

Solid Waste Board Minutes

Park County, Montana

March 21, 2013

Attendance: Solid Waste Board (SWB) members Allen Carter, Robert Currie, Dennis Dodge, Mike Fanning, John Kaiser, Ernie MacCracken, Bert Otis. Also present were Commissioner Tinsley; Warren Newhouse II, refuse; Camden Easterling, Livingston Enterprise; Dick Juhnke, citizen; John Mueller, minutes clerk

Call to Order: @1:03:57 p.m., Chairman Dennis Dodge called a meeting to order in the West Room of the City-County Complex.

Review of Minutes: The board reviewed minutes for the February 21, 2013, meeting. *Ernie MacCracken moved to approve the minutes. Bert Otis seconded the motion. Motion passed.*

Manager's Report: Warren Newhouse II, interim refuse manager, provided a written report of refuse department activities. Commissioner Tinsley said talks continued with Full Circle Recycling about a countywide recycling program proposal, excluding tires. A proposal from Full Circle is expected in the near future.

Citizen Dick Juhnke said approximately 300 tires remain on rims at the landfill, but 800 had been take to All Service Tire for dismounting, to-date. Juhnke said the outfit that quarters tires for landfill disposal is available at any time. The board asked for a cost per tire from the time of pick up at a green box site to disposal. Juhnke said Mike Adkins still had 500 tires sitting at the landfill.

Newhouse said he received a bid from Solid Waste Systems for \$28,775.00 for a roll-off pup trailer. Bob Currie said two other bids from companies in Missoula and Belgrade were within \$1,000 of one another.

Newhouse said employees were preparing for their CDL license tests and reported on day-to-day department efforts.

Business

1. Discussion/Decision on Chico Refuse Site Follow Up: Board members said the site was working well. John Kaiser said it was imperative to purchase pup trailers to have the Chico site running at full capacity. Tinsley said money did not exist for the pup. *Allen Carter moved to approach the Commission to purchase a pup trailer for the Chico site as soon as possible. John Kaiser seconded the motion. Motion passed.*

Newhouse said a Chico Hot Springs Resort individual said she was willing to pitch in for a camouflaged slat fence to mask the Chico refuse site. The board took no action.

There was discussion about what to do with brush delivered to the Chico refuse site and whether brush could legally be deposited in a landfill owned by contractor Chad Standish. Currie said to dispose of brush at the site with the household refuse and not set out a designated bin. There was discussion about designating a bin for household furniture disposal.

There was discussion about the cost of employing a seven-day per week monitor at the Chico site. Bert Otis said a commission survey was distributed to gather public sentiment on whether citizens wanted 24 hour open sites, 7 days a week, or reduced hours with sites closed part of the time. Otis said Townsend refuse personnel told the board that a monitor may not be necessary in time if citizens were properly trained on how to dump.

2. Discussion/Decision on Transfer Station Status: Tinsley said the Commission agreed to not make a decision on the transfer station building until it had all future rent and other relevant dollar figures. Tinsley said the Commission needed to see how the lease cost may increase each year and whether the lease would be renewed or increased to an unfeasible amount. He said the Commission was in the process of talking with MRL about the issue. Kaiser said he would like to formally know whether MRL would give the county a 99-year lease or sell the property underneath the building to the county, as the building would be worth most to the county if it was on county land. Tinsley said he would look into that.

The board tabled a decision on the agenda item.

3. Discussion/Decision on Trail Creek Information, Plan and Bid: A proposed Trail Creek refuse site renovation diagram was distributed to the board. Carter said SWB members, Chad Standish and Andy O'Hair visited the site, and O'Hair said he wanted the site to stay at its current location and was willing to donate adjacent property to expand the site as proposed. Currie said the site design would be similar to the new Chico site, but it would be a drive-through site. Kaiser said a capital improvement feasibility study of refuse sites was needed. Carter said the board did not have concrete numbers at that time as to cost to build the proposed raised z-wall site.

Tinsley said the refuse budget did not contain money to construct the site at present. Currie said he would like the Commission to ask CTA Engineering to put together a bid package based on the design presented and construction could commence July 1 if ducks were put in a row and the project budgeted for in the next fiscal year.

There was discussion about leasing property from Park County Rural Fire District #1 to replace the Trail Creek site. Newhouse said the current site works well using overhead dump trucks given its close proximity to town. The board asked for an update of costs the county was paying per green box site per year, who owns the properties, and terms of leases.

The board tabled a decision on the agenda item.

4. Discussion/Decision on Transfer of Equipment from Landfill to Road Department: Currie said Commissioner Malone suggested the board vote whether to relinquish its authority and allow the Commission at its discretion to transfer equipment from the refuse department to another department as it sees necessary, as stated in the board's bylaws. Currie read into the record the application portion of bylaws. Newhouse said refuse personnel still use the equipment in question. Kaiser said he thinks the board needed to evaluate what equipment was needed at the landfill before the issue could be addressed. MacCracken said he thinks the board needed to maintain the equipment transfer permission authority to maintain its administrative board status. Tinsley said the Commission needed to get all landfill closure and use information from DOWL HKM before it decided on equipment.

The board tabled a decision on the agenda item.

5. Discussion/Decision on Landfill Information from DOWL HKM: No information received.

6. Discussion/Decision on Operation Guidelines for SWB: Dennis Dodge distributed draft proposed operation guidelines. He said a couple of SWB members thought the proposed guidelines should be drawn up. Dodge said the board's bylaws contain grey areas, such as he was a board member for a year before he knew bylaws existed and selection of board members had been done differently each year, and the board can follow the guidelines if agreed upon in attempt for clarification. He said the board's bylaws state board members would be selected at the discretion of the county commissioners. Juhnke said the board's bylaws were its operation guidelines and address the issues Dodge had concerns with, and the board could only act within its existing bylaws. He said the board could revise its bylaws through a formal revision process where revised bylaws were read at three consecutive meetings before approval.

Currie said the proposed guidelines are not part of the board bylaws, but give the board flexibility to conveniently change, add to or delete from without the extensive bylaw process described by Juhnke. Currie said Robert's Rules of Order suggests each board is unique with unique demands, but the board chair and members can select at its discretion how they want to operate. He said the guidelines are controlled at the board level, do not impinge on the bylaws, and are easily added to or subtracted from.

Tinsley said the county legal department asked that the board not vote on the proposed guidelines until it had an opportunity to review them.

Carter said he suggested the board wait for county legal counsel review of the guidelines before voting on them, asked that legal counsel send suggested guideline revisions to each board member, and the board discuss the guidelines further at the next SWB meeting.

7. Election of Officers: Allen Carter nominated John Kaiser as board chairman and Dennis Dodge as co-chair. No other nominations made. *Bert Otis moved to approve with a unanimous ballot. Motion passed.*

Other Items: None

Discuss Next Meeting Agenda: Review tabled agenda items; discuss landfill options; report on pup purchase recommendation.

Next Meeting Date: April 18 at 1:00 p.m.

Public Comment: None

Adjourn: @3:02:30 p.m., the meeting adjourned.