

Park County Commission Meeting Minutes
Week of November 14 – 18, 2011
Park County, Montana

November 14, 2011

Review Daily Agenda/Correspondence and Current County Projects

@8:33:04 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Ed Hillman, road; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. November 14 Bell and Associates solid waste report
- Memo email re. Montana FWP 124 permits
- Memo emails re. Montana Cowboy Hall of Fame working group questions
- Memo email re. Sweet Grass County
- Memo email re. Department Head meeting agenda
- Memo email re. November 18 Solid Waste Board agenda
- Memo email re. November 14 RC&D community leaders board

Commissioner Malone said Sweet Grass County's permit process is underway for a RAC grant project on Main Boulder Road improvements.

@8:53:56 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 14, 2011

Consider Waiving Penalty and Interest on Citizen's Property Taxes

@9:34:22 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider waiving penalty and interest on a citizen's property tax.

Commissioner Taylor read into the record a letter requesting a waiver from penalties and interest due to an impoverished state. The trailer is located in Glastonbury and is close to

being condemned. Taylor said the owner owes taxes on the trailer back to 2007 with penalty and interest accumulated in the amount of \$597.05. He said the taxes on the land are paid to current.

Commissioner Malone moved to waive the penalties and interest for the individual if the balance is paid within 90 days. Commissioner Durgan seconded the motion. Motion passed.

@9:37:08 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 14, 2011

Signing of the Correctional Risk Services Contract for Inmate Insurance

@11:03:45 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jay O'Neill, PCSO, John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a Correctional Risk Services contract for inmate insurance.

Captain Jay O'Neill, Sheriff's Office, said the contract was reviewed by the civil deputy county attorney. O'Neill said the cost for the insurance is \$0.62 per inmate day. Commissioner Durgan said the contract runs for one calendar year.

Commissioner Malone moved to sign the Correctional Risk Services contract for inmate insurance. Commissioner Durgan seconded the motion. Motion passed.

@11:09:56 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 14, 2011

Discuss/Preview Updated Final Report from Bell and Associates

@11:31:29 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Chris Bell and Richard Hertzberg, Bell and Associates; Carl Fryklind; HDR Engineering; Courtney Lawellin, PCCC attorney; Bruce Martin, PCCC; Bob Currie, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to preview the updated final solid waste management report from Bell and Associates.

Chris Bell of Bell and Associates said his group will present findings of its technical report regarding solid waste management and incineration in Park County at the

November 14, 5:30 p.m. meeting. He said the report is not a plan or recommendation for Park County, but merely report findings.

There was discussion about report findings. Bell said the report's five-year timeframe and dollar figures to construct and permit for an incinerator in Park County are a best-case scenario without unforeseen issues that may arise and increase costs. He said the report's costs do not reflect the county's cost to collect refuse from around the county.

There was discussion about providing report photocopies and slide show presentation photocopies for review by evening meeting attendees. There was discussion about logistics of the proposed presentation, particularly presentation of report tables.

@12:08:05 p.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 14, 2011

Review of Minutes for Week of November 7, 2011

@1:06:43 p.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of November 7, 2011.

Commissioner Taylor requested a revision to Page 9 of 12, the last paragraph should read, "The meeting was scheduled to consider lifting an agricultural exemption for a Merrell property tract." On Page 11 of 12, Taylor noted the correct spelling of Veto Enterprises.

Commissioner Malone requested a revision to Page 4 of 12, the second paragraph should read, "Road Supervisor Ed Hillman said a 9th Street Island Road gravel job will be worked on that day, and the road crew is installing a culvert on Eight Mile Creek." On Page 10 of 12; third paragraph, the second sentence should read, "Julian said the Merrell family has built a fairly good record for the property where people have lived on the property and paid taxes and complied with all restrictions."

Commissioner Malone moved to accept the minutes as corrected. Commissioner Durgan seconded the motion. Motion passed.

@1:12:11 p.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 14, 2011

2:30 P.M. – RC&D Board Meeting – Community Room – Commissioner Durgan attended

3:00 P.M. – Angel Line Board – West Room – Commissioner Malone attended

3:00 P.M. – Local Advisory Committee – Mental Health Drop-In Center – Commissioner Taylor attended

November 14, 2011

Presentation of Updated Solid Waste Report from Bell and Associates

@5:36:09 p.m., Chairman Taylor called a meeting to order in the Community Room of the City-County Complex. Commissioners Durgan, Malone and Taylor were present. County staff present was Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; and John Mueller, minutes clerk. Chris Bell and Richard Hertzberg, Bell and Associates; Carl Fryklind; HDR Engineering; numerous Park County citizens.

The meeting was scheduled to present an updated solid waste report from Bell and Associates.

Chris Bell and Richard Hertzberg, Bell and Associates; and Carl Fryklind, HDR Engineering; provided background information on each individual's expertise and experience with waste management and incinerator systems. Bell said the solid waste study focused on the waste disposal option of incineration and included 10 waste disposal alternatives, five of which involve waste energy and incineration. Bell said the report does not include refuse volume from the city of Livingston, as that entity has a new transfer station and waste management system.

The report's waste alternatives included 1) current county operation; 2) joining with the Livingston transfer station; 3) modify the existing county landfill to accept municipal solid waste; 4) build a new county landfill; 5) incineration only (incinerator size = 22 Tons Per Day (TPD)); 6) waste to energy incineration - steam (incinerator size 22 TPD); 7) waste to energy incineration - electricity (incinerator size 22 TPD); 8) Incineration only (incinerator size 44 TPD); 9) waste to energy incineration – steam (incinerator size 44 TPD); 10) waste to energy incineration – electricity (incinerator size 44 TPD).

The report included scenarios for incineration with Park County-only waste assuming 7,000 tons per year, and incineration with waste from Park County and regional entities assuming 14,000 tons per year. Report data and dollar figures do not include the cost to Park County to collect solid waste from county green box sites. The report stated the County Transfer Station has averaged 5,825 annual tons of incoming waste over the last four years with the city of Livingston now utilizing its own transfer and disposal system.

Fryklind said the report is based on use of two small, modular mass-burning units to guarantee waste burning 24 hours a day, seven days a week, 365 days a year. He said incineration would require two permits from the Montana DEQ, a Solid Waste Management System License and an Air Quality Management Permit/Air Quality Permit to Construct. He said an implementation schedule is about four or five years if no major

technical, political or institutional issues arise, with permitting taking approximately 18 months and ensuring financing to design and build taking 30 months.

Report incineration cost figures were as follows:

Incineration only: for 7,000 tons per year, build cost = \$8.5 million; annual debt payment = \$630,000; annual operations cost = \$997,000; cost per ton = \$232.

Incineration only: for 14,000 tons per year, build cost = \$12.1 million; annual debt payment = \$890,000; annual operations = \$1.212 million; cost per ton = \$150.

Waste to Energy – Commercial Steam: for 7,000 tons per year, build cost = \$11 million; annual debt payment = \$810,000; annual operations = \$1.101 million; steam revenue = \$231,000; cost per ton = \$240.

Waste to Energy – Commercial Steam: for 14,000 tons per year, build cost = \$15.6 million; annual debt payment = \$1.150 million; annual operations = \$1.344 million; steam revenue = \$462,000; cost per ton = \$145.

Waste to Energy – Electrical Generation: for 7,000 tons per year, build cost = \$12.5 million; annual debt payment = \$920,000; annual operations; \$1.094 million; electric revenue = \$140,000; cost per ton = \$267.

Waste to Energy – Electrical Generation: for 14,000 tons per year, build cost = \$18.6 million; annual debt payment = \$1.380 million; annual operations = \$1.330 million; electric revenue = \$280,000; cost per ton = \$174.

Report non-incineration alternatives summary cost figures were as follows:

Existing Operation: additional capital cost = \$0; cost per ton: \$120

Livingston Transfer Station: additional capital = \$0; cost per ton: \$53

Lined Cell at County Landfill: additional capital = \$2.1 million; cost per ton = \$175

New Landfill with Lined Cells: additional capital = \$2.1 million plus land; cost per ton = \$200 to \$250

Bell and Associates representatives held a question and answer session with meeting attendees after review of report data.

@6:51:20 p.m., the meeting adjourned.

*complete report *Technical Memorandum on Solid Waste Disposal Alternatives for Park County* available at www.parkcounty.org under the Refuse and Commissioners links

November 15, 2011

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:33:46 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Raea Morris, administrative assistant; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. DataImaging System CountySilo invoice
- Memo document re. refuse assessment request
- Memo email re. Safety Committee membership
- Memo document re. letter of support for Parks Board appointee
- Memo email re. YGM safety steps issue
- Memo email re. Dec 15 county Christmas luncheon
- Memo email re. fuel bid requirements
- Memo email re. Dec 7 corridor study Forest Highways project open house
- Memo email re. Community Development Department update meeting schedule

Commissioner Malone reported on a November 14 county solid waste study presentation by Bell and Associates.

There was discussion about a county solid waste management master plan.

@9:00:03 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 15, 2011

County Road/Engineering Updates

@9:01:56 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; Scott Hamilton and Tom Totland, PCSO; Belinda Van Nurden, DES; Greg Coleman, interim fire warden/DES; Dann Babcox, PCRFD#1; Mark Westenskow, CTA Engineering; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss county road issues and engineering updates.

Belinda Van Nurden, DES, said the county has worked on a winter response strategy since last Thanksgiving to ensure all emergency and essential services are on the same page. Van Nurden said the Park County Sheriff's Office (PCSO) is the incident command, and Road Supervisor Ed Hillman in charge of road department equipment and resources in a high snowfall event. She said Hillman has agreed to have snowplows at

ready on standby at the road shop if PCSO and emergency services personnel need to go out on roads in a high snowfall event. She said inclement weather prohibiting roads to remain open will result in road closures with signage and media announcements.

Van Nurden said cross training of refuse department personnel on snowplow and related equipment needs to be done as soon as possible to provide extra labor in a high snowfall event. Van Nurden said she would telephone the refuse manager to schedule said trainings.

Undersheriff Scott Hamilton (PCSO) said he would like clarification and confirmation that PCSO will get assistance from the road department if it contacts it for assistance in a big snow event. Hillman said the road department will be on standby to assist PCSO and rural fire if contacted to respond to a motorist, but the crew will not try to keep roads open if that effort is futile. He said the crew will then work to reopen roads after the weather event has passed. Hillman said school bus routes are priority roads to keep open and the road department will attempt to keep those routes open as long as school is in session. He said main artery roads will be worked on in priority order as long as weather does not prohibit effectiveness. He said road crewmen will be available to emergency personnel for weekend standby work, as well. Hillman said he will be the contact person after hours, and Dan Hackman, mechanic, is the second in command to telephone after Hillman. He said crewmen Randy Todd and Tom Sarrazin will be available in Gardiner afterhours. Hamilton said it is Hillman's call to make in determining whether the road crew can or cannot plow roads.

Commissioner Durgan said Hillman may want to set his crewmen, weekend standby schedules weeks in advance.

There was discussion about avoiding setting precedence with sanding county gravel roads in slick conditions. Commissioner Taylor said the county will address slick roads on a case by case basis if classified as an emergency by PCSO.

Hamilton said it might be a good idea for Van Nurden to put out a public service announcement to call for common sense when driving in, and when not to drive in, winter weather conditions. Dann Babcox, PCRFD#1, said a backup plan is needed for plowing snow from the county airport runway to ensure the airport remains open at all times.

Mark Westenskow, CTA Engineering, provided Hillman with a draft permit for work on Coal Camp Road for review. Westenskow said he will draft Mill Creek and White Lane quality control work plans.

@9:34:21 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 15, 2011
Department Head Meeting

@9:30 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Present were Commissioners Durgan, Malone and Taylor; Mary Anne Keyes, Extension; Barbara Woodbury, environmental health; Lani Hartung, finance; Ed Hillman, road; Jill Ouellette, HR; Brett Linneweber, county attorney; Erica Hoffman, IT/GIS; Clay Williams, weed; Paul Shea, museum; Kelly Johnson, maintenance; Kevin Larkin, treasurer; Martha Miller, auditor; and John Mueller, minutes clerk.

Commissioner Taylor opened the floor to public comment. None made.

Sick Leave Qualified Uses: Jill Ouellette, HR, reviewed employee sick leave benefits and permitted uses. Brett Linneweber, county attorney, said department heads should consult him if they have questions about whether an employee's use of sick leave qualifies per county policy.

Medical Return to Work: Ouellette reviewed the parameters of employees returning to work after medical leave.

Cell Phone Taxable Reimbursement: Ouellette said the county received clarification from MACO that the IRS recently determined work use of employer-owned cell phones, and reimbursement for employees using personal cell phones for work purposes, is not taxable. Ouellette said employees receiving the county cell phone reimbursement will see an associated adjustment on their paychecks this month.

Cleaning Contract Survey Monkey: Raea Morris, administrative assistant, said the Commission is conducting an employee survey to gather comments on the type and frequency of janitorial services requested by employees. She said responses show employees prefer the cleaning crew continue to clean the building five days a week, but the survey was submitted in attempt to reduce cleaning contract expenditures. Barbara Woodbury, environmental health, said the county needs to be cautious in reducing cleaning as a building can become quite dirty in a short time.

Roundtable Discussion of Activities: Department heads and elected officials reported on recent and ongoing activities and projects.

Other Business/Comment: Ouellette reviewed the county's policy on holiday pay. Ouellette asked department heads to assist her in addressing an increasing issue in the courthouse of employees complaining about the dress of fellow employees. Ouellette said each department head and elected official should set the dress code in respective offices based on work duties performed, or as defined by higher supervisors. She said some offices and departments set dress codes that may differ from others due to work types, such as fieldwork, court appearances or heavy equipment operation.

@10:39 a.m., the meeting adjourned.

November 15, 2011

1:00 P.M. – Union Negotiations – East Room – Commissioner Durgan attended

6:30 P.M. – Fair Board Meeting – Fairgrounds Office, Livingston – Commissioner Durgan attended

November 16, 2011

Daily Correspondence / Agenda and Briefing on Current County Projects

@9:21:09 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were Raea Morris, administrative assistant; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. citizen refuse assessment request
- Memo email re. high snowfall event minutes
- Memo email re. SWB minutes
- Memo email re. Cooke City Community Council mission statement

@9:34:19 a.m., Taylor moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 16, 2011

9:00 A.M. – Claims Review – Commission Chambers

November 16, 2011

Community Development Department Updates

@10:04:18 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were Philip Fletcher, community development; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Community Development Department.

Philip Fletcher, community development, said he has essentially been gone since his last department update meeting, but he sent a memorandum on the Northern Rocky Mountain Economic Development District (EDD), which currently has 27 directors on the board,

stacked 20 to seven, Gallatin to Park County members. He said the membership was originally supposed to be nine to seven, Gallatin to Park County, with three at large members. He said he met with the Park County delegation on the EDD board to discuss the issue, and members thought it will become a problem in the future if it is not one currently. Fletcher said the voting for the membership was done without the issue on the agenda. He said he thinks the Park County commissioners need to get involved with the issue to balance membership. Commissioner Durgan said he thinks the Commission should discuss the issue with the Park County members. A meeting on the issue was scheduled for November 29 at 1:00 p.m.

Fletcher said he is working on grants, projects and efforts in Gardiner. He said he is finishing up the DNRC scope of services contract for the Flesham Creek Restoration Project as priority, which he has scheduled for completion next week. He said the project will be a green light once that scope of services is completed.

@10:39:37 a.m., Taylor moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 16, 2011

10:00 A.M. – IT/Fire Project Planning – East Room

November 16, 2011

Human Resources Department Updates

@10:42:47 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were Jill Ouellette, HR; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided the Commission with change of status forms for a GIS technician position, detention officer and detention officer on FMLA leaving her position. She also provided an exit interview for the outgoing detention officer. Ouellette said the county now has two openings for jail staff.

Ouellette reported on an investigation into a road crewman accident and possible disciplinary action options. She asked how a letter on the issue is to be submitted to the employee in question. The Commission said the exchange should occur in the Human Resources office with a commissioner present.

Ouellette said the road crew completed cheater bar training on November 15, in response to a related accident.

@11:00:28 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

November 16, 2011
Planning Department Updates

@11:32:38 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were Mike Inman and Jeri Stevens, planning; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Planning Department.

Senior Planner Mike Inman provided the Commission with an Earth Homes finding of fact document for signature.

Reviewing Planning Department activities, Inman provided the final draft of the Park County floodplain regulations and said they were posted to the county website on November 15; an Orfaea Subsequent Minor Subdivision is in the final plat stages and will be approved after road issues are approved by the county road supervisor; the Yellowstone View Condominium's project engineer has not submitted data for final plat and there is interest by the Yellowstone Foundation in purchasing the development; and a Montana FWP mini grant working committee continues to meet and determined part of the grant funds will go to updating relevant GIS data to assist in addressing area-specific wildlife and wildlife issues around Park County. He said another grant expenditure is planned for interpretive brochures addressing seasonal, species-specific and geographical wildlife issues with relation to water, including private land ponds, 310 permitting, and Yellowstone Cutthroat Trout populations. Inman said grant outreach efforts in county communities will occur in spring 2012 with goals of providing wildlife mitigation measures for private property owners. He said additional grant funding for the effort will be sought next year.

Inman said the Cooke City Zoning Regulations are the next priority issue on the department's agenda. He said the Cooke City advisory zoning committee has received four applications for two open board seats, and the department will likely schedule a planning and zoning advisory meeting in December to formalize appointments.

Inman said he continues meeting with Greg Coleman, interim fire warden, and Terri Chambers, IT, with hopes to have a Wildlife Urban Interface online hazard calculator resource up and running by the end of November. Inman said the Parks and Recreation Board has one active member, two applications have been submitted, and the department will begin advertising for board seats and will conduct member interviews if more applications warrant. He said there will be a lot of necessary housecleaning and reorganizing of information and efforts once the board reconvenes.

Inman said an enforcement letter was submitted to the Absaroka View homeowner's association requiring repair of a fire fill site by the end of November, after which time the matter will be turned over to the County Attorney's Office for action that office deems

appropriate. He said the Bullion Placer Minor Subdivision is still addressing a water fill site, and he is working with the conservation district for a 310 permit to attempt upgrade of the current hydrant system.

Inman said the department and legal counsel is working with Hank Rate and an attorney on a tax deed issue for the Scotts Addition in Gardiner, which is requiring sorting through the history of the subdivision.

Inman asked where the Commission is with its decisions in addressing responsibilities of the Planning Department and Community Development Departments after a recent department split. Commissioner Taylor said he will explain to the Planning and Development Board at its November 17 meeting the county growth policy does not have to be updated for two years, and the Commission is not interested in moving full steam ahead into the updating process at this time with other work and issues taking priority. He said the board can approach the Commission if it wishes to amend the growth policy, because the document was put together by the people of Park County. Inman said state statute requires any amendment to the county growth policy includes review and amendment to the entire document, including timetables and goals and objectives, in public forums. Taylor said the Commission is happy to listen to board member comments and suggestions regarding amendment of the county growth policy.

Inman said the Commission needs to determine what department will be responsible for administering the updating of the county growth policy before the five-year update is due in two years from present. He said the Commission also needs to determine the process by which it wants the document updated. He said it is up to the public to drive the upgrading of the document once the process is established, and all efforts must be done in a formal public process. Inman said administration of the effort by two departments will not work, and administration needs to be assigned to either the Planning or Community Development Department.

Inman presented the Commission with district court litigation dated November 1, 2011, involving the Lakeside Neighborhood Planning Committee in Flathead Valley in which a local group sued the committee on grounds of violating open meeting laws. Inman said the case reiterates the need to follow requirements and parameters of open meeting laws by publicly advertising meetings and maintaining meeting minutes. Taylor said he will bring up that issue with the Planning Board.

Taylor said he thinks Stevens and Inman are doing a good job since the department split and have been very professional. Jeri Stevens, planning, said she is very appreciative and grateful for the change with splitting the former Community Development Department, and all individuals within the Planning, GIS/IT and Environmental Health Departments are working well together.

@12:11:08 p.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

November 17, 2011

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:49:32 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Jill Ouellette, HR; Ed Meece, city manager; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. community development director employee vacation days
- Memo email re. draft Department Head meeting minutes
- Memo email re. exempt employee timesheets
- Memo email re. county NACo dues
- Memo email re. Cooke City snow removal comments
- Memo email re. employee parking lot snow plowing logistics
- Memo emails re. EDD email conversation

City Manager Ed Meece said he responded to a November 16 email from the county community development director in a direct way. Meece said the employee's behavior is over the top and content of his emails exemplifies Meece's concern about the employee's ability to work with individuals involved in the collaborative EDD in Bozeman. Meece said his concern is the employee is going to damage what the city of Livingston, Park County, Gallatin County and the city of Bozeman are trying to do with a regional EDD.

Meece said he spoke with Gallatin County officials and decision makers of the newly formed regional Economic Development District (EDD) about comments made by the county employee and they are not happy. He said the employee is not just fighting with Meece, but is prepared to fight with the rest of the group, which will not put Park County in a good position with the fledgling effort to establish the EDD. Meece said the employee has succeeded in damaging the county's relationship with the city of Livingston, the Gallatin County fiscal court and the city of Bozeman. He said the problem has been going on for months and he is tired of having to do damage control, because it takes him away from his work, takes away the credibility of Park County and the city of Livingston, and it looks bad when Meece has to apologize for things going on. Meece said he is asking the county commission for action as the Livingston city manager and a Park County resident.

Meece said he has told the employee he does not think the ratio of board makeup numbers is a problem. Meece said the ratio of population of Gallatin to Park County is 85 to 15 percent, thus Park County is probably over-represented with its seven members on the 27-member EDD board. He said the idea the board is unjustly tilted is wrong. He said Park County is not in a damaged position, as the EDD board is working well and

moving forward and he questions why the employee is picking a fight when nothing has happened.

Meece explained the differing committees within the EDD, such as the strategy committee, and requirements for each committee member. He said he thinks a conversation with Earl Mathers of Gallatin County may shed some light on the situation from the other side of the hill.

Jill Ouellette, HR, provided the Commission with a letter addressing an employee issue for signature.

@9:39:28 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

November 17, 2011

9:00 A.M. – Discussion of Initial Funding to Create Bid Documents for Cooke City Emergency Response Building Project – Commission Chambers – Canceled

November 17, 2011

Municipal Election Canvassing

@10:09:33 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Denise Nelson, clerk and recorder; Pam Payovich, city of Livingston; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to canvass the November 8 municipal election results.

The Commission and Payovich reviewed municipal election results at the direction of Denise Nelson, clerk and recorder.

Commissioner Malone moved to approve the results of the election. Jim Durgan seconded the motion. Motion passed.

@10:40:43 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 17, 2011

Discussion of Fiscal Year 2011 Audit Review

@11:35:05 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Martha Miller, auditor; Lani Hartung, finance; Ernie Olness, Olness and Associates; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss a Fiscal Year 2011 external audit review.

Ernie Olness, Olness and Associates, provided the Commission with 2011 external audit findings. Olness said the audit includes seven comments, which is a lesser number than findings in past years.

There was discussion about landfill closure and post-closure liability costs; recommendations for the county treasure to open county bank statements each day in order to avoid reconciliation at the end of the month and cross-train an individual to perform treasurer duties in the event of his absence; the road department maintaining an annual inventory of materials and justice court time pays.

An Olness and Associates representative said the Montana Prevailing Wage Law requires prevailing wage language in contracts in excess of \$25,000.

@12:22:13 p.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 17, 2011

1:30 P.M. – Planning and Development Board – Community Room – Meeting minutes available at www.parkcounty.org and in the Planning Department

4:00 P.M. – Library Board – Livingston Library

4:00 P.M. – 911 Communications – West Room

November 18, 2011

No Commission Meetings Scheduled

9:00 A.M. – Commissioner at Wilsall to Hear Area Resident Concerns – Val’s Mercantile, Wilsall

10:00 A.M. - Commissioner Phone Conference with Cooke City to Hear Area Resident Concerns – Commission Chambers – Commissioner Malone attended

10:30 A.M. – Commissioner at Clyde Park to Hear Area Resident Concerns – Town Hall, Clyde Park

1:00 P.M. – Solid Waste Board – Commission Chambers – Commissioners Malone and Taylor attended – Meeting minutes available at www.parkcounty.org under Refuse and in the Commission Office

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana