

Park County Commission Meeting Minutes
Week of June 4 – 8, 2012
Park County, Montana

June 4, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:31:58 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Craig Harris, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. Wheeler conference
- Memo email re. June 4 women's upstairs restroom ADA completion
- Memo document re. green box wildfire sign
- Memo document re. Cooke City sewer district sample voting ballot
- Memo document re. Great West Engineering professional services Main Boulder Road \$895.35 invoice
- Memo email re. election judge shortage
- Memo email re. CTA TSEP grant application follow-up
- Memo document re. Park County MDT bridge inspections

Commissioner Malone reported on a June 1 trip to Cooke City and Gardiner.

Citizen Craig Harris asked if the county would take over maintenance of the road in the Wine Glass near Buffalo Trail or if the county could assist with hauling of millings for resident there to apply them. Commissioner Durgan said the county does not have funds to take on maintenance of new roads, and Rural Special Improvement Districts are the best options for citizens for road maintenance. Commissioner Malone said the county can provide a traffic counter to determine how many vehicles travel the road in question each day and told Harris to bring the Commission a proposal.

@9:05:42 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

June 4, 2012

Appointing of Election Audit Board

@9:10:23 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to appoint election audit board members.

Commissioner Malone moved to nominate Finance Director Lani Hartung, Auditor Martha Miller and Clerk and Recorder Denise Nelson for the election audit board. Commissioner Durgan seconded the motion. Motion passed.

@9:11:42 a.m., Malone moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

June 4, 2012

Review of Minutes for Week of May 28, 2012

@10:07:15 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of May 28, 2012.

Commissioner Durgan requested a revision to Page 9 of 12, noting the correct spelling of Patty Martin.

Commissioner Malone requested a revision to Page 5 of 12 the second paragraph should read, "Commissioner Malone said County Attorney Brett Linneweber is in agreement with using Jim Nyes to complete county personnel, drug and return to work policies."

Commissioner Durgan moved to approve the minutes for the Week of May 28 with corrections. Commissioner Malone seconded the motion. Motion passed.

@10:13:44 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 5, 2012

Road/Engineering Updates

@8:15 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Ed

Hillman, road; Parks Frady, CTA; Kevin Feldman, CTA Engineering (via telephone); and Kevin Bales, Crazy Mountain Ranch. No public comment made.

The meeting was scheduled to discuss county road issues and engineering services updates.

Kevin Bales, Crazy Mountain Ranch, said a ranch employee complained about potholes on Rock Creek Road who was told only the first couple of miles would be patched by the county. Bales asked if edges of Rock Creek Road can be repaired. Ed Hillman, road supervisor, said the road crew will apply millings and CRF in attempt to repair that road.

Hillman said road graders are working on Six Mile Road, Pepper Lane, Walton Lane, West Grannis and Trail Creek roads. Hillman said the county should consider extending warranties on road graders close to expiring.

Parks Frady, CTA Engineering, provided a current project list of CTA's engineering services. There was discussion about possible energy costs for a proposed Search and Rescue facility. Kevin Feldman, CTA Engineering, provided an update of proposed work on Tom Miner Road.

@8:50 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 5, 2012

Discussion/Status on Fleshman Creek Project

@8:51 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Shannan Piccolo, civil deputy county attorney; Lani Hartung, finance; Philip Fletcher, economic development; Raea Morris, administrative assistant; Parks Frady, CTA Engineering; Clint Tinsley, city of Livingston; and Brenda Adams and Gary Barnhart, citizens.

The meeting was scheduled to discuss the status of the Fleshman Creek Restoration Project.

Parks Frady, CTA Engineering, said CTA has come up with three alternative designs and costs for stream crossings and sanitary facilities associated with the project. He said Oasis Environmental has provided data to enable CTA to size street crossing structures. He said the two firms hope to have data to present to the Commission by the end of June and hold a public informational meeting at the end of July.

@9:12 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 5, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@9:15 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was Raea Morris, administrative assistant. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. MSU Extension Office personnel
- Memo email re. Energy and Telecommunications Interim Committee public comment
- Memo email re. June 2 state DES exercise
- Memo email re. Department of Labor Investment Board
- Memo email re. library budget inquiry
- Memo email re. June 18 HRDC focus group meeting
- Memo email re. Whispering Pines mailing list
- Memo email re. MACo personnel evaluation request
- Memo document re. refuse news release
- Memo email re. citizen tax relief request
- Memo email re. upstairs women's restroom stall lock
- Memo email re. Park High School certificate of liability insurance
- Memo email re. June 11 Airport Board meeting
- Memo document re. USDA APHIS personnel invoice
- Memo document re. Great West Engineering invoice

@9:26 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 5, 2012

Human Resources Updates

@9:30 a.m. Commissioner Durgan called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Jill Ouellette, HR; and Martha Miller, auditor. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided change of status forms for two trash pickers from the landfill.

Ouellette said the county attorney approved HR to move forward with having a consultant complete county policy manual work. She said the county completed its federal transportation audit and received zero findings regarding its drug testing program.

Ouellette provided her proposed budget for Fiscal Year 2013.

@9:43 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 5, 2012

Fiscal Year 2013 Budget Workshop

@10:30 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Lani Hartung, finance; Jill Ouellette, HR; and Martha Miller, auditor. No public comment made.

The meeting was scheduled as a Fiscal Year 2013 budget workshop.

Finance Director Lani Hartung provided a county Capital Improvements Plan budget for capital improvements planned by department heads. Hartung reviewed the levy matrix, general fund, special funds and proposed amendments to the FY '12 budget for the Fleshman Creek Project, a public health nurse grant and road and bridge funds. Hartung said the county currently has 1.64 mills left on table, but the Fair and Airport have requested mileage increases. Hartung provided county enterprise fund budgets for review.

The commission increased the Library voted mills from 2.5 to 2.94 to meet its promised mills for the library.

Hartung reviewed the Environmental Health Department budget, including increases to the professional services line item to \$50,000 and vehicle maintenance to \$10,000 as directed by the commissioners. Auditor Martha Miller said the Environmental Health Department head was concerned about those two budget items increasing as a pad to draw more money from the city of Livingston.

Jill Ouellette, HR, provided her proposed department budget figures, including money in the amount of \$15.00 per hour as based on the average wage of county employees for assistance in her department for five hours per week. She said the employee would preferably already be on the payroll so as not to incur additional fringe benefit expenses.

@11:49 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 6, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:40:45 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were

Raea Morris, administrative assistant; Shannan Piccolo, civil deputy county attorney; Ed Hillman, road; and John Mueller, minutes clerk.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. FCC narrowband update
- Memo email re. environmental health grant efforts updates
- Memo document re. June 6 Parks and Recreation Board meeting agenda
- Memo document re. TSEP bridge meeting advertisement
- Memo email re. elected official Compensation Board meeting

Commissioner Malone said he spoke with the county economic development and museum directors about grant efforts.

Ed Hillman, road, said a road crewman is grading on the Upper Shields River Road, and a crewman in the north end of the county is checking bridges in his district.

@9:00:39 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 6, 2012

City/County Meeting

@9:35:14 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were James Bennett, Mel Friedman and Adam Stern, city commissioners; Ed Meece, city manager; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss joint efforts between the city of Livingston and Park County.

City/County Compact Update: Ed Meece, city manager, said the current draft reflects comments as of June 4, and the compact committee will meet again on June 6 to discuss a solid waste chapter.

Update on Solid Waste: Commissioner Taylor said the county must make a decision on how it will manage its solid waste by June 30 per a lawsuit settlement. There was discussion about the county conducting another trial refuse effort with the city to ensure the city can handle high refuse volumes. Commissioner Malone said the commissioners said it would do a test in July to address citizen concerns about the city handling high volumes. Meece asked for a date the county would bring refuse to the city.

Meece said a city employee received a request from a county refuse employee for all city solid waste paperwork regarding taking in county refuse since January. Meece said his

response was the county should have all that data, as it is shared, but he will treat the request as a public information request.

Fleshman Creek Update: Taylor said CTA Engineering will develop a project preliminary design using modeling work being done by Oasis Environmental. He said the county is submitting in-kind hours for the project.

Update on City Growth Policy Effort: Adam Stern, city commission, said the update continues.

Rear Doors: Taylor said the county will install new time locks in this budget session and new ADA-accessible doors in the next session. He said a proposal from a local locksmith has been received.

Donut Meeting Results: Taylor said no donut zoning district exists at this time. Stern said it might behoove the county commission to initiate zoning in neighborhoods to protect them and avoid inappropriate land uses. Stern said he is not proposing restrictive zoning, but zoning of certain areas to avoid a power plant or incompatible use coming into residential areas.

@10:28:00 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 6, 2012

Signing of a 2012-2013 Janitorial Agreement

@10:33:08 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; Shannan Piccolo, civil deputy county attorney; Kelly Johnson, maintenance; Diane Gracey and Leanne Sudbeck, Montana Clean; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a janitorial agreement for 2012-2013.

Kelly Johnson, maintenance, asked if Montana Clean will clean the building atrium per the contract. It was decided the county will continue to maintain that area.

Commissioner Taylor said cleaning complaints are to be given to him and he telephones Montana Clean directly to address the complaints.

Commissioner Malone moved to sign the agreement between Park County and Montana Clean Janitorial Services Inc. Commissioner Durgan seconded the motion. Motion passed.

@10:40:52 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 6, 2012

Economic Development Department Update Meeting

@11:03:19 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Philip Fletcher, economic development; Raea Morris, administrative assistant; Peter Fox, planning board; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Economic Development Department.

Philip Fletcher, economic development, asked the Commission what its concept is for a countywide economic development program, as it would be useful to know what the Commission's vision of local economic development work should be.

Commissioner Taylor asked about Fletcher's involvement with a site selector realtor research tool proposed by Prospera Business Network in Bozeman. Fletcher said Prospera has not been able to get the tool operational as a system yet, but Bozeman is using it. Fletcher said data for the system does not come from Park County, but from realtors, so Park County has not been asked for any data. Commissioner Malone said part of Fletcher's job is to make sure realtors know about the tool because Park County is putting funds toward it.

Discussing a Northern Rocky Mountain RC&D Economic Development District (EDD) Comprehensive Economic Development Strategy (CEDDS), Fletcher said he has not been involved at the board or strategic planning level of the effort, but Rob Gilmore, EDD director, has asked Fletcher to write Park County's portion of the CEDDS. Fletcher said he is concentrating his time on completing that task. He said Gallatin County will write its portion of the CEDDS and Gilmore will then merge the two documents into a comprehensive draft as the executive director of the effort. Fletcher said he needs to know whether Gilmore has collected data on Park County in order to establish a timeline by which he can complete the document.

Discussing a Cooke City museum grant application, Fletcher said he told Dee Smith and the owner of the Moose Resort in Cooke City he would have a draft to them by June 7. Fletcher said the application period is open-ended with no deadlines, and the draft must go through the Cooke City museum committee for final adjustments, and he advised them it should then go through the county grants review committee for recommendation to the Commission. He said the Commission will decide whether or not to sponsor the project and use county CTEP monies for it. Malone said Smith is not happy with Park County regarding the museum effort, and Smith said the document went before the county grants review committee on April 11, and she was told April 26 via email from Fletcher the Commission approved that Fletcher could work on the grant. Malone said it looks like the deadline was missed. Fletcher said from August to present his time and efforts have been consumed by other work priorities and activities. Malone said Fletcher should have

informed the Commission he did not have time to complete the effort, because the county promised Cooke City it would get it done. Fletcher said he orally indicated to the Commission more than once that project was not on his list of priorities when the county split the community development department and possibly it should go through a historical avenue since he no longer deals with that aspect. He said that effort would have been a special project, which is why he suggested the Commission broaden the title of the Economic Development Department to include special projects and/or grants.

Discussing the Fleshman Creek Restoration Project, Malone said updating the public on what is happening on that project is important, but Fletcher last updated the project page on the county website on May 23. Fletcher said he has not been at work during the period in question, and he just returned to work two weeks ago, but has started updating several items on the website in that time. Taylor said Fletcher needs to provide more information than he did. Fletcher said he told the Commission he had been out of the loop for two months and he did not know what was going on with the project when he returned to work because he was not involved in it for a couple of months. He said it would be inefficient for him to try to write updates under those circumstances. Fletcher said the county had plenty of other people to update the website if the effort was that important to the Commission. Fletcher said he has been learning a lot of things in the last two weeks catching up from being on leave, including a Fleshman Creek DNRC contract, Gardiner Sidewalk Project and economic development, but he has not heard back from Gilmore regarding a meeting request to discuss a CEDS strategy.

Commissioner Durgan said he saw Gilmore in the courthouse the previous week. Fletcher said he was not told Gilmore was present, but he has answered Gilmore's email questions and provided data.

Durgan asked Fletcher what projects he had and is finishing from before his leave in February. Fletcher said his timesheets show he worked on the Fleshman Creek and CEDS projects, primarily. He said he had the Cooke City application a couple of days from being completed, but 50 to 75 percent of his time was spent defending himself in all of the administrative things going on, which was done at work on work time through the advice of the county attorney. Fletcher said he was active with a number of Gardiner projects, but he is essentially out of those efforts for various reasons and is serving now as a consultant there and will be going down to Gardiner twice next week. He said a RAC grant for the Yellowstone River Trail connector had a delay, it is now in the hands of Forest Service design and environmental assessment phases, but it will come back to him for grant administration and management. Fletcher said, other than that, he has been stripped of his responsibilities, which is one reason why he is suggesting broadening the title of the Economic Development Department to include special projects.

Fletcher said he has been going through his resources and has met with the county finance director as part of a two-sweep search to look for funds for more projects. He said he has had a request from the school district to assist with a health, nutritional and environmental problem, but he is waiting to see how Commission decisions shake out before he searches for funding. He said he has no indication in writing what the Northern

Rocky Mountain EDD will do, and he does not want to move in that direction so as not to duplicate efforts. Fletcher said he is looking into charities, public interest groups and federal funds to fund projects he knows need help financially.

Peter Fox, planning and development board, said the governor will be in Gardiner on June 14 as promotion for the proposed Gardiner Gateway Project. Fox said Gilmore called a meeting for EDD board members to discuss formation of an ad hoc group to work on an actual business plan for the EDD, and he will sit in on that meeting. He said that effort is important so as not to compete with existing economic development entities. Fox said the writing of the business plan and the development of the CEDS are two important things going on. He said the draft CEDS will go to the full EDD board for review and comment.

@11:36:44 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 6, 2012

1:00 P.M. – Consider Approval of Annexation of Adkins and Pinder Properties into PCRFD#1 – Commission Chambers – Canceled

1:30 P.M. – City/County Compact Meeting – Community Room – Commissioner Taylor attended

June 6, 2012

Discussion/Decision on Cooke City Sewer District Election

@2:03:39 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Raea Morris, administrative assistant; Wes Venteicher, Livingston Enterprise; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider a decision on a Cooke City sewer district election.

Barbara Woodbury, environmental health, said a second election resulted in voters approving a Cooke City Sewer District, but some concerned residents in Cooke City telephoned the county election administrator saying some people may not have understood the process. Woodbury said she feels better education and information may help move the project forward in a more positive way in the long run, and she does not want the local resident concerns of voter eligibility to become a roadblock to the project. She said redoing the election will be a cost to the county, but not a large cost.

Civil Deputy County Attorney Shannan Piccolo said some Cooke City businesses expressed voting concerns with the second election, because businesses are not registered voters, thus had to request a ballot to vote. She said the county did the best it could to

contact all voters. Piccolo said her legal opinion is the process followed did not affect the final vote, but she too feels it is important for the community to believe the election was fair so as not to damage public support for the project. She said the third election could be completed quite quickly, thus it would not delay the project much.

Commissioner Durgan moved to authorize the county election administrator to conduct another Cooke City Sewer District election in Park County. Commissioner Malone seconded the motion. Motion passed.

@2:18:52 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 6, 2012

Presentation of Draft Environmental Checklist/ Review for the Rock Creek Road North Bridge over Rock Creek for Public Comment

@2:33:37 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Parks Frady and Kevin Feldman (via telephone), CTA Engineering; Jim Taylor, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to present a draft environmental checklist and review for the Rock Creek Road North Bridge over Rock Creek for public comment.

Parks Frady, CTA Engineering, provided and read into the record criteria of an environmental checklist and review in accordance with Montana Environmental Protection Act (MEPA) guidelines as part of the county's application for a Treasure State Endowment Program (TSEP) funds for four bridges in Park County. Frady said the checklist is the same as that submitted with the grant application and in previous public meetings. He said a new application requirement this year is to gather public comment to talk specifically to environmental effects of the projects. Frady said the Commission can evaluate the checklist to determine whether it is adequate for needs of the project and note potential impacts the project may have on the natural environment. Frady said the preferred alternative for Rock Creek Road Bridge in question is replacement of the bridge.

Commissioner Malone said meetings were held in Clyde Park and Wilsall to present the proposed bridge projects to the public. He said the bridges were evaluated by the Montana Department of Transportation and determined to be inadequate.

@3:05:00 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 6, 2012

Presentation of Draft Environmental Checklist/ Review for the Indian Creek Road North Bridge over the Shields River for Public Comment

@3:05:08 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Parks Frady and Kevin Feldman (via telephone), CTA Engineering; Jim Taylor, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to present a draft environmental checklist and review for the Indian Creek Road North Bridge over the Shields River for public comment.

Parks Frady, CTA Engineering, provided and read into the record criteria of an environmental checklist and review in accordance with Montana Environmental Protection Act (MEPA) guidelines as part of the county's application for a Treasure State Endowment Program (TSEP) funds for four bridges in Park County. Frady said the checklist is the same as that submitted with the grant application and in previous public meetings. Frady said the preferred alternative for the Indian Creek Road Bridge in question is rehabilitation.

Citizen Jim Taylor asked if the bridge's current six-ton load limit will remain. Kevin Feldman, CTA Engineering, said the maximum load limit will be 35,000 pounds depending on axel width.

@3:26:59 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 6, 2012

Presentation of Draft Environmental Checklist/ Review for the Cottonwood Bench Road Bridge over Cottonwood Creek for Public Comment

@3:27:08 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Parks Frady and Kevin Feldman (via telephone), CTA Engineering; Jim Taylor, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to present a draft environmental checklist and review for the Cottonwood Bench Road Bridge over the Cottonwood Creek for public comment.

Parks Frady, CTA Engineering, provided and read into the record criteria of an environmental checklist and review in accordance with Montana Environmental Protection Act (MEPA) guidelines as part of the county's application for a Treasure State Endowment Program (TSEP) funds for four bridges in Park County. Frady said the checklist is the same as that submitted with the grant application and in previous public meetings. Frady said the preferred alternative for the Cottonwood Bench Road Bridge in question is rehabilitation.

Citizen Jim Taylor asked how the bridge had a lower load limit when on another road. Feldman said the bridge was longer when on that road.

@3:36:34 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 6, 2012

Presentation of Draft Environmental Checklist/ Review for the Castle Mountain Road Bridge over Brackett Creek for Public Comment

@3:37:13 p.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Parks Frady and Kevin Feldman (via telephone), CTA Engineering; Jim Taylor, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to present a draft environmental checklist and review for the Castle Mountain Road Bridge over the Brackett Creek for public comment.

Parks Frady, CTA Engineering, provided and read into the record criteria of an environmental checklist and review in accordance with Montana Environmental Protection Act (MEPA) guidelines as part of the county's application for a Treasure State Endowment Program (TSEP) funds for four bridges in Park County. Frady said the checklist is the same as that submitted with the grant application and in previous public meetings. Frady said the preferred alternative for the Cottonwood Bench Road Bridge in question is rehabilitation.

Citizen Jim Taylor asked why the bridge will become a two-lane bridge after rehabilitation since the road is in poor quality and experiences low traffic beyond the bridge. Feldman said current standards (AASHTO Guidelines for Geometric Design of Very Low-Volume Local Roads ($ADT \leq 400$)) do not allow replacing an existing two-lane bridge with a single lane bridge. Furthermore, current standards allow only the replacement of an equivalent width bridge only where there is no site specific safety problem of the existing bridge.

In other comment, Taylor said he saw the road grader in the north end of the county on Lower Cottonwood Road at 7:00 a.m. and above the Crazy Mountain Ranch at 9:00 a.m. Taylor said crewmen need to grade county roads more often and cut deeper to remove washboards from the roads.

@3:56:05 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 6, 2012

3:00 P.M. – Parks and Recreation Board – Community Room – Canceled due to no quorum of board members

June 7, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:30 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Raea Morris, administrative assistant; and Shannan Piccolo, civil deputy county attorney. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. logo design money request
- Memo email re. local election results
- Memo email re. June 7 Upper Yellowstone Watershed Committee meeting
- Memo email re. June 11-12 Economic Affairs Committee meeting
- Memo email re. 9th Street Island flooding concerns
- Memo email re. fairgrounds DNRC grant meeting
- Memo email re. Convict Grade Road MRL work rescheduling
- Memo email re. county flood control measures
- Memo email re. Gardiner Gateway Hose Company proposed budget
- Memo document re. Terrell's copy machine contract statement
- Memo document re. Data Imaging Systems maintenance invoice
- Memo email re. public meeting notice citizen complaint
- Memo email re. June 8 Solid Waste Board minutes and meeting agenda
- Memo email re. State Administration Committee meeting

Civil Deputy County Attorney Shannan Piccolo said the county correctly noticed public TSEP grant application bridge meetings held in Clyde Park, as submitting agenda items to the newspaper is done as a courtesy and not required by statute.

Raea Morris, administrative assistant, said a citizen telephoned and asked which county green box refuse sites are manned with staff.

@8:52 a.m. Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 7, 2012

Appointing of Interim Board Member to Permanent Position on Cooke City Water District; Discussion of Acquiring County Cell Phone

@9:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present was Marilyn Hartley, finance. No public comment made.

The meeting was scheduled to appoint an interim board member to a permanent position on the Cooke City Water District and discuss acquiring a county cell phone.

Marilyn Hartley, finance, read into the record a letter stating the Cooke city Water District Board of Trustees appointed Troy Wilson to a permanent position vacated by Ken Huffert. Commissioner Durgan said the appointment will expire in 2015.

Commissioner Malone moved to appoint Troy Wilson to fulfill Huffert's remaining term. Commissioner Durgan seconded the motion. Motion passed.

Addressing a county cell phone policy, Hartley said the district is requesting she obtain a county cell phone in order to phone her or any future fiscal agent with water district issues. Malone said his opinion is the district should pay Hartley \$20 extra a month for her personal cell plan to field water district calls.

Commissioner Malone moved to allow the Cooke City Water District to become part of the Park County cell phone pool if it desires. Commissioner Durgan seconded the motion. Motion passed.

@9:07:20 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 7, 2012

Signing of Extension SNAP Contract and Introduction of Extension Summer Staff

@9:30 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Tracy Mosley, Shannan Arnold and Nikki Bailey, MSU Extension. No public comment made.

The meeting was scheduled to sign a SNAP contract extension and introduce MSU Extension summer staff.

Shannon Arnold and Nikki Bailey introduced themselves and discussed their planned activities as MSU Extension summer staff.

Tracy Mosley, MSU Extension, said the 2012-2013 Supplemental Nutrition Assistance Program (SNAP) contract is ready to be signed.

Commissioner Malone moved to sign the Supplemental Nutrition Assistance Program with MSU Extension. Commissioner Durgan seconded the motion. Motion passed.

@9:41 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

June 7, 2012

Fiscal Year 2013 Budget Workshop and Sheriff Office Budget Review

@10:00 a.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan, Malone and Taylor were present. Also present were Martha Miller, auditor; Lani Hartung, finance; and Scott Hamilton, Allan Lutes, Wendy Wood, Jay O'Neill and Tom Totland, PCSO. No public comment made.

The meeting was scheduled as a Fiscal Year 2013 budget workshop.

Meeting attendees reviewed the proposed FY'13 Park County Sheriff's Office budget as submitted by PCSO. That budget included jail and search and rescue line items.

Commissioner Malone moved to submit a preliminary budget on June 13. Commissioner Durgan seconded the motion. Motion passed.

The Commission said it is still onboard with PCSO putting together an RFQ for a mobile record management system.

@12:03 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

June 7, 2012

12:00 P.M. – GIS/IT Meeting – Community Room

1:00 P.M. – Senator Tester's Office Outreach Session – East Room

6:00 P.M. – 4-H Community Council – Community Room

June 8, 2012

8:30 A.M. – Daily Correspondence/Agenda and Briefing on Current County Projects – Commission Chambers – Canceled due to no quorum of commissioners

June 8, 2012

Signing of Amendment on Contract for Mill Creek Bank Stabilization Work

@10:29:28 p.m., Chairman Taylor called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Taylor were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign an amendment for a contract for Mill Creek bank stabilization work.

Commissioner Durgan said the amendment between Park County and Bainter Construction will permit Bainter more time to complete the stabilization project through August 31, 2012, so as not to disturb ranch guests per ranch ownership request.

Commissioner Durgan moved to sign the amendment for the contract for Mill Creek bank stabilization work. Commissioner Taylor seconded the motion. Motion passed.

@10:30:44 a.m., Durgan moved to adjourn the meeting. Taylor seconded the motion. The meeting adjourned.

June 8, 2012

1:00 P.M. – Special Solid Waste Board Meeting – Commission Chambers – Commissioner Taylor attended – Minutes available at www.parkcounty.org and in the Commission Office

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana