

Park County Commission Meeting Minutes
Week of December 24 – 28, 2012
Park County, Montana

December 24, 2012

No Commission Meetings Scheduled

December 25, 2012

Christmas Day Holiday – All Offices Closed

December 26, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:43 a.m., Commissioner Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence for December 20 included:

- Memo email re. CTEP letter for funds transfer
- Memo email re. citizen Airport Board application
- Memo document re. Park County Fire Safe Council mass mailing quote approval
- Memo email re. Secure Rural Schools Act program management
- Memo email re. Christmas week county payroll schedule
- Memo document re. Envirocon certificate of liability insurance
- Memo document re. Crazy Mountain Ranch Hammond Creek Road snowplowing permit
- Memo email re. courthouse holiday mail service schedule
- Memo document re. Bob Currie November mileage expense sheet
- Memo emails re. Dispatch 911 restroom issue
- Memo email re. First Aid/CPR class training
- Memo email re. Planning and Development Board agenda
- Memo email re. MACoJPIA regional training
- Memo email re. September - November Department Head Meeting minutes
- Memo email re. Maintenance Department supplies order
- Memo email re. City-County Meeting agenda item request
- Memo document re. commissioner software upgrade invoice
- Memo email re. Park Conservation annual banquet

- Memo email re. Weed Control Association Commission literature
- Memo email re. Cooke City Area Council donation request
- Memo email re. MDT aeronautics newsletter
- Memo document re. Law Enforcement Toughbooks insurance

Correspondence for December 21 included:

- Memo email re. county bus route changes
- Memo email re. MACo legislative updates
- Memo document re. Sheriff's Office report
- Memo email re. Renewal Resources Grant Loan program hearing date
- Memo document re. Tom Roe and Sons certificate of liability insurance
- Memo email re. Dispatch 911 restroom issue
- Memo email re. CTA Engineering Peterson Creek crossing

Commissioner Malone said he and Ed Hillman inspected Boulder River Road on December 21. Malone said he packed refuse at the Chico refuse site over the weekend.

Malone said the road supervisor and mechanic will drive to Grand Junction, Colorado, on the following Wednesday to inspect a 2002 sand truck for possible purchase for \$42,000. He said the funds for purchase would come from the Road Department equipment account.

Commissioner Durgan said the coroner is firm in feeling he cannot move his storage items from a downstairs office to an upstairs space in order to provide office space for incoming Commissioner Tinsley. Durgan said a meeting will be scheduled to discuss the issue of how to provide new office space.

@9:18 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

December 26, 2012

9:00 A.M. – Claims Review – Commission Chambers

December 26, 2012

Appointing of City-County Airport Board Applicants

@9:38:37 a.m., Commissioner Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to appoint City-County Airport Board applicants.

Commissioner Durgan moved to postpone appointing the applicant until the next week when a full board of commissioners was present. Commissioner Malone seconded the motion. Motion passed.

@9:39:09 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

December 26, 2012

Comparison of Budget to Actual Expenditures and Revenues as of November 30, 2012

@10:06:35 a.m., Commissioner Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Martha Miller, auditor; Lani Hartung, finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to compare budget to actual expenditures and revenues as of November 30, 2012.

Lani Hartung, finance, said the county is 42 percent through its fiscal year. She said real estate tax revenues were due November 30, so the report may not reflect all collections. Martha Miller, auditor, said the county treasurer had included tax data in his November report.

@10:25:08 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

December 26, 2012

Signing of T.I.P. Agreement for Law Enforcement Tough Books

@10:39:22 a.m., Commissioner Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Shannan Piccolo, civil deputy county attorney; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign an addendum to a T.I.P. Agreement for law enforcement Tough Books computers.

Civil Deputy County Attorney Shannan Piccolo said the agreement with T.I.P. was already signed and the current meeting was scheduled to sign an addendum to the contract the contractor had failed to provide initially.

Commissioner Durgan moved to sign the addendum to the T.I.P. Agreement for law enforcement Tough Books. Commissioner Malone seconded the motion. Motion passed.

@10:41:12 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

December 27, 2012

8:00 A.M. – County Road/ Engineering Services Updates – Commission Chambers –
Canceled due to no quorum of commissioners

December 27, 2012

Discussion/Status of Fleshman Creek Project

@8:30 a.m., Commissioner Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Mark Westenskow, CTA; Mike Adams, fair board; Gary Barnhart, citizen.

The meeting was scheduled to discuss the status of the Fleshman Creek Restoration Project.

Mark Westenskow, CTA Engineering, said he had consulted with Montana DES personnel about potential project amendments and how those amendments would affect the FEMA contract supporting the project.

@8:44:30 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

December 27, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@9:00 a.m., Commissioner Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; Tom Totland, PCSO; Tracy Mosley, MSU Extension; Joel Boniek, citizen.

The meeting was scheduled to review the daily agenda and correspondence.

Joel Boniek, citizen, said he is looking for performance bonds for elected officials he says are required per MCA 2-9-701. Commissioner Malone said the Commission will get a legal opinion from its legal counsel on the matter.

Correspondence for December 26 included:

- Memo document re. burial/cremation application
- Memo email re. 2013 Board of Health meetings
- Memo email re. county board appointment letter
- Memo email re. Cooke City citizen meeting request
- Memo document re. Hogenson Construction certificate of liability insurance
- Memo document re. Public Lands Committee notice of appointment
- Memo document re. 2013 Fish Wildlife and Parks black bear and turkey quotas

- Memo document re. Oasis Environmental company reorganization
- Memo document re. DOWL HKM Invoice #7 statement of past due payment
- Memo email re. TV Board inquiry
- Memo email re. school bus route change proposal

Tracy Mosley, MSU Extension, said she received a \$3,600-noxious weed trust fund grant for Pine Creek Fire victims. She said she needs commissioner signatures and asked if the county attorney's office first needs to review the contract.

Commissioner Malone said the county road supervisor and mechanic would drive a county vehicle to Grand Junction, Colorado, the following week to possibly purchase a plow truck for the road department.

@9:34 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

December 27, 2012

Human Resources Updates

@9:30 a.m., Commissioner Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present was Jill Ouellette, HR. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided change of status forms for a Park County Sheriff's Office deputy with a longevity pay anniversary and the Park County Sheriff for longevity pay. She provided an exit interview for a deputy who left employment.

Ouellette provided an employee sick and annual leave benefit report. She said the clerk of court will post a fulltime clerk position. Ouellette said the Justice of Peace Office was closed on December 24. She said there was a complaint about janitorial services. Commissioner Malone said he would let Commissioner Durgan determine whether the issue needs to be discussed in a Commission meeting.

Malone said the Commission never formally agreed that all current county refuse department workers would have employment with the county after ongoing changes to refuse operations are completed. He said individual commissioners made statements that all employees would be retained. Ouellette said she worked with the interim refuse manager as to where current employees can be employed within the refuse system after Malone told the interim refuse manager he could figure out how to employ current employees amid changes to the system. Malone said a fulltime heavy equipment operator will be needed at the landfill to do work required to conduct partial closure excavation. He said fulltime green box site attendants will be needed for the Chico, Trail Creek and Deep Creek green box sites, for sites in the northern part of the county and for sites in the southern part of the county. Malone said he thinks subcontractors can be used to monitor

sites as needed on weekends. Ouellette said such is not permissible because of potential workers' compensation liabilities. Ouellette said she thinks additional refuse staff may need to be hired with proposed changes to the county refuse operations. Malone said he thinks existing staff can be used to conduct all work.

Malone said he thinks the refuse manager's job is to check whether people dumping are being assessed the correct number of refuse assessments. He said the manager should also take care of department signage so Solid Waste Board members do not have to order or erect signs at county green box sites. He said a SWB member took it upon himself to erect signs, because it was not being done. He said the SWB should set policy of how many signs are needed and where.

@10:04 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

December 27, 2012

10:00 A.M. – Review of Minutes for Week of December 17, 2012 – Canceled due to employee out of office

December 28, 2012

No Commission Meetings Scheduled

8:30 A.M – Swearing in of Newly Elected Officials – District Court Room

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana