

Park County Commission Meeting Minutes
Week of May 5 – 9, 2014
Park County, Montana

May 5, 2014

Public Comment Period, County Departmental Updates, Signing of Administrative Documents and Review of Daily Correspondence/Agenda

@9:02 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Raea Morris, administrative assistant; Scott Hamilton, PCSO; Parks Frady, public works; John Mueller, minutes clerk

Correspondence for May 1 included:

- Memo re. draft county jail standards resolution
- Memo re. Park County FY2014 3rd quarter mental health budget
- Memo re. union business meeting
- Memo re. Search and Rescue sewer line issues
- Memo re. Great West Engineering Task Order #3 for Park County Landfill

Correspondence for May 2 included:

- Memo re. flood damage site inspections
- Memo re. county auditor audit of County Attorney's Office books
- Memo re. draft RFB for printing services
- Memo re. Treasurer's Office month-end report
- Memo re. Cooke City Silver Gate Fire District complaint
- Memo re. draft FY' 15 grant application

Parks Frady, public works, provided an update of activities in his departments.

Commissioner Malone reported on a May 1 FEMA meeting and a May 2 Gardiner Gateway Project meeting.

@9:42 a.m., the meeting adjourned.

Human Resource Department Updates

@9:43 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Jill Ouellette, HR; John Mueller, minutes clerk

Jill Ouellette, HR, provided a change of status form for a detention officer and updated job descriptions for health department and weed department employees. Ouellette provided a report of activities in her department and use of the drug plan benefit card.

@9:59 a.m., the meeting adjourned.

Discussion/Decision on Health Insurance for FY2015

@10:05 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Jill Ouellette, HR; Lani Hartung, finance; John Mueller, minutes clerk

Jill Ouellette, HR, said Park County will experience a three-percent insurance premium increase per employee in the next fiscal year. Such would reflect a \$23 increase for the RM 1500 plan and \$19 for the BP 2000 plan. The majority of county employees are on the BP 2000 plan. The increase would be \$831 per month for an RM 1500 premium and \$827 per month for a BP 2000 premium. Lani Hartung, finance, said an increase in premiums above the base amount (\$247) can be levied, permissibly.

Commissioner Durgan moved the health insurance benefit for Fiscal Year 2015 be \$831 per month toward the RM 1500 plan premium. Commissioner Malone seconded the motion. Motion passed.

@10:25 a.m., the meeting adjourned.

Discussion/Signing of Stillwater Mining Company 2014 Metal Mines License Tax Allocation Agreement

@10:30 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; John Beaudry, Stillwater Mining Company; John Mueller, minutes clerk

John Beaudry, Stillwater Mining Company, said the county's license tax allocation percentage for the year is 22.84 percent. (The previous year was 22.88 percent) Production and price of metal also factor into the percentage, both have increased.

Commissioner Malone moved to approve the Stillwater Mine 2014 Metal Mines License Tax Allocation agreement. Commissioner Durgan seconded the motion. Motion passed.

@10:38 a.m., the meeting adjourned.

Discussion/Update with Rob Gilmore of Northern Rocky Mountain Economic Development District (NRMEDD)

@11:01 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Mike Inman, planning; Raea Morris, administrative assistant; Rob Gilmore, Peter Fox, NRMEDD; John Mueller, minutes clerk

Rob Gilmore, NRMEDD, said the district has a 27-member board made up of individuals from Park and Gallatin Counties focusing on business retention. The district also has a 32-member TOPS team – team of professionals; drafts Economic Impact Reports (as was done for the depot in Gardiner); has created a Montana High Tech Alliance with the objective to create 6,000 jobs in Montana over next few years; works with outdoor-focused companies and not for profits; and will have a resource for communities bordering the I-90 corridor in May. Gilmore said \$6,900 from member counties will suffice again this year, but in 2015 the district would like to start a sustainable program and is asking Park County to contribute \$15,000. Gilmore provided a 2013-2014 district budget with all expenditures for review.

@11:18 a.m., the meeting adjourned.

Discussion/Decision to Sign Three Open Container Letters for Gardiner Arch Park Events

@11:30 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Shannan Piccolo, civil deputy county attorney; Scott Hamilton, Tom Totland, PCSO; Raea Morris, administrative assistant; Frankie Aars, Gardiner Chamber of Commerce; John Mueller, minutes clerk

Events will take place in Arch Park with permitted open containers on May 25, August 8 and August 16.

Commissioner Malone moved to approve the three events. Commissioner Durgan seconded the motion. Motion passed.

@11:32 a.m., the meeting adjourned.

May 6, 2014

All meetings canceled – Software malfunction when posting the agenda

May 7, 2014

Public Comment Period, County Departmental Updates, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

@9:01 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Raea Morris, administrative assistant; Kelly Johnson, maintenance; John Mueller, minutes clerk

Correspondence for April 5 included:

- Memo re. Peterson Creek Road #31
- Memo re. May Angel Line meeting agenda
- Memo re. Forest Service groundwater protections
- Memo re. East Yellowstone Zoning District RV park letter of opposition
- Memo re. SAR building payment
- Memo re. Data Imaging Systems County Silo invoice
- Memo re. Fair Board application
- Memo re. CASA Program annual funding request

Correspondence for April 6 included:

- Memo re. GASB 45 valuation
- Memo re. Wilsall Water District meeting agenda
- Memo re. Treasurer's Office updated account balance sheet
- Memo re. Double T Ranch floodplain letter
- Memo re. Granite TCS FY 2014-15 Professional IT Support Contract
- Memo re. NRMEDD funding request
- Memo re. accounting voucher, payroll and general
- Memo re. RAC meeting agenda
- Memo re. communications grants overview
- Memo re. Gardiner Basin May 28 range tour
- Memos re. public information requests

The Commission decided Lehrkind's Coca-Cola can take over operation of the Coke machine in the City-County Building. The county will get 12.5 percent of revenues.

@9:25 a.m., the meeting adjourned.

City-County Meeting

@9:31 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; City Commissioners Bennett, Hoglund, Stern; Ed Meece, city manager; Erica Hoffman, IT; Greg Coleman, DES; Scott Hamilton, PCSO; Kristen Galbraith, Nittany Grantworks; John Mueller, minutes clerk

Discussion of County Decision on Library Funding: The county commission has not discussed library funding.

Discussion of Dispatch 911 Location/Relocation: Reconfiguration of city-area office space to permit the relocation have commenced. The county will handle all design RFQ efforts to be funded by the city and county as all Dispatch expenditures are funded.

Building Renovation Update: Building roof and exterior stucco work is complete.

There was discussion about shared city-county budgets and planning of future budgeting/funding and associated City-County Compact efforts. The city has established a working group to address the issues. An initial meeting was scheduled for May 21 at 10 a.m. Commissioner Tinsley will attend.

City-County Airport Funding: City Manager Ed Meece said 1993 was the last time the city budgeted mills toward the airport.

MSU Extension Advisory Board Discussion: Tabled

Greg Coleman, DES, provided an update of grants being worked on to improve emergency communications throughout the county. The city and county commissions agreed to split funding for needed equipment.

@10:46 a.m., the meeting adjourned.

Cooke City Silver Gate Fire District Election Canvassing

@10:48 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Denise Nelson, clerk and recorder; John Mueller, minutes clerk

Clerk and Recorder Denise Nelson said 56 ballots were cast for two fire district board trustee seats. A 13.9-mill fire district levy was approved.

Commissioner Malone moved to approve the canvassing of the ballots. Commissioner Durgan seconded the motion. Motion passed.

@10:51 a.m., the meeting adjourned.

Discussion/Decision on Final Approval of Union Contract for Sheriff Personnel for FY 2014

@11:03 a.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Jill Ouellette, HR; John Mueller, minutes clerk

Commissioner Malone moved to approve the contract retroactive to July 1, 2013. Commissioner Durgan seconded the motion. Motion passed.

@11:05 a.m., the meeting adjourned.

May 8, 2014

Opening of Meeting: 9:00 a.m.; Commission Chambers

Attendance: Commissioners Durgan and Tinsley; Raea Morris, administrative assistant; Greg Coleman, DES; Parks Frady, public works; Mike Inman, planning; Lani Hartung, finance; Scott Hamilton, PCSO; Erica Hoffman, GIS/IT; Dann Babcox, PCRFD#1

Department Updates

Greg Coleman, DES, said he is working on obtaining a lowboy trailer in and out of state.

Public Works Department Update: Parks Frady, public works, said three board members from both the Solid Waste and Fair Boards attended an MSU Extension board training. Frady provided an update of activities in his department.

Undersheriff Scott Hamilton said ¾-ton pickup trucks cost over \$50,000, so the sheriff's office does not feel the price is feasible. The sheriff would like to order another Ford Interceptor SUV at the same price as the previous two. The Commission said that is in the budget, thus is ok to do.

ACTION ITEMS

Signing of the Park County 2014-15 Fiscal Year GASB 45 Valuation Follow-Up: Lani Hartung, finance, said she obtained two bids for the service. Commissioner Malone moved to sign the agreement with Actuaries Northwest to conduct the federally-required GASP 45 evaluation. Commissioner Durgan seconded the motion. Motion passed.

Appointing of Fire District Trustees for Rural #1 Fire, Wilsall, Paradise Valley, Gardiner and Clyde Park Fire: Raea Morris, administrative assistant, provided recommendation letters from the boards. One application was received for two open seats in Clyde Park. Commissioner Malone moved to appoint Sue Martin to the Rural One Fire District. Commissioner Durgan seconded the motion. Motion passed. Commissioner Malone

moved to appoint Allan Johnstone to the Wilsall Fire District. Commissioner Durgan seconded the motion. Motion passed. Commissioner Malone moved to appoint Bob Ebanoff to the Gateway Hose Company of Gardiner, Montana. Commissioner Durgan seconded the motion. Motion passed. Commissioner Malone moved to appoint Philip Hogg and Keith Neill to the Paradise Valley Fire District. Commissioner Durgan seconded the motion. Motion passed. Commissioner Malone moved to nominate Kelly Johnson to the Clyde Park Rural Fire District. Commissioner Durgan seconded the motion. Motion passed. (Johnson filed for the seat)

Discussion/Decision on Broadband for City-County Building: Erica Hoffman, GIS/IT, said the city commission voted unanimously earlier in the week to pay for its share of broadband fiber materials for a City-County Building upgrade. Commissioner Malone said he feels the proposal is leaving out businesses. Hoffman said it may take five years to plan for a community fiber ring. Commissioner Malone moved to approve Hoffman's proposal to bring broadband into the City-County Building. Commissioner Durgan seconded the motion. Motion passed.

Discussion/Decision on Signing of County Construction Agreement for CTEP Gardiner Sidewalk Project: Parks Frady, public works, said Park County will either be responsible for maintaining the sidewalk once installed, or a resolution must be passed stating adjacent landowners will be responsible for the maintenance. The Commission did not vote on the issue.

Signing of MDOC Treasure State Endowment Program Capital Improvements Plan Contract: Frady said the contract requires a 50/50 match and a \$15,000 commitment from Park County (already voted on). The \$15,000 will be in the Public Works Department budget for the upcoming fiscal year. Commissioner Malone moved to sign the capital improvements plan contract. Commissioner Durgan seconded the motion. Motion passed.

Discussion/Decision on Approval of Purchase of (4) Four Repeater Pairs for Use with New Repeaters on Myers Flat Tower: Commissioner Malone moved to purchase the four repeater pairs. Commissioner Tinsley seconded the motion. Motion passed.

CONSENT ITEMS

Public Comment Period, Signing of Administrative Documents/Claims and Review of Daily Correspondence/Agenda

Correspondence included:

- Memo re. Fleshman Creek Project Change Order #3 meeting
- Memo re. Fairgrounds Sewer Change Order #1 meeting
- Memo re. Economic Affairs Committee meeting
- Memo re. Livingston Airport Project Addendum #1
- Memo re. Cooke City Fire board letter of resignation

- Memo re. high water coordination committee

Commissioner Durgan reported on a SW Montana Regional Juvenile Detention Board meeting.

Review of Minutes for the Week of April 28, 2014: Commissioner Malone moved to approve the minutes. Commissioner Durgan seconded the motion. Motion passed.

Adjournment: 10:19 a.m.

Annual Montana DNRC Update

@1:00 p.m., the meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, Malone and Tinsley; Greg Coleman, DES; Parks Frady, public works; Craig Campbell, DNRC

Craig Campbell, DNRC, said the new Farm Bill can help the governor clear hurdles on priority landscapes. DNRC is required to harvest 53-million board feet of timber each year. There was discussion about valuing DNRC roads that traverse county roads.

@1:28 p.m., the meeting adjourned.

Park County Board/Committee Meetings

8:30 a.m. – SW Montana Regional Juvenile Detention Board Meeting, Juvenile Detention Office – Commissioner Durgan attended

11:00 a.m. – Northern Rocky Mountain Economic Development District Meeting – Commissioner Malone attended

7:30 p.m. – Wilsall Water District Board, Wilsall Senior Center

May 9, 2014

No Commission Meetings Scheduled

Clint Tinsley
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana