

Park County Commission Meeting Minutes
Week of May 27 – 31, 2013
Park County, Montana

May 27, 2013

Memorial Day Holiday – All Offices Closed

May 28, 2013

Review Daily Correspondence/Agenda

@9:01 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Tracy Mosley, MSU Extension; Kevin Larkin, treasurer; Dann Babcox, PCRFD#1; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Correspondence for May 23 included:

- Memo document re. Department of Revenue vacating of Courthouse office space by July 31
- Memo document re. Teamsters Local 2 cancellation of Union representation of Sheriff Office
- Memo email re. Shields Valley energy development workshop
- Memo email re. May 24 mail schedule
- Memo email re. proposed FY' 14 Library budget

Tracy Mosley, MSU Extension, asked if the Commission would fund refreshments for a Shields Valley energy development workshop. The Commission said it would.

Commissioner Malone reported on roads he viewed on May 27.

There was discussion about changing Commission meetings scheduling procedures and times.

Kevin Larkin, treasurer, discussed a tax on a mobile home no longer in existence.

Commissioner Tinsley said a Solid Waste Board member submitted mileage reimbursement request forms in the amount of \$500, and Big Bear Construction submitted a change order in the amount of \$1,932 for work completed on the new MSU Extension office space without Commission approval for the work. Tinsley said the county needs to reassess its employee cell phone expense policy.

Dann Babcox, PCRFD#1, said it was discussed one year ago about mitigating fire danger around the communications tower off of Livingston Peak Road. He said the road specifically to the towers was barely passable and he would offer his labor to fix it but needed a dump truck and backhoe. The Commission asked Babcox to attend the May 30 county road update meeting to discuss the issue further.

@9:35 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 28, 2013

Human Resource Updates

@9:36 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present was Jill Ouellette, HR; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss activities in the Human Resources Department.

Jill Ouellette, HR, provided an employee FMLA request with a doctor's certification that was reviewed (and approved) as qualifying for FMLA benefits; change of status form for a road department temporary worker; May employee fringe benefit leave reports; and a memo for termination of landfill employees receiving severance benefits for signature. Ouellette said clerk of court and road department vacant position interviews were scheduled for May 30 and 31 and exit interviews were scheduled for May 31.

Commissioner Malone asked Ouellette to increase the priority of completing a public works director position job description. Ouellette said she had a busy week upcoming, but the position description was the next task in her priority list.

@9:50 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 28, 2013

Budget Workshop

@10:06 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Lani Hartung, finance; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled as a Fiscal Year 2014 budget workshop.

Lani Hartung, finance, reviewed the levy matrix and estimated mills for the FY'14 budget.

@11:15 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 28, 2013

12:00 P.M. – Airport Board Meeting – Mission Field – Commissioner Durgan attended

May 28, 2013

Discussion/Decision on Contractor for Pierce Pit Gravel Crushing

@1:14 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Jeff Frank, ARTD, Clyde and Val Bainter, Bainter Construction; Alvin Pierce, citizen; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider a contractor for gravel crushing at Pierce Pit.

Jeff Frank of Advanced Resource Technology Development LLC (ARTD) said an onsite visit occurred at the Pierce Pit since the last public meeting, and ARTD finalized its contract with Alvin Pierce to crush gravel. There was discussion about crushing gravel from berms on the property in attempt to reach the 10,000-ton target amount.

Val Bainter said Bainter Construction could crush gravel for \$5.45 per cubic yard with mobilization costs additional, which equated to \$3.40 per ton plus mobilization costs. Commissioner Malone said county legal counsel would review the proposed figures.

Commissioner Durgan moved to accept the bid from Bainter Construction. Commissioner Malone seconded the motion. Motion passed.

@1:51 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

May 28, 2013

Review of Minutes for Week of May 20, 2013

@2:01 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present was John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review Commission meeting minutes for the Week of May 20, 2013.

The meeting was recessed until 2:30 p.m. @2:46 p.m., the meeting reopened. Commissioner Tinsley was present.

Commissioner Malone requested a revision to Page 3 of 10; noting addition of the following sentence to the Pierce Pit gravel crushing meeting: “The Commission asked Frank to return on May 22 with another bid.”

Commissioner Tinsley moved to accept the minutes as corrected. Commissioner Durgan seconded the motion. Motion passed.

@2:50 p.m., the meeting adjourned.

May 28, 2013

Discussion/Decision on Independent Contractor for Extra Duties at Fairgrounds

@2:02 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Kim Knutson and Mike Adams, fairgrounds; Jill Ouellette, HR; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider hiring an independent contractor for extra duties at the fairgrounds.

The Commission said it would reschedule the meeting in order to make a decision on a temporary worker to work on a building roof at the fairgrounds. @2:09 p.m., the building fire alarm sounded and all employees exited the building. @2:14 p.m., the meeting reconvened.

Mike Adams, fair board, asked if the Commission could hire a summertime temporary employee at the current meeting. Ouellette said she suggested the fair board not do that, as the proposed work was not typical of regular summer duties such as lawn mowing, barn maintenance and office work. Adams asked that paperwork for the temporary hire in question be completed in order for the hire to start work May 31.

@2:26 p.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

May 28, 2013

2:30 P.M. – Discussion of Burial Benefits with Franzen-Davis - Commission Chambers – Canceled

May 28, 2013

Discussion of Organization on Upcoming County Projects: Gardiner Gateway, Fleshman Creek, Rock Creek Road and Fairgrounds Sewer

@3:01 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Mike Inman, planning; Shannan Piccolo, civil deputy county attorney; Barb Woodbury, environmental health (via telephone); Lori Benner and Kristen Galbraith, Nittany

Grantworks; Kim Knutson, Mike Adams and Ed Flatt, fairgrounds; Kevin Feldman and Parks Frady, CTA; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss organization of Gardiner Gateway, Fleshman Creek, Rock Creek Road and Fairgrounds sewer projects.

Commissioner Malone said the county needed to budget for multiple projects that would commence in the near future. Mike Inman, planning, said the county needed to determine what resources it had to put toward the projects in order to determine what resources it would need to hire for each project. Such would give a better understanding of how much the projects would cost the county. Projects are expected to cost the county \$1.8 million in in-kind contribution for the current fiscal year.

Commissioner Tinsley said he thinks a staff of individuals should correspond with all necessary parties throughout the concurrent projects regarding logistics and update meetings and report all necessary information and issues to the Commission in publicly scheduled Commission meetings. Tinsley said he suggested Inman develop a process by which such could be facilitated. The Commission asked Inman to devise a proposed team of staffers and other professionals to determine where necessary outside assistance would be needed to complete the projects, such as public relations efforts. Inman said he could start that process, but would need assistance.

There was discussion about procedures for scheduling Commission meetings and altering the Commission meeting schedule each week to facilitate efficiency and best use of commissioners' time. There was discussion about considering alteration of the county's contracts with CTA Engineering and/or Nittany Grantworks in order to ensure all work those two entities will need to do throughout the projects could be completed, per contract.

Kevin Feldman, CTA Engineering, said bid documents for the Fleshman Creek Project would go out on June 13, bid opening would occur on July 11 and construction would commence mid-August.

@3:49 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 28, 2013

Discussion/Decision on Berrum v. Park County - Litigation Strategy

@4:01 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Malone and Tinsley were present. Also present were Shannan Piccolo, civil deputy county attorney; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss litigation strategy for Berrum v. Park County.

Commissioner Tinsley moved to close the meeting to the public record to discuss litigation strategy. Commissioner Malone seconded the motion. The meeting closed to the public record, the audio recording was turned off and the recording secretary exited the chambers. @4:04 p.m., the meeting reopened.

Commissioner Tinsley moved Park County had no interest in the project subject to litigation. Commissioner Malone seconded the motion. Motion passed.

@4:05 p.m., Tinsley moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

May 28, 2013

5:30 P.M. – Museum Board Meeting – Yellowstone Gateway Museum

May 29, 2013

Review of Daily Correspondence and Agenda

@8:33 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Ed Hillman, road; Paul Shea and Bob Ebinger, YGM; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Paul Shea, Yellowstone Gateway Museum (YGM), reported on recent activities at the museum, including a flint knapping event and Fort Parker Day for county fifth grade Pryor School students. Shea said YGM would give the Commission a proposal to provide archival services for county archive records currently stored in the Quonsot Hut. Shea said the museum was considering a pole barn in the rear of the museum grounds to house city and county archive materials. Shea said CTA Engineering determined a leaking ditch behind the museum building was not an imminent threat, but needed to be addressed. Bob Ebinger, YGM board president, said thank you to Warren Newhouse of the refuse department for hauling away all museum cleanup-day debris in an expeditious manner.

Ebinger asked about the status of RAC funds intended for county road projects.

Correspondence included:

- Memo document re. Park County RID Policy and Procedures
- Memo document re. Fletcher v. Park County discovery
- Memo email re. Draft SWB Minutes
- Memo email re. Park County Mental Health crisis services
- Memo email re. introduction of MACo JPIA/JPA Loss Control Specialist
- Memo document re. MAColeg HB 192

- Memo document re. Labor and Industry revocation of Sheriff union representation
- Memo email re. RAC meeting cancelation

Commissioner Durgan reported on a May 28 Airport Board meeting.

Commissioner Tinsley reported on a May 29 energy development community meeting in Wilsall. Tinsley said he would talk to the Solid Waste Board about permissible expenditures eligible for reimbursement when conducting activities on behalf of the board.

The Commission asked Ed Hillman, road supervisor, to inform road crewmen to put gas-tank locks on all road equipment stored offsite.

@9:20 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 29, 2013

9:00 A.M. – Paradise Valley Corridor Planning Study Meeting – Community Room

May 29, 2013

Signing of Memorandum of Understanding for Meals on Wheels

@10:02 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan and Malone were present. Also present were Lani Hartung, finance; Shannan Piccolo, civil deputy county attorney; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a Memorandum of Understanding (MOU) for Meals on Wheels.

Commissioner Durgan moved to sign the MOU with Meals on Wheels for \$21,000. Commissioner Malone seconded the motion. Motion passed.

@10:05 a.m., Durgan moved to adjourn the meeting. Malone seconded the motion. The meeting adjourned.

May 29, 2013

Discussion/Consideration of Chicory Emigrant Trail Access

@10:33 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Mike Inman, planning; Martha Miller, auditor; Citizens Jerry Brekke, Larry Lahren, Lori Todd, Jeannie Tatum, Maryann Gage, Louis Goosey, Phil Dawson, Barney Hallin, Mike McDaniel, Heather Britton and Ken Britton; John Mueller, minutes clerk.

The meeting was scheduled to consider the Chicory Emigrant Trail access.

Citizen Jerry Brekke said his report to the Commission was made as an individual Park County citizen. The report provided a background history of the L.E. Dunn Road, petitioned for and adopted in 1914, and which is part of a contested issue of a road abandonment action by the county commission confounding access to an adjoining public trail. Brekke provided documentation of the petition process.

Brekke reported on documents he said were missing from the county clerk and recorder's office, including a road viewer's report and a surveyor map submitted by Hank Rate, which Brekke said makes it obvious (to him) that "Road C" as designated on the map was the road abandoned by the county commission. He said Road C lies 1,000 feet east of the conflicting road in question and which provides access to the Chico-Chicory Trail. Brekke said two historical investigative reports should also have been filed by the county as part of the subject file, one prepared on behalf of the county and a rebuttal report from Octogon Engineering on behalf of Yellowstone River Ranch Estates, the developer. Brekke submitted a report for Commission review containing both investigative reports, both of which reference the map submitted by Hank Rate and make no mention of the map attached to the resolution. Brekke said he was highly disappointed in the county's public records, as they were incomplete and wrong, given the amount of time he personally put in to defining a public historical roadway where citizens could access a public trail.

Citizen Larry Lahren read a statement into the record as summary comments on the issue. The statement read, in part, it was unknown how the map attached to the resolution (the Palmer map) came to be, asked how that map was inserted into the file and the Hank Rate map removed from the file - later to be found in the county's dead storage area at the county fairgrounds, the civil attorney at the time verified there was no intent to abandon the section of roadway depicted on the Palmer map, and the entire situation may represent breach of contract, misappropriation of funds and misuse of public records.

Citizen Mike McDaniel said the question of the northern access point of the trail is what citizens want answered.

Citizen Jeannie Tatum said homeowners in the adjacent subdivision have asked if they could or could not hike the public trail, as well as how to access it. She said there are concerns with potential charges of trespassing, which would not be the case based on documents presented by Brekke.

Mike Inman, planning, said all parties involved in the proposed abandonment referenced Hank Rate's map identifying the road in question until the actual petition for abandonment was filed, in which the Palmer map was attached instead of the Rate map, which basically was a mistake. The question thus is what can be done to remedy the fact the wrong map was filed with the petition. Requirements of the agreement were met by the county, but not by the developer, thus the fruition of the agreement is also in question.

Tatum said she thinks the developer wants lots with river access, and thus is intentionally trying to confuse the public so it will not use the trail.

Inman said he and the civil deputy county attorney extensively looked into the issue, and Brekke presented his new information to them as he had the Commission that today. Inman said he recommended legal counsel be presented with all the new information and asked to make a determination on the access issue. Commissioner Malone said he agreed with presenting the new material to legal counsel.

@11:11 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 29, 2013

Discussion/Decision to Sign Maintenance Agreement with Yellowstone National Park on the Maintenance of Park Street, Arch Park and Yellowstone River Access

@11:15 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Mike Inman, planning; Parks Frady, CTA; Bill Berg, GGCC; Katrina Hecimovic, GGP-YNP; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider signing a maintenance agreement with Yellowstone National Park for maintenance of Park Street, Arch Park and Yellowstone River access and Old Yellowstone Road from Stephens Creek Road to Gardiner.

The agreement identifies protocols, establishes vested maintenance/operational responsibility and develops a proactive working relationship between the National Park Service and Park County. Park County will be responsible for parking lots, construction prisms, sidewalks, street lighting, lawn care and storm water drainage for Park Street, Arch Park and the Yellowstone River Access. The NPS will be responsible for Old Yellowstone Road including the road prism, road surface, shoulder ditches draining infrastructure and fill/cut sections and signage.

Bill Berg, Greater Gardiner Community Council, said the Community Council was working on improving the Yellowstone National Park river access.

Commissioner Tinsley moved to accept and sign the agreement between the National Park Service - Yellowstone National Park, and Park County for maintenance responsibilities of Old Yellowstone Road and Arch Park in Gardiner, Montana. Commissioner Durgan seconded the motion. Motion passed.

@11:23 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 29, 2013

Discussion and Possible Determination of Arch Park Maintenance Budgetary Needs

@11:31 a.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Mike Inman, planning; Raea Morris, administrative assistant; Parks Frady, CTA; Bill Berg, GGCC; Katrina Hecimovic, GGP-YNP; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider Arch Park maintenance budgetary needs.

Bill Berg provided detailed dollar figures of the Greater Gardiner Community Council's cost to maintain Arch Park in 2012. Berg said an individual in Gardiner was willing to conduct all Arch Park maintenance work for \$9.00 per hour.

Commissioner Tinsley moved to hire Jordan Featherman for \$9.00 per hour to mow and maintain Arch Park for the summer of 2013. Commissioner Durgan seconded the motion. Motion passed.

@11:40 a.m. Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 29, 2013

1:00 P.M. – Energy Development Workshop – Clyde Park – Commissioner Tinsley attended

May 30, 2013

County Road Updates

@8:26 a.m., Commissioner Durgan called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Ed Hillman, road; Peggy Glass, 911; Dann Babcox, PCRFD#1; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to discuss county road issues.

Dann Babcox, PCRFD#1, said he would like to use a county backhoe and dump truck on June 1 to repair the last 600 feet of road to Myer's Tower in order to make it passable. Babcox said he would purchase the gravel and dig up the rocks on the road. Ed Hillman, road supervisor, and the Commission said it was okay with Babcox using the equipment for that work.

Hillman said road crewmen were addressing poor conditions on Reservoir Road. He said he disagreed with cleaning out an irrigation ditch (Bigalow Ditch) in Gardiner. Commissioner Tinsley said the Commission needs to discuss that issue.

@8:43 a.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 30, 2013

Discussion/Decision on Adopting Revised and Updated Planning Director Job Description and Pay Grade

@9:02 a.m., Commissioner Tinsley called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Brett Linneweber, county attorney; Mike Inman and Jeri Stevens, planning; Jill Ouellette, HR; Martha Miller, auditor; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider adopting a revised and updated planning director job description and pay grade.

Commissioner Tinsley said Mike Inman, planner, had provided a job description for review. Jill Ouellette, HR, said the job description was emailed to her, but she did not read it.

Inman said the Commission made a formal determination to separate out duties and functions relevant to planning and economic development on February 8, 2012. The former Community Development Department was split into two departments in September 2011. Inman said the Commission said at the February 8 meeting it would update his job description based upon the final determination of duties. Inman said the Commission again stated on February 12, 2012, that his job description would be updated, and he brought up the job description issue again in 2012 prior to the budget cycle where it was again indicated the Commission would update his job description. Inman said he was assigned 15 months ago to do the work he had been doing with no job update. Inman said his job description remains as Deputy Planner, which is the description under which he was hired. Inman said he was updated to Senior Planner in 2009, as was reflected on his timesheets, but he was made aware that job description was never processed. He said the work he had been doing well beyond the last 15 months was beyond the scope of what his job description states.

County Attorney Brett Linneweber said the Commission had the authority to reinstate or create the Planning Director position as a department head without offering it first to the former director, as more than 12 months has passed. Linneweber said he suggested the Commission base a decision to create the position on current need, and with no basis on the history of the issue as outlined by Inman. Linneweber said the Commission also could promote Inman. Jill Ouellette, HR, said a former MACo attorney told her creating a new position required going through a job selection process.

Commissioner Durgan said Inman had been doing the work of a planning director/supervisor for well over a year and it was high time the Commission made an official recognition of that and give him the title and pay he should be entitled to. Durgan

said he deferred to Ouellette as to how the Commission would determine the position pay grade.

Commissioner Tinsley said his suggestion was to adopt the job description, appoint Inman as Planning Director at a Grade of 18, and ask Inman to submit a proposed planning department budget for the upcoming FY' 14 budget cycle reflecting associated wage increases to be reviewed and decided upon by the Commission. Tinsley said he wanted to put a person into the position who was doing the job, recognize that person is doing the job with the job description and pay grade, and the wage would be decided on in the budget process. Linneweber said the position wage could be retroactive to the day approved, but not before that time. He said MACo would back the Commission on a determination made that day.

Commissioner Durgan moved the Commission adopt the job description and pay grade recommended. Commissioner Tinsley seconded the motion. Tinsley said the job description was for a Planning Director position, and the pay grade was Grade 18. Motion passed.

Jeri Stevens, planning tech, said she had never in her work history worked in a place where HR, and management other than that day, did not support and appreciate excellent employees.

Tinsley said the proposed paperwork would be submitted to the HR Department for development, he and Durgan would sign the job description, and a copy would be submitted to Linnweber and Ouellette.

@9:16 a.m., Durgan moved to adjourn the meeting. Tinsley seconded the motion. The meeting adjourned.

May 30, 2013

9:30 A.M. – Claims Review – Commission Chambers

May 30, 2013

10:00 A.M. – Budget Workshop – Commission Chambers – Canceled due to employee out of office

May 30, 2013

Review/Sign TIGER Grant Application for County Portion of Gardiner Gateway Project

@1:07 p.m., Commissioner Durgan called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Mike Inman, planning; Kristen Galbraith, Nittany Grantworks; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to sign a (Transportation Investment Generating Economic Recovery) TIGER grant application for the county match portion of the Gardiner Gateway Project.

Kristen Galbraith, Nittany Grantworks, said she would submit a grant to TIGER for \$2.9 million with a county match of \$740,000 as backup funding for Arch Park and original town site components of the Gardiner Gateway Project. Galbraith said the application would be pulled from review if Park County received the Federal Lands Access Program grant funds for the entire project.

Commissioner Tinsley moved to approve the TIGER grant application, sign off on the federal wage rate certification and approve the expenditure of \$740,000 for match for the TIGER grant. Commissioner Durgan seconded the motion. Motion passed.

@1:12 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 30, 2013

1:30 P.M. – Planning and Development Board – MSU Extension Office, Livingston

May 30, 2013

Review of Daily Correspondence and Agenda

@2:02 p.m., Chairman Malone called a meeting to order in the Commission Chambers. Commissioners Durgan, Malone and Tinsley were present. Also present were Raea Morris, administrative assistant; Kelly Johnson, maintenance; Allen Lutes, sheriff; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to review the daily agenda and correspondence.

Commissioners Malone and Tinsley said they received reports on May 29 of a water leak in the city policy offices. The issue would be discussed with the city commission at the next City/County meeting.

Correspondence included:

- Memo email re. recording protocol for In-Kind match hours for Park County projects
- Memo email re. employee letter of commendation
- Memo document re. Pierce Pit lease agreement
- Memo email re. TIGER grant document for signing
- Memo document re. new state water planning process
- Memo document re. Senior Center MOU

There was discussion about the parties responsible for supplying audio equipment in the district courtroom, as well as whether the state may share in the cost to improve the system.

@2:32 p.m., Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 30, 2013

Discussion/Decision on Short-Term Worker for Extra Duties at Fairgrounds

@2:32 p.m., Commissioner Durgan called a meeting to order in the Commission Chambers. Commissioners Durgan and Tinsley were present. Also present were Kim Knutson, fairgrounds; Dan Nelson, citizen; John Mueller, minutes clerk. No public comment made.

The meeting was scheduled to consider a short-term worker for extra duties at the fairgrounds.

Kim Knutson, fair manager, read into the record a letter explaining the need for temporary employment at the fairgrounds to reseal the sale barn roof, conducting fencing and repair of a tin roof, and carpentry and painting work for \$10 per hour for 40 hours per week for June, July and August and through the county fair.

Commissioner Tinsley moved to approve the short-term position not to exceed 90 days. Commissioner Durgan seconded the motion. Motion passed.

@2:36 p.m. Tinsley moved to adjourn the meeting. Durgan seconded the motion. The meeting adjourned.

May 31, 2013

No Commission Meetings Scheduled

Marty Malone
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana