

Park County Commission Meeting Minutes
Week of September 2 – 5, 2014
Park County, Montana

September 2, 2014

Opening of Meeting: 9:00 a.m.; County Commission Chambers

Attendance: Commissioner Durgan, Commissioner Malone, Commissioner Tinsley; Parks Frady, Public Works Director; Shannan Piccolo, Deputy County Attorney; Scott Hamilton, Under Sheriff; Tom Totland, Sheriff Deputy; Wendy Wood, Search and Rescue; Greg Coleman, DES; Mike Inman, Planning Director; Dann Babcox, Rural Fire District #1; Peggy Glass, City Dispatch; Dan Nelson, RFD#1; Kristen Galbraith, Nittany Grantworks; Heather Grenier, Human Resource Development Council; Sara Savage, HRDC; Natalie Storey, Livingston Enterprise

Public Comment

No public comment

ACTION ITEMS

Discussion/Decision on Approval of Work Plan for the Emergency Solution Grant through Housing Urban Development:

Heather Grenier and Sara Savage reported on the work plan for Emergency Solutions Grant through Housing Urban Development. The Emergency Solutions Grant dollars is federal dollars passed down through Housing Urban Development Throughout the state. The funds help to prevent homelessness and aid in rental assistance in Park and Gallatin County. The investment into Park County last year was about 30 % of their total customers in the program, a total of \$8,640.00 went into Park County rental assistance to landlords and property owners for rent. Commissioner Durgan mentioned that they were about \$9,000 dollars short from last year. It was stated that typically they get an original amount awarded, and additional allocations then get passed down from other communities within the state that are unable to use all of their allocations throughout the year.

Commissioner Malone made the motion to sign the letter for the Human Resource Development Council approving the Emergency Solutions Grant Work Plan for Park County. Commissioner Durgan seconded the motion. Motion passed.

Discussion / Decision on Funding Radio Communications Project:

Scott Hamilton, Under Sheriff reported to the commissioners an update where they are in the steps of getting the repeaters up on the Myers Flat communication tower.

Scott Hamilton, Under Sheriff stated they were looking at the lease option to buy however the percentage rate on a lease option is at 13% and they felt that was too high. The working group looked at other options and have gotten more people involved in the project to reduce the cost to each department and went back to cut some of the additional items or bells and whistles from the repeaters to bring down the overall cost of the project.

Scott Hamilton said that the Sheriff office was told by Lani Hartung, Finance that the Sheriff reserves are healthy so they were able to take from the reserves to help with the project on the sheriff side, but there are other entities that desperately need the repeater project for the communication like the road department and Rural Fire and some members don't quite have the money to proceed.

Clint Tinsley asked how much is needed, Scott Hamilton said with the install and all the equipment it comes to about \$80,000.00, this will put up four repeaters at the Myers site, new antennas and the equipment needed to have the communication expansion out in the county.

Greg Coleman, DES, stated that the Fire Council is going to pay for the emergency repairs and upgrades to the site, Rural fire #1 was going to pay for a repeater base on Myers Flat however the fire districts can't really afford to do any of that right now.

Dann Babcox, Rural Fire #1 stated that he is going to try and see if he can pull it from his budget however he doesn't know if he can do that and has to take it to the board. Dann Babcox would like to take it out of his budget but he won't know that until next Monday. If that is not possible and the County can float the amount, then Rural Fire district can work up a two, three, four year plan to pay it back to the county. Clint Tinsley asked what the amount was going to be, Dann Babcox, stated approximately \$20,000. Commissioner Durgan expressed his concern with the amount of money and time already spent up at the Myers site and that here we are once again looking at doing it again. He hopes that this time all areas were met to make sure that we get it right this time.

Commissioner Malone encouraged Dann Babcox to go out for the revolving loan fund since he has the capability to pay it back; Commissioner Malone thinks it's cleaner for the county. Dann Babcox explained that with the six weeks minimum it would take it's a time issue with weather and getting everyone together at the same time to go that route.

Commissioner Tinsley made the motion to approve funding the Radio Communications Project. Commissioner Durgan seconded the motion. Motion passed.

Second motion made by Commissioner Tinsley to allow Rural Fire time to get their funding to pay Park County back. Commissioner Malone seconded the motion. Motion passed.

PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS:

Nothing at this time

Department Updates

Nothing at this time

Update on Current County Projects

County staff provided updates of activities on the following projects:

Gardiner Gateway Project
Park County Pedestrian Path Extension Project
Gardiner Green Box Site Project
Gardiner Confluence Park Project
Gardiner Sidewalk Extension
Park County Bicycle Trail Resurfacing
CIP Planning Project
TSEP County Bridge Improvement Project

CONSENT ITEMS

Public Comment Period, County Departmental Updates, and Review of Daily Correspondence/Agenda:

Correspondence for August 28th included:

Greg Coleman	commission	Email - Current value of Dozer-Tractor and trailer from MTDNRC
Darren Raney	commission	Email - Announcement of retirement party
Marty Malone	commission	Email - Six Mile Creek Rd. meeting notes
MACo	commission	Email - Naco issues Action alert on Endangered species act

Park County Board Updates/Recommendations

Nothing at this time

Commissioner Malone reported on the Strong Lane contract and the renewal of the said contract. Marty Malone doesn't understand how we got into that contract but the county is suppose to maintain the road and pay RY Timber \$3,000.00 to keep our green boxes there.

He visited Six Mile Rd. on Saturday. It looks like someone has put some washed gravel on it since the last time the commission was up there. Commissioner Durgan stated that he followed them back down when he was up there and they are getting it from the Chico pit, Brand S. Commissioner Malone thought that the commission should suggest to Parks Frady, Public Works apply for a permit to put the creek back where it was or the county will continue to have to do this every year.

Commissioner Malone received an email from Buzz Basini reporting the bears are back at the Deep Creek green boxes. Commissioner Tinsley agreed he got the same email.

Two weeks ago Commissioner Malone spoke to Ed Hillman about a big hole in Pray Road that was causing flat tires. Commissioner Tinsley suggested Commissioner Malone talk to Parks Frady, Public Works and let him know about the issues.

The Chico green box site was a mess again; Harold Marchington and Marty Malone picked it up. All four boxes were filling up; also while he was there three people came in to dump garbage with no tags. Commissioner Malone stated he really thinks the county needs an attendant there on an interim basis between the Chico and Trail Creek sites. Commissioner Durgan stated that if it has the appearance of being picked up then most people will help keep it picked up for awhile anyways.

Commissioner Durgan reported the culvert at Eight Mile where they replaced that wooden bridge is working pretty well. He thinks the road is getting quite rough, and now would be a great opportunity for the road crew to do some work on them. Trail Creek road didn't look too bad it's in pretty good condition.

Meeting recessed at 9:55a.m.

Meeting reopened at 10:10 a.m.

Review of Minutes for the Week of August 25, 2014:

Commissioner Malone moved to approve the minutes as corrected. Commissioner Durgan seconded the motion. Motion passed.

Park County Board/Committee Meetings:

Nothing at this time.

Adjournment: 10:18 a.m.

1:00 p.m. – Human Resource Updates:

Attendance: Marty Malone, Commissioner; Jim Durgan, Commissioner; Jill Ouellette, Human Resource; Raea Morris, Administrative Assistant/Minutes clerk

Meeting opening at 1:07 p.m.

Jill Ouellette, HR, provided an update.

Adjournment: 1:33 p.m.

September 3, 2014

9:00 a.m. - Claims Review

@ 9:37 a.m., the City County meeting opened in the Commission Chambers.

Attendance: Commissioners Durgan, and Tinsley; City Commissioners James Bennett, Mel Friedman and Adam Stern; Ed Meece, City Manager; Katie Weaver, MSU Extension; Raea Morris, Admin. Asst/Minutes clerk

There was discussion about the City Finance office moving to downtown, City County Airport Funding to be discussed at City County Compact meeting September 18th at 10:30 a.m., New CIP Building projects, Katie Weaver reported on Leadership 49 kickoff and her Annual report to present to the City and County commissioners.

@10:02 a.m., the meeting adjourned.

Park County Board/Committee Meetings:

10:00 a.m. - AFLAC - East Room

2:30 p.m. - Parks and Recreation Board - East Room (Meeting Cancelled)

1:00 p.m. - Commissioner Malone @ MACohct Workshop - Great Falls Heritage Inn

September 4, 2014

Opening of Meeting: 9:00 a.m.; County Commission Chambers

Attendance: Commissioner Tinsley, Commissioner Durgan; Shannan Piccolo, County Deputy Attorney; Parks Frady, Public Works; Greg Coleman, DES; Kelly Johnson, Maintenance; Lani Hartung, Finance; Raea Morris, Admin. Asst/minutes clerk

ACTION ITEMS

Awarding of Bids for Two Rooftop Units:

Shannan Piccolo, Deputy County Attorney stated that there was only one bidder and it was in compliance to the bid request. The bid did have a bid bond check with it.

Parks Frady, Public Works stated that the City of Livingston has already budgeted for the one unit and does not have the money budgeted to cover both units this fiscal budget year however Parks Frady adjusted his budget to be able to float the cities portion in the amount of \$21,845.00 until fiscal budget year 2016.

Parks Frady also said that after careful review of putting the request for bids together proposing both units to be done at the same time would be a tremendous savings to everyone involved. The cost of mobilization of the crane is estimated at about \$20,000.00

and it made more sense to do both rooftop units at one time and pay the mobilization of the crane once.

Commissioner Tinsley asked Lani Hartung, Finance about the discussed budget arrangements and she reported that it would be fine to do it this way and it would be brought in as a receivable at that time.

Commissioner Durgan made the motion to award the two rooftop units to be installed by Rick's Refrigeration, Inc. Commissioner Tinsley seconded the motion. Motion passed.

Signing of a Contract with Rick's Refrigeration for the Maintenance of HVAC Equipment on City County Building:

Commissioner Tinsley stated that it is a pretty standard contract with a term date of one year, from August 2014 to August 2015.

Commissioner Durgan reported that the commissioners have been very satisfied with the service Rick's Refrigeration has provided the county and that it appears that through hit and miss most of the problems have been smoothed out.

Commissioner Durgan made the motion to sign the HVAC maintenance contract with Rick's Refrigeration, Inc. for another year. Commissioner Tinsley seconded the motion. Motion passed.

Discussion/Decision to Fix the Tax Levy for County Taxing Jurisdictions:

Lani Hartung, Finance handed the commissioners the copy of this fiscal year's tax levies. Commissioner Clint Tinsley asked if there were any changes, and Lani Hartung stated that there were some changes within County, City and various tax jurisdictions. Park County added 2 mills for emergency services. Cooke City Silver Gate Fire District passed a voted levy and their mills will go up from 13.89 mills to 13.9 mills. The only fire district that responded was Alan Johnston at Wilsall Fire District so their mills will increase as well.

Commissioner Durgan made the motion to approve the fixed Tax Levy for County Taxing Jurisdictions. Commissioner Tinsley seconded the motion. Motion passed

Discussion/Decision on Implementing the Electronic Burn Permit System for 2015:

Greg Coleman, DES reported on the Electronic Burn System and how it works, explaining the efficiency of the system. One of the big impacts will be the decrease in 9-1-1 calls that come through dispatch to report a burn, leaving dispatch open to take more of the emergency calls.

Greg Coleman also stated that residents will still be able to go to the same locations as before to get a burn permit through filling out an application and mail them into the DES office then he would then do the online logging to get them into the system and there wouldn't have to be any computer involved.

The Electronic Permit system will allow for tracking of permits as for right now we don't know how many permit applications are issued every year, Greg Coleman said he is guessing 1,000 out of the 1,500 he orders every year. The electronic burn system will also provide a demographic user interface map that will show fire personnel, forest service or

even neighbors who are concerned about seeing smoke. Anyone can log into the system and they will see all of the permits activated and those that have finished or even those getting ready to start up.

Commissioner Tinsley asked about setting a fee and Greg Coleman stated that the fees are anywhere from \$5 to \$15, and Montana Interactive shows the Montana average is around \$7. If Park County was to go with \$7 then Montana Interactive would retain \$3 and the \$4 would help to pay for the cost for phone service, and any bank charges.

Commissioner Durgan asked if the permit system would still be on a yearly basis, Greg Coleman answered yes they would be good for one year like the paper permits currently are.

Shannan Piccolo asked if the electronic system would have the ability to show fire restrictions or red flag warnings, Greg Coleman answered yes dispatch can flip a switch to control open burning by county or fire district and by doing this anyone would see that burning is closed.

Commissioner Durgan made the motion to move forward with implementing the Electronic Burn Permit system for 2015 and set the fee of \$7.00 in Park County.

Commissioner Tinsley seconded the motion. Motion passed.

Department Updates

Public Works: Parks Frady provided a written report of activities in his departments.

PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

Nothing at this time.

CONSENT ITEMS

Public Comment Period, County Departmental Updates, and Review of Daily Correspondence/Agenda

Correspondence for September 2nd included:

Lee Parriot	commission	Email - Angel line agenda and minutes
SweetGrass County	commission	Email - Hard Rock mining counties meeting
Sweet Grass	commission	Email - Speed limit for Main Boulder Rd.
Alex Sienkiewicz	commission	Email - Post Wildfire Seeding
George Bornemann	commission	Email - Waiver of fees
Shannan Piccolo	commission	Email - Meetings to be scheduled
Jeri Stevens	commission	Email - Action items
Jessica Anderson	commission	Email - Reminder of UYWB meeting
Dowl HKM	commission	Mail - Landfill methane monitoring and reports

Correspondence for September 3rd included:

MACo	Commission	Email - Proposed PILT/SRS legislation
Jill Ouellette	Commission	Drop off - JPA/JPIA safety loss control credits
Joe Nye	Commission	Email - Mission field Airport 2014 compliance report
Buzz Basini	Commission	Email - Bears revisiting Deep Creek Green box site
Erica Hoffman	Commission	Email - Minutes posted to website
Dept of Revenue	Commission	Email - Statewide School mill levies for FY2015
Marilyn Hartley	Commission	Drop off - Cooke Silver gate request for mill levy change
Greg Coleman	Commission	Email - Hazmat training at Rural #1
Wade Vagias	Commission	Email - Snowmobile Access program

Commissioner Tinsley reported that he reviewed the proposed contract with Miral Gamrandt, for services as a Finance advisor to the commission and would like to put it on the agenda for next week.

Commissioner Tinsley expressed his appreciation for the amount of hard work; Parks Frady, Public Works and Raea Morris, Administrative Assistant/Minutes clerk have put into their jobs. Commissioner Tinsley and Durgan both felt like the transition in the commissioner's office has gone smoothly and they are pleased with how well it has worked out.

Park County Board/Committee Meetings:

Commissioner Malone @ MACoHCT Workshop @ Great Falls Heritage Inn

3:00 p.m. - Testers Outreach Session @ Community Room

7:00 p.m. - Upper Yellowstone Watershed Basin Meeting @ St. Johns Church, Emigrant MT

Adjournment: 10:40 a.m.

September 5, 2014

No Commission Meetings Scheduled

Clint Tinsley
Chairman, Park County Commission
Park County, Montana

Denise Nelson
Clerk & Recorder
Park County, Montana