

Park County Commission Meeting Minutes
Week of March 4 – 8, 2013
Park County, Montana

March 4, 2013

Review Daily Correspondence/Agenda

@8:33:01 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Brett Linneweber, county attorney; Warren Newhouse II, refuse; Lani Hartung, finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

County Attorney Brett Linneweber said the Supreme Court received his filing of an appeal of the bison case, and scheduling orders would be assigned shortly.

Correspondence for February 28 included:

- Memo emails re. City-County Meeting agenda item request
- Memo email re. RC&D Hazardous Fuels
- Memo email re. February 28 road crewmen work schedule
- Memo email re. Gilbert Building/MSU Extension lease
- Memo email re. Parks and Recreation Board agenda
- Memo email re. MAColeg ESA online presentation
- Memo email re. planning meeting request
- Memo email re. RC&D IRS payment letter
- Memo email re. ethics insurance coverage
- Memo document re. history of Cooke City Resort Tax collections
- Memo email re. DNRC fire training

Correspondence for March 1 included:

- Memo document re. Jami Rebsom Law Firm adult probation letter of support
- Memo email re. Cooke City Chamber membership meeting minutes
- Memo email re. MAColeg legislative update
- Memo email re. MAColeg 2013 coordination legislation
- Memo email re. March 1 road crewmen work schedule
- Memo email re. special Board of Health meeting
- Memo document re. InstyPrints Chico refuse site sign invoice
- Memo document re. Charlton Pino revised Gardiner shop door estimate

- Memo email re. Highway 212 snow plowing schedule comments
- Memo email re. TV Board member seat
- Memo email re. Nittany Grantworks CDBG letter of support
- Memo email re. RC&D IRS penalty payment

Warren Newhouse II, refuse, said a fire started in a 40-yard roll off box at the Chico refuse site over the weekend, but no damage was done. He said such happenings were reason to consider locking gates at night.

Lani Hartung, finance, provided documentation for signature to release the current year audit from an external auditing firm.

@9:22:48 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

March 4, 2013

Review of Minutes for Week of February 25, 2013

@9:47:46 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of February 25, 2013.

Commissioner Malone requested a revision to Page 6 of 14; second paragraph, the last sentence should read, "In addition, she is to collect abandonment fees, but the Commission can waive those, which she does not always receive word of, causing confusion." The second to last sentence of the second to last paragraph should read, "Ouellette said the county would experience a 5.2-percent increase in health insurance premiums, but the BP 2000 plan would go up 12 percent due to a one-time adjustment fee of 6.9 percent for a required Rx prescription plan."

Commissioner Tinsley moved to approve the minutes as corrected. Commissioner Durgan seconded the motion. Motion passed.

@9:52:32 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 4, 2013

Comparison of Budget to Actual Expenditures and Revenues as of January 31, 2013

@10:03:54 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Martha Miller, auditor; Raea Morris, administrative assistant; Lani Hartung, finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss budgeted to actual revenues and expenditures as of January 31, 2013.

To-date revenues and expenditures were discussed.

@10:15:55 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 4, 2013

12:00 P.M. – Community Networking Group – Learning Partners, Livingston

1:00 P.M. – Fire Safe Coalition – West Room

March 4, 2013

Discussion/Decision on Extension Relocation

@2:32:56 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Tracy Mosley and Mary Anne Keyes, MSU Extension; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider MSU Extension Office space relocation.

Mary Anne Keyes and Tracy Mosley, MSU Extension, provided a memorandum outlining all costs associated with MSU Extension's proposed office relocation to the Gilbert Building in Livingston.

Commissioner Tinsley moved to approve the move to the Gilbert House based on the cost calculations presented by Keyes and Mosley. Commissioner Durgan seconded the motion. Motion passed.

Mosley said she suggested the Commission deal with contractors from that point forward and asked the Commission to inquire into which contractor could commence work the soonest and finish work within 30 days. The new building needs updating work to comply with ADA requirements.

@2:54:28 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 5, 2013

County Road and Engineering Services Updates

@8:03:13 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present

were Mike Inman, planning; Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Raea Morris, administrative assistant; Lani Hartung, finance; Ed Hillman, road; Kristen Wester, Nittany Grantworks; Kevin Feldman, Parks Frady, Mark Westenskow, CTA; Mike Adams, fair board; Brenda Adams and Gary Barnhart, citizens; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss county road and engineering services updates.

Ed Hillman, road supervisor, said crewmen were grading on O'Rea Creek; Five Acre Tracts and Upper Shields Roads.

Kevin Feldman, CTA Engineering, provided bid documents for Rock Creek Road culvert and rehabilitation work. He said he expected the notice to proceed approximately June 15 and culvert replacement anticipated to commence July 15 with a 90-day construction period.

Commissioner Malone said the Cooke City Chamber of Commerce and others in Cooke City requested the Commission support plowing Highway 212 the typical time of year, which is May 14.

Commissioner Tinsley said applying five yards of hot mix each day for three days to fill potholes in Five Acre Tracts and Pine Creek Roads the following week would be appropriate if hot mix was being made and temperatures were in the 40s or 50s.

@8:32:41 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 5, 2013

Status of Fleshman Creek Project; Review and Sign Response Letter to FEMA

@8:32:46 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Mike Inman, planning; Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Raea Morris, administrative assistant; Lani Hartung, finance; Kristen Wester, Nittany Grantworks; Kevin Feldman, Parks Frady, Mark Westenskow, CTA; Mike Adams, fair board; Brenda Adams and Gary Barnhart, citizens; John Mueller, minutes clerk.

The meeting was scheduled to discuss the status of the Fleshman Creek Restoration Project.

Mike Inman, planning, said he, Nittany Grantworks, CTA Engineering and Montana DES had been working to determine the best course of action to move the Fleshman Creek Project along in light of discrepancies between the preliminary design as proposed in the grant and final engineering design. He said the deadline for the three-year award was approaching, but Park County would seek a 12-month extension. Inman said a letter

explaining Park County's proposed changes to the original project design would be available for Commission review the following Tuesday. He said those changes would change the scope of the project and thus needed to be considered in that light. All changes would still enable the project to be completed by the fall of the current year. Kristen Wester, Nittany Grantworks, said Kent Atwood of Montana DES would review the letter before it was submitted.

Parks Frady, CTA Engineering, said changes to the project scope were inevitable, as sewer system lift stations presented in the grant did not reflect those determined to be needed on the ground. Kevin Feldman, CTA Engineering, said another change of scope was inevitable on account of the grant application's use of Army Corps of Engineers data, which proved inadequate upon surveying activities. He said the final engineering report would accompany the letter being drafted for FEMA, and design was within \$3,000 of the original project cost.

Gary Barnhart, citizen, said some agencies were tight with a floodplain permit for the upper reach of the project, and he would like to discuss project cleanup and fill. Barnhart said he disagreed with the county being involved in the upper reach because the lagoon was dredged in 1981, when the city took all responsibility for the upper region and piping. Barnhart said his water rights would be involved if the county got into the upper region. He said applying for a floodplain permit in the upper region would tread on his water rights, and he would speak against that permit to narrow the channel, which is his water right. Barnhart said an entity cannot narrow an original water right channel without the water right holder's permission. He said he agreed with the necessity to clean out the channel silt.

Commissioner Malone said he approached the city about the upper reach in question as an opportunity for the county to generate more in-kind contribution toward the project in cooperation with the city of Livingston.

@9:06:08 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 5, 2013

Review of Daily Correspondence and Agenda

@9:17:22 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence included:

- Memo document re. order motion striking amended complaint on Fletcher v. PC

- Memo email re. MACo Federal Lands Access for Transit, Transportation
- Memo email re. gravel road webinar
- Memo email re. planning department meeting request
- Memo email re. road crewmen weekly work schedule
- Memo document re. Nittany Grantworks FLAP invoice
- Memo document re. Nittany Grantworks Freshman Creek invoice
- Memo document re. Nittany Grantworks general invoice
- Memo email re. Grants Review Committee meeting minutes
- Memo document re. refuse assessment request form
- Memo document re. MACo Human Resources initiative
- Memo document re. Fire Wardens Association leadership conference
- Memo document re. Bainter Construction quote
- Memo email re. water compact
- Memo document re. MSU Extension relocation cost breakdown

Commissioner Tinsley said Bozeman Lock and Key started a file with Park County years ago looking into a courthouse security lock system and was interested in meeting with the county again. The Commission said it would schedule a public meeting with the firm to discuss the matter.

@9:41:37 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 5, 2013

Human Resources Updates

@9:42:47 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Jill Ouellette, HR; Raea Morris, administrative assistant; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided an offer of employment for a position in the Clerk of Court Office, a road crewman performance evaluation and change of status form with requested wage increase, change of status form for a PCSO deputy with a longevity pay anniversary and a halftime employee with an ADA accommodation to work when health permitted and with terminated insurance.

Commission Tinsley said he would like to see a job description written up for a public works director to manage roads, solid waste, parks and fairgrounds to include a pay grade and funding sources to fund the position.

@10:00:58 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

March 5, 2013

Discussion of the Community Development Block Grant with Livingston HealthCare

@10:03:36 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Bren Lowe and Ryan Speas, Livingston HealthCare; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss a Community Development Block Grant (CDBG) with Livingston HealthCare.

Bren Lowe, Livingston HealthCare, said LHC would build a new hospital facility on the east side of town at a cost of \$43,000,000. He said LHC had to make up a cost gap of \$4,000,000 with grants and fundraising, and LHC was pursuing an economic development grant through the CDBG program. He said the city of Livingston was supportive of serving as grant applicant on behalf of LHC, and LHC could double its match if Park County partnered with the city as a joint applicant. Lowe said co-sponsorship would nullify the county's ability to apply for another CDBG grant in the same grant cycle.

Commissioners Malone and Tinsley said they supported the co-sponsorship, but the Commission needed to ensure it had not already obligated its application to another entity for the current grant cycle.

Lowe said LHC hoped to break ground on the new facility late summer or early fall of 2013.

@10:15:41 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 5, 2013

Discussion/Decision on Adjustment of County Pay Scales for Fiscal Year 2014-2015

@10:35:54 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Jill Ouellette, HR; Raea Morris, administrative assistant; Barbara Woodbury, environmental health; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider adjustment of county pay scales for Fiscal Years 2014 and 2015.

Jill Ouellette, HR, said the county had set employee wage pay scales for two years at a time, which would expire June 30, 2013. She said deciding on FY '14 and '15 pay scales at the present time would enable department heads and elected officials to request increase to staff member wages if they wished. She said some county employees were in the wrong grade.

Commissioner Tinsley said he appreciated Ouellette's data, but he was nowhere near making a determination on what employees would earn for the next two years and not ready to take action on the subject at the present meeting.

Commissioner Tinsley moved the Commission meet again on the issue the Week of March 18. Commissioner Durgan seconded the motion. Motion passed.

Commissioner Malone asked Ouellette to create pay scales with a 2.5-percent increase for consideration.

Ouellette said less than six county employees did not currently have job descriptions.

@11:04:15 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

March 5, 2013

11:00 A.M. – Information Technology Advisory Committee – Community Room

March 5, 2013

Legislative Updates

@12:02:31 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Greg Coleman, county fire; Senator Arthun and Representative Redfield (via telephone); John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss legislative updates.

Greg Coleman, county fire, discussed Senate Bill 54 regarding workers' compensation for fire department volunteers.

Commissioner Malone discussed bison and bison management in Park County.

@12:19:50 p.m., the meeting adjourned.

March 5, 2013

Discussion/Decision on Funding for Search and Rescue Building to Include Loans, BN Funding and Other Resources

@2:02:51 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Wendy Wood, Allen Lutes, Scott Hamilton, Tom Totland and Gregg Todd, PCSO; Martha Miller, auditor; Raea Morris, administrative assistant; Lani Hartung, finance; Camden Easterling, Livingston Enterprise; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider funding a Search and Rescue (SAR) building.

Wendy Wood, SAR, said bids for the new SAR building came in higher than the \$700,000 Montana Department of Commerce INTERCAP loan the county received. Wood said SAR needed an extra approximate \$112,000 to construct the building with all desired alternatives and provide for a five-percent contingency. Total additional dollar amount would be \$147,000. Wood said the state would permit increasing the loan amount, which would also increase interest to be paid over 15 years.

Lani Hartung, finance, said the state suggested the county write a letter to INTERCAP asking to increase the loan amount from the \$700,000 to the dollar amount to be determined necessary by SAR. Hartung said she was told the amended loan amount could be approved via an intra-office review. Wood said an \$847,000-loan amount would permit a contractor to complete each alternative of the project without voiding warranties.

Commissioner Tinsley said the two questions he asked were whether the county could borrow more money through the loan and whether the Commission had the option to use BN settlement funds to pay for the overage. Sheriff Lutes said he would like to guarantee payment of the complete building package.

Commissioner Malone said he thought the county should attempt to increase the loan amount and not pay for the overage with county cash.

Commissioner Tinsley moved to pay for the cost of the building in full, turn-key operation, either through the loan process or through the county's own funding. Commissioner Durgan seconded the motion. Motion passed.

@2:18:05 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 6, 2013

Review of Daily Correspondence and Agenda

@8:34:23 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Bob Smith, Cooke City (via telephone); John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Commissioner Tinsley said he would attend the Rock Creek Road Rehabilitation pre-bid meeting on March 14.

Correspondence included:

- Memo document re. DEQ Pierce Pit permit
- Memo document re. MSU Extension lease building ADA remodel quote
- Memo document re. refuse assessment add on
- Memo email re. precinct boundaries deadline
- Memo email re. Fleshman Creek meeting title amendment
- Memo email re. Rock Creek Road project invitation to bid
- Memo email re. March 5 road crewmen work schedule
- Memo email re. Fleshman Creek Project meeting agenda
- Memo email re. City-County meeting agenda
- Memo email re. Angel Line agenda
- Memo document re. YNP commercial stock outfitter concessionaire contracts
- Memo document re. postage meter report
- Memo email re. LTAP Back Safety Basics training
- Memo email re. WSCA office furniture
- Memo email re. Winter 2013 research newsletter
- Memo email re. request for interview with commission
- Memo document re. Cooke City Resort Tax history

Bob Smith, Cooke City, said 12 local businesses were present on March 5 for a meeting in Cooke City to discuss how to get Highway 212 opened earlier than the typical day of May 15. He said CAT would lease him a dozer for a cost, and he would donate his time and labor for the town. He said people at the meeting said they would like to see Highway 212 from Montana to Pilot Creek Campground in Wyoming plowed at the end of the month or by April 1. Smith said he thought the cost would be \$5,000 to \$6,000 to open the road and work would take two to three days to complete.

@9:23:04 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

March 6, 2013

9:00 A.M. – Claims Review – Commission Chambers

March 6, 2013

City-County Meeting

@9:33:35 a.m., Commissioner Tinsley called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were City Commissioners Adam Stern, Mel Friedman and James Bennett; Ed Meece, city manager; Peggy Glass, 911; Jim Mastin, city of Livingston; Camden Easterling, Livingston Enterprise; Gary Barnhart, citizen; John Mueller, minutes clerk.

The meeting was scheduled to discuss joint city/county efforts.

Dispatch 911 Operations: Adam Stern, city commissioner, said the city commission was working on a plan due to concerns with the hiring process and turnover in Dispatch 911. He said it seemed an issue with the sheriff's office and the city on the issue was resolved. The city submitted a document to the county commission.

Solid Waste Update: Commissioner Tinsley said he had not heard any bad comments regarding the county's relationship with the city of Livingston for disposal of county refuse at the city transfer station. Ed Meece, city manager said the city would obtain scales in the near future, which would further streamline operations. Jim Mastin, city of Livingston, said tonnage rates were the same as the previous month, about 330 tons, and operations from the city side were running smoothly. Tinsley said he was talking with Four Corners Recycling and asked for a written quote to provide recycling services for the county. Commissioner Malone said he thought the city and county could partner on a year-round electronic waste recycling program.

Fleshman Creek Project Update: Tinsley said the project was on hold until FEMA approved county-proposed changes to the original plan, as proposed by the county's engineering firm, such as box culverts and where sewer lines would run in order to hook up buildings along View Vista Drive. He said FEMA was concerned the project was not completed three years after the grant award date.

Gary Barnhart, citizen, said he would protest altering of the streambed and Yellowstone River channel, as well as the necessary floodplain permit. Tinsley said proposed work on the upper stretch was likely on hold as a result.

Discuss Role and Purpose of City-County Meeting: Stern said the topic was discussed at the city commission meeting the previous night, and his idea was to meet monthly, face-to-face with the county commission to keep up on issues. There was discussion about improving communication between the two administrations, improving snow plowing efforts and addressing an increasing aging population and associated social issues in Park County.

@10:18:59 a.m., Malone moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 6, 2013

Signing of 2013 Fire Season Resolution

@11:02:41 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider signing a 2013 Fire Season resolution.

Commissioner Malone said a news release would accompany the fire season resolution, which was set for January 1 through December 31.

Commissioner Durgan moved to accept Resolution #1149 for the 2013 fire season for January 1, 2013 through December 31, 2013. Commissioner Malone seconded the motion. Motion passed.

@11:05:42 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

March 6, 2013

1:30 P.M. – City-County Compact – Community Room

3:00 P.M. – Parks and Recreation Board – West Room

March 7, 2013

Review of Daily Correspondence and Agenda

@8:35:03 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Kelly Johnson, maintenance; Ed Hillman, road; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Commissioner Tinsley said many citizens had telephoned to thank the Commission for work being done by the county road crew. There was discussion about applying magnesium chloride to county roads as needed.

Tinsley said it may be positive for the commissioners to sit down with the entire road crew to review new road and grader district maps and explain expectations of maintenance.

Tinsley said Solid Waste Board members Bob Currie, Allen Carter, Westenskow (CTA Engineering) and he met at the Trail Creek refuse site on March 6. He said SWB-proposed work there was not budgeted for in the refuse budget, and he would meet with the finance director on March 8 to review that budget.

Kelly Johnson, maintenance, said upstairs courthouse painting would be completed by the end of that week.

Correspondence included:

- Memo email re. Albertson's special event
- Memo email re. AFLAC representative in courthouse
- Memo email re. March 6 road crewmen work schedule
- Memo email re. Cooke City snow plowing

- Memo email re. Pine Creek Fire application
- Memo email re. sequester impacts to PILT payments
- Memo email re. Cooke City business owners snow plowing comments
- Memo document re. Fire Season Resolution #1149
- Memo email re. requested citizen response to bison issue
- Memo email re. February MWPA newsletter
- Memo email re. Water Compact
- Memo email re. CTA Engineering Gardiner Gateway Project meeting request

@9:28:37 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

March 7, 2013

Appointing of Museum Board Applicants

@9:34:03 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to appoint Yellowstone Gateway Museum Board applicants.

Commissioner Malone said two applicants applied for two open seats on the board. A letter from the YGM Board of Trustees stated it voted unanimously to recommend to the Commission appointment of Jan Buckner and Jeremy Blueher to the board.

Commissioner Durgan moved to accept the recommendation of the museum board and appoint the two applicants. Commissioner Tinsley seconded the motion. Motion passed.

@9:36:09 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 7, 2013

Signing of Lease Agreement Between Gilberts and Park County Extension for Property at 119 South Third Street

@10:36:45 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Mary Anne Keyes, MSU Extension; Shannan Piccolo, civil deputy county attorney; Kelly Johnson, maintenance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a lease agreement between the Gilberts and Park County Extension for property at 119 South Third Street, Livingston.

Commissioner Malone said the proposed three-year lease was for \$1,150 per month due on the first day of each month.

Commissioner Tinsley moved to approve the contract for the Gilbert property on 119 South Third Street effective March 16, 2013. Commissioner Durgan seconded the motion. Motion passed.

Mary Anne Keyes, MSU Extension, said Extension would like to start ADA-compliance construction on the leased property as soon as the county selected a contractor.

@10:43:24 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 7, 2013

Awarding of Contract for New Search and Rescue Building

@2:04:04 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Shannan Piccolo, civil deputy county attorney; Kelly Johnson, maintenance; Allen Lutes, Scott Hamilton and Wendy Wood, PCSO; Raea Morris, administrative assistant; Lani Hartung, finance; Parks Frady and Ben Elias, CTA; Dann Babcox, PCRFD#1; Camden Easterling, Livingston Enterprise; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to award a contract for a new Search and Rescue (SAR) building.

Civil Deputy County Attorney Shannan Piccolo said she and CTA Engineering reviewed bids previously opened for the SAR building, a few of which included discrepancies. Ben Elias, CTA Engineering said Langlas and Associates had no witness of signature identified on the bid bond form, and bid amounts, written versus added up, did not equate. He said Dick Anderson Construction's written and added up bid amounts did not add up, with \$77,800 and \$770,800 listed on the documents. He said the apparent low bidder, General Contractors Construction Company, did not have a county identified on the non-inclusion affidavit.

Commissioner Tinsley moved to waive the discrepancies by Langlas and Associates. Commissioner Durgan seconded the motion. Motion passed. Commissioner Tinsley moved to accept the non-inclusion affidavit from General Contractors from Billings. Commissioner Durgan seconded the motion. Motion passed. Commissioner Tinsley moved to waive the discrepancy and accept the bid of Dick Anderson. Commissioner Durgan seconded the motion. Motion passed.

Parks Frady said the lowest bidder was General Construction Contractors, and based on the Commission's decision to waive the minor discrepancies, CTA asked the Commission to consider awarding the bid to that firm so it could begin working on insurance and other requirements. Elias said he consulted CTA staffers who had experience working with General Contractors Construction Company and reported all projects went well.

Commissioner Tinsley moved to accept the apparent low bid of General Contractors Construction Company of \$759,345. Commissioner Durgan seconded the motion. Motion passed.

Lani Hartung, finance, said the lender was awaiting word from the Commission with a requested loan increase amount, and that letter was drafted. Piccolo said she would review a draft contract as prepared by CTA before it was submitted to General Contractors Construction Company.

@2:19:14 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

March 8, 2013

No Commission Meetings Scheduled

Marty Malone
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana