Viewing of Castle Mountain Road - Onsite @ Castle Mountain Road –
Commissioners Durgan and Malone attended

6:30 P.M. - Fair Board Meeting - Fairgrounds Office – Rescheduled for October 26, 2010

October 20, 2010

8:30 A.M. - Montana Environmental Health Convention - Mammoth Hot Springs, WY –
Commissioner Taylor attended

October 20, 2010

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:36:55 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea

Morris, executive assistant; Jill Ouellette, HR; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo from county attorney re. travel policy
- Memo from union negotiator re. part-time employee hire
- Memo from planning board member re. reappointment
- Memo from DES coordinator re. travel policy
- Memo re. citizens receiving one-half refuse assessments
- Memo re. October 21 candidate forum
- Memo re. Emigrant Creek Road gate issue
- Memo from undersheriff re. radio issue
- Memo from FEMA re. flood hazard mitigation
- Memo from DES re. Big Sky Forest Stewardship Plan
- Memo re. citizen tax issue
- Memo re. Boyd Family Transfer staff report
- Memo re. city comments for restudy of ZIA Report

Human Resources Analyst Jill Ouellette provided a fire planner position job description for review.

@9:18:16 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

October 20, 2010

9:30 A.M. - Claims Review - Commissioners Chambers

October 20, 2010

Discussion of Administration for Fleshman Creek Project

@10:33:56 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Philip Fletcher, community development; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss administration strategies of the Fleshman Creek Project.

Community Development Director Philip Fletcher said the Fleshman Creek Restoration Project is a complex project with a lot of players and grant sources involved. Fletcher said he thinks an agreement of how the project will be administered needs to be made upfront to avoid inefficiencies, and he suggests an upfront decision be made that Park

County staff provide general administration of the project from present to completion on a daily basis with regular project status reports to the Commission. Fletcher said he is concerned the number of people involved will cause organization issues and possible duplication of efforts, and he would like to be in a position to micro manage and know exactly who is doing what and when regarding the project, as has been done with the 9th Street Bridge Replacement Project.

Fletcher said he knows individual commissioner's concerns, and he has a real good idea how to move the project forward financially and keep within budget and political control. He said he would draft a timeline for the entire project and provide that to the Commission as a briefing memorandum for review.

Commissioner Durgan said he personally feels a lot more comfortable with Fletcher in the administrator capacity than the Commissioners trying to conduct the work.

Commissioner Durgan made a motion the Commission appoint Mr. Fletcher and his staff as the administrators of the Fleshman Creek Project. Commissioner Malone seconded that motion. Motion passed.

@10:52:51 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

October 20, 2010

Consideration of Final Approval on the Boyd Family Transfer

@11:31:35 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Mike Inman, community development; Rusty Collyer, surveyor; Citizens Barbara Boyd, Adrienne Hinton and Tom Hinton; and Commission Minutes Clerk John Mueller.

The meeting was scheduled to consider final approval of the Boyd Family Transfer Application.

Senior Planner Mike Inman said Applicant Barbara Boyd submitted a family transfer application on October 8, 2010, which would transfer a parcel of property from Boyd to her daughter, Adrienne Hinton. Inman said the application was reviewed and recommended for approval by the Planning Division of the Community Development Department, County Attorney's Office and Environmental Health Department.

Inman said the family would like to conduct a subsequent transfer after the initial transfer for the property to be in the name of both Hinton and her husband, Tom Hinton, in order to secure funding to build a home. Inman said he has a letter from an attorney identifying the joint ownership is necessary in order to secure funding. He said that action will not confound affidavits signed by both the transferor and the transferee agreeing not to sell the property for three years upon transfer, but Inman asked for the attorney to sign the letter. Surveyor Rusty Collyer said that signature can be obtained.

Commissioner Durgan made a motion to give final approval to the Boyd Family Transfer. Commissioner Malone seconded that motion. Motion passed.

@11:36:59 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

October 21, 2010

8:30 A.M. - Montana Environmental Health Convention - Mammoth Hot Springs, WY – Commissioner Taylor attended

October 21, 2010

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:37:42 a.m., Chairman Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Shannan Piccolo, civil deputy county attorney; Ed Hillman, road; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo from Solid Waste Board - announcement of member seat openings for Allen Carter and Bill Moser
- Memo re. October 26 Airport Board meeting
- Memo re. November 4 Juvenile Detention Board meeting
- Memo from community development director re. planning board vacancy letter
- Memo from Montana Department of Revenue re. wine and beer license in Cooke City, Montana
- Memo re. Angel Line board member seat applications
- Citizen memo re. October 28 brucellosis publication

Community Development Director Philip Fletcher said he will submit the Commission with a detailed memorandum on Fleshman Creek planned activities by October 27.

Civil Deputy County Attorney Shannan Piccolo asked the status of a Fleshman Creek public information request.

Commissioner Malone said he learned the creek crossing to St. Mary's Catholic Church is public, and the city dedicated Sleeping Giant Street. He said there is a foot crossing at G Street Park. Commissioner Durgan said the funds for that crossing were from a private individual. Malone said Geyser Street ends at the trailer court at the intersection of Geyser and L Streets, but the county installed the culvert at the Fleshman Creek crossing there.

Road Supervisor Ed Hillman said he received an application for encroachment from Park Electric, but no check was attached.

@8:58:06 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

October 21, 2010

9:30 A.M. - Department of Transportation Meeting - Community Room

2:30 P.M. – Renewable Natural Resources Subcommittee - Community Room – Canceled due to no quorum of board members

3:30 P.M. - Planning Board - Community Room – Meeting minutes available in the Community Development Department

4:00 P.M. - 911 Communications - East Room

4:00 P.M. - Library Board - Park County Library

6:00 P.M. - Candidate Forum - Community Room

7:00 P.M. - Solid Waste Board - East Room – Meeting minutes available in the Commission Office

October 22, 2010

No Commission Meetings Scheduled

2:30 P.M. – Senator Tester Staff Outreach Session – Park County Public Library - Livingston

Marty Malone
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana