

Park County Commission Meeting Minutes
Week of April 29 – May 3, 2013
Park County, Montana

April 29, 2013

Review Daily Correspondence/Agenda

@8:30 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Kelly Johnson, maintenance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence for April 25 included:

- Memo document re. amended resolution #1004 on general board policies
- Memo email re. RAC applicants news release
- Memo email re. draft April SWB minutes
- Memo email re. vault janitorial cleaning
- Memo email re. CTEP applications meeting

Correspondence for April 26 included:

- Memo document re. Stillwater Mine East Boulder Annual Impact Monitoring Report 2012
- Memo email re. Airport Board sponsors review

Kelly Johnson, maintenance, asked if the Commission had moved forward on a needed roof repair.

Commissioner Tinsley asked Johnson to look into a bid for mowing of Green Acres Park, as well as a cost to install a port-a-toilet. Tinsley said the county paid \$421,000 for CTA Engineering's services the previous year, which shows the feasibility of hiring a public works director with engineering experience at a lesser cost.

@8:59 a.m., Tinsley moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 29, 2013

Signing of the MDT Request for Lease at the Deep Creek Green Box Site

@9:35 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Mary Anne Keyes and Tracy Mosley, MSU Extension; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a lease with Montana Department of Transportation (MDT) for the Deep Creek green box site.

Commissioner Malone said the lease was for \$1,400 for one calendar year.

Commissioner Durgan moved to sign the MDT lease for the Deep Creek green box site. Commissioner Tinsley seconded the motion. Motion passed.

@9:36 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

April 29, 2013

Budget Workshop for Road Department and Refuse

@10:05 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Ed Hillman, road; Martha Miller, auditor; Lani Hartung, finance; Bob Currie, SWB; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss the Road, Bridge and Refuse Department budgets.

Commissioner Tinsley said road maintenance projects needed to be put on a 10-year plan, and the current budget was \$100,000 shy of that needed to complete upcoming projects. Tinsley asked for Hartung to preliminarily budget for a public works director position in the road and refuse budgets. The position would oversee road and refuse departments.

There was discussion about future closure of the landfill in order to maintain existing high budget reserves. The Refuse Budget is over budget by \$200,000, which includes proposed purchase of a \$150,000 roll off truck. Bob Currie, Solid Waste Board, said the SWB could develop a budget cost-reduction watch list.

@12:06 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 29, 2013

Review of Minutes for Week of April 22, 2013

@1:09 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Malone and Tinsley were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to approve Commission meeting minutes for the Week of April 22, 2013.

Commissioner Tinsley moved to approve the minutes. Commissioner Malone seconded the motion. Motion passed.

@1:09 p.m., Tinsley moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 29, 2013

Discussion/Decision on Funding for the Livingston/Park County Tennis Association

@1:38 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Martha Miller, auditor; Carol Goosey, LPCTA; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider funding a Livingston Park County Tennis Association request.

Carol Goosey, Livingston/Park County Tennis Association said the association needs an engineering firm to conduct a soils test underneath tennis courts (\$9,900 estimate) in order to determine the best surface to use in applying for funding to remodel city tennis courts. Goosey said the association was requesting \$2,500 each from the school district, city of Livingston, Park County and the tennis association. Goosey said the association currently has \$50,000 in its account. The city agreed to contribute \$2,500 as long as the schools and county agreed to do the same.

Commissioner Tinsley moved to donate \$2,500 to the Tennis Association for soils testing and associated documents. Commissioner Durgan seconded the motion. Motion passed.

@1:43 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 29, 2013

Discussion/Decision on Approval for County Funding to Help with E-Waste Event

@2:07 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Barbara Woodbury,

environmental health; Kerry Fee, PCEC; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider funding assistance for a local electronic waste recycling event.

Kerry Fee, Park County Environmental Council (PCEC), said 2013 would be the third year the e-waste event was held. The event will be held in June to service seasonal residents and visitors and will accept major appliances with the assistance of Reclaim Montana. He said Barbara Woodbury, environmental health, would present on household hazardous waste. Fee said the event collected 10,000 pounds of e-waste in its first year and 14,000 pounds last year.

Fee said Montana DEQ, Livingston Healthcare, PCEC, Park County Community Foundation and Park County had provided funds to the event in the past.

Woodbury said she thinks the event is an excellent event and plans to mail out event brochures to county residents, as well as post notice on the county website and social media accounts. City residents will receive the brochure in utility bill mailings. Park High FFA students will assist with the event.

Commission Durgan moved to support the e-waste event with \$500. Commissioner Malone seconded the motion. Motion passed.

@2:16 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 30, 2013

Review of Daily Correspondence and Agenda

@8:33 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Shannan Piccolo, civil deputy county attorney; Bob Ebinger, citizen; John Mueller, minutes clerk.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. Community Closet e-waste meeting
- Memo document re. citizen correspondence regarding Green Acres Park
- Memo document re. MSU Extension Economic and Community Development Position job description
- Memo email re. sanitarian services agreement
- Memo document re. citizen request for tax assistance

Citizen Bob Ebinger said he talked to the US Forest Service on May 29 about USFS Resource Advisory Committee (RAC) grant funds for the Livingston Peak Road. RAC grant funds come from Title II funds. The program is on hold as the Federal Government is leaving it up to state governors to decide if Title II funds can backfill a five percent decrease of Title I and III funds. Remaining funds will go back to RAC committees, which will meet June 11 to discuss what projects will be funded. Ebinger said he is very concerned about a serious wildfire in the Livingston Peak area, which is why he put a high priority on the project. He said he hopes all projects will get fair consideration.

Commissioner Tinsley said he thinks the Commission should wait to discuss department budgets until department heads are present at meetings during Budget Updates meeting.

@9:06 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

April 30, 2013

Human Resource Updates

@9:11 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Jill Ouellette, HR; Scott Hamilton, PCSO; Warren Newhouse II, refuse; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided change of status forms for three seasonal fairground workers (effective in June) and four weed sprayers. She reviewed a potential E-verify system employment requirement. She said she was close to finishing on two regular cleaners from the cleaning service to be cleared for cleaning the building, was working on the menu for a safety day lunch, and talked with the road supervisor about staffing issues with three workers leaving the department in the last year. Ouellette said the supervisor wants a permanent seasonal position with a CDL requirement instead of filling a vacant FTE (Full Time Equivalent). She said she was screening applications for a road crewman position and a road position/mechanic position and would make a job offer to an individual for the latter position, but the posting may have to go back out with disagreement between requested and offered wage. Commissioner Tinsley said he did not support a halftime road employee working six months a year (seasonal), but supported two seasonal hires. He said an FTE wage could help offset a public works director position.

Ouellette said she was wrapping up evaluations for the IT Department. The Clerk of Court is ready to fill a deputy clerk position.

Commissioner Malone said it appears a couple of road department employees are not being rewarded for good work they do on graders. Ouellette said employee history, how long they have been employed and why they are earning the wage they do would have to

be considered. She said the Commission recently significantly adjusted many wages within that department budget line item, and any adjustment at this point would be outside of employee pay grades.

Ouellette said she distributed and received back new MACo employee health benefit SBCs.

@9:28 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 30, 2013

Review of Fiscal Year 2012 Auditors Report by Olness and Associates

@9:35 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Kevin Larkin, treasurer; Martha Miller, auditor; Lani Hartung, finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review an FY'12 Olness and Associates audit report.

The Commission reviewed a Fiscal Year 2012 audit report of Park County's financials as submitted by external auditors Olness and Associates. Lani Hartung, finance, said the county received 35 audit findings in 2002 and seven in the current year.

@10:10 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

April 30, 2013

Budget Workshop

@10:00 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Kelly Johnson, maintenance; Martha Miller, auditor; Lani Hartung, finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled as a Fiscal Year 2014 budget workshop.

Lani Hartung, finance, provided a pre-budget analysis review and began preliminary budgeting of the General Fund. There was discussion about budgeting for a public works director position to oversee road, refuse, parks and fairgrounds positions.

Hartung said the previous year's budget had \$3,317,000 in appropriations and \$3,070,000 in revenues, but the county started the year with a \$650,000+ cash balance. Commissioner Tinsley asked if 12 percent in reserves was enough. Hartung said that is about average, but ideally it should be closer to 25 to 30 percent.

The Commission reviewed the proposed maintenance budget as presented by Kelly Johnson, maintenance.

@12:01 p.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

April 30, 2013

Discussion/Decision on Recommendations to Commission from Solid Waste Board

@1:32 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Warren Newhouse II, refuse; Bob Currie, SWB; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider recommendations to the Commission from the Solid Waste Board (SWB).

Allen Carter moved to instruct Clay Williams to make it known to PCRFD#1 it cannot demolish a car at the landfill as part of training - it must be moved offsite to avoid blowable problems with Sundling. Also, no car can be taken to the landfill in a condition where blowables can blow from the vehicle. Dennis Dodge seconded the motion. Motion passed.

Commissioner Durgan moved to approve the recommendation. Commissioner Malone seconded the motion. Motion passed.

Allen Carter moved the county take all roll off boxes from the county to the city to eliminate any roll off boxes going to the landfill. Dennis Dodge seconded the motion. Motion passed.

Commissioner Tinsley moved to send all roll offs to the city of Livingston, not the landfill effective immediately, and the Commission make the landfill by appointment only as of June 1, and inform the landfill employees their job will be terminated as of July 1, 2013. Commissioner Durgan seconded the motion. Motion passed.

Bob Currie moved for Dick Juhnke to proceed to demonstrate tire cutting at the landfill and pay the necessary environmental cost data on such test on county-owned tires. Dennis Dodge seconded the motion. Motion passed.

Commissioner Malone said he has a hard time with the county Board of Health telling a citizen he cannot bury tires and then burying them in the county landfill. Newhouse proposed a tire bailing option.

Commissioner Tinsley moved to table the decision until the county learns whether Montana Waste and the city of Livingston would accept bailed tires. Commissioner Durgan seconded the motion. Motion passed.

Bob Currie moved to accept Chico as a commercial site in terms of county collection and refer to it as a complete, commercial site with test parameters proven, subject to ascetic touch-ups, such as seeding. Allen Carter seconded the motion. Motion passed.

Tinsley said the county needs to complete the project and finish the site. Durgan said he would prefer to call the site a refuse site instead of a commercial site.

Tinsley said the county cannot recycle recyclable goods for a cost as economical as Full Circle Recycling, which provided a proposal of providing countywide recycling services for \$800 per month.

@2:16 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 30, 2013

Discussion/Decision on Signing IT Expenditures Exemption for Dell Equipment

@2:17 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Erica Hoffman, GIS/IT; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider signing an exemption for the IT Department for purchase of Dell Equipment, only.

Erica Hoffman, GIS/IT, said the exemption to purchase only Dell computer equipment would facilitate network standardization and compatibility.

Commissioner Tinsley moved to allow the IT Department to purchase Dell computers and software as a single source in exemption of county requirements. Commissioner Durgan seconded the motion. Motion passed.

@2:23 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 30, 2013

Discussion/Decision on Detention Officer Position

@2:31 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Allen Lutes, Scott Hamilton and Tom Totland, PCSO; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider a detention officer position.

Undersheriff Scott Hamilton said one detention officer had been on indefinite sick leave, a second would retire in December, and a third was currently training at the academy. Such had left the detention center staff shorthanded and created a safety issue in the jail and required working overtime shifts. Hamilton said the sheriff's office would like to advertise for a position at the current time, as it takes time to hire for the retiring detention officer position, and the earliest a new hire would come on board would be July 1 in the next fiscal year. Such would result in a half-time position for six months maximum above the current payroll.

Commissioner Tinsley asked if the sheriff's office could keep its budget the same as the previous year or reduce it by five percent. Hamilton said the department had already done that the previous two years at the direction of the Commission. Sheriff Lutes said the department would make an effort to reduce its budget.

Commissioner Tinsley moved to allow the sheriff's office to start the process of hiring a detention center officer for a position to start July 1, 2013. Commissioner Durgan seconded the motion. Motion passed.

@2:55 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

April 30, 2013

5:30 P.M. – Museum Board – Yellowstone Gateway Museum

May 1, 2013

Review of Daily Correspondence and Agenda

@8:35 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Bob Ebinger and Paul Shea, YGM; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Paul Shea, museum director, and Bob Ebinger, museum board, reported on an April 30 Yellowstone Gateway Museum (YGM) meeting. Shea said YGM continued working with Clyde Park on its centennial celebration; was bringing in more volunteers, would host a Montana flint knappers and atlatl demonstration on May 18 and 19; was inventorying a John Fryer photograph collection and would host Fort Parker Days on May 16 and 17 through an Indian Education for All grant. Shea said YGM's proposed FY'14 budget was submitted to the finance director for review, which included budgeted funds for a new building roof.

There was discussed about building additional storage space behind the museum building and issue with the Livingston Ditch sloughing off and causing a water issue. He said the issue resulted from the county road department cutting off the base of the ditch slope to

clear the lot for storage space years ago. The existing building is built on top of a retaining wall. A fix to the problem will need professional engineering.

Correspondence included:

- Memo document re. abandonment/alteration of Rock Creek Road legal opinion
- Memo document re. abandonment of Nelson Spring Creek Road legal opinion
- Memo document re. county board policy amendment resolution
- Memo email re. proposed Cooke City Transfer station management plan
- Memo document re. Department of Commerce Comprehensive Economic Development for the NRMEDD
- Memo document re. E-Waste mailing proposal
- Memo document re. DOWL HKM landfill closure figures

@9:05 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 1, 2013

9:00 A.M. – Claims Review – Commission Chambers

May 1, 2013

City-County Meeting

@9:31 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were City Commissioners James Bennett, Mel Friedman and Adam Stern; Ed Meece, city manager; Peggy Glass, 911; Greg Durham and Erica Stone, citizens; John Mueller, minutes clerk.

The meeting was scheduled to discuss joint City-County efforts.

City-County Compact: Tinsley reported on revisions made to the City-County Compact, including priority use and scheduling of the East Room by the city. The County Commission will schedule a meeting to pass the revised compact, and the city commission will do the same.

Solid Waste Update: Ed Meece, city manager, said a transfer station scale shack was under construction. Tinsley said the county commission voted to close use of the landfill except by appointment only, all county refuse site roll-off boxes would be taken to the city transfer station immediately, and two FTE landfill employee positions would be eliminated as of July 1.

In other discussion, Tinsley said the City-County Complex roof needed to be replaced, and an HVAC unit replacement bid was opened that day.

Public Comment: Greg Durham said he was present to get an endorsement for building of a proposed veteran's wall project in Livingston. A fundraiser will be held for the effort on June 8 at the 49er Diner and Casino. The effort needs to raise \$11,176. Adam Stern, city commission, asked for a one-page document proposal from Durham to finalize a recommendation for a wall location for the city commission to review and consider an endorsement.

@9:13 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 1, 2013

Awarding and Signing of the HVAC Rooftop Unit Contract

@11:02 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Shannan Piccolo, civil deputy county attorney; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to award an HVAC rooftop unit contract.

Commissioner Malone said he would recuse himself from a vote due to a family relationship with Rick Leckner. Civil Deputy County Attorney Shannan Piccolo said the county received one bid for the job, which was a responsive bid.

Commissioner Tinsley moved to accept the bid of Rick's Refrigeration for the HVAC rooftop unit in the amount of \$143,500. Commissioner Durgan seconded the motion. Motion passed. Commissioner Malone recused himself from voting.

Commissioner Tinsley moved to sign the contract with Rick's Refrigeration for the rooftop unit. Commissioner Durgan seconded the motion. Motion passed. Commissioner Malone recused himself from voting.

@11:05 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 1, 2013

1:00 P.M. – Yellowstone River Bridge Public Meeting – Best Western, Livingston

1:30 P.M. – City-County Compact – Community Room – Commissioner Tinsley attended

May 1, 2013

Discussion/Decision on Temporary Increase in Hours for Accounting Staff for Refuse Tag Duty Reassignment Project; Discussion of Refuse Assessment Fees

@2:00 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Warren Newhouse II, refuse; Martha Miller, auditor; Lani Hartung, finance. No public comment made.

The meeting was scheduled to consider a temporary increase of hours for accounting staff due to a refuse tag duty reassignment project and discuss refuse assessment fees.

Lani Hartung, finance, provided a written plan for the temporary refuse tag assignment and a timeline history of the department's efforts in taking on the tag distribution effort, as well as a status report of assessment research her department had conducted to-date. Hartung said she proposed the AP Clerk work one day (8 hours) per week on the research effort as the temporary assignment in question. She said the more time the Commission affords the AP Clerk the more work on the effort she would get done. The Commission said it would permit work on the assignment through June 30 to be reassessed after that time.

Commissioner Malone said cabins without utilities should not incur a refuse assessment and are subject to reimbursement of assessments.

Commissioner Durgan moved to permit the Accounting Department to conduct a two-monthly trial and grant a temporary increase of hours and review it at the end of June. Commissioner Malone seconded the motion. Motion passed.

Hartung provided schedules of refuse fee assessments from 2009, 1991 and 1986-87. She said she attempted to upgrade the fee policy with a draft defining who should be assessed refuse and how much they should be assessed per how much refuse they generated. The Commission made revisions to the draft document.

Commissioner Durgan moved to send the revised draft to the legal department for review. Commissioner Malone seconded the motion. Motion passed.

@2:48 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

May 1, 2013

3:00 P.M. – Parks Board – West Room

6:00 P.M. – Community Transportation Enhancement Program – Community Room

May 2, 2013

County Road Updates

@8:01 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Ed Hillman, road; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss county road issues.

Ed Hillman, road supervisor, said road crewmen completed work on White Lane and graded Hammond Creek Road. Commissioner Tinsley said he would like Hillman to submit the following week's proposed crewmen work schedule on Thursdays.

@8:46 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 2, 2013

Review of Daily Correspondence and Agenda

@9:03 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Shannan Piccolo, civil deputy county attorney; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Commissioner Tinsley said the city of Livingston may want to consider annexing county properties within city properties to avoid any land uses that would cause the city to experience negative issues with local residents. He said island properties also cause confusion with law enforcement jurisdictions.

Commissioner Durgan said the sanitarian would pay for a mass mailing advertisement for an e-waste recycling effort from her budget.

@9:34 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 2, 2013

Discussion/Decision on County Helping Community Closet with E-Waste Efforts

@10:02 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Barbara Woodbury, environmental health; Warren Newhouse II, refuse; Karen Cooper, Community Closet; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider assisting the Community Closet with an e-waste recycling effort.

Karen Cooper said Community Closet would begin facilitation of electronic recycling and would like to have a couple of parking spaces in the county lot across from the courthouse designated as a no-parking zone to enable recycling pickup. Community Closet would pay for the paint striping. The Commission said it felt sacrificing two parking spaces for the effort was possible and a good cause.

@10:12 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 2, 2013

Discussion of County Attorney's Office Budget

@10:33 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Brett Linneweber, county attorney; Lani Hartung, finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss the County Attorney Office proposed fiscal year budget.

County Attorney Brett Linneweber provided a proposed Fiscal Year 2014 budget for the County Attorney's Office, which he said was reduced in some line items.

Commissioner Malone asked the status of three research projects the civil deputy county attorney was working on. Linneweber said he would look into the status of those projects.

@10:51 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 2, 2013

Museum Director Position Review

@11:02 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Jill Ouellette, HR; Bob Ebinger, museum board; Paul Shea, YGM director; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to conduct a performance review of the Yellowstone Gateway Museum (YGM) Director.

Jill Ouellette, HR, said three YGM board members conducted performance evaluations of Paul Shea, YGM director. Meeting attendees reviewed evaluation scores.

@11:32 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 2, 2013

12:00 P.M. – Senator Tester Office Outreach – Community Room

1:00 P.M. – Budget Workshop – Commission Chambers – Canceled

May 2, 2013

Discussion/Decision for Assistance on INTERCAP Loan for Cooke City Fire District

@3:03 p.m., Commissioner Tinsley called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Greg Coleman, fire warden; Marilyn Hartley, fire district; Dale Dempsey, Cooke City Fire; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider assisting the Cooke City Fire District with INTERCAP loan payments.

Marilyn Hartley, fire district, said the Cooke City Fire District applied for but was turned down by the state INTERCAP loan program for funding to purchase structure-fire breathing equipment. She said INTERCAP did not consider resort tax funds a reliable funding source and asked whether the Commission was willing to cosign on a reapplication for the loan funds. She said the county commission allocated \$8,000 of local resort tax funds to the fire district for the equipment that year. Hartung said approximately \$62,000 was needed to purchase the equipment, with a total annual payment of \$7,000 toward the loan if it were received to pay it off.

Commissioner Tinsley asked how the \$7,000 would be paid if resort tax money were not available. Hartley said the district has a reserve, but hopes to use it to revamp its fire building, which was damaged by fire. Tinsley said Cooke City needs a tax base to support needed services. Hartley said Cooke City was taxing residents the maximum mill amount permissible. Tinsley asked if the district could use its annual tax revenues to repay a loan.

Tinsley said the Commission would ask its legal department about options and whether resort tax funds could be promised to an entity for the future.

Commissioner Durgan moved to table the question until more information was gathered from county legal counsel and Cooke City. Commissioner Tinsley seconded the motion. Motion passed.

@4:05 p.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 3, 2013

8:30 A.M. – Commissioner Tinsley in Wilsall to Hear Area Resident Concerns – Val’s Mercantile

10:00 A.M. – Commissioner Tinsley in Clyde Park to Hear Area Resident Concerns – Town Hall

Marty Malone
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana