

Park County Commission Meeting Minutes
Week of July 21 – 25, 2014
Park County, Montana

July 21, 2014

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

@9:00 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Parks Frady, public works

Department Updates

Parks Frady, public works, provided an update of activities in his departments.

Commissioner Malone said a citizen telephoned him to complain about parking issues at Pine Creek during events at the Pine Creek Café.

Commissioner Tinsley said the county may need to determine a formula for its administrative costs once CIP planning commences. The city is not going to do away with its administrative fees. The city is considering raising demolition waste dumping fees by \$5 per ton.

@9:13 a.m., the meeting adjourned.

Human Resources Department Updates

@9:30 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Jill Ouellette, HR

Jill Ouellette, HR, provided a change of status form for an employee resignation from the Treasurer's Office; a part time fair office worker; detention officer with a longevity pay anniversary; PSCO civil clerk wage increase request (with performance evaluation).

Commissioner Tinsley said he thinks combining two positions in the Commission Office warrants posting the combined position internally to enable all county employees to apply, as was done with the DES Coordinator position. Ouellette said she would like to consult MACo about ramifications about such an action. Tinsley said Ouellette could contact MACo and asked for the Commission to be CCd on the discussion. Ouellette said she is working on a job description for the county Search and Rescue coordinator position.

@9:55 a.m., the meeting adjourned.

Budget Workshop – Updated Revenues for All Funds

@10:00 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Lani Hartung, finance

All updated revenues were reviewed.

@10:39 a.m., the meeting adjourned.

Discussion/Decision on Filling Upcoming Vacancy in Treasurer’s Office

@1:00 p.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Kevin Larkin, treasurer

Commissioner Tinsley said the Commission initially denied Treasurer Larkin’s request for a full-time replacement for a full-time employee who resigned because of budget constraints.

Larkin said the full-time position in question is necessary because the office is very busy and citizens seeking service will experience longer delays without it. The office has taken back duties from the Accounting Department over the years and will begin administering the Gardiner Resort Tax.

Commissioner Malone said he would like to conduct a trial period of two months with not refilling the position and revisit the issue on September 22. In discussion, it was stated the budget as-is will not be adjusted at this time. Commissioner Tinsley seconded the motion. Motion passed.

@1:13 p.m., the meeting adjourned.

Signing of Designation of Delphi E-Invoice Representative for Snow Removal Equipment Project

@1:30 p.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Ed Meece, city of Livingston; Jerri Miller, airport board

Delphi-E Invoice is the federal government’s new invoicing system. Robert Peccia and Associates is a registered E-Invoice representative.

Commissioner Durgan moved to make Peccia the representative for the snow removal project as the designated signee. Commissioner Malone seconded the motion. Motion passed.

@1:35 p.m., the meeting adjourned.

July 22, 2014

Opening of Meeting: 9:00 a.m.; County Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Parks Frady, public works; Shannan Piccolo, civil deputy county attorney; Jill Ouellette, HR; Mike Inman, planning; Kristen Galbraith, Nittany Grantworks; Kevin Feldman, CTA; Barney Hallin, surveyor; David DePuy, Michael Warner, citizens

Update on Current County Projects

County staff provided updates of activities on the following projects:

Gardiner Gateway Project

Discussion/Decision to Hire Appraiser to Appraise Property in Gardiner Located Adjacent to Yellowstone River Bridge for Easement Access and Relocation of Common Boundaries: Commissioner Malone moved to hire an appraiser to initiate the process of a land exchange. Commissioner Durgan seconded the motion. Motion passed.

Park County Pedestrian Path Extension Project

Gardiner Green Box Site Project

Gardiner Confluence Park Project

Gardiner Sidewalk Extension

Park County Bicycle Trail Resurfacing

CIP Planning Project

TSEP County Bridge Improvement Project

ACTION ITEMS

Awarding of Qualifications for Capital Improvements Project: Commissioner Malone moved to approve Merle Gamradt as qualified to do the Capital Improvements Project. Commissioner Durgan seconded the motion. Motion passed.

Discussion/Decision on PERS Employer Payment Policy for Declined Members: Commissioner Malone moved that Part I not pay the employer's contribution due on previous service and not pay outstanding interest due on employer's contribution to previous service. Commissioner Durgan seconded the motion. Motion passed.

Commissioner Malone moved to pay the interest on people on workers' comp.
Commissioner Tinsley seconded the motion. Motion passed.

Discussion/Decision on Professional Engineering Services Term Contract:

Commissioner Durgan moved to accept the firm of KLJ as recommended by the selection committee. Commissioner Tinsley seconded the motion. Motion passed. Commissioner Malone voted in opposition to the motion.

CONSENT ITEMS

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda:

Correspondence included:

- Memo re. Cokedale Road citizens thank you
- Memo re. Montana Clean bid
- Memo re. Riverside Contracting Inc. open cut mining permit
- Memo re. FCC Paradise TV lease forms
- Memo re. RAC grant copy
- Memo re. Clyde Park green box site oil spills
- Memo re. RPA Delphi E-Invoicing system representative
- Memo re. returned certified letter
- Memo re. Exucare janitorial bid
- Memo re. July Safety Committee minutes
- Memo re. Lamar EA

Review of Minutes for Week of July 14, 2014: Commissioner Durgan noted a grammatical error on Page 4 of 8. Commissioner Durgan moved to approve the minutes as corrected. Commissioner Malone seconded the motion. Motion passed.

11:00 a.m. – Discussion/Decision on Rehabilitation and Maintenance Agreement for Crevice Mountain Road: Commissioner Malone moved to allow staff to move forward to come up with a maintenance agreement for Crevice Mountain Road. Commissioner Durgan seconded the motion. Motion passed.

Adjournment: 11:14 a.m.

July 23, 2014

No Commission Meetings Scheduled

9:30 a.m. – Claims Review

Park County Board/Committee Meetings

10:00 a.m. – Western Montana Mental Health – Butte – Commissioner Tinsley attended

1:30 p.m. – MDT Transportation Coordination Meeting – Community Room

6:30 p.m. – Special Fair Board Meeting – Fairgrounds Dining Room

July 24, 2014

Opening of Meeting: 9:00 a.m.; County Commission Chambers

Attendance: Commissioners Durgan and Malone; Parks Frady, public works; Shannan Piccolo, civil deputy county attorney; Mary Anne Keyes, Tracy Mosley, Katie Weaver, MSU Extension

Department Updates

Mary Anne Keyes, Tracy Mosley and Katie Weaver (MSU Extension) provided an update of recent activities.

ACTION ITEMS

Discussion/Decision on Settlement Agreement In Re the Return of \$13,184:

Commissioner Durgan moved to close the meeting to the public record. Commissioner Malone seconded the motion. The meeting was closed to the public record for litigation purposes. @9:30 a.m., the meeting reopened. Commissioner Durgan moved to sign the general release settlement agreement. Commissioner Malone seconded the motion. Motion passed.

Public Works: Parks Frady provided a written report of activities in his departments.

CONSENT ITEMS

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda: None

Public Hearings/Ordinances/Resolutions

Consider Resolution Adopting the Park County Transportation Standards – Decision postponed

Adjourn: 11:12 a.m.

Park County Board/Committee Meetings

10:00 a.m. – Zero Suicide Conference, Chico Hot Springs – Commissioner Tinsley attended

July 25, 2014

No Commission Meetings Scheduled

Clint Tinsley
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana