



Fair Board Minutes (*Revised 10/16/2018*)
Tuesday - September 18, 2018 7:00 PM
Commission Chambers

1. 7:00 PM. CALL TO ORDER by Heather Malcolm.
2. WELCOME AND INTRODUCTIONS. Sign in sheet circulating, see attached.
3. CONFLICT(S) OF INTEREST. None heard.
4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA - State name and address for the record, limit comments to 2 minutes per person.
 - 4.1. Dan Nelson, 46 Chicken Creek Lane. [Fairgrounds] borrowed a tractor for the iron horse rodeo, sent it back a mess and they weren't happy.
5. APPROVAL OF PREVIOUS MEETING MINUTES
 - 5.1. Nicole reported that there were no minutes for July and May due to backlog on Granicus, will provide the minutes at the next meeting.
6. OLD BUSINESS
 - 6.1. Election of Chair
 - 6.1.1. Suggested Action: To fill vacancy and to serve for one-month until the October annual election meeting.
 - 6.1.1.1. Nomination of Heather Malcolm by Amanda Hamm, 2nd by Jim Sykes. Discussion: does this include October meeting? Yes. A voice vote ensued and all were in favor. Motion carried.
 - 6.2. Review and discussion of Fair Board Member applications.
 - 6.2.1. Suggested Action: Review and discuss. Clint reported that the Commission has decided not to review applications until it is decided what to do with the merger of the boards. Can review those applications now or wait until we hear from the Parks and Rec board and would like to get both boards opinions. Application period is closed.
 - 6.2.1.1. Mandy made a motion to review the applications, Jeff seconded the motion. Mandy suggested that we move ahead with the process because it takes time to get someone in place. It was also stated that it good idea to move forward with reviewing the applications, not making a commitment just moving forward with the process. Jeff, suggested we also move forward with the process – define the process. Shannan stated there is a resolution in place for moving forward with the interview process. Stacie Sunvision provided a copy to the board. Clint will bring this up at the Commissioner's meeting tomorrow to clarify process. The chairman called for a voice vote, all were in favor and the motion carried.
7. Review and discussion of 2018 Park County Fair
 - 7.1. Heather wasn't there a whole lot so most of what she heard was second hand.
 - 7.2. Jeff, first fair as a fair board member. Sector that is committed is very committed to the process, especially got a kick out of the kids and mutton busting. Set the fair date as soon as possible and advertise Wall Drug style. Work with the schools and get those kids excited about the fair. Jeff enjoys the agricultural part of it, but need to have other attractions.



- 7.3. Kim stated that the evening events went well. Highlights were Ranch Rodeo, the Derby, lawn mower race has potential, nice to have 4-H Rodeo back and will be good to strengthen it. Sundown Showdown a good event.
- 7.4. Mandy was busy but there, got more comments afterwards. Winter months is when we need to get the fair book out there when people have downtime. Would like to somehow bring in local gardening or production stuff like a Farmer's Market even in for one evening.
- 7.5. Becky stated that the sky is the limit, unlimited possibilities, staying true to traditional agriculture and diversify what the fair offers to draw people who aren't interested in agriculture. Innovation. Seeking out people who are doing different things on their farms like solar energy. Traditional and contemporary balance to draw in new folks. Get the word out about events and competition. Fairs are about kids and families. Theme days, senior day or health and fitness day. 5K runners. Potential is unlimited, breakdown the stereotypes. Limited only by lack of imagination.
- 7.6. Jim Sykes stated that all things just suggested been tried in the past. Tried competitions for posters with \$300 prize got nothing, flea market invited but wanted nothing to do with us.
8. Nicole's update
 - 8.1. Nicole reported that she was busy getting the fair entry system updated from carbon copy system that remained unchanged for the last 50+ years to FairEntry.com, a cloud-based fair management software program shared with 4-H. She also stated the importance of volunteers and how we couldn't do it without them.
9. Public comment
 - 9.1. Ross Ohmstead, 611 N. Street, Women's maintenance night, poster contest
Arena entertainment, ranch rodeo – tell them don't go anywhere, but they still do. Something to put out there but just a challenge to get people to stay and attend, prime entertainment but don't know how to keep them
 - 9.2. Carla Williams – PO Box ?, fair premium money. Part of problem not showing activities going on using Facebook Live, etc.
 - 9.3. Ross Olmstead, 611 N. N Street. Going back to the public, hit the public and see sponsorships. Fair board or fair people shouldn't have to spend money, utilize the businesses in advertising, will help them and help us.
 - 9.4. Leslie, Chamber of Commerce. Community members are tapped out because we are asking a lot with Rodeo, Parade and Fair. Has to do with time lime, another way to look at the carnivals – enhancing a little bit every year, like try the midway games, not the rides. Everything grows every year. Can't have cars in the middle of the fair. Chamber of Commerce and CVB does a lot of marketing but it's the hardest job, the list goes on and on. The answer is more volunteers, still really difficult and starting a little earlier. Word of mouth is important, takes time to build trust, it's repetitive and be in front of them at all times. Solicit feedback from the entire community and have a collective meeting.
Motorcycle group needs to move their position because cars driving by and he'd have to stop the show,
 - 9.5. Jaclyn Feigel, 611 Miller Drive, liked the motorcycle show and the lawnmower races.
 - 9.6. Heather asked Nicole to set up an Internal Affairs Committee meeting and invite the 4-H Council, Chamber of Commerce and LRA folks to talk about fair dates.
10. NEW BUSINESS
 - 10.1. Review and discussion 2018/2019 Park County Fair Budget. The Director reviewed the FY2019 budget and fielded questions from the audience and board.
 - 10.2. Fair Board Bylaws. Shannan Piccolo stated that by way of restructuring the department by hiring the department head, the Commissioners authorized the director to have certain duties and powers,



advertised and hired that position. Also discussion about amending the fair boards bylaws, do not know where that left off. We have conflicting authorities with regarding the fair board and bylaws and fairgrounds director's position. Part of the process delayed decision to restructuring and combining the two boards if we possibly merge or not merge – process took longer than anticipated. Started in May or June and still hasn't been decided in October, still waiting for the Parks & Recs board to make a recommendation.

- 10.2.1. Jeff: Which takes precedence, Director job description or Fair Board resolution?
- 10.2.2. Shannan stated that were two sets of bylaws, Resolution 923 Bylaws (May 2006), the Fair Board has been operating under bylaws dated April 2006 (draft?) however, there was no commission meeting approving those bylaws or a resolution. This was recently discovered when Heather sent Clint a copy of the bylaws. The resolution bylaws were adopted by the Commissioners, are in resolution form and were filed with the Clerk and Recorder's office. The Resolution 923 are the official Fair Board bylaws and state that the board is an administrative board, however, everything the Fair board does require approval by the Commission.
- 10.2.3. Public Comment
 - 10.2.3.1. Courtney Lawellin, 519 W. Park Street, Livingston. Hierarchy of laws. Declaratory action in District County.
 - 10.2.3.2. Stacy Sunvision, 115 Prairie Drive, Livingston. [According to resolution], 4 members constitute a quorum, some kind of action taken for that meeting [May], as well as July meeting.
 - 10.2.3.3. Heather go on record that the board did not approve budget.
 - 10.2.3.4. Bobbi Jo Payne – just because it was approved doesn't mean you have to (inaudible) it.
 - 10.2.3.5. Sue Nelson – sees where this is going and wants to pull her application for the board.

11. PETITIONS AND COMMUNICATIONS FROM AUDIENCE - Reports from the 4-H Council, Chamber of Commerce, Livingston Round-up Association, and others

- 11.1. LRA: Karla Williams: Just got the deposit check returned last Friday. Want us to work the arena before winter.
- 11.2. Chamber: Leslie: Business Leader Gala on November 17.

12. REPORTS FROM PARK COUNTY FAIR BOARD MEMBERS AND COMMITTEES. None

13. STAFF REPORTS - Reports from the Fair Manager and Fairgrounds and Parks Director.

- 13.1. Kim – gearing up for a busy fall. Calendar updated, Christmas fair right around the corner, apps going out at the latest October 15. Leslie asked that we coordinate with them on the stroll and Christmas Fair.

14. SUGGESTED AND RECOMMEND ITEMS FOR THE PARK COUNTY COMMISSION'S ATTENTION

15. PUBLIC COMMENT - State name and address for the record, limit comments to 2 minutes per person.
None

16. ADJOURN

- 16.1. Motion to adjourn by Becky, 2nd by Mandy.
- 16.2. Meeting was adjourned at 9 PM