

Park County Commission Meeting Minutes
Week of April 14 – 18, 2014
Park County, Montana

April 14, 2014

Public Comment Period, County Departmental Updates, Signing of Administrative Documents and Review of Daily Correspondence/Agenda

@9:00 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Raea Morris, administrative assistant; Scott Hamilton, PCSO; Sam Sheppard, FWP; John Mueller, minutes clerk

Sam Sheppard, Montana FWP game warden, provided an update of bison presence and management efforts in the Gardiner Basin. Undersheriff Scott Hamilton said he would like to see the bison issue addressed earlier in the spring next year.

Correspondence for April 10 included:

- Memo re. county jail standards
- Memo re. FLAP documents
- Memo re. weekly Fleshman Creek Project updates
- Memo re. Energy Environmental Assessment
- Memo re. vehicle towing
- Memo re. MRL railroad safety

Correspondence for April 11 included:

- Memo re. MACo proposed changes to county printing costs and folio size
- Memo re. Montana FWP valley recommendations
- Memo re. Great West Engineering landfill Class IV waste alternative analysis
- Memo re. Wireless Capital Partners cell tower lease
- Memo re. February 2014 auction check
- Memo re. MRL railroad safety
- Memo re. City of Livingston railroad underpass project letter of support
- Memo re. CTA Gardiner Gateway and Peterson Creek Crossing invoices
- Memo re. Gardiner Resort Tax Administrative Ordinance draft
- Memo re. April Fair Board meeting agenda

@9:53 a.m., the meeting adjourned.

Human Resource Department Updates

@10:00 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Jill Ouellette, HR; John Mueller, minutes clerk

Jill Ouellette, HR, provided change of status forms for a newly hired detention officer; a PCSO deputy with a longevity pay anniversary; new exemption/non-exempt status for the fair manager; and a pay adjustment for an employee back-pay issue. Ouellette said she continues updating a number of employee job descriptions; completed an exit interview for a homemaker who resigned; and has run a workers' compensation claim through the county attorney's office.

Ouellette asked the process and direction to address a requested sanitarian wage increase after an evaluation was completed. Ouellette said that department head had previously submitted a memo stating she would not request employee wage increases in her fiscal year budget, so no wage increase funds exist in the department wages budget for the fiscal year, but there are some funds in the overtime budget line. Commissioner Tinsley will talk with the department head about the issue.

@10:31 a.m., the meeting adjourned.

Gardiner Resort Tax Election Canvassing

@10:40 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Denise Nelson, clerk and recorder; Kevin Larkin, treasurer; John Mueller, minutes clerk

Clerk and Recorder Denise Nelson said 521 ballots were issued for the Gardiner Resort Tax election; 337 ballots were accepted; nine ballots were voided; 55 ballots were undeliverable; 117 ballots were not returned. 261 votes were received for establishment of the resort tax and 76 against the resort tax. Voter turnout was 74 percent. Total election cost was \$800 to \$900. A board appointed by Nelson tallied votes on April 8.

Commissioner Malone moved to accept the results of the Gardiner Resort Tax election. Commissioner Durgan seconded the motion. Motion passed.

@10:45 a.m., the meeting adjourned.

Discussion of Forest Service Updates

@11:10 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Mike Inman, planning; Parks Frady, public works; Mary Erickson, Lauren Oswald, Alex Sienkiewicz, USFS; John Mueller, minutes clerk

Alex Sienkiewicz, US Forest Service (USFS), said USFS will adjust lease space at its Big Timber and Livingston offices. Currently USFS is paying for office space in Big Timber not being used due to staff reductions. Big Timber lease space will be cut in half and the office will become a field station. Implementation is expected by 2015. Sienkiewicz said federal budget cuts have eliminated 34 fulltime employees (FTEs) within the Gardiner, Livingston and Big Timber ranger district offices in the last five years, which is about a 40-percent reduction in FTE staff. The Yellowstone Ranger District serves Park, Sweet Grass and Meagher Counties.

Lauren Oswald, USFS, said work on Six Mile, Mill Creek, Passage Creek and Cedar Creek (relocation) Roads is scheduled in Park County for this year.

@11:54 a.m., the meeting adjourned.

2:30 p.m. – Local Advisory Committee – Mental Health Drop-In Center, Livingston – Commissioner Tinsley attended

April 15, 2014

Opening of Meeting: 9:00 a.m.; Commission Chambers

Attendance: Commissioners Durgan and Tinsley; Raea Morris, administrative assistant; Mike Inman, planning; Parks Frady, public works; Barbara Woodbury, environmental health; Shannan Piccolo, civil deputy county attorney; Mike Adams, fair board; Gary Barnhart, citizen; John Mueller, minutes clerk

Public Comment

Addressing Citizen Gary Barnhart, Parks Frady, public works, said the county conducted a test burn at the landfill with city tree and yard waste as a possible disposal option.

Update on Current County Projects

Fleshman Creek Project: Commissioner Tinsley said the Livingston Enterprise reporter is to call Barnhart about a clarification article regarding Fleshman Creek access. Frady said street paving will take place Thursday and Friday this week, the contractor is completing punch list items and gravel will be delivered to the St. Mary's parking lot.

Gardiner Gateway Project: Frady will attend project plan review meetings Tuesday through Thursday this week.

Bicycle/Pedestrian Trail Extension: No report

Gardiner Green Box Refuse Site: Compactor unit is ordered and to be delivered in six weeks. \$10,000 was received from Montana FWP for bear-proof fencing around the site.

Gardiner Confluence Park Project: Mike Inman, planning, said the proposed project was presented in Helena on April 14.

Gardiner Sidewalk Extension Project: MDT conducted a plan walkthrough last week.

Bicycle Trail Extension Resurfacing: Inman was contacted by a property owner in the Rosa's Pizza mall about overflow parking concerns after trail resurfacing.

Museum Roof Restoration Project: Work is near completion. Equipment is to be moved offsite by midweek.

Fairgrounds Sewer Project: Work has commenced.

Rock Creek Road: No report

TSEP County Bridge Improvement Project: CTA submitted 50-percent design plans. Permitting will be applied for within two weeks. Indian Creek, Castle Mountain and Cox Crossing will be worked on in-house by county road crewmen.

ACTION ITEMS

Status of Park County Administration of NFIP Program and Community Assistance Visit (CAV): Inman said a CAV took place with FEMA personnel on January 28 in which Park County was told (but has not been notified in writing) its floodplain status was on hold, which threatens Fleshman Creek project reimbursement funds. Montana DNRC conducted a follow up visit, which went well. FEMA has not given Park County direction on how to address alleged deficiencies. \$300,000 in reimbursements for the Fleshman Creek project is on hold. Inman said he has exhausted efforts on his part to get clarification from FEMA personnel about the "on-hold" status. Inman said Mary Jo Brady (FEMA) told Kent Atwood (Montana DES) verbally via telephone that Park County is on hold until she notifies him otherwise. Barbara Woodbury said Park County has accommodated every request made by FEMA and DNRC personnel since January throughout the process.

Civil Deputy County Attorney Shannan Piccolo will draft a letter requesting explanation of what is going on and Park County's concerns with legalities in the matter.

Public Hearings/Ordinances/Resolutions

First Reading of Gardiner Resort Tax Area Administrative Ordinance: No public present. Piccolo said the resort tax is effective each year between June and September, expires in 2034 and final property tax rebates to landowners will be made in 2035. Commissioner Tinsley read the resort tax ordinance into the record.

Commissioner Durgan moved to approve the Gardiner Resort Tax Administrative Ordinance. Commissioner Tinsley seconded the motion. Motion passed.

CONSENT ITEMS

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda:

Correspondence included:

- Memo re. Library Board meeting agenda
- Memo re. old SAR building phone lines
- Memo re. National Forest Landscapes news release
- Memo re. J & H Commission copier lease
- Memo re. MACo benefits selected for member group
- Memo re. April SWB meeting agenda
- Memo re. MACo mill levy inflation factor calculations
- Memo re. permission to film on county road

Commissioner Tinsley reported on an April 14 Local Advisory Committee meeting.

Review of Minutes for Week of April 7, 2014: Commissioner Durgan moved to accept the minutes as written. Commissioner Tinsley seconded the motion. Motion passed.

Adjournment: 10:36 a.m.

Park County Board/Committee Meetings

8:00 a.m. – MACo Healthcare Trust, Three Forks – Commissioner Malone attended

6:30 p.m. – Fair Board Meeting, Fairgrounds Office

April 16, 2014

8:00 a.m. – MACo Healthcare Trust, Three Forks – Commissioner Malone attended

Department Head Meeting

@9:36 a.m., the meeting opened in the Community Room

Attendance: Commissioners Durgan, Tinsley; Martha Miller, auditor; Lani Hartung, finance; Paul Shea, museum; Raea Morris, administrative assistant; Kelly Johnson, maintenance; Suzanne Brown, public health; June Little, clerk of court; Barbara Woodbury, environmental health; Clay Williams, Weed; Parks Frady, public works;

Denise Nelson, clerk and recorder; Linda Budeski, JP; Jill Ouellette, HR; John Mueller, minutes clerk

Report from Finance: Department budget reports and spreadsheets were emailed last week.

Roundtable Discussion of Activities: Department heads and elected officials provided updates of current and ongoing projects and efforts.

@10:35 a.m., the meeting adjourned.

10:30 a.m. – Claims Review – Commission Chambers

11:00 a.m. – Economic Development Meeting, Bozeman – Commissioner Malone attended

1:30 p.m. – Missouri River Drug Task Force Meeting, Community Room

April 17, 2014

No Commission Meeting Scheduled – Commissioners Durgan and Malone in Depositions

Area IV Agency on Aging, Three Forks – Commissioner Tinsley attended

Park County Board/Committee Meetings

1:00 p.m. – Solid Waste Board, Commission Chambers – Commissioner Tinsley attended

4:00 p.m. – Library Board, Bev Steveson Room

April 18, 2014

No Commission Meetings Scheduled

Clint Tinsley
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana