

Park County Commission Meeting Minutes  
Week of June 23 – 27, 2014  
Park County, Montana

**June 23, 2014**

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

@9:00 a.m., the meeting opened in the Commission Chambers

*Attendance:* Commissioners Durgan and Tinsley; Raea Morris, administrative assistant; Parks Frady, public works

Correspondence from June 20 included:

- Memo re. special revenue funds
- Memo re. May Fair Board meeting minutes
- Memo re. Museum Board meeting agenda
- Memo re. Gardiner green box compactor service application
- Memo re. March 2014 flooding
- Memo re. Area IV Agency on Aging In-Home Care Services contract
- Memo re. Montana DES Hazard Mitigation grant program
- Memo re. Chicory Road RID citizen letter
- Memo re. June Airport Board meeting agenda

Parks Frady, public works, provided an update of activities since June 19.

@9:32 a.m., the meeting adjourned.

Human Resources Department Updates

@9:33 a.m., the meeting opened in the Commission Chambers

*Attendance:* Commissioners Durgan and Tinsley; Jill Ouellette, HR

Jill Ouellette, HR, provided change of status forms for fair workers and a short term worker; exit interviews for an Angel Line driver and MSU Extension administrative worker. Ouellette asked for permission to have the Fire Department spend Safety Committee dollars to replace the pads on an AED unit. Commissioners agreed and will have the treasurer submit an invoice to the auditor. The cleaning contractor has had a lot of turnover and has placed extra work on the county with completing background checks

for cleaning staff. The county continues to pay a cost to conduct background checks for janitorial staff. DES Coordinator position interviews will take place June 30 or July 1.

@10:01 a.m., the meeting adjourned.

Discussion/Clarification of Use of Mills for County Disaster and Emergency Situations

@10:02 a.m., the meeting opened in the Commission Chambers

*Attendance:* Commissioners Durgan and Tinsley; Greg Coleman, DES; Lani Hartung, finance; Parks Frady, public works; Raea Morris, administrative assistant; Scott Hamilton, Wendy Wood, PCSO; Dann Babcox, PCRFD#1

There was discussion about emergency situation costs and expenditures that may qualify for emergency mills. A meeting was scheduled for June 30 for the Commission to make a decision.

@10:28 a.m., the meeting adjourned.

Review/Sign Proposed 2015 Emergency Preparedness Grant

@10:30 a.m., the meeting opened in the Commission Chambers

*Attendance:* Commissioners Durgan and Tinsley; Greg Coleman, DES

Commissioner Durgan moved to sign the grant with a total project cost of \$75,000 (\$37,500 in grant funds; \$37,500 match to Park County). Commissioner Tinsley seconded the motion. Motion passed.

@10:35 a.m., the meeting adjourned.

Review of Minutes for Week of June 16, 2014

@11:00 a.m., the meeting opened in the Commission Chambers

*Attendance:* Commissioners Durgan and Tinsley; Raea Morris, administrative assistant

Commissioner Durgan moved to approve the minutes as presented. Commissioner Tinsley seconded the motion. Motion passed.

@11:06 a.m., the meeting adjourned.

**June 24, 2014**

No Commission Meetings Scheduled

## **Park County Board/Committee Meetings**

12:00 p.m. – Airport Board – Mission Field

4:00 p.m. – Mill Creek Water District, Arrowhead School

5:30 p.m. – Museum Board – Yellowstone Gateway Museum

## **June 25, 2014**

### Public Comment Period, County Departmental Updates, Signing of Administrative Documents and Review of Daily Correspondence/Agenda

@9:02 a.m., the meeting opened in the Commission Chambers

*Attendance:* Commissioners Durgan, Malone and Tinsley; Raea Morris, administrative assistant; John Mueller, minutes clerk

Correspondence for June 23 included:

- Memo re. Mill Creek Water District meeting agenda
- Memo re. MACo FY' 14 salary survey
- Memo re. Silver Gate Park portable toilets
- Memo re. Confluence Park grant proposal
- Memo re. Arch Park campers utility use
- Memo re. county disciplinary policy legal advice

Correspondence for June 24 included:

- Memos re. Arch Park campers
- Memo re. Silver Gate Park portable toilets
- Memo re. FFP dozer
- Memo re. Bullock Contractors certificate of liability insurance

Commissioner Tinsley said he would like to create an official Park County logo.

@9:28 a.m., the meeting adjourned.

9:30 a.m. – Claims Review

## **June 26, 2014**

**Opening of Meeting:** 9:00 a.m.; Commission Chambers

*Attendance:* Commissioners Durgan, Malone and Tinsley; Raea Morris, administrative assistant; Tracy Mosley, Katie Weaver, MSU Extension; John Mueller, minutes clerk

## **Department Updates**

Tracy Mosley and Katie Weaver (MSU Extension) provided updates of recent activities.

### Public Comment Period, County Departmental Updates, Signing of Administrative Documents and Review of Daily Correspondence/Agenda

Correspondence included:

- Memo re. Arch Park campers
- Memo re. Arch Park Adopt a Wolf Pack lease agreement
- Memo re. citizen public information request
- Memo re. Mission Field Airport documentation
- Memo re. Mission Field rebid FAA concurrence
- Memo re. DPHHS crisis response and jail diversion
- Memo re. Noxious Weed biennial report
- Memo re. FAA award letter signatures

Commissioner Tinsley reported on a June 25 event celebrating placement of the last piece of structural iron for the new hospital.

## **ACTION ITEMS**

### Signing of Lease Agreement for Arch Park for “Speak for the Wolves” Event:

Commissioner Malone moved to approve the lease agreement. Commissioner Durgan seconded the motion. Motion passed.

**Adjournment:** 10:00 a.m.

## **June 27, 2014**

No Commission Meetings Scheduled

10:30 a.m. – Commissioner Malone in Cooke City to Hear Area Resident Concerns

Clint Tinsley  
Chairman, Park County Commission  
Park County, Montana

Denise Nelson  
Clerk & Recorder  
Park County, Montana