

Park County Commission Meeting Minutes
Week of March 14 - 18, 2011
Park County, Montana

March 14, 2011

Review Daily Correspondence / Agenda and Briefing on Current County Projects

@8:49:52 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Paul Shea, YGM; Bob Ebinger, YGM; Philip Fletcher, community development; Ed Hillman, road; and Minutes Clerk John Mueller.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Citizen memo re. tax interest and penalty relief. Commissioner Malone recommended the woman be given three weeks to pay the taxes. Commissioner Durgan will check with Treasurer Larkin on the matter
- Memo re. March 25 meeting in Gardiner
- Memo re. school funding bill
- Memo from MACo re. March 7 employee injury claim
- Memo from Titan Machinery re. loader pricing
- Memo from DES Director re. Highway 89 South road work at Mile Marker 13.2
- Memo from community development re. economic development plan of work

Commissioner Malone said he will be in Gardiner on March 16 for a refuse meeting. Malone said a citizen requested storing used tires at the county landfill until a tire shredding operation is up and running on his property. He said he and Road Supervisor Ed Hillman visited Gardiner on March 11 to view roads. Hillman said the road crew will insulate road shops in Wilsall and Clyde Park this week.

There was discussion about cattle guards being installed in a state road at Joe Brown.

Yellowstone Gateway Museum Director Paul Shea provided the Commission with an update of YGM activities including offsite storage, building HVAC work, and museum opening dates.

@9:49:54 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

March 14, 2011

Review of Minutes for Week of March 7, 2011

@10:37:58 a.m., Commissioner Durgan called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of March 7, 2011.

Commissioner Durgan requested a revision to Page 6 of 8; third full paragraph, the first sentence should read, "Commissioner Durgan made a motion to conditionally recommend Skip McIlhattan as a county representative on the Clyde Park Planning Board per approval of the county attorney that Durgan can vote to nominate McIlhattan who his brother-in-law and determine whether McIlhattan can sit on the county board living in the Clyde Park city limits." The last full paragraph, the first sentence should read, "Commissioner Malone said the National Park Service is paying for 300 tons of gravel for the county to spread on Old Yellowstone Trail in the park."

Commissioner Malone made a motion to accept the minutes as corrected. Commissioner Durgan seconded that motion. Motion passed.

@10:37:45 a.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

March 14, 2011

3:00 P.M. – Angel Line – West Room – Meeting minutes available in the Commission Office

3:00 P.M. – Local Advisory Committee – Livingston Drop-in Center

March 15, 2011

Review of Daily Correspondence / Agenda and Briefing on Current County Projects

@8:46:11 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo re. Angel Line bus cones
- Memo re. heat issues in server room

Commissioner Malone said he spoke with Pat Flowers of Montana FWP and Jan French of the Montana Board of Livestock about public health and safety issues with release of bison from Yellowstone National Park.

@8:55:44 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

March 15, 2011

County Road Updates and Decision on Boulder River Road

@9:03:08 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Ed Hillman, road; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss county road issues and decide on Boulder River Road maintenance.

Road Supervisor Ed Hillman said some Five Acre Tracts roads are almost impassible and the county's private contractor was contacted to begin grading those roads. Hillman said a crewman is spreading gravel on Old Yellowstone Trail that was purchased by Yellowstone National Park. He said crewmen are prepping a road shop in Clyde Park for insulation and the Wilsall shop will be insulated next week.

Commissioner Malone read into the record proposed figures from a private contractor to grade the lower 3.2 miles of Boulder Road three times per year (spring, summer and fall) for \$28,837.50 with a vibratory roller, grader and water truck as needed. The quote for the upper 10.5-miles stretch of road graded one time was \$27,900. Hillman said it would not cost the county that much money to send a crewman to grade those roads. Malone said the county needs to maintain the road better than it has in the past, and it likely needs to be graded three times a year. Malone called the private contractor and left a voice message to see if he would grade the road one time for \$9,100 and the Commission could assess the work and decide on a maintenance plan at a later date.

@9:25:57 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

March 15, 2011

Department Head Meeting

@9:32 a.m., Commissioner Malone called a meeting to order in the Community Room. Present were Commissioners Durgan and Malone; Ed Hillman, road; Tracy Mosley, Extension; Erica Hoffman, GIS/IT; Ed Barich, superintendent of schools; Paul Shea, YGM; Denise Nelson, clerk and recorder; Barbara Woodbury, environmental health; Philip Fletcher, community development; Lani Hartung, finance; and John Mueller, minutes clerk.

Insurance Benefits Discussion: Commissioner Malone said the Commission will hold an optional, off-the-clock lunch appreciation and healthcare benefits discussion with all county employees on March 31. He said Pam Walling of MACo Healthcare Trust will be present. Malone said the Commission will hold similar meetings for outlying offices at a different time. He asked department heads to RSVP the number of planned attendees with the commission administrative assistant.

Roundtable Discussion of Activities: Department heads and elected officials reported on recent and ongoing activities and projects.

The next department head meeting is scheduled for April 19, 2011, at 9:30 a.m.

@10:19 a.m., the meeting adjourned.

March 15, 2011

10:30 A.M. - Human Resources Department Updates - Commissioners Chambers –
Canceled due to employee illness

March 15, 2011

Discussion of Draft Engineering Report from Robert Peccia and Associates Regarding Future Direction of Sewer System at Fairgrounds

@1:03:08 p.m., Commissioner Durgan called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Barbara Woodbury, environmental health; Ed Hillman, road; Philip Fletcher, community development; Mike Adams, fair board; Gary Barnardt, citizen; and Commission Minutes Clerk John Mueller. No public comment made.

The meeting was scheduled to discuss a draft engineering report from Robert Peccia and Associates regarding future direction of a fairgrounds sewer system.

Environmental Health Director Barbara Woodbury said Robert Peccia and Associates (RPA) submitted a draft sewer system engineering report on February 23 with various alternatives provided. She said options to take no action, using a sequencing batch reactors treatment system with a drainfield, retaining individual septic systems and installing a community drainfield were all rejected. Woodbury said alternatives reviewed in detail were 1) installation of a gravity collection system throughout the fairgrounds and connecting to a lift station as part of Freshman Creek Project, and 2) installing a lift station solely for fairgrounds use to get fairgrounds sewage to the municipal sewer system. Woodbury said Alternative #1 was estimated at \$232,000 and Alternative #2 estimated would cost \$450,000.

Commissioner Malone said the engineer quoted an additional cost of \$22,000 to get sewage from the end of the pipe at the fairgrounds to the proposed lift station.

Community Development Director Philip Fletcher said completion of the Fleshman Creek final design could be six months away, and the final design would include whether a fairgrounds lift station will be part of the project. Fletcher said he is rewriting the Fleshman Creek Project scope of services this week and can include the fairgrounds sewer project in that rewrite.

The Commission said it would like RPA to provide the feasibility of future hook up capability for the Search and Rescue, golf course and swine barn, as well as information on possible project funding sources. Malone said he would like to see using a smaller pumping station without a generator but with a holding tank for the fairgrounds. Commissioner Durgan said the fair board would like to weigh in with suggestions before Woodbury talks again with RPA.

@1:49:11 p.m., Malone made a motion to adjourn the meeting. Durgan seconded that motion. The meeting adjourned.

March 15, 2011

6:30 P.M. - Fair Board - Fairgrounds Office – Commissioner Durgan attended

March 16, 2011

8:30 A.M. - Review of Daily Correspondence / Agenda and Briefing on Current County Projects - Commissioners Chambers – Canceled due to employee training

March 16, 2011

Discussion of Budget to Actual Revenues and Expenditures and Treasurer's Cash for February 2011

@10:10 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Lani Hartung, finance; Kevin Larkin, finance; Scott Hamilton, undersheriff; Tom Totland, PCSO. No public comment made.

The meeting was scheduled to discuss budget to actual revenues expenditures and Treasurer's Cash for February 2011.

Finance Director Lani Hartung provided the Commission with financial reports for review. Treasurer Kevin Larkin said a part-time worker will begin to work on cash reconciliation to the general ledger and school accounting functions in his office as required by state law.

@10:43 a.m., the meeting adjourned.

March 16, 2011

11:00 A.M. – 9th Street Bridge Construction Meeting – CTA Offices – Livingston – Commissioner Durgan attended

12:00 P.M. – Refuse Discussion – Gardiner Chamber of Commerce – Commissioner Malone attended

2:00 P.M. – Transportation Advisory Committee – West Room – Commissioner Durgan attended

March 17, 2011

Review of Daily Correspondence / Agenda and Briefing on Current County Projects

@8:40:26 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, executive assistant; Ed Hillman, road; Erica Hoffman, GIS/IT; Rick and Brenda Leckner, Rick's Refrigeration; Phil Hathaway, Tom Roe and Sons Construction (via telephone); Karen Cooper, citizen; and Minutes Clerk John Mueller.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo re. 9th Street Bridge DNRC right-of-way easement
- Memo re. Airport Board meeting minutes - To Commissioner Durgan for review
- Memo re. Cooke City rental fees
- Memo from sanitarian re. fairgrounds draft PER questions
- Memo re. March 22 Senate Bill 237 hearing date
- Memo from Assessor's Office re. refuse assessment

Citizen Karen Cooper of the Community Closet needs to remove a fence for a recycling dumpster adjacent to the west employee parking lot. The Commission said Cooper can remove the fence for the dumpster.

GIS/IT Manager Erica Hoffman said an air conditioning unit is not properly cooling the server room, and that room is currently at 80 degrees. Rick Leckner of Rick's Refrigeration said four new vents were put into the server room, but he cannot decipher which thermostat is operating which zone and cooling system. Leckner provided the Commission with a proposal for installation of an AC unit dedicated to the server room, which will require electrical work. The Commission told Leckner to hire his own electrician to complete the necessary work, but to provide a quote before work is completed. The Commission said the project can commence.

Phil Hathaway of Tom Roe and Sons Construction said a Boulder River Road maintenance bid consisting of three grading dates includes rock placement from the

borrow pit, so he is unsure how one pass will do on the road. He said his firm is willing to maintain the road one time, but he does not think the county will be as satisfied.

Road Supervisor Ed Hillman said Old Clyde Park Road will need to be patched with hot patch this year.

Commissioner Durgan reported on a March 16 9th Street Bridge Replacement Project update meeting.

Undersheriff Scott Hamilton said a Montana Highway Patrolman will visit Gardiner today to inspect a Highway 89 cattle guard. Hamilton said he feels the state is creating a situation with local services and public health and safety with the placement of the cattle guard and bison leaving Yellowstone National Park.

@9:49:36 a.m., Durgan made a motion to adjourn the meeting. Malone seconded that motion. The meeting adjourned.

March 17, 2011

12:00 P.M. - Legislative Work Session - Commissioners Chambers – Commissioner Durgan attended

1:30 P.M. – Planning and Development Board – Community Room – Meeting minutes available in the Community Development Department

4:00 P.M. – Library Board – Park County Library

7:00 P.M. – Solid Waste Board – West Room – Commissioner Malone attended –Meeting minutes available in the Commission Office

March 18, 2011

No Commission Meetings Scheduled

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana