BOARD OF HEALTH AGENDA
TUESDAY, JANUARY 14, 2014
CITY-COUNTY COMPLEX/EAST ROOM

1. CALL TO ORDER AT **5:30 P.M.**
2. ROLL CALL –
3. APPROVAL OF 04/09/13 & 10/15/13 MINUTES
4. CODE ENFORCER'S REPORT
5. NURSE'S REPORT
6. SANITARIAN'S REPORT
7. NEW/OLD BUSINESS –
   A. SIGN DPHHS CONTRACT
   B. ELECTIONS
8. PUBLIC COMMENT
9. ADJOURN

NOTE: Please call the Environmental Health Dept. at 222-4145 if you are unable to attend the meeting.

Board of Health

January 14, 2014

Park County, Montana

Attendance: Board Members Mary Beebe, Jon Mann, Peggy O'Neill; James Bennett, city commissioner; Barbara Woodbury, environmental health; Suzanne Brown, health department; Judy Roy, code enforcer

Call to Order: @5:32 p.m., Chair Peggy O'Neill called a meeting to order in the East Room of the City-County Complex.

Approval of Minutes: The board reviewed minutes from the October 15, 2013, meeting. Suzanne Brown noted county homemakers are staff, not nurses. *Jon Mann moved to approve the minutes with corrections. Mary Beebe seconded the motion. Motion passed.*

Reports

Code Enforcer's Report: Code Enforcer Judy Roy said Park County no longer has an animal control officer since Ed LaCombe retired.

Nurse's Report: Suzanne Brown, health department, provided a Counts of Reportable Diseases by County report for review.

Sanitarian's Report: Barbara Woodbury provided a 4th Quarter report of department activities, a flyer for an MSU Extension board training seminar, and an annual cooperative contract between Park County and DPPHS for signature. The contract provides reimbursement funds to Park County for inspections.

Old/New Business

Elections: Mary Beebe nominated Peggy O'Neil for Chair. Jon Mann seconded the nomination. *O'Neil was elected board chair.* Jon Mann nominated Mary Beebe for vice-chair. Peggy O'Neil seconded the nomination. *Beebe was elected vice chair.*

Beebe said northern Colorado has experienced a high rate of rabies the past summer. A barn kitten was the last reported case. A low-cost rabies clinic will be held in Park County after March 1.

Public Comment: None

Adjournment: 6:41 p.m.

SANITARIAN'S 4th QUARTER REPORT
JANUARY 14, 2014

INSPECTIONS 4th QUARTER:

Food Establishments 54 Food Manufacturing: 1 Public Accommodations 6
Trailer Courts 0 Pools 0 Tattoo/Body Art 3
Sweet Grass County: 19 establishment inspections were done this quarter.

SEPTIC SYSTEMS:

New	53
Modification/Replacement	40
Total for 2013	93

There were 79 permits for 2013 with 59 new permits and 20 replacements.

SEPTIC INSTALLERS

39 installers have relicensed for 2014. One new installer licensed in the 4th quarter.

SITE EVALUATORS

8 site evaluators have relicensed for 2014.

BUSINESSES-NEW, CHANGES & CLOSURES

FOOD:

- **Bank Bar**, Wilsall, owned by Shields Valley Entertainment Group Inc., has closed.
- **Z-Bar**, Livingston, owned by T-Bolt Inc., has closed.

PUBLIC ACCOMMODATIONS:

- **6 Tourist Homes** closed during the 4th quarter.

TRAILER COURTS:

- **Sleeping Giant Trailer Court**, Livingston, has been closed by owner Randy Taylor.

POOLS/SPAS:

No Changes.

BODY ART/TATTOOING:

No Changes.

Karen Harrison

From: Liz Kearney <communitynews@livent.net>
Sent: Wednesday, January 08, 2014 4:05 PM
To: Karen Harrison
Subject: Re: Board of Health January Meeting

Hi, Karen,

Got it. Can you send me an agenda for the meeting?

Thanks,

Liz Kearney
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On Jan 8, 2014, at 3:53 PM, Karen Harrison wrote:

Hi Liz,

Would you please put the following notice in the BRIEFS on Monday, January 13, 2014:

The Park County Board of Health will hold their quarterly meeting on Tuesday, January 14, 2014 at 5:30 P.M. in the East Room of the City- County Complex. The meeting is open to the Public. For more information, call 222-4145.

Thank you so much!

Karen Harrison
Park County Environmental Health
222-4145, Ext. 3