

Park County Commission Meeting Minutes
Week of January 28 – February 1, 2013
Park County, Montana

January 28, 2013

Review Daily Correspondence/Agenda

@8:30:22 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Scott Hamilton, PCSO; Ed Hillman, road; Warren Newhouse, refuse; Bob Smith, Cooke City (via telephone); John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Scott Hamilton said a citizen complained about water running down the Jardine Road, possibly from a plugged culvert, one of which may be on private property. Ed Hillman, road supervisor, said he will view the condition of the culverts with a road crewman on January 29. The Commission determined to clean out a culvert under a lane owned by Mary Holtz off of Jardine Road.

Bob Smith, Cooke City snow plower, telephoned and answered questions about citizen complaints about Smith plowing snow too early in the mornings in Cooke City. Smith said he needs to start plowing by 5:00 a.m. in order to complete plowing in town by 8:00 a.m.

Commissioner Malone asked Smith to start his plowing route in reverse order in attempt to reduce citizen complaints of being awakened by the snow plowing.

Correspondence for January 24 included:

- Memo document re. city request to utilize MSU Extension Office space
- Memo document re. Fletcher v. Park County
- Memo email re. Pine Creek Fire burn area
- Memo email re. January 24 road crewmen schedule
- Memo document re. faxed letter to Representative Redfield
- Memo document re. Klompfen Enterprise certificate of liability insurance
- Memo email re. Citizen Transportation Committee meeting comments
- Memo email re. museum meeting agenda and minutes
- Memo email re. CPR class schedule
- Memo email re. 2008 wind incident citizen comment

Correspondence for January 25 included:

- Memo email re. IT Department Saturday work schedule
- Memo email re. Citizen Institute on Rural Design
- Memo email re. Spring 2013 WASACT workshops and webinars
- Memo email re. jail stairway maintenance issue
- Memo email re. January 25 road crewman schedule
- Memo email re. Museum Board meeting agenda
- Memo email re. Boulder fire event
- Memo email re. Montana Brucellosis Management Plan review
- Memo email re. CPR/First Aid payment
- Memo email re. February 20 911 Committee meeting
- Memo document re. Montana DEQ Chicken Creek culvert work application
- Memo document re. Harddrives services information
- Memo email re. Church Universal and Triumphant refuse assessment breakdown
- Memo email re. citizen Cooke City snow removal complaint
- Memo email re. Park County Community Development MSU Extension Agent
- Memo document re. Cooke City snow removal complaints
- Memo email re. Park County mental health FY2013 2nd Quarter update
- Memo email re. city community development Extension Agent response

Commissioner Malone reported on a January 25 meeting in Helena discussing the Gardiner Gateway Project and a January 26 MACo Healthcare Trust meeting.

Commissioner Tinsley reported on January 23 and 24 Western Montana Mental Health and Area IV Agency on Aging meetings.

@9:51 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 28, 2013

Review of Minutes for Week of January 21, 2013

@9:52 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present was John Mueller, minutes clerk. No public comment made. The meeting was recessed until 11:00 a.m. @11:08 a.m., the meeting reopened.

The meeting was scheduled to review Commission meeting minutes for the Week of January 21, 2013.

Commissioner Malone requested a revision to Page 1 of 8; the third to last paragraph should read, "Bill Harris provided a map of a stretch of Billman Creek Road where he lives and said the road would last 30 more years if the county road crew would patch and seal that stretch of road with its patching machine."

Commissioner Tinsley moved to approve the minutes as corrected. Commissioner Durgan seconded the motion. Motion passed.

@11:09:44 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 28, 2013

Discussion to Abandon Nelson Spring Creek Road

@9:52 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss abandonment of Nelson Spring Creek Road.

Commissioner Malone provided background history of the status of the creation of Nelson Spring Creek Road.

@9:56 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 28, 2013

Comparison of Budget to Actual Expenditures and Revenues as of December 31, 2012

@10:05 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Martha Miller, auditor; Raea Morris administrative assistant; Lani Hartung finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to compare budget to actual revenues and expenditures as of December 31, 2012.

Lani Hartung, finance, said 50 percent of the fiscal year had been expended and reviewed budget line items with the Commission.

@10:58 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 28, 2013

1:00 P.M. – Commissioner Tinsley with Refuse Board Member to View Big Timber Refuse Site – Onsite

January 28, 2013
Personnel Meeting

@3:04:48 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Jill Ouellette, HR; Belinda Van Nurden, DES; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to address a personnel issue.

Commissioner Malone asked Belinda Van Nurden, Disaster and Emergency Services (DES), if she would like the meeting closed to the public to protect her personal rights. Van Nurden said she was fine with the meeting remaining open to the public record.

Malone said Van Nurden submitted a letter to the Commission dated January 10, 2013, stating she resigned from the Safety Committee and committee chair seat. Van Nurden said the Safety Committee duties were essentially passed on to her over time with different commissions taking and leaving office.

Jill Ouellette, HR, reviewed change of status forms in Van Nurden's employment file, which showed her position started as a half-time, permanent DES Coordinator, and as of July 1998, safety efforts were 10 percent of her job duties. A 2005 change of status form showed safety responsibilities at 10 percent of her duties. Ouellette said Van Nurden's position does not have a job description. Van Nurden said her wage had been funded 100 percent by DES funds for some time.

Malone said it seems to him Van Nurden spends a lot of time on safety, so his concern is her wanting to give up a percentage of her job duties. Van Nurden said her DES duties had increased each year, and the grant writing and management processes were more extensive, and time on the Safety Committee is taking time away from completing her DES work requirements to a satisfactory level.

Commissioner Tinsley said he would like to have a write up of what Van Nurden does so the Commission learned what she does in her work capacity, and would like her to hang on the Safety Committee until the Commission has time to work things out. Van Nurden said she felt guilty about not being prepared for Safety Committee meetings. Malone said he thinks Van Nurden does a good job, and he thinks it is important Van Nurden coordinate employee safety tape viewings. Commissioner Durgan said Van Nurden had a good background with that effort. Malone said he would look into obtaining YouTube videos for viewings. He asked if Van Nurden would come back on February 28 with a half-hour-by half-hour-report of her work efforts for the month of February.

In other discussion, Malone said it seems Van Nurden had different work hours than any other employee in the courthouse. Van Nurden said she worked daily from 8 to 4. Ouellette said the county attorney was in the process of defining exempt employee status for various county employees, including Van Nurden.

Commissioners Malone and Tinsley said they would like Van Nurden to work 8 to 5 as described in the employee personnel handbook for non-exempt employees. Durgan said he would like to wait for the county attorney's opinion regarding the exempt/non-exempt status of county employees before addressing Van Nurden's work hours.

Ouellette summarized the meeting. Van Nurden would stay on as chair of the Safety Committee, but she can delegate duties; Van Nurden will document her work activities each day in February in 30-minute increments; Van Nurden would work 8-5 each work day with a one-hour, unpaid lunch.

Ouellette said she and Van Nurden would work on the DES position job description in the meantime.

@3:44:03 p.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

January 29, 2013

County Road and Engineering Updates

@8:03:45 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Ed Hillman, road; Raea Morris, administrative assistant; Mark Westenskow, CTA; Kevin Bales, Altria; Bob Currie, SWB; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss county road and engineering services updates

Ed Hillman, road supervisor, said he and the Gardiner road crewman viewed a plugged culvert issue on Jardine Road on January 28. There was discussion about cleaning a private culvert causing water issues there using the city's water jet.

Brenda Adams, citizens, said Old Clyde Park Road is full of asphalt breakup and holes. Hillman said the road cannot be patched in cold weather, but warning triangles are placed at bad spots.

Commissioner Tinsley said he wants a detailed, weekly report from Hillman that explains the type of work each road crewman was conducting Monday through Friday, as well as a planned weekly work schedule for each crewman.

There was discussion about putting bags over 25 MPH road signs on Old Clyde Park Road until time the Commission advertises and meets to reduce the speed limit to that speed.

Mark Westenskow, CTA Engineering, provided estimate numbers and material options (including recommended triple shot application) for a repaving and culvert project on

Rock Creek Road to be completed in association with funds from Altria and Crazy Mountain Ranch.

Bob Currie, SWB, said he suggests the Commission research the Trail Creek green box site for drainage, access and topographical and utility issues. Tinsley said he would like to look at the refuse budget first to ensure the funds are available, and the issue could be discussed later in the week.

@8:36:01 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

January 29, 2013

Status of Fleshman Creek Project

@8:36:50 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Lani Hartung, finance; Mike Adams, fair board; Bob Currie, SWB; Mark Westenskow, CTA; Kristen Wester, Nittany Grantworks; Brenda Adams and Gary Barnhart, citizens; John Mueller, minutes clerk.

The meeting was scheduled to discuss county road and engineering services updates.

Mark Westenskow, CTA Engineering, asked if the city of Livingston commented on the project's upper reach permits as submitted the previous week by Oasis Environmental. Commissioner Tinsley said he will check again with the city manager on the status of those permits. Westenskow said CTA had not yet heard back from FEMA regarding the county's proposed project design changes. He said he needs to clear up one issue with the city regarding a lift station and then the project will be ready to put out for bid about two weeks after a positive response from FEMA regarding the design changes.

Brenda Adams, citizen, asked for a letter to be submitted by Commissioner Malone regarding access to private properties during project construction.

@8:50:35 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

January 29, 2013

Review of Daily Correspondence and Agenda

@9:03 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. Cooke City snow removal citizen complaint
- Memo email re. ABC bridge webinar
- Memo email re. LTAP flagger certification
- Memo email re. courthouse fire alarm testing
- Memo email re. LOBO Watch editorial release
- Memo email re. January 28 road crewman schedule
- Memo email re. MACo legislative update
- Memo email re. fire alarm testing
- Memo email re. PERB legislative committee
- Memo email re. Cooke City snow plowing complaint
- Memo document re. Cooke City resort tax collections
- Memo email re. city comments on Park County Community Development Extension agent
- Memo email re. City-County meeting agenda
- Memo email re. Old Clyde Park Road speed limits
- Memo document re. MACoHCT mid-winter pool party
- Memo document re. Livingston Enterprise Museum Board member legal ad
- Memo email re. MACo Federal Circuit Ruling Hage v. U.S.

Commissioner Malone said the refuse board wants to put gates on the end of roll off boxes and wood under the boxes to facilitate rolling and keeping garbage from escaping the boxes.

@9:34:53 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

January 29, 2013

Human Resources Updates

@9:35:05 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Jill Ouellette, HR; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided change of status forms for a permanent weed sprayer training as a backup Angel Line driver, two employees laid off from the refuse department and two refuse employees with new assignments.

Ouellette said the sheriff's office would conduct a 12-week, one-hour-per-week training program. She provided an employee leave bank report and said she completed an annual OSHA 300 report, which documents, in part, workplace accidents.

@9:50:58 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 29, 2013

10:00 A.M. – Commissioner Tinsley to View Landfill with DOWL HKM – Park County Landfill

January 29, 2013
Personnel Meeting

@2:02:02 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Jill Ouellette, HR; DuWayne Younge, refuse; Warren Newhouse, refuse; Ed Flatt and Rich Wright, citizens; John Mueller, minutes clerk.

The meeting was scheduled to address a personnel issue.

Commissioner Malone asked DuWayne Younge, refuse, if he would like the meeting closed to the public to protect his personal rights. Younge said the meeting could remain open to the public record.

Younge said he received a letter from the county regarding change in work duties he does not understand. Younge provided a background history of his application and employment with Park County and said he had run every piece of equipment in the department, but now he is on the low end of the seniority list with his assignment to the Chico refuse site. Younge said he was not aware when he was hired the county could change his job duties.

Jill Ouellette, HR, provided Younge's offer of employment letter. Younge asked if a statement that the county can change an employees work duties was part of the personnel employee handbook. Ouellette read into the record partial excerpts from the handbook, which included hiring criteria and information provided upon hire.

Younge said he was the busiest guy in the yard most of the time, the roll off department had blossomed, and he does not understand why he was removed from the work he was doing. He said the department had been so busy he could not perform scheduled and periodic maintenance on equipment as the designated refuse mechanic. He said maintenance level had dropped, and trucks had not been greased between oil changes as scheduled. Younge said he used to be sent out to repair any road breakdowns he could, and he always did his job.

Commissioner Durgan said the change in duties is classified as "other duties as assigned" and the county was not penalizing Younge, but trying to keep him at his current wage and on the payroll. Younge said the county would be paying \$70 per hour to have equipment

maintained where he did the work for \$15 per hour, which he has issue with as a county taxpayer.

Commissioner Malone said the county had the option to reassign a truck driver or lay one off when it decided to take all county refuse to the city of Livingston for disposal, and it made the decision to reassign a driver. Younge said the job description given to him said nothing about hauling refuse with a roll off truck, which he was still doing currently. He said the job he is currently in requires a Class-A CDL license, which the job description does not mention. Ouellette said the draft Younge had was started by a Solid Waste Board member and not intended to be the final draft.

Younge said he was told at a meeting with Ouellette and the interim refuse manager on January 17 the acting manager was going to take over his truck routes. He said he was taken out of his driver position and put into a green box site attendant position. Ouellette said the entire assignment was of a temporary nature, as the draft letter in question stated Younge may be considered for a fulltime driver position that may open midyear.

Younge said he was never told by the county his wages or benefits would be lowered as part of the job duty changes.

Warren Newhouse, interim refuse manager, said Younge had been the refuse department's most resourceful employee and would like him to stay on with the county during the transition the entire refuse staff was experiencing with updating of green box sites and all county refuse going to the city of Livingston for disposal.

Younge thanked Ed Flatt and Richard Wright for attending the meeting and speaking on his behalf.

@2:30:06 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 29, 2013

5:30 P.M. – Yellowstone Gateway Museum Board – Yellowstone Gateway Museum

January 30, 2013

8:00 A.M. – Incident Command System (ICS) 300 Training Class – Community Room

January 30, 2013

Review of Daily Correspondence and Agenda

@8:32:27 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Barbara Woodbury, environmental health; Tom Totland, PCSO; Paul Shea and

Karen Reinhart, museum; Bob Ebinger, museum board; Dann Babcox, PCRFD#1; John Mueller, minutes clerk.

The meeting was scheduled to review the daily agenda and correspondence.

Dann Babcox, PCRFD#1, said the City-County Compact included a chapter on the 911 Dispatch Center, which has a newly revised purpose. He asked the Commission to relook at the chapter and seek input from emergency services. He said he would like emergency services to be part of the interview committee in the future, as leaving them out makes the Communications Committee pointless.

Babcox asked how to obtain Title III monies. Commissioner Malone advised him to speak to Greg Coleman, fire warden.

Bob Ebinger, citizen, asked the procedure for a RAC grant to improve the road to Livingston Peak and towers after \$20,000 was awarded for the project. Commissioner Malone said the county had not forgotten about the project.

Paul Shea, museum director, said he will update the Commission following monthly YGM Board meetings. Shea introduced Karen Reinhart as YGM's new hire. Shea said he sent the Commission YGM's strategic plan, which covers years 2013 through 2015. Malone asked Shea to contact the new Cooke City museum about its efforts.

Barbara Woodbury, environmental health, provided an invoice and report from consultant Scott Rogers for mold inspection done in Dispatch 911. Woodbury said no mold was found, and that office was using air cleaners, but she had not heard back on a report of how they were working. Woodbury said she recommended informing the courthouse janitorial crew to clean up any vomit or such materials with bleach and not quaternary ammonium compounds, which do not kill noroviruses. She said she had guidelines for cleaning schools and public buildings.

Correspondence included:

- Memo email re. January 29 road crewman schedule
- Memo document re. MDT FAA final layout plan for Mission Field Airport
- Memo document re. Livingston Enterprise transfer station closure invoices
- Memo document re. Road Department flagger-certified employees
- Memo email re. airport safety issues
- Memo email re. brucellosis legislative activity
- Memo email re. February Community Networking Meeting schedule
- Memo email re. Northwestern Energy social event
- Memo document re. Nittany Grantworks NPS letter of support

Commissioner Tinsley reported on a January 29 onsite meeting with DOWL HKM at the Park County Landfill discussing future use and longevity of the landfill.

@9:27:40 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

January 30, 2013

Discussion/Decision on City-County Building Rooftop Heating Units and Maintenance

@9:34:20 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Kelly Johnson, maintenance; Rick and Brenda Leckner, Rick's Refrigeration; John Mueller, minutes clerk.

The meeting was scheduled to consider City-County Building rooftop heating units and maintenance.

Commissioner Malone recused himself from any discussion or decision on the meeting topic because of a family relation to Leckner.

Rick Leckner, Rick's Refrigeration, provided a quote of \$174,748.00 for replacing one courthouse rooftop HVAC unit. He said Carrier, the manufacturer, no longer makes the units or parts for the units on the building, and a pilot safety switch and a main board had already gone out of a unit. He said one company builds the units to Carrier specifications with updated technology.

Malone said he suggests the county hold off on a decision until its legal representative could ensure all bidding requirements were followed.

@9:42:05 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

January 30, 2013

10:00 A.M. – Discussion/Decision to Hire a GIS Consulting Firm for Park County Mapping Project – Commission Chambers – Canceled by GIS Department

January 30, 2013

Signing of Nittany Grantworks Contract for Future Park County Grants

@10:33:34 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Mike Inman, planning; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a contract with Nittany Grantworks for future Park County grant writing services.

Commissioner Durgan moved to sign the contract with Nittany Grantworks. Commissioner Tinsley seconded the motion. Motion passed.

@10:34:14 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 30, 2013

Signing of a Contract with Nittany Grantworks for the Gardiner Gateway Project

@11:02:06 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a contract with Nittany Grantworks for the Gardiner Gateway Project.

Commissioner Malone said the contract is for \$3,600 not to exceed 60 hours.

Commissioner Tinsley moved to approve the contract. Commissioner Durgan seconded the motion. Motion passed.

@11:03:41 a.m., the meeting adjourned.

January 30, 2013

Signing of Contract with Nittany Grantworks for Completion of Fleshman Creek Project

@11:32:25 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a contract with Nittany Grantworks for completion of the Fleshman Creek Restoration Project.

Commissioner Durgan moved to sign the contract for the completion of the Fleshman Creek Project. Commissioner Malone seconded the motion. Motion passed.

@11:33:22 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

January 30, 2013

Discussion of Road District Maps and Schedule Presentation

@1:10:12 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Julie Sendra, GIS; Camden Esterling, Livingston Enterprise; Chuck Donovan, citizen; John Mueller, minutes clerk.

The meeting was scheduled to discuss road grader district maps and schedule.

Julie Sendra, GIS, said road crewmen marked up maps to designate roads in each grader maintenance district. The maps were color coded to show summer, winter and year-round maintenance and road classifications; which define how and how often county roads are maintained by county personnel.

Meeting attendees reviewed a map containing roads in which physical road locations on the map were questionable, which included roads not represented per a list provided by PCRFD#1.

The Commission asked Sendra to correct the maps with revisions suggested.

@1:58:33 p.m., Tinsley moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

January 30, 2013

Discussion of City Proposal of Relocation of Dispatch 911/Public Safety Records

@2:03:53 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Ed Meece and David Fine, city of Livingston, Peggy Glass, Dispatch 911; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss a city of Livingston proposal to relocate Dispatch 911 public safety records.

City Manager Ed Meece said he would like the county commission to consider allowing the city to use the MSU Extension Office space or any space that comes available once Extension moves out of the City-County Building in order to expand its Dispatch 911 files. Meece said storing of Dispatch 911 files outside of the physical Dispatch 911 office will be required by law in a couple of years. Meece said he proposed scanning inmate jail records to create electronic files, and securable office space is necessary for such an effort.

Commissioner Tinsley said he would like to look at all possibilities of office space in the courthouse, because there are many office space needs for both city and county employees. Commissioner Malone said he thinks Adult Probation should not be located in the City-County Complex, and the state moving that office out would free up needed space. Meece said such a discussion would be between the county and state.

Tinsley said perhaps the city and county could collaborate on locating some offices outside of the City-County Building.

@2:32:39 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

January 31, 2013

8:00 A.M. – Incident Command System (ICS) 300 Training Class – Community Room

January 31, 2013

Review Daily Correspondence and Agenda

@8:32:25 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Joe Lawellin, citizen; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo email re. citizen refuse assessment request
- Memo email re. NACO achievement award
- Memo document re. SAR building septic permit
- Memo document re. FY '13 Homemaker Program letter of support
- Memo document re. Rick's Refrigeration rooftop HVAC unit bid
- Memo document re. Interstate Power Systems vehicle maintenance invoice
- Memo document re. Environmental Solutions Dispatch 911 mold inspection invoice
- Memo document re. City/County HVAC funding history
- Memo email re. nolovirus information
- Memo email re. meeting rescheduling recommendation
- Memo email re. daily road crewman work schedule
- Memo document re. citizen Gardiner Gateway Project proposal

Commissioner Malone said he thinks drivers of refuse vehicles should maintain their individual vehicles. Commissioner Tinsley said he agreed. Malone said he thinks the county mechanic should make a spot in the road department shop to service refuse vehicles, and possibly another bay could be built onto the road shop with a maintenance pit to facilitate oil changes.

The Commission discussed scheduling a meeting to view the road mechanic shop to research possible expansion ideas.

@8:54:08 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 31, 2013

Review Status of Willow Bend Lane with Park County Historian

@9:02:05 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Jerry Brekke, historian; Courtney and Joe Lawellin, citizens; John Mueller, minutes clerk.

The meeting was scheduled to review status of Willow Bend Lane.

Commissioner Durgan said many inquiries and requests for clarification and maintenance on Willow Bend Lane and recently surfaced, so he asked Jerry Brekke, historian, to provide a history on Willow Bend Lane. Durgan said construction of I-90 severed the road and may have created some confusion as to its status. Brekke said a comprehensive overview of the road's use did not exist.

Meeting attendees viewed a map of the road in question.

Brekke asked for a written job order from the Commission to include roads to be included in his research. The Commission asked Brekke to conduct research work on the status of Willow Bend Land not to exceed \$1,000 to see how much research can be done.

Commissioner Tinsley said he thinks the county should plow Willow Bend Lane until it finds out whether or not the road belongs to the county. Commissioner Malone said the Commission could direct the road crew to maintain the road as it typically had done.

@9:25:32 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

January 31, 2013

Signing of Annual Agreement for Cooperative Law Enforcement and Forest Service Operating and Financial Plan

@10:33:31 a.m., Commissioner Durgan called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Raea Morris, administrative assistant; Allen Lutes and Tom Totland, PCSO; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign an annual agreement for cooperative law enforcement and Forest Service operating and financial plan.

Sheriff Lutes said the sheriff's office reviewed and is okay with the agreement.

Commissioner Tinsley moved to approve the contract. Commissioner Durgan seconded the motion. Motion passed.

@10:35:42 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

January 31, 2013

Discussion/Decision on Contract for Museum Director

@11:04:06 a.m., Commissioner Tinsley called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Bob Ebinger, museum board; Jill Ouellette, HR; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider a contract for the Yellowstone Gateway Museum director.

Bob Ebinger, museum board president, said the Yellowstone Gateway Museum director contract was drafted by the county HR Department, reviewed by the county attorney's office and the Yellowstone Gateway Museum Board approved the three-year contract at its January 29 meeting.

Commissioner Durgan moved to accept and sign the contract for Paul Shea to be the museum director for three years. Commissioner Tinsley seconded the motion. Motion passed.

@11:08:27 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

January 31, 2013

1:30 P.M. – Discussion of Proposed Abandonment of Nelson Spring Creek Road – Commission Chambers – Canceled by Mr. Nelson

January 31, 2013

Discussion/Decision on Reducing Speed Limit on Old Clyde Park Road from 35 MPH to 25 MPH

@2:03:06 p.m., Commissioner Durgan called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Dan Hackmann, mechanic; Raea Morris, administrative assistant; Camden Easterling, Livingston Enterprise; Linda Budeski, Dick, Bill and Gay Juhnke, John Adams, Dan Nelson, citizens; John Mueller, minutes clerk.

The meeting was scheduled to consider reducing the speed limit on Old Clyde Park Road from 35 MPH to 25 MPH.

Commissioner Tinsley said the Commission discussed the deteriorating condition of Old Clyde Park Road and options to maintain that road, and a reduced speed limit was

discussed as an option. Tinsley said he was in discussion with Montana Department of Transportation (MDT) as to how to keep the road together until the KPRK Bridge Replacement Project was completed. He said he also spoke with MDT about how to repair the road after the bridge project was completed. Tinsley said he is okay with leaving the speed limit on Old Clyde Park Road at 35 MPH if materials the road crew had been applying to the road would hold up long enough to facilitate safe travel while the bridge project was completed.

Dan Hackmann, road mechanic, said he personally would apply material weekly, and it did not take the crewman terribly long to apply, but more of the road will continue to break up with the increased travel.

Dan Nelson, citizen, suggested the road crew continue to apply material it had applied to potholes in the road. Linda Budeski, citizen, said the applied material made a significant improvement to the road. She said a yield sign should replace a stop sign at Bennett Street and Highway 89 at the bridge construction site. The stop sign could be installed for construction traffic and the yield sign for citizen traffic from Bennett Street onto Highway 89. Dick Juhnke, citizen, said driving six miles into town at 25 MPH is ridiculous to require citizens to do. He said material applied to the road helped a lot. Juhnke said a temporary stop light at Exit 333 for eastbound traffic exiting the interstate is necessary during the bridge project. Gay Juhnke, citizen, said she would like to have painted stripes on Old Clyde Park Road to assist with a sense of bearing, particularly when driving at night. John Adams said he would like the Commission to leave the speed limit on Old Clyde Park Road at 35 MPH at present and see if the road department can maintain it well enough with applied materials.

Commissioner Tinsley moved to leave the speed limit at 35 MPH and ask the road crew to maintain the road as much as possible. Commissioner Durgan seconded the motion. Motion passed.

@2:20:37 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

Voided Checks

Claims: 76644; 76820; 76875

February 1, 2013

No Commission Meetings Scheduled

8:30 A.M. – Commissioner Tinsley in Wilsall to Hear Area Resident Concerns – Val’s Mercantile, Wilsall

10:00 A.M. – Commissioner Tinsley in Clyde Park to Hear Area Resident Concerns – Clyde Park Town Hall

Marty Malone
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana