

Park County Commission Meeting Minutes
Week of April 9 - 13, 2012
Park County, Montana

April 9, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:30 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present was Raea Morris, administrative assistant. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. courthouse roof and dispatch interior doors maintenance issues
- Memo June 19 Airport Board meeting in Gardiner
- Memo email re. Divide Road opening
- Memo email re. city janitorial contract revisions
- Memo document re. Marathon Printing invoice

The Commission reviewed meeting requests.

@8:44 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

April 9, 2012

Discussion of Park County Bridges with CTA Engineering

@9:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; Parks Frady and Kevin Feldman, CTA. No public comment made.

The meeting was scheduled to discuss Park County bridges.

Kevin Feldman, CTA Engineering, said the most deficient county bridges in order, per Montana Department of Transportation are: on Rock Creek Road North over Rock Creek (road classified as a Class IV road), Indian Creek Road over the Shields River (classified as a Class II road), Lower Cottonwood Road over Cottonwood Creek east of Enyart (classified as a Class I road) and Castle Mountain Road over Brackett Creek (not classified). Feldman said the portion of Lower Cottonwood Road on which the bridge in question is located is not a Class I road, as it is beyond where any school kids live, and the county needs to look into reclassifying its roads.

Feldman said two public meetings need to be held as required by the Treasure State Endowment Program (TSEP), for which the county will submit an application for bridge repair funding. He said the first meeting will be to present the Preliminary Engineering Report (PER) and the second meeting will state the county has taken all public comment about the bridges into consideration and lay out its proposed plan to submit a TSEP application for repair or replacement. The Commission scheduled the first meeting for April 18 at 2:00 p.m.

@9:56 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 9, 2012

Discussion with NRM RC&D EDD Executive Director

@10:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Mike Inman, planning; Barbara Woodbury, environmental health; Peter Fox, EDD committee member; and Rob Gilmore, NRM RC&D. No public comment made.

The meeting was scheduled to meet with the Northern Rocky Mountain Resource Conservation and Development (NRM RC&D) Economic Development District (EDD) executive director.

Rob Gilmore, EDD executive director, provided an update of Park County's efforts with a Comprehensive Economic Development Strategy (CEDS) as part of the NRM EDD. Gilmore said the month of April will entail gathering all relevant data for the CEDS, including recommended priority projects. He said including projects on a priority list will qualify them for Economic Development Administration (EDA) funding. Gilmore said socio-economic data has been provided by two different agencies, and community input data is being gathered in meetings throughout Park County. He said he needs a contact individual for Springdale.

Gilmore said he needs access to the county's Capital Improvement Plan (CIP) to ensure all projects within that plan are included on the CEDS projects priority list. The Commission said Gilmore should approach the Commission about county CIP efforts. Gilmore said he will also approach the county Disaster and Emergency Services planners. There was discussion about considering the county's parks and recreation efforts in the CEDS.

@10:24 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

April 9, 2012

Signing of Noxious Weed Control Agreement

@11:30 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Clay Williams, weed. No public comment made.

The meeting was scheduled to sign a noxious weed control agreement with the Montana Department of Transportation.

Commissioner Durgan said the contract is renewed annually to control noxious weeds on all state-maintained rights of way in the county for \$30,000+ on a reimbursement basis and will terminate on June 30, 2013.

Commissioner Durgan moved to sign the agreement. Commissioner Malone seconded the motion. Motion passed.

@11:40 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 10, 2012

County Road and Engineering Services Updates

@8:05 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; and Mark Westenskow, CTA. No public comment made.

The meeting was scheduled to discuss county road issues and engineering updates.

Road Supervisor Ed Hillman said he estimates the county has 7,500 yards of millings, but needs 18,000 to complete proposed work. Hillman said the road department is in need of gravel for roads, and his second priority is to get a road roller.

Mark Westenskow, CTA Engineering, provided updates of ongoing proposed road projects and associated permits obtained and in waiting. He said CTA put together a task order for a search and rescue building as requested by the Commission.

@8:32 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 10, 2012

Discuss Status of Fleshman Creek Restoration Project

@8:33 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Lani Hartung, finance; Barbara Woodbury,

environmental health; Mark Westenskow, CTA; Clint Tinsley, city of Livingston; and Brenda Adams, citizen. No public comment made.

The meeting was scheduled to discuss the status of the Fleshman Creek Restoration Project.

Mark Westenskow, CTA Engineering, said CTA finished surveying work on April 9 and is beginning to look at utilities and storm water issues in cooperation with the city.

Brenda Adams, citizen, said she does not care about the fairgrounds not having access to sewer facilities and does not want a sewer lift station in her backyard.

Lani Hartung, finance, said she submitted the January – March project quarterly report to FEMA on April 9, and she needs in-kind contribution hours for the project, as she is short.

There was discussion about the status of the county's rewritten Montana DNRC contract.

@8:52 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 10, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@9:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Barbara Woodbury, environmental health; Mark Westenskow, CTA; and Sheila Royston, citizen. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. county long-distance codes
- Memo email re. state house district redistricting
- Memo document re. Data Imaging Systems invoice
- Memo document re. Tom Roe Construction certificate of liability
- Memo document re. MSU Extension board training workshop
- Memo email re. LOBO watch editorial
- Memo email re. Willow Creek project update

Mark Westenskow, CTA Engineering, said he is still attempting to contact an FAA representative regarding a green box site in Gardiner. There was discussion about starting to improve the site fencing in order to reduce problems with bears. The Commission asked Westenskow to put together a compactor facility for the Gardiner green box site as a task order.

Barbara Woodbury, environmental health, said Flathead Electric provided a response to a generator issue in Cooke City. Addressing a solid waste survey, she said her administrative assistant re-tallied green box site data per a citizen request.

The Commission reviewed a meeting request from the HR and Environmental Health Departments regarding a fairgrounds professional engineering report.

@9:39 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 10, 2012

Human Resources Updates

@9:40 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Jill Ouellette, HR; and Sheila Royston, citizen.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided a change of status form for a temporary road department worker who removes snow fencing, use or lose benefit requests for a road department employee and sheriff's office employee, and an employee timesheet recorded by Ouellette in the employee's absence. Ouellette said she has not received information from the road supervisor regarding a State Farm claim in which a resident struck county equipment.

Citizen Sheila Royston said Brad Wilson, road crewman, noticed an employee change of status form in his personnel file during his exit interview with Ouellette. She said that form was in reference to Wilson's change in status resulting from his resignation from his assistant road supervisor position and continuation as an operating engineer. Royston said the document clearly stated there was to be no change to his department, pay rate or funding, and that information was either withheld from the Department of Labor or a problem exists, as it was signed by former Commissioners Lahren and Murphy and Commissioner Durgan. She said Park County is dishonest in saying Wilson kept previous wages after resigning from the assistant position when the document signed by the Commission states there was to be no wage change. Royston said she would like to know why the document was withheld and not provided to the Department of Labor. She said there was dishonest testimony given by the county at a wage claim hearing, as it appears former human resources personnel did her job correctly. Royston said the Department of Labor also tried to discredit Wilson regarding the wage claim issue, and Wilson was willing to resolve the wage issue in question through discussion at the outset without having to seek legal action.

Ouellette and the Commission said they would have to take her comments into consideration and will look into the matter.

@9:51 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 10, 2012

Opening of Quotes for Mill Creek Road Project

@10:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Ed Hillman, road; Parks Frady, CTA; and Valerie Bainter, Bainter Construction. No public comment made.

The meeting was scheduled to open quotes for a Mill Creek Road project.

Commissioner Taylor opened one sealed quote from Bainter Construction for \$23,955.

Commissioner Malone moved to provide the bid to CTA Engineering and legal counsel for review and recommend holding another meeting to award the bid. Commissioner Durgan seconded the motion. Motion passed.

The Commission scheduled a meeting for April 12 at 4:30 p.m.

@10:08 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 10, 2012

Personnel Meeting

@11:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Jill Ouellette, HR. No public comment made.

The meeting was scheduled to address a personnel issue.

Jill Ouellette, HR, said the meeting was scheduled for the Commission to conduct her first performance evaluation while an employee at Park County and requested the meeting be closed to the public.

Commissioner Malone moved to close the meeting to the public. Commissioner Durgan seconded the motion. Motion passed.

@11:30 a.m., the meeting adjourned.

April 10, 2012

5:00 p.m. – Board of Health – East Room

April 11, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@9:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were Raea Morris, administrative assistant; Lani Hartung, finance; Ed Hillman, road; Tom Totland, PCSO; and Jeff Tong, citizen.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. Library News
- Memo email re. TSEP funds
- Memo email re. April 27 commissioner Cooke City CEDS meeting
- Memo email re. Gardiner Sidewalk Project change order
- Memo document re. Board of Health member application
- Memo document re. Sweet Grass County sanitarian services contract
- Memo email re. mobile home taxes

Commissioner Durgan said he will meet with a landowner in the Five Acre Tracts regarding a fence line and property boundary issue.

Commissioner Taylor said he will look at county roads in the north part of the county, including Hammond Creek Road, Rock Creek Road North and Hamilton Bridge. He reported on a Senior Citizens Center meeting.

Ed Hillman, road supervisor, inquired about a fuel permit for Chris Iverson, contractor.

@9:39 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

April 11, 2012

8:30 A.M. – MACo Healthcare Trust Meeting – Helena – Commissioner Malone attended

April 11, 2012

Signing of Resolution to Adopt City/County Compact

@9:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present.

The meeting was scheduled to sign a resolution to adopt the City/County Compact.

Commissioner Durgan moved to sign the resolution as of the date April 11, 2012, date. Commissioner Taylor seconded the motion. Motion passed.

@9:02:21 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

April 12, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:00 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was Raea Morris, administrative assistant.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. employee disciplinary letter request
- Memo email re. watershed project meeting registration
- Memo email re. Upper Yellowstone Snowmobile Club trail grooming
- Memo email re. citizen comment on Meigs Road condition
- Memo email re. women's restroom ADA work
- Memo email re. MACo 1.2% floating mill rate
- Memo email re. Forest Service AA meeting
- Memo email re. April 18 Weed Board meeting
- Memo email re. Reclaim Montana afterhours
- Memo email re. donut zoning district PIR request
- Memo email re. April 20 planning board meeting agenda

@8:56 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 12, 2012

9:00 A.M. – Area IV Agency on Aging – Three Forks – Commissioner Taylor attended

9:00 A.M. – Safety Committee – Commissioners Chambers

10:00 A.M. – Local Emergency Planning Committee – Community Room

April 12, 2012

Discussion of Citizen County Property Proposal

@4:00 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was Zabun Burton, citizen.

The meeting was scheduled to discuss a citizen county property proposal.

Citizen Zabun Burton said his proposal is to help the county preserve the old Gardiner jail by paying for an ADA-accessible walkway to the jail from his restaurant on an adjacent piece of property. He said he is also willing to pay up to \$1,000 for interpretive signage.

The Commission said it will take Burton's proposal into consideration and run it through legal counsel.

@4:28 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 12, 2012

Awarding of Quotes for Mill Creek Road Bank Stabilization Project

@4:30 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Shannan Piccolo, civil deputy county attorney; and Valerie Bainter, Bainter Construction. No public comment made.

The meeting was scheduled to award a quote for a Mill Creek Road bank stabilization project.

Commissioner Durgan moved to award the Mill Creek Bank Stabilization Project for \$23,955. Commissioner Malone seconded the motion. Motion passed.

@4:32 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 13, 2012

10:00 A.M. – Large Predator Meeting – Helena – Commissioner Durgan attended

7:00 P.M. – State House Legislative Meeting – Bozeman – Commissioner Malone attended

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana