

Park County Commission Meeting Minutes  
Week of July 4 – 8, 2011  
Park County, Montana

July 4, 2011

Independence Day Holiday – All Offices Closed

July 5, 2011

City/County Meeting

@8:06 a.m., Commissioner Taylor called a meeting to order in the Community Room of the City/County Complex. County Commissioners Malone and Taylor were present. Also present were Ed Meece, city manager; Tracy Mosley, MSU Extension; and John Mueller, minutes clerk. No public comment made.

Montana Cowboy Hall of Fame/Western Heritage Center RFP: MSU Extension Agent Tracy Mosley said the Montana Cowboy Hall of Fame/Western Heritage Center is seeking letters of interest from municipalities interested in housing the Center. Mosley said she thinks Livingston is an ideal location for the center due to location, the amount of tourism in the town and Center requirements, which are alignment of goals, tourism and infrastructure. Mosley said she will need additional data from various entities after the letter of interest is submitted by July 29. City Manager Ed Meece said the city commission will sign a letter of support at its July 19 meeting.

No Parking Signs: Meece said he will inquire into the status of erecting two-hour parking signs on the north side of Callender Street across from the courthouse.

City/County Compact: Meece said the compact committee will meet on July 6 at 1:30 p.m. to continue work on the city/county library agreement. Meece said the committee is still working on the first six joint agreements for approval, and additional chapters can be added at a later time.

Levy Discussion: Meece said the county fairgrounds and the golf course would like the earthen flood levy to remain in perpetuity, and the signed agreement for the levy contains language permitting that perpetuity. Meece said the city is undecided about what it will do with the levy along View Vista Drive.

There was discussion the city and county will apply for floodplain permits for the associated jurisdictions in which the levy is present.

Other Business: Meece said a Landon's Lookout fundraiser race raised \$2,000 on July 2.

@8:26 a.m., the meeting adjourned.

July 4, 2011

Review Daily Agenda/Correspondence and Current County Projects

@8:39:55 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Ed Hillman, road; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. Livingston Chamber of Commerce newsletter
- Memo email re. road and fishing access closures
- Memo email re. motor pool gas fill ups
- Memo document re. Miller Lane road closure
- Memo email re. Parks and Recreation Board bylaws
- Memo email re. sanitarian Silver Gate site visit
- Memo email re. graveling of Old Yellowstone Trail from Tom Miner to Arch Park press release
- Memo email re. CTA Engineering invoice as of June 30
- Memo document re. Parks and Recreation Board member application
- Memo document re. Angel Line Board member resignation

@9:00:25 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 5, 2011

County Road Updates

@9:01:31 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; Kevin Bales, Crazy Mountain Ranch; Citizens Janet Clark, Duane Clark, Steve Tomschin, Sue Pinkerton and Bonnie Pinkerton; and Minutes Clerk John Mueller.

The meeting was scheduled to discuss county road issues.

Road Supervisor Ed Hillman said the road crew applied reclamite on Cokedale, Meigs and Swingley Roads and fogged Swingley Road. He said Contractor Chad Standish submitted a quote of \$3,500 to repair a large hole in Big Creek Road. Hillman said there is a 10 feet by 60-feet washout on Cinnabar Road, a tree is down on Shields River Road East and he wants to put a new deck on the West Boulder Bridge on Swingley Road next week

Commissioner Taylor said Citizen Chad Lyons said he will take apart the bridge on Miller Drive if the county does not want it. Hillman said the entire bridge is reusable and perhaps the county can move it with a large flat bed.

Kevin Bales of Crazy Mountain Ranch asked when the county will address potholes in Rock Creek Road. Bales said the road crew patched to Johnson Lane. Hillman said the crew patched Wednesday and Thursday of the previous week and plans to patch later in the week. Bales said there will be a bus wreck on the road with the poor road condition. He said the ranch and county put a contract in place to provide for contract work, so that contractor should be put on the requested job. Taylor said he will talk to PCRFD#1 Chief Dann Babcox today to see if he has men available to assist on the road. Bales said maintaining county roads is not his job, but he will check with some excavators to do the work. Malone said the county will get to the road as soon as they can and they understand the urgency. Hillman said he can send a road crewman and provide patching equipment if Bales can find workers to assist.

Citizen Duane Clark provided pictures of a washout on Coal Camp Road. Clark said Shields River Road runs into Cavanaugh Creek and the culvert cannot handle the extra water that is washing out the road. Clark said he thinks a bigger culvert is needed. Janet Clark said the washout is becoming a safety concern for people who are unfamiliar with the road. Taylor said he will have Engineer Scott Nelson look at the bridge when available after July 15. Hillman said the county has a 20-foot bridge it may be able to use. The Commission directed Hillman to put warning cones at the washout site.

@9:28:15 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

July 5, 2011

Human Resources Updates

@9:32:22 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette, HR; Martha Miller, auditor; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Human Resources Analyst Jill Ouellette provided the Commission with change of status forms for employees whose partial wage payments were moved from the county's enterprise fund; an Angel Line driver hire; PCSO deputy longevity anniversary; and PCSO Sheriff and Undersheriff longevity pay.

Ouellette said inaccurate coroner longevity and deputy county attorney COLA payments were discovered and she will address that issue.

Ouellette said the Treasurer and Clerk and Recorder have pending wage increases. The Commission said it will address wage increase requests by August.

@9:49:42 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 5, 2011

Consider Approving Use of Twitter and Facebook for Emergency Communications

@10:07:36 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette; HR; Belinda Van Nurden, DES; Greg Coleman, interim fire warden; Terry Chambers, IT; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider approving use of Twitter and Facebook for emergency communications.

DES Coordinator Belinda Van Nurden said a draft personal media plan has been submitted to the County Attorney's Office for review. Van Nurden said Twitter and Facebook services would be used to disseminate information in an emergency situation in a quick manner. She said the county would not respond to citizen comments about county emergency announcements. Interim Fire Warden Greg Coleman said county residents must sign up for the county Twitter page to get messages.

Human Resources Analyst Jill Ouellette said the county may use the services in time for non-emergency communications, such as jury duty instructions or tax bill mailings/due dates.

Commissioner Malone moved to authorize DES to proceed with the use of Twitter for emergency purposes. Commissioner Durgan seconded the motion. Motion passed.

@10:28:01 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

July 5, 2011

Discussion of SNAP-ED MSU Extension Contract

@11:02:35 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Mary Anne Keyes, MSU Extension; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss a SNAP-ED MSU Extension contract.

MSU Extension Agent Mary Anne Keyes said the SNAP-ED program is the federal annual food stamp program, which requires county match from Keyes' supervisory time, office space and a health nurse's education efforts.

Commissioner Malone moved to approve the contract after review by legal counsel. Commissioner Taylor seconded the motion. Motion passed.

@11:03:59 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

#### July 5, 2011

1:00 P.M. - Review of Minutes for Week of June 27, 2011– Commission Chambers – Postponed to July 6, 2011

#### July 5, 2011

#### Consider Signing Consultant Agreement for Professional Services for Main Boulder Road

@2:03:35 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present via telephone. Also present was Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to consider signing a consultant agreement for professional services for the Main Boulder Road.

Commissioner Malone said the agreement gives Great West Engineering authorization to complete a Resource Area Committee (RAC) application to obtain funds for maintenance of the Main Boulder Road. Malone said the agreement states Park and Sweet Grass Counties will pay Great West \$15,000 for submittal of all grant application technical details.

Commissioner Durgan moved to sign the agreement. Commissioner Malone seconded the motion. Motion passed.

@2:03:57 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

#### July 6, 2011

#### Review Daily Agenda/Correspondence and Current County Projects

@9:17:47 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. July 11 Angel Line Board meeting agenda
- Memo email re. Willow Creek RAC agreement
- Memo email re. P Drive organization
- Memo email re. mitigation plan update dates
- Memo email re. July 6 Parks Board meeting cancelation
- Memo email re. DEQ
- Memo document re. underground storage tanks
- Memo email re. county road work labor restrictions
- Memo disks re. flooding flyover pictures
- Memo email re. YouTube road complaint

@9:30:21 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

July 6, 2011

9:30 A.M. – Discussion of Wilsall Retirement Home Project – Commission Chambers – Canceled due to schedule conflicts

July 6, 2011

Review of Minutes for Week of June 27, 2011

@9:50:25 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of June 27, 2011.

Commissioner Durgan moved to approve the minutes as submitted. Commissioner Malone seconded the motion. Motion passed.

@9:51:55 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

July 6, 2011

1:30 P.M. – City/County Compact – Community Room

3:00 P.M. – Parks and Recreation Board – West Room – Canceled

July 7, 2011

Review Daily Agenda/Correspondence and Current County Projects

@8:33:25 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Raea Morris, administrative assistant; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. MACo distracted driving info
- Memo email re. July 12 Board of Health meeting agenda
- Memo letter re. public information request
- Memo letter re. note of appreciation for Main Boulder Road maintenance
- Memo email re. abandoned horse care
- Memo email re. Mission Interchange meetings
- Memo email re. CWMA barbecue and weed presentation
- Memo email re. Main Boulder Road maintenance
- Memo letter re. Dorothy Stermitz estate court ordered boundary line adjustment

Commissioner Taylor reported on the county's efforts as part of a solid waste study rewrite.

@8:49:59 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

July 7, 2011

Signing of Emergency Resolution Closing Miller Lane at the Bridge Until Further Notice

@10:00:06 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Raea Morris, administrative assistant; and Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to sign an emergency resolution closing Miller Lane at the bridge until further notice.

Commissioner Malone said the bridge on Miller Lane has been removed due to high water.

Commissioner Malone moved to pass Resolution #1109 closing Miller Lane north and south of the bridge. Commissioner Durgan seconded the motion. Motion passed.

@10:01:45 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion.  
The meeting adjourned.

July 8, 2011

No Commission Meetings Scheduled

Randy Taylor, R.S.  
Chairman, Park County Commission  
Park County, Montana

Denise Nelson  
Clerk & Recorder  
Park County, Montana