

Park County Commission Meeting Minutes
Week of July 28 – August 1, 2014
Park County, Montana

July 28, 2014

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

@9:00 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Malone and Tinsley; Raea Morris, administrative assistant

Correspondence for July 25 included:

- Memo re. Montana State Fair commissioner invite
- Memo re. MACo District 8,9,12 meeting
- Memo re. draft July Safety Committee meeting minutes
- Memo re. MACo Montana Contractors Association newsletter
- Memo re. June Fair Board meeting minutes
- Memo re. Cooke City School Zone signs
- Memos re. FPP dozer in Helena
- Memo re. radio issues follow-up meeting
- Memo re. MACo Loss Control conference
- Memo re. HR Commission meeting request
- Memo re. Grizzly Meadows Land Association/Park County meeting
- Memo re. MACo Final Entitlement Share spreadsheet
- Memo re. RAC proposals/new members
- Memo re. Riverside Contracting open cut mining permit notice
- Memo re. Clyde Park Green Box Site oil spill
- Memo re. water fountains citizen complaint
- Memo re. Compensation Board citizen application
- Memo re. FWP RTP Grant contract
- Memo re. Board of Health citizen application
- Memo re. MACo Deductible Statement on Errors and Omissions

Commissioner Malone reported on a July 25 visit to Cooke City. Commissioner Tinsley reported on county roads he viewed on July 25.

@9:25 a.m., the meeting adjourned.

Human Resources Department Updates

@9:30 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Jill Ouellette, HR

Jill Ouellette, HR, provided a change of status form for an Angel Line driver probationary release and a new PCSO deputy. The coroner replaced a deputy coroner position after a resignation without consulting the Commissioner per new policy. Ouellette provided the employee leave bank for July. Ouellette worked on a SAR coordinator job description and hopes to have an MSU Extension employee job description completed this week. The fall mandatory safety training day meal will be held indoors.

@9:56 a.m., the meeting adjourned.

July 29, 2014

Opening of Meeting: 9:00 a.m.; County Commission Chambers

Attendance: Commissioners Malone and Tinsley; Parks Frady, public works; Shannan Piccolo, civil deputy county attorney; Barbara Woodbury, environmental health; Greg Coleman, DES; Mike Inman, planning; Kristen Galbraith, Nittany Grantworks; Barney Hallin, surveyor

ACTION ITEMS

Discussion/Decision on Time extension for Final Approval of Cochran First Minor Subdivision: Commissioner Malone moved to give Cochran First Minor Subdivision until August 31, 2015.

Department Updates

Greg Coleman, DES, provided an update.

Mike Inman, planning, said the Planning Department is considering employing an interim position for 90 days to complete Park County Atlas work. Inman has money to fund the appointment in his budget.

Kristen Galbraith, Nittany Grantworks, provided an update.

Update on Current County Projects

County staff provided updates of activities on the following projects:

Gardiner Gateway Project

Park County Pedestrian Path Extension Project
Gardiner Green Box Site Project
Gardiner Confluence Park Project
Gardiner Sidewalk Extension
Park County Bicycle Trail Resurfacing
CIP Planning Project
TSEP County Bridge Improvement Project

ACTION ITEMS

Appointing of Applicants to Fair Board: Commissioner Malone moved to appoint Linda Mason and Heather Malcolm to the Fair Board. Commissioner Tinsley seconded the motion. Motion passed.

Appointing of Applicant to Local Advisory Council: Commissioner Malone moved to appoint Alexandria Estes to the Local Advisory Council. Commissioner Tinsley seconded the motion. Motion passed.

Signing of Memorandum of Understanding for Area IV Agency on Aging: Commissioner Malone moved to sign the MOU between Park County and Rocky Mountain Economic Development Council. Commissioner Tinsley seconded the motion. Motion passed.

CONSENT ITEMS

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda:

Correspondence included:

- Memo re. Wineglass/Buffalo Trail legal memorandum
- Memo re. Mission Field preconstruction meeting
- Memo re. Board of Health citizen application
- Memo re. US 212 MDT speed zone study
- Memo re. LEPC letter of appreciation
- Memo re. public information request
- Memo re. ESRI GIS software maintenance PO
- Memo re. City-County Compact Solid Waste Chapter revisions
- Memo re. Tamarisk (salt cedar) scouting float
- Memo re. Planning and Zoning Committee meeting
- Memo re. Olness and Associates audit engagement agreement
- Memo re. MDT 5010 inspections and reports

Adjournment: 9:49 a.m.

Discussion/Decision of Creation of Park County Cemetery Association

@1:30 p.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Durgan, Malone and Tinsley; Shannan Piccolo, civil deputy county attorney; Carol Woodley, Jerry Brekke, Steve Amick, Shannon Munroe, Audrey Dodge, Loraine Marchington, citizens; Natalie Storey, Livingston Enterprise

Currently the Emigrant and Chico cemeteries are under the jurisdiction of the Arrowhead School District. Civil Deputy County Attorney Shannan Piccolo said two parcels must be of the same value for exchange of property to take place with the county per a certified appraiser. Arrowhead School said it had no money to make an equal exchange if it were required. The county has the ability to create a cemetery district. Until the county has ownership of the Emigrant and Chico Cemeteries, the county would be expending funds to insure someone else's (Arrowhead School) property.

Commissioner Tinsley said the Commission can consider whether to retain an appraiser at a correspondence meeting in order to determine the value of the cemetery properties. Negotiations with the Arrowhead School District can then take place.

@2:12 p.m., the meeting adjourned.

July 30, 2014

Public Comment

Citizen Anne Hollowell said she is disturbed about a county bush hog discharging mowed grass and weeds everywhere, likely spreading weeds.

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

@9:00 a.m., the meeting opened in the Commission Chambers

Attendance: Commissioners Malone and Tinsley; Raea Morris, administrative assistant

Correspondence included:

- Memo re. oversized trailer transfer
- Memo re. PIR release authorization
- Memo re. MDT US Hwy 212 traffic study

@9:17 a.m., the meeting adjourned.

July 31, 2014

Opening of Meeting: 9:00 a.m.; County Commission Chambers

**An audio file of this meeting is not available due to equipment malfunction*

Department Updates

Public Works: Parks Frady provided a written report of activities in his departments.

ACTION ITEMS

Signing of Olness and Associates Audit Engagement Agreement: The Commission voted unanimously to sign the engagement agreement.

Appointing of Board of Health Applicants: The Commission voted unanimously to appoint Lee Grindinger and Kent Hanawalt to the Board of Health.

CONSENT ITEMS

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

Correspondence included:

- Memo re. MACo District 8,9 and 12 meeting location
- Memo re. final radio study statement of work
- Memo re. meal reimbursement policy resolution
- Memo re. county auditor quarterly report of County Attorney's Office books

Adjourn: 10:09 a.m.

1:00 p.m. – Budget Workshop, Certified Taxable Valuations: Certified Taxable Valuations were reviewed.

Park County Board/Committee Meetings

10:00 a.m. – Zero Suicide Conference, Chico Hot Springs – Commissioner Tinsley attended

Voided Checks

Payroll #: 49583

Claims #s: 80791; 80904

August 1, 2014

No Commission Meetings Scheduled

Clint Tinsley
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana