

Park County Commission Meeting Minutes
Week of April 25 – 29, 2011
Park County, Montana

April 25, 2011

Review of Daily Correspondence / Agenda and Briefing on Current County Projects

@8:35 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Raea Morris, administrative assistant; Lani Hartung, finance; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

April 21, 2011, correspondence included:

- Memo email re. Livingston airport bid opening
- Memo email re. juvenile detention application packet
- Memo email re. FEMA maps press release
- Memo email re. April Safety Committee minutes
- Memo email re. Gardiner bison issue
- Memo email re. Arch Park Brewfest open container request
- Memo email re. 2011 Shields Valley Growers meeting
- Memo email re. airport bids addendum
- Memo email re. bid advertisement duration
- Memo document re. airport bid legal opinion
- Memo document re. Invoice #2435
- Memo document re. Guardian Title claim
- Memo document re. examination of books
- Memo document re. Rick's Refrigeration claim
- Memo document re. bison road closure
- Memo document re. landfill methane monitoring
- Memo document re. Sheriff's Office opening

April 22, 2011, correspondence included:

- Memo emails re. RPA bid opening and advertisement
- Memo email re. MACO district meeting
- Memo email re. Fleshman Creek RFQ update
- Memo document re. YGM resolution
- Memo document re. gravel PO

- Memo email re. YGM meeting agenda/minutes
- Memo email re. Fleshman Creek RFQ update response
- Memo email re. draft PER language
- Memo document re. DEQ Repowering Montana's Communities
- Memo document re. noxious weed fair
- Memo document re. January 2013 narrowband transition
- Memo document re. FEMA flood elevations
- Memo document re. Paperflow invoice
- Memo document re. library board meeting packet
- Memo document re. FWP bison guard permit fee

@9:11 a.m., the meeting adjourned.

April 25, 2011

Review of Minutes for Weeks of April 11 and 18, 2011

@9:53:03 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review minutes for the Weeks of April 11 and 18, 2011.

Reviewing Commission meeting minutes for the Week of April 11, 2011, Commissioner Taylor noted the correct spelling of Citizen John "Holmquist."

Commissioner Malone requested a revision to Page 4 of 16; first full paragraph, the first sentence should read, "Road Supervisor Ed Hillman said road crewmen are hauling gravel to Mission Creek Road and graveled Divide Road yesterday to the Y with Old Yellowstone Trail North." On Page 10 of 16; first paragraph, the last sentence should read, "The Commission said hail damage to the road supervisor's truck will not be fixed."

Commissioner Malone made a motion to accept the minutes as corrected. Commissioner Durgan seconded that motion. Motion passed.

Reviewing Commission meeting minutes for the Week of April 18, 2011, Commissioner Malone noted the correct spelling of Rick "Donaldson." On Page 10 of 16, the first full paragraph should read, "Commissioner Malone said he thinks all bids let by the county should come through the Commission Office and no bids advertisements should go out without County Attorney's Office review." The second paragraph should read, "Road Supervisor Ed Hillman said Lieutenant Totland requested the road department install a gravel pad for a gun range building."

Commissioner Durgan made a motion to approve the minutes as corrected. Commissioner Malone seconded that motion. Motion passed.

@10:02:07 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 25, 2011

Pre-Budget Workshop

@10:15:13 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Lani Hartung, finance; Martha Miller, auditor; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss budget procedures.

The Commission reviewed a budget analysis spreadsheet provided by Finance Director Lani Hartung. There was discussion about the estimated value of a mill and transferring unused Dispatch 911 funds from the 911 budget.

@11:52:47 a.m., the meeting adjourned.

April 25, 2011

1:00 P.M. – Property Tax Appeal Board Hearings – Community Room

April 26, 2011

Review of Daily Correspondence / Agenda and Briefing on Current County Projects

@8:31:08 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Raea Morris, administrative assistant; Ed Hillman, road; Lani Hartung, finance; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. Bell and Associates information request
- Memo public information request re. county employee wages
- Memo email re. private property signs on 9th Street Island
- Memo email re. Cooke City snow removal
- Memo email re. RPA airport project advertisement
- Memo email re. SW Juvenile overages
- Memo ordinance re. Bailey Bridge repeal
- Memo document re. airport project plans certifications
- Memo email re. May 3 RC&D board meeting
- Memo email re. airport board reappointment
- Memo resolution re. YRRE funds expenditures

- Memo resolution re. weed board ratification
- Memo note re. online auction
- Memo email re. Montana Clean additional office cleaning

Commissioner Malone said every fence at the Chico green box site is covered with blown trash.

Commissioner Taylor said the MACo district meeting will be June 6 in Virginia City.

Finance Director Lani Hartung said the library will contact the county regarding floating mills. Hartung said warning signs on the river above the 9th Street Bridge need to be removed. Road Supervisor Ed Hillman said his crew can remove those signs.

Commissioner Malone made a motion to allow the Elks Lodge to hold a flag ceremony in the courthouse lobby. Commissioner Taylor seconded that motion. Motion passed.

@8:55:31 a.m., Malone made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 26, 2011

County Road Updates

@9:01:27 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; Citizens Ken Vennes and William Smith; and Minutes Clerk John Mueller.

The meeting was scheduled to discuss county road issues.

Engineer William Smith provided documentation of the status of roads as submitted by Surveyor Fred Hall in Section 6; Township 5; Range 9 East near Pray Siding Road. The Commission said it will have its legal counsel review the documentation. Smith said frost damage has occurred to a county road in Glastonbury.

Citizen Ken Vennes said he is present in representation of the Town of Wilsall. Vennes said the park maintenance board, veterans club, Women of Wilsall and Better Build Wilsall Bureau would like to have the alley behind the bars between Clark and Lewis Streets re-graveled. Vennes said the alley is a mess and asked if gravel can be applied before the Wilsall rodeo in June. Road Supervisor Ed Hillman said he will look at the alley. Commissioner Taylor said he thinks the county can address the issue.

Commissioner Durgan said he requested reflectors from a road crewman for the road near his home where a culvert has become exposed.

Hillman said gravel has been applied to fix the road to the 9th Street Bridge.

@9:30:20 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 26, 2011

Human Resource Updates

@9:35:17 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Human Resources Analyst Jill Ouellette provided the Commission with change of status forms for temporary and permanent weed positions and a claim from JPIA for a resident who damaged an oil pan on the 9th Street Bridge. Ouellette said the Angel Line site manager submitted a resignation effective May 27. There was discussion about whether to refill the position or meld duties into a single administrative position, which would result in reduction in staff and change of pay grade.

Ouellette said she revised an administrative assistant job description for the MSU Extension Office. She reviewed legislation regarding Native American reservations. Ouellette asked if the Commission will pay \$50 per PCSO deputy one time for personal protective equipment as voted on by the Safety Committee. Commissioner Taylor said he will ask the union negotiator whether providing the \$50 one-time will become a past practice in a union contract.

Ouellette said she will have union negotiations and oral boards on April 27. She said she has completed JSAs for a county MACo safety audit. Ouellette said she thinks the county should provide department heads with band aids for employee use. The Commission told Ouellette to purchase the band aids.

Ouellette reviewed dollar amounts other Montana counties pay toward their employees' healthcare benefits. She updated the Commission on preparations for the May 5 mandatory employee training.

@10:03:48 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 26, 2011

Appointing of a Recommended Member to the Paradise Valley Fire Board of Trustees

@10:12:06 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Greg Coleman, PVFD; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to appoint a member to the Paradise Valley Fire Board of Trustees.

The Commission was presented with a letter from the Paradise Valley Fire Department (PVFD) board recommending Keith Neil to the board for a three-year term.

Commissioner Durgan made a motion to accept the recommendation of the PVFD and accept the nomination of Keith Neal to a three-year term. Commissioner Malone seconded that motion. Motion passed.

@10:13:55 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 26, 2011

Consider Grants Review Committee Recommendations Concerning a Local Electronic Recycling Event and Submittal of a CTEP Grant for a Cooke City Museum Project

@11:03:21 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Philip Fletcher, community development; Lani Hartung, finance; Kerry Fee, PCEC; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider Grants Review Committee recommendations.

Community Development Director Philip Fletcher said an electronic recycling effort is taking place on April 30 and the head entity has requested seven underwriters. He said the Grants Review Committee unanimously recommended the county share in funding the effort with \$500. Finance Director Lani Hartung said she recommends the \$500 come from Refuse Fund 5410, because it will reduce waste from the county refuse stream.

The Commission said it is not listed in Park County Environmental Council's brochure as a donor, and other entities such as Counterpoint are mentioned.

Commissioner Malone made a motion to contribute \$500 to the effort. Commissioner Durgan seconded that motion. Motion passed.

Fletcher said the Cooke City historical committee and community council submitted the second request to fabricate the inside of its museum and start a historical trail. Fletcher said his proposal is to offer Cooke City the county's assistance with submittal of a Community Transportation Enhancement Program (CTEP) application. He said his request is for the Commission to consider the request and have an ad hoc committee talk about the county's project priorities with CTEP funding. Fletcher said the Grants Review Committee supported the Cooke City request.

Commissioner Malone made a motion to move forward with the Cooke City request as part of a comprehensive county CTEP plan. Commissioner Durgan seconded that motion. Motion passed.

@11:23:58 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 26, 2011

12:00 P.M. – Airport Board Meeting – Livingston Best Western – Commissioner Durgan attended

2:00 P.M. – Livestock Producers Meeting – Emigrant Community Center – Commissioner Durgan attended

5:00 P.M. – Museum Board – Yellowstone Gateway Museum – Commissioner Taylor attended

April 27, 2011

Review of Daily Correspondence / Agenda and Briefing on Current County Projects

@8:35:50 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; Lani Hartung, finance; Citizens Jim Berg and John Burdek; and Minutes Clerk John Mueller.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. Crazy Mountain Ranch contract renewal
- Memo email re. HB 316 conference committee
- Memo email re. Jardine Road road grading commendation
- Memo email re. SB 266 call-in
- Memo document re. RPA airport construction project
- Memo email re. juvenile detention meeting agenda items
- Memo email re. IBMP adaptive management adjustments
- Memo email re. SWMP information request from Bell and Associates - To Commissioner Taylor for review
- Memo email re. June 6 MACo district meeting draft agenda
- Memo email re. DES Old Yellowstone Trail South road May 3 closure between Cinnabar and Tom Miner Basins
- Memo email re. May 9 Angel Line agenda
- Memo email re. SB 237
- Memo email re. 9th Street Bridge stream access identification
- Memo email re. draft PER for fairgrounds sewer project

Citizen John Burdick asked for a permit to apply dust control at 107 Shields Road.

Citizen Jim Berg of the AERO board said a conference will be put on in May.

Commissioner Durgan reported on April 26 Airport Board and livestock producers meetings.

@9:11:03 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

April 27, 2011

Budget to Actual Revenues and Expenditures and Treasurer's Cash for March 2011

@9:44:44 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; Lani Hartung, finance; Martha Miller, auditor; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review budget to actual expenditures and Treasurer's Cash reports for March 2011.

Finance Director Lani Hartung provided budget to actual comparison quarterly reports per department and a Treasurer's Cash Report for March 2011. There was discussion about \$250,000 budgeted for Dispatch 911 with only 11 percent of the funds spent.

@10:31:35 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

April 27, 2011

1:00 A.M. – Property Tax Appeal Board Hearings – Community Room

1:30 P.M. – Livingston Transportation Committee – West Room

April 28, 2011

Review of Daily Correspondence / Agenda and Briefing on Current County Projects

@8:30:58 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Raea Morris, administrative assistant; Ed Hillman, road; Chuck Donovan, citizen; and Minutes Clerk John Mueller.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo invoice re. City of Livingston \$845 portable recycling bins
- Memo email re. draft engineer services contract
- Memo email re. RC&D meeting - To Commissioner Durgan for review
- Memo email re. Board of Health variance denial letter - To Commissioner Taylor for review
- Memo re. weed management meeting minutes
- Memo email re. May 25-26 Cooke City project
- Memo document re. Stillwater Mine reports
- Memo document re. Holiday floodplain development permit
- Memo document re. Ludlow floodplain development permit
- Memo email re. Angel Line minutes/agenda
- Memo email re. hydraulic fracturing report
- Memo email re. mountain pine beetle infestation
- Memo email re. SB 237 vote
- Memo email re. SB 212 final version

Commissioners Malone and Taylor said they reviewed a county attorney confidential memo regarding a county submitted injunction against bison entering Park County.

Civil Deputy County Attorney Shannan Piccolo provided a response to proposed expenditures of Yellowstone River Ranch Estates funds. Piccolo said she needs to speak with the road supervisor and Taylor about a complaint of road shop insulation work.

@8:54:29 a.m., Malone made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 28, 2011

Signing of Resolution to Repeal Resolution #1029 Prohibiting Burning on 9th Street Island

@9:00:52 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Dann Babcox and Chuck Donovan, PCRD#1; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to sign a resolution to repeal Resolution #1029 prohibiting burning on 9th Street Island.

Commissioner Taylor said fire capabilities exist again with the new 9th Street Island Bridge, so it is time to lift the ban on burning on the island.

Commissioner Malone made a motion to pass Resolution #1093 to lift Resolution #1029 prohibiting burning on 9th Street Island.

@9:02:49 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

April 28, 2011

10:00 A.M. – Union Negotiations – East Room – Commissioner Durgan attended

April 28, 2011

Consider Decision on Using PublicSurplus.com for Disposal of County Excess Property

@10:31:13 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider using PublicSurplus.com for disposal of county excess property.

Commissioner Malone said Park County has a number of items it would like to list on the PublicSurplus.com auction website. A PublicSurplus.com representative said the state of Montana uses his service exclusively and he would like to put a link to his site on Park County's website. Civil Deputy County Attorney Shannan Piccolo said the county needs to follow statute in advertising sales of county property.

Commissioner Malone made a motion Park County use PublicSurplus.com for disposal of surplus county property. Commissioner Taylor seconded that motion. Motion passed.

@10:42:04 a.m., Malone made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 28, 2011

Reappointing of Airport Board Member and Signing of Construction Project Certification

@11:30:50 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to reappoint an airport board member and sign a construction project certification.

Commissioner Taylor said the five-member Airport Board is comprised of two city and two county members and a fifth appointed member. Taylor said the board voted at its March 22, 2011, meeting to reappoint board member Ray Sundling to a four-year term to commence January 1, 2011 and run through December 31, 2014.

Commissioner Malone made a motion to reappoint Ray Sundling to the four-year term on the Airport Board. Commissioner Taylor seconded that motion. Motion passed.

In other business, Chairman Taylor signed five copies of documents to certify an airport construction project.

@11:32:41 a.m., Malone made a motion to adjourn the meeting. Taylor seconded that motion. The meeting adjourned.

April 28, 2011

7:00 P.M. – Shields Valley Trust Meeting – Shields Valley High School – Commissioner Taylor attended

April 29, 2011

No Commission Meetings Scheduled

10:00 A.M. – Commissioner @ Cooke City to Hear Area Residents Concerns – Cooke City Community Center

2:00 P.M. – Commissioner @ Gardiner to Hear Area Residents Concerns – Gardiner Community Center

Voided Checks

Claims #s: 71846; 71958; 71966

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana