

Park County Commission Meeting Minutes
 Week of August 18 – 22, 2014
 Park County, Montana

August 18, 2014

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

@ 9:00 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Tinsley, Durgan, Malone; Raea Morris, Administrative Assistant

Correspondence for August 14 included:

Shannan Piccolo	Commission	Drop off - Confidential Legal Opinion
MAGoleg	Commission	Email - SRS/PILT Budget information
BLM	Commission	Email - BLM Issues Guidance on RR Right of way land Uses
Vicki Wilham, MMIA	Commission	Email - Certificate of Liability COL office Complex 37% ownership
Shannan Piccolo	Commission	Email - Legal ad for Public Hearing on Refuse fee policy Resolution
Parks Frady	Commission	Email - Tom Miner Crk Rd.FLAP field review

Correspondence for August 15 included:

Pad McCracken	commission	Email - Changes to Public Records law
Martha Miller	commission	Drop off - Auditor Quarterly report for Clerk of Dist Court
Carla Williams	commission	Email - Application for Fair board
FAA	commission	Mail - Wilsall Airport inspection report
Parks Frady	commission	Email - Keys

Commissioner Malone reported he will be attending a meeting regarding the Yellowstone Bison quarantine plan assessment tonight in Gardiner at Yellowstone Association. A Gardiner resident expressed some concerns with 4th Street, Commissioner Malone went and looked at it.

@9:35 a.m., the meeting adjourned.

Human Resources Department Updates

@9:36 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Tinsley, Malone and Durgan; Jill Ouellette, HR Director; Raea Morris, Administrative Assistant

Jill Ouellette, HR, provided an update.

@9:50 a.m., the meeting adjourned.

Personnel Meeting

@10:04 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Tinsley, Malone and Durgan; Barbara Woodbury, Environmental Health; Raea Morris, Administrative Assistant

Barbara Woodbury, Environmental Health opted out on rights to privacy and closure of the meeting. Human Resource, Jill Ouellette reviewed a job evaluation with Barbara Woodbury and Barbara Woodbury requested a pay increase of 2%. The motion was made by Commissioner Malone to make it an even \$1,000.00, no second motion. Motion failed. The motion was made by Commissioner Durgan to approve the 2% pay increase and retroactive to July 1, motion seconded by Commissioner Malone. Motion passed.

@10:30 a.m., the meeting adjourned.

Park County Board/Committee Meetings

5:30 p.m. – Special Board of Health Meeting – Community Room

August 19, 2014

Opening of Meeting: 9:02 a.m.; County Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Parks Frady, public works; Kristen Galbraith, Nittany Grantworks; Natalie Storey, Livingston Enterprise

Public Comment

No public comment

ACTION ITEMS

Appointing of an Applicant to the Compensation Board:

An application was turned in by Steven Woodruff for the compensation board. Commissioner Malone made the motion to accept Steven Woodruff to the compensation board. Commissioner Tinsley seconded the motion. Motion passed.

Signing of an Open Container Letter for Arch Park in Gardiner Mt:

Commissioner Malone moved to sign the open container letter for Xanterra to hold a Department picnic in Arch Park. Commissioner Tinsley seconded the motion. Motion passed.

Park County Board Updates/Recommendations

Nothing at this time

Department Updates

Nothing at this time

Update on Current County Projects

County staff provided updates of activities on the following projects:

- Gardiner Gateway Project
- Park County Pedestrian Path Extension Project
- Gardiner Green Box Site Project
- Gardiner Confluence Park Project
- Gardiner Sidewalk Extension
- Park County Bicycle Trail Resurfacing
- CIP Planning Project
- TSEP County Bridge Improvement Project

CONSENT ITEMS

Public Comment Period, County Departmental Updates, and Review of Daily Correspondence/Agenda:

Correspondence for August 18 included:

Lani Hartung	commission	Drop off - Invoice for Nittany grantworks General Services
Al Jenkins	commission	Drop off - Notice of Coroner being out of state
Kim Knutson	commission	Email - Agenda for Fair board
Tammy Brawn	commission	Email - Agenda for Library Board
Jayme Carlson	commission	Email - Creation/Change in taxing jurisdictions or tax increment financing
Jeri Stevens	commission	Email - Planning and Dev board meeting changes for Sept

Commissioner Malone reported that he attended the meeting in Gardiner regarding Yellowstone bison quarantine assessment plan. Tour set for viewing Six Mile Creek Road is scheduled for August 27th.

Review of Minutes for the Weeks of July 28, 2014:

Commissioner Tinsley moved to approve the minutes as amended. Commissioner Durgan seconded the motion. Motion passed.

Review of Minutes for the Week of August 4, 2014:

Commissioner Durgan moved to approve the minutes as written. Commissioner Tinsley seconded the motion. Motion passed.

Review of Minutes for the Week of August 11, 2014:

Commissioner Durgan moved to approve the minutes as written. Commissioner Tinsley seconded the motion. Motion passed.

Adjournment: 10:07 a.m.

August 20, 2014

Public Comment Period, County Departmental Updates, and Review of Daily Correspondence/Agenda

@9:00 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Tinsley, Durgan and Malone; Lani Hartung, Finance; Raea Morris, Admin Asst/minutes clerk

Lani Hartung, Finance asked the commission if Marilyn Hartley could take over the refuse assessment process since John Mueller, Minutes Clerk has left and refuse tags are currently in their office. Commissioners agreed that it belongs in finance with the refuse tags.

Correspondence for August 19 included:

Jen Cleland	Commission	Email - Request for open container permit at Arch Park
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Commissioner Durgan reported on the Fair Board and concern of the fair and lack of participation from the public. Divide Creek Rd and the condition of the road.

@9:28 a.m., the meeting adjourned.

Department Head Meeting

@9:36 a.m., the meeting opened in the Community Room

Attendance: Commissioners Durgan, Malone and Tinsley; Paul Shea, Museum director, Lani Hartung, Finance director; Kelly Johnson, Maintenance; Barbara Woodbury, Environmental Health; Greg Coleman, DES; Kim Knutson, Fair; Jill Ouellette, Human Resource; Parks Frady, Public Works; Kevin Larkin, Treasurer; Jan Buckner, Clerk and Recorder; Ed Barich, School Superintendent; Mary Anne Keyes, MSU Extension; Martha Miller, Auditor; Linda Budeski, Justice of the Peace

County Department Heads and Elected Officials gave updates on what their departments are doing.

@10:20 a.m., the meeting adjourned.

10:30 a.m. – Claims Review

Personnel Meeting:

@11:00 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Jill Ouellette, Human Resource; Kim Knutson, Fair; Raea Morris, Admin Asst/Minutes

Commissioner Tinsley moved to close the meeting to the public record. Commissioner Malone seconded the motion. The meeting was close to the public record, the audio recording was turned off, and minute's secretary exited the chambers.

@11:23 a.m., the meeting adjourned.

August 21, 2014

Opening of Meeting: 9:00 a.m.; County Commission Chambers

Attendance: Commissioner Tinsley, Commissioner Durgan; Parks Frady, Public Works Director; Miral Gamradt, MySystems Consultant; Raea Morris, Admin. Asst/minutes clerk

ACTION ITEMS

Signing of a Contract for the Capital Improvements Plan:

Commissioner Durgan made the motion to sign the contract with Miral Gamradt for the Capital Improvements Plan, Commissioner Tinsley seconded the motion. Motion passed.

10:00 a.m. - Opening of Bids for Two (2) New HVAC Rooftop Units:

Attendance: Commissioner Tinsley, Commissioner Durgan; Kelly Johnson, Maintenance; Parks Frady, Public Works; Raea Morris, Admin. Asst/Minutes clerk

Commissioner Tinsley opened the One (1) bid for the new HVAC Rooftop Units

from Ricks Refrigeration totaling \$209,043.00 for two rooftop units. Commissioner Durgan made the motion to accept the bid upon legal review. Commissioner Tinsley seconded the motion. Motion passed.

PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

10:30 a.m. - Resolution to Amend the FY14 Budget for Emergency Disaster Fund:

Attendance: Commissioner Tinsley, Commissioner Durgan; Marilyn Hartley, Finance; Parks Frady, Public Works; Raea Morris, Admin Asst./Minutes Clerk

Commissioner Durgan made the motion to sign Resolution #1191 to Amend FY14 Budget for Emergency Disaster Fund increasing appropriations by \$94,640.00. Commissioner Tinsley seconded the motion. Motion passed.

Department Updates

Public Works: Parks Frady provided the commissioners a written report of activities in his departments.

CONSENT ITEMS

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

Correspondence for August 20th included:

Jan Buckner	commission	Drop off - Invoice for request for HVAC roof unit bids
Kim Knutson	commission	Email - July Fair board minutes
Sandy Gordon	commission	Drop off - letter composed regarding Titeca-Rahn Dispute

Commissioner Durgan reported on Yellowstone Trail Rd. has held up pretty well this summer considering the construction traffic.

Commissioner Tinsley reported that Tom Miner Rd. is much better this year. Swingley Road is another road with a lot of improvements, it's now a 50-60 mph road and very impressive.

1:00 p.m. – Solid Waste Board Meeting – East Room (Cancelled)

4:00 p.m. – Library Board Meeting - Park County Library

5:00 p.m. - Commissioners @ Main Boulder River Road Public Meeting, Clydehurst Church Camp Dining Room, Big Timber, MT

6:30 p.m. - 4-H Lariats, Community Room

Adjournment: 10:34 a.m.

August 22, 2014

No Commission Meetings Scheduled

10:00 a.m. - MACo District 8, 9, and 12 Meeting @ MACo Building Helena, MT

Clint Tinsley
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana