

Park County Commission Meeting Minutes
Week of November 12 – 16, 2012
Park County, Montana

November 12, 2012

Veteran's Day Holiday Observed – All Offices Closed

November 13, 2012

Road/Engineering Services Updates; Discussion/Status of Fleshman Creek Project

@8:35:01 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Ed Hillman, road supervisor; Shannan Piccolo, civil deputy county attorney; Mark Westenskow, CTA; Kevin Feldman, CTA (via telephone); Gary Barnhart, citizen; and John Mueller, minutes clerk.

The meeting was scheduled to discuss county road updates and engineering services and the Fleshman Creek Restoration Project.

Commissioner Durgan said a citizen telephoned him and said Eight Mile Flats were blown in with snow from both directions. Road Supervisor Ed Hillman said the lieutenant sheriff drove that road the previous evening and okayed its conditions, but the road crew is plowing the road that morning. Hillman said crewmen plowed roads on Saturday, Sunday and Monday, and the lieutenant sheriff verified roads were not in terrible condition, as some people had reported.

Kevin Feldman, CTA Engineering, said he had not gotten official word from NW Energy regarding a winter moratorium being lifted to allow for bridge work over Peterson Creek. Feldman said he feels the moratorium will not affect the county's efforts, as the bridge is not located directly over the pipeline. He said he also feels pile driving within the vicinity of the pipeline will be an okay construction measure. Feldman said NW Energy will be on site during the work to monitor the gas line, thus all work needs to be coordinated with the NW Energy representative. Hillman said the road crew would weld the bridge deck that day.

Civil Deputy County Attorney Shannan Piccolo said she would file a motion with the court to schedule a hearing on the issue of damages and security for the project, which hopefully will result in a hearing date. Feldman said he would soon have a pay estimate for the project for the month of October.

Mark Westenskow, CTA Engineering, provided a report of CTA's engineering services for Park County.

Discussing the Fleshman Creek Restoration Project, Mike Adams, fair board, asked where the fairgrounds stands regarding the Fleshman Creek Project at the present time. Westenskow said Community Transportation Enhancement Program funds were applied for in attempt to provide funding for sewer facilities for the fairgrounds associated with the Fleshman Creek project.

@9:08:03 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 13, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@9:11:34 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. janitor closet cleaning
- Memo email re. Montana Clean Clerk and Recorder's Office complaint
- Memo email re. building parking lot snow plowing
- Memo email re. transportation committee meeting
- Memo email re. Planning and Development Board meeting agenda
- Memo document re. Montana FWP Bridger Mountains bighorn sheep reintroduction scoping session
- Memo email re. weed meeting cancelation
- Memo email re. Chicory Road landowner RID petition
- Memo email re. Fergus County Teamsters Local wages
- Memo email re. Koontz Construction gravel crushing project status
- Memo email re. November 15 Angel Line meeting agenda
- Memo email re. Boulder River Road polling effort
- Memo email re. Nov 14 Pine Creek Fire after-action review
- Memo email re. Nov 13 Legislative Finance Committee meeting
- Memo email re. Willow Creek Bridge tree issue
- Memo document re. Envirocon contract cancelation letter
- Memo email re. Cooke City Snowmobile Club resort tax funding request
- Memo document re. DOWL HKM landfill gas monitoring invoice
- Memo document re. Montana grey wolf damage management assessment
- Memo document re. Data Imaging Systems data storage invoice
- Memo email re. Montana DEQ recycling options and roll off bin bid advertisement

Commissioner Malone said he purchased a water truck for \$29,200+ at an auction in Idaho.

@9:30:44 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 13, 2012
Human Resources Updates

@9:40:26 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Jill Ouellette, HR; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided a change of status form to deactivate a green box attendant who worked at the Pine Creek Fire green box site. She said she would interview four individuals for an open museum position that Friday. Ouellette said Ed Hillman, road supervisor, said he does not want to be involved in the hiring process for on-call road department equipment operator employees. She said she would bring all paperwork to the upcoming road department updates meeting so the Commission can make a hiring decision.

The Commission scheduled a county road winter weather emergency discussion meeting for November 19.

@9:51:27 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 13, 2012
Review of Minutes for Weeks of October 29 and November 5, 2012

@10:23 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Commissioner Durgan moved to approve the minutes as submitted. Commissioner Malone seconded the motion. Motion passed.

@10:25 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. Motion passed.

November 13, 2012

Discussion of Recycling Options with Montana DEQ

@10:32:57 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Barbara Woodbury, environmental health; Warren Newhouse II, refuse; Sandy Wulf, city of Livingston; Allan Carter, Bob Currie, John Kaiser, SWB; Dusti Johnson, MT DEQ; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss recycling options with Montana DEQ.

Barbara Woodbury, environmental health, said recycling was a big discussion item at a refuse seminar she attended in Bozeman where Dusti Johnson, MT DEQ, presented. Johnson said she is a business and an environmental major, so she understands the requirement for balancing the two when it comes to recycling programs. Johnson said no two recycling efforts in Montana are the same, and trying to make them such always seems to fail, in her experience. Warren Newhouse, interim refuse manager, provided a report of county recycling efforts across the county. Bob Currie, Solid Waste Board (SWB), said organizing recycling efforts around Livingston is priority-one for the county.

Johnson said she put together a good recycling education program in Eureka, and realtors and chambers of commerce should have a pamphlet of local recycling services for new residents. She said having the local newspaper run a column for a month or two explaining new refuse and recycling changes or programs is necessary, and phrasing the advertisement with "Can you please help us make this work..." has worked well in other areas in Montana. Johnson said she suggests getting the "green" notion out of any association with a recycling effort. She said recycled goods are a commodity, so any effort must be looked at from the big market point of view, following market "rules" in order to make the effort feasible.

Johnson said Park County must look at the quantity of recyclables brought in to determine if the effort is worth doing and suggests having a contractor commissioned who makes a living recycling, as it is difficult to have a working manager, like Newhouse, take on all recycling program efforts and effectively follow commodity pricing monitoring needs. She said she recommends checking with Pacific Recycling and other recyclers before deciding on a service provider, in order to get the best price.

Johnson said she is happy to come back to further discuss any proposed county recycling program. Woodbury said she would be happy to work on a recycling effort plan for the county.

@11:18:23 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. Motion passed.

November 13, 2012

1:00 P.M. – Senior Citizens Meeting – Senior Citizens Center, Livingston – Commissioner Durgan attended

2:00 P.M. – I.T Advisory Committee – Community Room

3:00 P.M. – Angel Line Board – East Room – Meeting minutes available in the Commission Office

November 14, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:36:53 a.m., Commissioner Durgan called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; and John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. Peterson Creek Bridge restraining order dissolution
- Memo email re. November 9 SAR meeting request
- Memo email re. Nov 15 Library Board meeting
- Memo email re. Nov 18 American Land Council planning session meeting
- Memo email re. food pantry letter of support request
- Memo emails re. county motor pool vehicle inspections
- Memo document re. Peterson Creek notice to proceed
- Memo document re. Ritchie Brothers Auction water truck purchase invoice
- Memo document re. City-County Compact Chapter 12 - Solid Waste
- Memo email re. MACo large predator working group
- Memo email re. NACO national election analysis
- Memo email re. Angel Line Board open seats advertisement
- Memo email re. SWB open seats advertisement
- Memo document re. citizen Pine Creek Fire cabin damage and refuse assessment
- Memo document re. Resolution #968
- Memo email re. Montana DNRC Fleshman Creek grant interpretation
- Memo document re. November 28 Cooke City snow removal quotes opening
- Memo document re. December 13 Park County holiday party potluck

The Commission rescheduled a Fleshman Creek Restoration Project plan review meeting for Tuesday, October 27.

@9:15:23 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

November 14, 2012

9:30 A.M. – Claims Review – Commission Chambers

10:00 A.M. – City-County Meeting – Commission Chambers – Canceled due to scheduling conflict

1:00 P.M. – Mandatory Employee Safety Tape Viewing – Community Room

7:00 P.M. – Discussion of Use of Community Transportation Enhancement Program (CTEP) Funds and Secure Rural School (SRS) Funds for Both City and County – Community Room

November 15, 2012

8:30 A.M. – Daily Correspondence/Agenda and Briefing on Current County Projects – Commission Chambers – Canceled due to no quorum of commissioners

10:00 A.M. – Meeting to Develop Livingston Area High Wind Event Traffic Control Plans during Yellowstone River Bridge Project NE of Livingston – Community Room – Commissioner Durgan attended

1:30 P.M. – Planning and Development Board – Community Room

2:00 P.M. – 911 Communications – East Room

4:00 P.M. – Library Board – City-County Library

November 16, 2012

Daily Correspondence/Agenda and Briefing on Current County Projects

@8:30 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Raea Morris, administrative assistant; Shannan Piccolo, civil deputy county attorney; Greg Coleman, fire; Lani Hartung, accounting. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Greg Coleman, fire warden, said a communications committee meeting was held on November 15, in which narrow banding was discussed. He said DES and Road Department radios need to be switched over, and a radio training will be held. He said an after-action review of the Pine Creek Fire response was conducted, and a bottleneck of calls into the local Dispatch 911 telephone number was discussed. Coleman reported on an employee leadership management course he attended and said he received emergency vehicle driving instructor certification, and a training will be conducted. Coleman said he will stage an older county fire vehicle at the Paradise Valley station, and a recently-

purchased used vehicle will be kept in Livingston, which will eliminate the need for an employee to drive a county vehicle home during fire season.

Coleman reported on a November 15 meeting with Montana MDT about the KPRK Bridge replacement project and discussion about emergency services logistics. Commissioner Malone asked Coleman to draft a daily Standard Operating Procedure to address emergency winter road conditions.

@8:56 a.m., Commissioner Durgan moved to recess the meeting until 9:10 a.m. Commissioner Malone seconded the motion. The meeting recessed.

@9:10 a.m., the meeting reopened. Lani Hartung, finance, said Olness and Associates asked for Commission signature on a letter following Olness's completed audit the previous day. The Commission signed the letter. Hartung said the audit was unqualified, but the county received two new audit finding from the previous year, which equated to only one additional finding from the previous year. She said one finding was the county does not follow its purchasing policy, and a second finding involved a FEMA reimbursement grant for 2010 spring flooding.

Correspondence included:

- Memo email re. radio narrow banding meeting
- Memo email re. MACo mid-year policy visits
- Memo document re. November 16 SWB meeting agenda
- Memo email re. F Street sidewalk cost estimate
- Memo email re. MACo leadership elections
- Memo email re. December 12 RC&D meeting
- Memo email re. Pierce Pit expenditures
- Memo document re. DOWL HKM methane monitoring reports
- Memo email re. Envirocon receipt of contract termination
- Memo email re. Livingston area wind events meeting agenda

Commissioner Durgan reported on a November 16 meeting to discuss city/county Community Transportation Enhancement Program funding for proposed sidewalks. Malone reported on a November 15 MACo Healthcare Trust meeting in Helena. Malone said he proposes using the CountySilo online resource to review the daily agenda and correspondence to facilitate better discussion on issues.

@9:35 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. Motion passed.

November 16, 2012

Signing of an Amendment to Granite TCS Contract for IT Services

@9:00 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were

Shannan Piccolo, civil deputy county attorney; Erica Hoffman, GIS/IT. No public comment made.

The meeting was scheduled to sign an amendment to the county's contract with Granite TCS for IT services.

Erica Hoffman, GIS/IT manager, said the amendment will permit Granite TCS personnel to work hours outside of those listed in its contract with Park County so as not to disturb county employee work during the standard 8-5 workday. She said the total number of hours to be contracted with Granite will not change.

Commissioner Durgan moved to accept the amendment. Commissioner Malone seconded the motion. Motion passed.

@9:04 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 16, 2012

Signing of Resolution Amending Resolution #968 Permitting Expenditure of Interest Accrued from BN Award

@10:00 a.m., Commissioner Malone called a meeting to order in the Commissioners Chambers. Commissioners Durgan and Malone were present. Also present were Shannan Piccolo, civil deputy county attorney; Wendy Wood, SAR; Lani Hartung, finance; and Jim Hunt, citizen.

The meeting was scheduled to sign a resolution amending Resolution #968 permitting expenditure of interest accrued from the Burlington-Northern (BN) lawsuit settlement.

Civil Deputy County Attorney Shannan Piccolo said the Commission asked her to draft a proposed resolution to amend Resolution #968 in order to address Search and Rescue's (SAR) request to use interest from the BN settlement award to pay off an InterCap loan, which was applied for to fund a new SAR facility. She said she also drafted an MOU between the county commission and PCSO, at the Commission's request, to ensure payment of the loan.

Commissioner Durgan moved to sign Resolution #1145. Commissioner Malone seconded the motion. Motion passed.

Durgan said he requests a meeting be scheduled to sign the associated MOU.

@10:10:30 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

November 16, 2012

10:30 A.M. – Opening of Proposals for Law Enforcement Software – Commission Chambers – Meeting Postponed

1:00 P.M. – Solid Waste Board – Commission Chambers – Meeting minutes available at www.parkcounty.org and in the Commission Office

Randy Taylor, R.S.
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana