

Park County Commission Meeting Minutes
Week of July 23 – 27, 2012
Park County, Montana

July 23, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:31:51 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Kelly Johnson, maintenance; Tracy Mosley, MSU Extension; Bob Currie, SWB; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo emails re. public information request
- Memo email re. economic development director work schedule
- Memo email re. Library Board meeting
- Memo email re. July 26 Main Boulder Road Improvement Project meeting agenda
- Memo email re. weed issues in trailer court
- Memo email re. July 26 CTA Arch Park funding meeting
- Memo email re. Library Board member change
- Memo email re. Montana volunteer firefighters workers' compensation insurance
- Memo document re. Department of Public Service applications
- Memo document re. CTA Engineering Gardiner Gateway Project update
- Memo email re. 2012 road crew fire fighting refresher course

Kelly Johnson, maintenance, said he will check with the civil deputy county attorney about drafting a contract with a company to service the jail elevator.

@9:03:27 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

July 23, 2012

Discussion/Decision of Drought Declaration and Formation of Local Drought Committee

@9:07:46 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Tracy Mosley, MSU Extension; Shannan Piccolo, civil deputy county attorney; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider a drought declaration and formation of a local drought committee.

Commissioner Malone read Resolution #1134 into the record, which declared Park County a drought county.

Commissioner Malone moved to sign Resolution #1134. Commissioner Durgan seconded the motion. Motion passed.

@9:17:12 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 23, 2012

Review of Minutes for Week of July 16, 2012

@10:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of July 16, 2012.

Commissioner Malone requested a revision to Page 3 of 12, the middle paragraph should read, "The Commission said it will research possible funding sources for the SAR facility and present them at another public meeting on the topic to be held on August 1." On Page 4 of 12, the first full paragraph should read, "Road Supervisor Ed Hillman said in his opinion the county would have to grind millings stockpiled at the airport if it wants to use them." The first sentence of the last full paragraph should read, "Mark Westenskow, CTA Engineering, said CTA attended a meeting with Montana Department of Transportation the previous week to discuss H and Main Street crossings over Fleshman Creek, as those streets are state routes."

Commissioner Taylor noted references to Brenda Gilbert are incorrect and the correct name is Brenda Adams.

Commissioner Malone moved to accept the minutes as corrected. Commissioner Durgan seconded the motion. Motion passed.

@10:02:57 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 23, 2012

10:00 A.M. – County Transportation Board – Community Room – Commissioner Durgan attended

July 24, 2012

Road Updates/Engineering Services Updates

@8:04:11 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ed Hillman, road; Mark Westenskow, CTA Engineering; Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Lani Hartung, finance; Mike McDaniel, Brenda Adams, Gary Barnhart and Patti Ford, citizens; and John Mueller, minutes clerk.

The meeting was scheduled to discuss county road updates and engineering services updates.

Citizen Mike McDaniel said he lives in the Paradise Valley Estates in the Pray/Chicory area and asked about the status of the Old Yellowstone Trail access. He said he would like to improve trail access on the north and south ends. The Commission advised McDaniel to talk with the county planner about the issue.

Road Supervisor Ed Hillman said two crewmen are on Duck Creek grading and rolling that road, and two crewman are mowing roadsides.

Mark Westenskow, CTA Engineering, said CTA needs dimensions of the courthouse cannon to design a protective enclosure. He said CTA's one-year contract with the county is close to expiring. He said a steering committee meeting will meet on July 26 to discuss funding for the Gardiner Gateway Project. He said a meeting is scheduled for the following week for Search and Rescue building plans.

Citizen Gary Barnhart said the city was surprised Montana Department of Transportation was in discussions about the Fleshman Creek crossing of H Street, because the city annexed it. Westenskow said H Street is designated as an alternate urban route, which means it is maintained to state standards.

@8:39 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 24, 2012

Discussion/Status of Fleshman Creek Project

@8:40 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Mark Westenskow, CTA Engineering; Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Lani Hartung, finance; Mike McDaniel, Brenda Adams, Gary Barnhart and Patti Ford, citizens; and John Mueller, minutes clerk.

The meeting was scheduled to discuss the status of the Fleshman Creek Restoration Project.

Mark Westenskow, CTA Engineering, said invitations have been sent out for a public meeting on the project on July 26. Westenskow said CTA will attend a Transportation Coordination Committee meeting to discuss the project.

Citizen Patti Ford said Voyich's irrigation system malfunctions and there likely would be water in Fleshman Creek if it worked right. She said there used to be fish in the creek, but now it is stagnant with mosquitoes, skunks and snakes.

Lani Hartung, finance, said she billed FEMA for \$60,000 for FY'12 reimbursements toward the project. She said she has received project in-kind contribution from Joe Brooks Chapter of Trout Unlimited, but has not received anything from the school.

@9:00:14 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

July 24, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@9:05:56 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette, HR; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. Gallatin County Streamline funding
- Memo email re. economic development director work schedule
- Memo email re. energy and telecommunications interim committee
- Memo email re. July 25 Solid Waste Board work session
- Memo document re. Kone elevator contract
- Memo document re. Montana DEQ Emigrant wastewater discharge permit
- Memo email re. Paradise Valley Fire food and water bill

@9:27:07 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 24, 2012

Human Resource Updates

@9:39:36 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Jill Ouellette, HR; Martha Miller, auditor; Lani Hartung, finance; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, said CSA Software was unwilling to provide more data cells for insertion of data for classifications for the US Census Bureau Report, which resulted in Ouellette spending more time on the effort, but the report was filed on July 23 before deadline. Ouellette provided change of status forms for a civil clerk fill-in and two fair workers to be reclassified as seasonal workers.

Ouellette said she started distributing safety tips around the building to supplement the safety program. She said she received an anonymous employee of the quarter nomination in the employee suggestion box. The issue of anonymous nominations and employee suggestion box protocol will be discussed at the next Department Head meeting.

Ouellette said the temporary position for an injured refuse worker ended per contract on June 30. She said workers' compensation has asked Ouellette if the county can accommodate the individuals, but Ouellette said the position requires lifting, which the employee cannot do.

Ouellette asked Commissioner Taylor to talk to the Public Administrator about her request for temporary labor.

Ouellette provided a timesheet in which an employee inserted language stating the timesheet is null and void if altered in any way after submitted to HR. She said FMLA employees must use all accrued sick leave until the employee can take time off, at which point annual leave can be used if desired. Ouellette said stating timesheets cannot be changed without permission is not appropriate, because she routinely has to adjust timesheets to accurately reflect benefits. Ouellette said the timesheet is not the format all other employees use, and the timesheet is not filled out correctly as it does not use available sick leave toward FMLA leave, as per policy.

Ouellette said the issue also creates an issue with the exempt, salaried employee incorrectly accruing hourly employee benefits during the balance of FMLA leave. Ouellette said more employees than one incorrectly accrue leave hours by intentionally converting themselves to an hourly employee. She said one can never count hours worked in a week toward benefits as an exempt employee. She said the county attorney plans to hold a presentation on the issue at a Department Head meeting in August. She said some exempt personnel are submitting timesheets as required by the employee policy handbook.

Ouellette reviewed suggested issues to consider addressing in the new employee handbook policy, including in part, tattoos, body piercings, floating holidays, promotions from within, adopting state language with use of sick leave benefits, holiday pay for part-time employees and dress code.

Ouellette provided applications for an interim refuse manager position. There was discussion about setting a meeting with refuse personnel to discuss how the department will function after the refuse manager retires from his position s of August 1.

@10:20:11 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 24, 2012

Fiscal Year 2013 Budget Workshop

@10:21:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Martha Miller, auditor; Lani Hartung, finance; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled as a Fiscal Year 2013 budget workshop.

Lani Hartung, finance, provided Weed Department budget reserves for review and said the Search and Rescue Budget was 33 1/3 percent. She said she had updated the cash balance as of June 30 and general fund reserves were at 10 percent. Hartung said she input \$72,000 for a CTEP museum project.

Hartung provided a draft letter to fire district directors advising them to consult their own accounting professionals or the state Department of Administration related to fire districts per Montana Code Annotated 76-4-001. Hartung said the Library Board requested a quote from the county for the county to handle the library's administrative functions.

@11:04:18 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 24, 2012

Signing of DUI Task Force Agreement

@11:04:50 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Ashley Holland and Jean McCauley, SW Chemical Dependency Program; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a DUI Task Force agreement.

Ashley Holland reviewed a list of projects and awareness campaign efforts undertaken by the DUI Task Force since its start in 2009. Commissioner Durgan read the Park County DUI Task Force mission statement into the record.

Commissioner Malone moved to sign the agreement. Commissioner Durgan seconded the motion. Motion passed.

@11:22:48 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

July 24, 2012

12:00 P.M. – Airport Board Meeting – Mission Field, Livingston – Commissioner Durgan attended

July 24, 2012

Economic Development Department Updates of Current, Past and Future Projects Including Work Plan

@2:01:17 p.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Philip Fletcher, economic development; Jill Ouellette, HR; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Economic Development Department regarding current, past and future projects and work plan.

Philip Fletcher, economic development, distributed a copy of his proposed Fiscal Year 2013 work program, which he said includes a summary of past economic development work and a detailing of the 2011-2012 work program. Fletcher said all work programs, 2009 to present, were submitted to and approved by the Commission usually around budget time. He said he recommends that a meeting agenda item is set up with the Planning and Development Board for the board to make comments on the work program and submit them back to him. Fletcher said prioritization of proposed work plan programs is unnecessary, as he would not include them in a work plan if he did not expect to complete them within the fiscal year.

Commissioner Taylor asked if Fletcher has a database and continues to expand it. Fletcher said he has a computerized database that is thousands of pages long. Taylor asked if the database has a table of contents and is accessible and can be queried. Fletcher said he is currently moving data from Microsoft Excel to Access, which is a labor-intensive effort, in order to make it queriable. He said the database is indexed according to the Comprehensive Economic Development Strategy (CEDS) process to include items such as labor and employment data. He said it also has every possible bit of information that has been published and not published that has to do with about any aspect of Park County, including housing elements, education programs, dropout rates, data showing seasonality of employment, and relationships between employment numbers and educational levels. He said the data is updated on a regular basis as it becomes available. Fletcher said he can put the existing database onto a thumb drive for the Commission to review at any time.

Commissioner Malone asked if Fletcher developed the database or whether he compiled information from other sources. Fletcher said he developed the database, but most data is

not original research. He said he has downloaded and reformatted and analyzed data sets for a number of different things from 2010 census data to various state and federal agencies. Malone asked if the database was accessible on the county server. Fletcher said his understanding is everything he does on his laptop is on the server. He said he has a county laptop and a personal laptop in his office. Fletcher said he personally does not think it is a good idea at this stage to give public access to the database, as he is working on converting it over to Access. He said he sent Jeri Stevens, planning department, to classes and training in order for her be able to create the searchable database before the former Community Development Department was split.

Taylor asked Fletcher how long it will take him to complete the database. Fletcher said data analysis is in his work program, but he works on it as he has time between working on grants and major projects. Taylor said the database has been in his Fletcher's work program since 2009. Fletcher said taking forms of raw data and conducting analysis and turning data into useful information is and will remain an ongoing project. Malone said the database should not be considered a database, as it is a compendium of information, and a database is an organized collection of data. Fletcher said he has many types of information in the database, but it is a waste of time for him to go through and organize certain data when higher priority needs for other data sets exist.

Taylor asked Fletcher if he started an economic development department website, which has been in his previous work plans. Fletcher said he has redone the website and it has been in the IT Department for three months now. He said all IT has to do is post it and he can then populate it with data, but IT told him the entire county website is being reconstructed at present. Fletcher said he sent IT exactly what he wants put onto the website, and in some of the pages he needs to populate links.

Taylor asked Fletcher to define a business incubator facility as stated in his work plan. Fletcher said such is a popular tool to create small businesses locally. Fletcher said an incubator facility had not been in the work program until the currently proposed 2013 work program. Taylor said researching and evaluating the feasibility of a facility was in Fletcher's 2012 work program. Fletcher said such information should come out of the completed CEDS. He said he is trying to put together a team to effectively manage and develop incubators.

Taylor asked Fletcher if he had been inventorying county land. Fletcher said he stopped that effort when the Commission told him it was not interested. Taylor said IT has data on land inventory that has been completed for two years. Fletcher said the effort is no longer on the proposed work plan.

Malone asked Fletcher if he had a summary list of everything he accomplished in the 2012 work plan. Fletcher said many things are ongoing. Taylor said the Commission would like to see what Fletcher's progress has been on various programs. Fletcher said the only thing that has not been completed was a proposed newsletter. He said he drafted two issues, but did not get contributions needed to complete them.

Malone asked Fletcher whether he completed Subtask 4.3 of the FY'12 work program. Fletcher said he developed the program at the beginning of March with dates and times and reservations for public meetings to occur about four times in five to six different locations throughout the county, but he was suspended by the Commission and therefore Rob Gilmore took care of the effort.

Taylor asked if Subtask 4.1 was completed. Fletcher said he conducted that work on a regular basis, with the *Livingston Enterprise* reporter visiting his office often. Taylor asked Fletcher for copies of all articles and news releases he had prepared as part of the subtask. Fletcher said copies exist of everything the reporter wrote, and he sent press releases to the paper, but does not know how many or when. Taylor said he was asking Fletcher if he can provide them in the future to see what he has done.

Commissioner Durgan said the Commission is trying to see the work Fletcher has done. Durgan said he would like to see copies of any work Fletcher had done on the countywide Capital Improvements Plan (CIP), database and website, as he has talked about those efforts for the last three years but the Commission has not seen any of that work to date. Durgan said he wanted the copies by Monday, July 30 in order to review them and then see what the Commission can come up with to see what can get done. Taylor said he would like to see press releases and informational columns and the thumb drive Fletcher promised.

Malone said he is concerned that the proposed work plan for FY'13 contains two pages of what Fletcher had listed in the '12 work plan, and it would take a staff of people to pull off his proposed plan. Malone said there is no mention of the Fleshman Creek Restoration Project in what he presented. Fletcher said the title of the meeting does not mention grants or any other work. Taylor said he knows the Commission asked Fletcher to administer the Fleshman Creek Project, and it was listed in previous work plans.

Durgan said he is concerned the Commission has not seen any product. Fletcher said he submitted the Commission a memorandum a couple of months earlier requesting assistance with questions he had about the countywide CIP, but received no response. Durgan said it is Fletcher's job to create the CIP. Durgan said Fletcher had talked a lot about the CIP, but the Commission has had no updates on it. Fletcher said the memorandum asked for assistance in detail and detailed exactly what has been done, what needs to be done, where data had come from, and difficulties experienced as a result of Commission decisions and non decisions. Durgan asked Fletcher to resend him the memorandum.

Taylor said it seems the Commission could use a lot more work out of Fletcher or have a way to know what he is doing. Taylor said he does not know what to tell people who ask him what Fletcher is working on. He said more reports on progress of programs would be helpful. Taylor said would like to schedule another meeting to digest and discuss the proposed work plan Fletcher submitted for the present meeting.

@2:55:08 p.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

July 25, 2012

8:30 A.M. – Commissioner Taylor @ Western Mental Health Meeting – Butte, MT

8:30 A.M. – Daily Correspondence/Agenda and Briefing on Current County Projects – Commission Chambers – Canceled due to no quorum of commissioners

9:00 A.M. – Claims Review – Commission Chambers – Canceled due to no quorum of commissioners

9:30 A.M. – Discussion/Decision to Administer a Grant from DEQ for Education/Sampling for Oil and Gas Exploration – Commission Chambers – Canceled due to no quorum of commissioners

10:00 A.M. – Solid Waste Board Work Session – East Room

10:30 A.M. – Commissioner Malone @ MACo Meeting – Helena, MT

1:30 P.M. – Transportation Coordination Committee Meeting – Community Room – Commissioner Durgan attended

July 26, 2012

8:30 A.M. – Main Boulder Road Improvements Project Meeting – Livingston

July 26, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects – Canceled

July 26, 2012

Discussion/Decision on Gardiner Gateway Project Grant Sponsorship & Funding Commitment for Planning & Environmental Compliance

@9:02:59 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Paul Shea, museum; Parks Frady, CTA; Rob Gilmore, NRMEDD; Katrina Hecimovic, YNP; Dennis McIntosh, Greater Gardiner Community Council; Wes Venteicher, Livingston Enterprise; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider Gardiner Gateway Project grant sponsorship and funding commitment for planning and environmental compliance.

Parks Frady, CTA Engineering, said the county's project plans relative to the National Park Service's (NPS) Gardiner Gateway Project for Gardiner areas outside of the park

boundary is not at the same progress level as the NPS, as the plans need a scoping document including a Professional Engineering Report (PER) and environmental compliance that meets requirements for federal funding. Frady said a steering committee put together a formal request to the Commission for a commitment of matching funds in the amount of \$10,000 for the PER process, to include the environmental compliance work. He said a second request to sponsor a Community Development Block Grant is no longer relevant, as that funding source has been defunded.

Rob Gilmore, Northern Rocky Mountain Economic Development District (NRMEDD), said a \$50,000 federal Economic Development Administration grant can be applied for, but that unguaranteed funding likely would not arrive until after January 1, 2013, and he would like to have the application in by September.

Katrina Hecimovic, Yellowstone National Park, said a Big Sky Trust Fund Grant will be applied for as part of the federal project with hopes that money will come in before January to enable commencement of some project efforts.

The Commission said it is still interested in going forward with the project, especially in light of road conditions and water drainage issues in Gardiner. Malone said the county needs to find a way to leverage miniscule available funds. Gilmore said most grants will require a match, but he is encouraged that Gardiner residents are looking into a resort tax as a means to provide matching funds. Malone said the county has some Community Transportation Enhancement Program funds it needs to expend.

Dennis McIntosh, Greater Gardiner Community Council, said the community of Gardiner recognizes the last major improvement to the town, less the water and sewer district efforts, was the renovation of Route 89 in the mid 1970s. He said the town is waking up again with the project's potential and reaching out to the county as its closest member of the Memorandum of Understanding with the NPS.

Commissioner Malone moved to come up with \$10,000 to provide for an initial PER. Commissioner Durgan seconded the motion. Motion passed.

@9:39:17 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

July 26, 2012

9:30 A.M. – Claims Review – Commission Chambers

July 26, 2012

Discussion/Decision to Administer a Grant from DEQ for Education/Sampling for Oil and Gas Exploration

@10:01:29 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Tracy

Mosley, MSU Extension; Kerry Fee, PCEC; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider administering a grant from Montana DEQ for education and sampling for oil and gas exploration.

Tracy Mosley, MSU Extension, said the Park County Environmental Council (PCEC) and Shields Valley Watershed Group are proposing the county administer a grant through Montana DEQ to gather baseline water quality data and create an educational program regarding possible oil and natural gas extraction in the Shield's Valley. Mosley said she would serve as the project leader, and Nittany Grantworks will write and submit the grant application with PCEC funds.

Mosley said the burden on the county would be from administration costs at an estimate of 30 hours over a course of three years, and the money for those efforts will be written into the grant. She said other county contributions would be 40 hours of commissioners' time over four years to be present at six different educational workshops to be held in the Shields Valley and Livingston, and 50 hours will be required of the Planning Department to assist with the public outreach process.

Mosley said the workshops will focus on the process of how water will be sampled, preliminary results and final results. She said the Bureau of Mines and Geology already has two years of surface water data from the Shields River and will sample water wells through the grant. The Shields Valley watershed group will test for Volatile Organic Compounds. She said the hope is to contract with a professional to video workshops to post them to the county website for people who cannot attend, and 30 hours will be included in the grant for that effort. Mosley said her time counts as state match. She said a pre-proposal will be submitted for the \$18,000 cash grant, and the total worth with match will be just over \$30,000. The application is due October 1.

Kerry Fee, PCEC, said he and Mosley attended a conference with local government heads experiencing oil and gas extraction in northwestern Montana from the Bakken Oil Field, and their message was to be prepared for extraction when it arrives. Fee said involving many groups in the proposed baseline data and educational effort may make obtaining grant funds much easier.

Commissioner Durgan moved to authorize the grant. Commissioner Malone seconded the motion. Motion passed.

@10:17:47 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

July 26, 2012

7:00 P.M. – Presentation of Design/Development Alternatives for Fleshman Creek Final Design Project – Community Room

July 27, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@9:37:01 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; Marilyn Hartley and Lani Hartung, finance; Martha Miller, auditor; Bob Currie, SWB; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence for July 26 included:

- Memo email re. economic development department director Fleshman Creek meeting attendance
- Memo email re. Paradise Valley fire photos
- Memo email re. August 2 Juvenile Detention Board agenda
- Memo email re. MACo Townsend district meeting
- Memo email re. August 2 Senator Tester outreach session
- Memo document re. Secure Rural Schools funding reauthorization
- Memo email re. economic development department director Fleshman meeting attendance cancelation
- Memo email re. YNP bridge reconstruction project
- Memo document re. FWP bison plan
- Memo email re. refuse master plan draft
- Memo email re. economic development department director work schedule
- Memo email re. watershed groups joint grant plan
- Memo document re. citizen quiet zone comment
- Memo document re. citizen comment about shed built in right-of-way
- Memo email re. bicycle facility and seismic bridge design programs
- Memo email re. July 31 Airport Board budget meeting
- Memo email re. former employee funeral
- Memo email re. Park County CRP emergency grazing

Correspondence for July 25 included:

- Memo document re. Gardiner Gateway Project RFQ
- Memo document re. Fleshman Creek design alternatives
- Memo email re. Main Boulder Road Improvements Project website
- Memo email re. July Department Head meeting minutes
- Memo email re. refuse department employees meeting

Commissioner Durgan reported on a July 24 Airport Board meeting. Durgan said he was told a pug mill should not be expensive to rent to grind up millings stockpiled at the airport.

Marilyn Hartley, finance, said MACo wrote off finance charges assessed to the county for a late insurance bill.

Bob Currie, SWB, said the board would like to schedule a special SWB meeting in conjunction with a public Commission meeting with the city public works director.

@10:17:12 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

July 27, 2012

Fiscal Year 2013 Budget Workshop & Fiscal Year 2012 Expenditures to Actuals

@10:30:34 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Lani Hartung, finance; Martha Miller, auditor; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled as a Fiscal Year 2013 budget workshop and review of Fiscal Year 2012 expenditures to actual numbers.

Lani Hartung, finance, provided Fiscal Year 2012 budget to actual revenues and expenditures. Reviewing the Fiscal Year 2013 budget, Hartung said the weed supervisor estimated it would take \$8,000 in labor for the Weed Department to take on road mowing responsibilities. Martha Miller, auditor, noted Angel Line CIP funds were not listed in Hartung's budget. Hartung adjusted the Fair CIP budget and said the estimated calculated value of a mill is \$38,500, and 85 mills may be available to the county. She said the mill value will be official on August 6 and the final county budget must be approved between August 13 and September 20.

@10:53:22 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana