

Park County Commission Meeting Minutes
Week of January 9 – 13, 2012
Park County, Montana

January 9, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:34:16 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Kelly Johnson, maintenance; Jill Ouellette, HR; Denise Nelson, clerk and recorder; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. January 12 EPA spill measures conference
- Memo re. January 12 Farm Bill livestock loss meeting
- Memo invoice re. Livingston Locks and Clocks
- Memo email re. Livingston Taxi financial match request

Jill Ouellette, HR, provided the Commission with completed job descriptions for the Clerk and Recorder's Office.

Kelly Johnson, maintenance, said he received a bid for recycling bad courthouse light bulbs replaced during an energy efficiency retrofit project for \$1.5 per linear foot for a total cost of \$200. Johnson said the good lights were installed in the Yellowstone Gateway Museum. The Commission told Johnson he could contract with the individual for the service.

@8:41:53 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 9, 2012

Signing of Resolution for Notice of Mail Ballot Election for Creation of Cooke City Sewer District

@9:40:10 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Barbara Woodbury, environmental health; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a resolution for notice of a mail ballot election for creation of a Cooke City Sewer District.

Barbara Woodbury, environmental health, said signing the resolution will be the official action to move forward with putting creation of a Cooke City Sewer District on the ballot. Commissioner Durgan said the resolution will require a mail-in ballot vote to determine whether a sewer district will be formed in Cooke City.

Commissioner Malone moved to sign Resolution #1121. Commissioner Durgan seconded the motion. Motion passed.

@9:41:45 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

January 9, 2012

Signing of Agreement for County Contribution to Western Montana Mental Health Center

@10:32:52 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign an agreement for Park County's contribution to the Montana Western Mental Health Center.

Commissioner Durgan said the agreement is an annual renewal agreement of \$15,000. Commissioner Taylor said the agreement supports the local drop-in center and provides services for crisis response and a crisis response team from Bozeman. Taylor said the programs have been very good to Park County and its people and is a win-win situation.

Commissioner Durgan moved to support the program and sign the agreement. Commissioner Malone seconded the motion. Motion passed unanimously.

@10:38:34 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 9, 2012

3:00 P.M. – Local Advisory Committee – Mental Health Drop In Center, Livingston

January 10, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:59:27 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were

Raea Morris, administrative assistant; Ed Hillman, road; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. employee safety video viewing schedule
- Memo email re. January 28 Split Estate video showing
- Memo email re. Jan 11 fire alarm testing
- Memo email re. Montana Energy Conference
- Memo email re. new Congressman Rehberg Park County field representative
- Memo email re. January 10 IT Committee meeting agenda
- Memo email re. January 10 Senator Tester staff meeting
- Memo document re. cooperative APHIS airport agreement
- Memo email re. January 10 Bozeman economic development director meeting
- Memo email re. Dispatch 911 paging
- Memo email re. January 12 Wilsall Rancher's Roundtable
- Memo email re. Sonoran Institute economic development meeting
- Memo email re. Airport Board FAA reimbursement requests
- Memo email re. community development director out of office schedule
- Memo email re. Angel Line Board member appointments

Commissioner Malone reported on a January 9 Angel Line Board meeting.

@9:25:06 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned

January 10, 2012

County Road Updates/Engineering Services Updates

@9:31:13 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; Scott Hamilton, PCSO; Alex Sienkiewicz and Lauren Oswald, Forest Service; Dennis Davaz, RY Timber; Rick Adams, citizen; Duane Long, citizen (via telephone); and John Mueller, minutes clerk.

The meeting was scheduled to discuss county road issues and engineering services updates.

Mark Westenskow, CTA Engineering, said the Fleshman Creek project site plan has been submitted to the USDA. He said a meeting is scheduled with the Commission to discuss project scope of work and contract options.

Road Supervisor Ed Hillman said the Hamilton Road Bridge should be finished by the end of the day, and a White Lane Bridge may be started on in a couple of days.

Lauren Oswald, US Forest Service, said the Forest Service hopes to discuss the Willow Creek Road project in a couple of weeks once an inventory is completed. Oswald said the Main Boulder fuels project is underway, but there is concern about the width of a bridge near Upside Down and Bridge Creeks. Dennis Davaz, RY Timber, said the contractors are proposing deconstructing the bridge to allow for the logging project, and then rebuilding the bridge as it was. He said the bridge will be started on January 11, because it is holding up forest thinning work.

Oswald said the Forest Service anticipates beginning logging on Smith Creek with hopes of completing operations this winter after a lawsuit was decided in the Forest Service's favor.

Citizen Duane Long said he obtained a permit to rip rap the river that runs in the Boulder through his property and he needs to bring in big equipment to do the work, but the road is still blocked off with boulders. He said he would like the boulders moved. The Commission said Long can move the boulders.

Rick Adams, citizen, said the corner of Loves Lane and Canyon View was pure ice recently. He said he will give the county room where the current posts sit on his property to install a guardrail. Adams said a stop sign still needs to be fixed at the end of Loves Lane. Scott Hamilton, undersheriff, asked if the county road crew will respond if emergency services telephone Hillman when a road needs to be sanded due to icy conditions. Hillman said he would respond. Hamilton and Hillman said they will view Loves Lane for possible installation of a guard rail after the meeting.

@10:19:15 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 10, 2012
Human Resources Updates

@10:35:37 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette, HR; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided the Commission with change of status forms for a Trail Creek/Chico green box caretaker position and a DES quarter-time position. Ouellette reported on a Business Professionals of America regional conference she attended on January 9. She said she will begin promotion of an employee wellness screening event and hang employee health screening posters in the courthouse. She said she is informing each county office about the January 24, 25 and 26 event, and MACo will send a representative to discuss the Healthy Partners program in more detail next week.

There was discussion about the county's healthcare contract with MACo Healthcare Trust.

@11:01:07 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 10, 2012

Opening of Bids for Used Wheel Loader

@11:35:25 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Shannan Piccolo, civil deputy county attorney; Dennis Morelock, T&E; Chet Sharbono, RDO; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to open bids for a used wheel loader.

Commissioner Durgan opened sealed bids received before the bid deadline from Tractor and Equipment and RDO Equipment Company. The total bid amount from Tractor and Equipment for a 1998 CAT IT 38G with 11,030 hours was \$57,700 after an \$11,000 trade-in amount for a used 1974 county loader with 9,640 hours. The bid from RDO for a 2005 John Deere 544J with 5,276 approximate hours was \$84,000 after a \$5,500 trade-in amount.

Commissioner Malone moved to accept the bids and provide them to the county attorney for review. Commissioner Durgan seconded the motion. Motion passed.

@11:46:28 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 10, 2012

Review of Minutes for Week of January 2, 2012; Review and Amend Minutes for Week of December 26, 2011

@1:13:15 p.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of January 2, 2012 and amend Commission meeting minutes for the Week of December 26, 2011.

Reviewing minutes for the Week of January 2, 2012, Commissioner Malone requested a revision to Page 7 of 10; second to last paragraph, the first sentence should read, "In other discussion, Taylor said Montana Rail Link told him it wants to reduce the size of the footprint currently leased to the county for the transfer station."

Commissioner Malone moved to approve the minutes for the Week of January 2 as corrected. Commissioner Durgan seconded the motion. Motion passed.

Reviewing minutes for the Week of December 26, 2011, minutes clerk John Mueller said three meeting dates were incorrectly noted in the minutes, and a December 27, 2011, Public Hearing on Petition to Create Cooke City Zoning District should read, "Public Hearing on Petition to Create Cooke City Sewer District," and the motion made in the meeting should state, "Commissioner Malone moved to direct the county clerk and recorder to go forth with the sewer district, as the petition showed more than the ten percent required by (MCA) 7-13-2204. Commissioner Durgan seconded the motion. Motion passed."

Commissioner Malone moved to accept the minutes as amended. Commissioner Durgan seconded the motion. Motion passed.

@1:16:52 p.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 10, 2012

2:00 P.M. – IT Advisory Committee – Community Room

5:30 P.M. – Board of Health – East Room – Commissioner Durgan attended

7:00 P.M. – Public Presentation on Solid Waste Disposal Alternatives for Park County – Wilsall Fire Hall, Wilsall

January 11, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:41:34 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. Solid Waste Division monitoring well work plan approval
- Memo document re. city of Livingston solid waste discharge
- Memo document re. citizen letter regarding proposed Gardiner bar establishment
- Memo email re. refuse assessment removal
- Memo document re. Strong Lane floodplain permit
- Memo document re. floodplain permit 1-12

- Memo document re. January 19 Planning and Development Board meeting agenda
- Memo document re. citizen property assessment issue

Commissioner Durgan reported on a January 10 Board of Health meeting.

Commissioner Taylor reported on a January 10 solid waste alternatives presentation in Wilsall.

@9:03:52 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned

January 11, 2012

9:00 A.M. – Claims Review – Commission Chambers

January 12, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:46:03 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. home health assessments
- Memo email re. community development director work schedule
- Memo email re. fairgrounds and Cooke City projects inquiry

@8:55:01 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned

January 12, 2012

9:00 A.M. – Safety Committee Meeting – Commission Chambers

10:00 A.M. – Area IV Agency on Aging – Bozeman Senior Center – Commissioner Taylor attended

10:00 A.M. – Local Emergency Planning Committee – Community Room – Commissioner Durgan attended

January 12, 2012

Discussion of Contract for the Fleshman Creek Project with CTA Engineering

@1:34:13 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Philip Fletcher, community development; Parks Frady and Mark Westenskow, CTA Engineering; Mike Cox, Oasis Environmental; Wes Venteicher, Livingston Enterprise; Chuck Donovan, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to discuss a contract for the Fleshman Creek Restoration Project with CTA Engineering.

Mark Westenskow, CTA Engineering, said he has discussed a draft contract for CTA's proposed work on the Fleshman Creek Restoration Project with Civil Deputy County Attorney Shannan Piccolo. Westenskow provided the Commission with proposed project task orders with Task 1 including plans and specifications, a surveying analysis and preparation of design elements and Task 2 including time and materials with flexibility in the amount of assistance the county will request from CTA in obtaining landowner easements.

Mike Cox, Oasis Environmental, said a detailed topographical survey from River Drive to the 7th Street pedestrian bridge and 2nd Street to M Street Bridge is included in the total cost. Westenskow said the cost of both task orders is \$407,000 with \$52,000 set aside for CTA efforts to assist with easement work. He said surveying work will determine property ownership along the creek, and the final design will contain an option to run sewer services to the county fairgrounds. Cox said landowner easements will be obtained and public meetings held before surveying and construction project work commences. Piccolo said the county attorney's office can help draw up easement agreements and she will have her review of the CTA task orders completed by the Week of January 16.

Philip Fletcher, community development, said the county signed an agreement to maintain the project over 20 years as part of a fish and wildlife grant, and that contract states no money will be dispersed unless easements are obtained.

@2:14:58 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned

January 12, 2012

Discussion of Gardiner/Yellowstone National Park Arch Entrance Plan

@2:32:57 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Philip Fletcher, community development; Joe Gross, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to discuss a Gardiner/Yellowstone National Park arch entrance plan.

Citizen Joe Gross presented information distributed by the National Park Service regarding a proposed Yellowstone National Park entrance and Gardiner bridge plan.

@2:51:12 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned

January 12, 2012

7:00 P.M. – Public Presentation on Solid Waste Alternatives for Park County – St. Margaret’s Church, Clyde Park

January 13, 2012

Signing of FAA Reimbursement Requests #6 and #7 for Airport Project

@8:08:23 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were Kerry LaDuke and Jerri Miller, airport board; Bruce Becker, city of Livingston; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign FAA reimbursement requests #6 and #7 for the Airport Board.

Jerri Miller, airport board, submitted two pay requests for \$31,191 and \$49,287.

Commissioner Durgan moved to sign the reimbursement requests from the Federal Aviation Administration for the airport project. Commissioner Taylor seconded the motion. Motion passed.

@8:22:37 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned

January 13, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:34:50 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were Ed Hillman, road; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. nursing home visit application

- Memo email re. resort tax applications
- Memo document re. Yellowstone View Condominiums final plat
- Memo email re. January 17 Department Head meeting agenda

@8:50:48 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned

January 13, 2012

Signing of Agreement with USDA for Wildlife Services at Gardiner Airport

@9:07:20 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign an agreement with USDA for wildlife services at the Gardiner Airport.

Commissioner Durgan said the agreement is effective January 10, 2012, to January 10, 2013, and provides requested wildlife damage service.

Commissioner Durgan moved to sign the agreement with USDA for wildlife services at Gardiner Airport. Commissioner Taylor seconded the motion. Motion passed.

@9:10:36 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned

January 13, 2012

City/County Meeting

@9:37:48 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present were City Commissioners James Bennett, Mel Friedman and Adam Stern; Ed Meece, city manager (via telephone); and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss joint efforts between the city of Livingston and Park County.

City/County Compact: Meeting attendees reviewed the City/County Compact, a comprehensive document containing all joint city of Livingston and Park County agreements and contracts.

Janitorial Services Bid: Commissioner Taylor asked for comments from the city about any changes it would like to request in the joint janitorial services contract. Mel Friedman said sitting face to face with janitorial contractors for work updates works, as supervision is key, but checklists alone are not effective. He said contractors need a list of what janitors are to do and the responsibilities of the service

Building Locks and Security: Taylor said the courthouse needs to meet ADA requirements, and ADA stalls were ordered for the upstairs men's restroom. He said the women's restrooms are being researched. Taylor asked the city to report any door locks that need to be repaired or replaced, as well as any ideas for locks or securities on building doors. Ed Meece, city manager, said he will do a walk-around of the courthouse with the maintenance man to discuss security issues.

Other Discussion: Taylor said a trial effort of the county taking roll off refuse boxes to the city went well, and the county is considering a one-month trial effort for all refuse handling with the city in February depending on Solid Waste Board approval at its January 20 meeting.

The commissioners decided City/County Meetings will be held the first Wednesday of each month at 9:30 a.m. in the county commission chambers.

No public comment made.

@10:51:37 a.m., the meeting adjourned.

January 13, 2012

1:00 P.M – Employee Safety Tape Viewing – Community Room

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana